NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

REGULAR MEETING – BOARD OF DIRECTORS

Monday, May 23, 2016 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of May 9, 2016

Action Items:

2. Revenue and Expenditures Summary Reports - September, October, November and December 2015

3. Proposition 111 - Appropriations Limitation

"AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body."

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

REPORTS:

4. Board of Directors

5. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

May 9, 2016

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on May 9, 2016, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chairman Sal Torres at 6:45 p.m.

ROLL CALL:

Present: Christensen, Canepa, Guingona, Buenaventura, Torres
Absent: none

Staff Present: General Manager Patricia Martel, Assistant City Manager Julie Thuy Underwood, Director of Water and Wastewater Resources Patrick Sweetland, and Emelyn Ponce as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Canepa/Buenaventura) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of April 25, 2016**

Motion was made, seconded (Christensen/Buenaventura) and carried (Board Member Guingona abstaining) to adopt the Consent Agenda.

REPORTS:

2. **Board of Directors**

   None.

3. **Staff**

A. Citizen's Advisory Committee FY 2016/17

Director of Water and Wastewater Resources Patrick Sweetland presented the Board list of the Citizens' Advisory Committee (CAC), which is comprised of homeowner and merchant associations, who will be invited to participate in this year's meeting. The purpose of the meeting is to inform CAC and other interested parties of the current and projected financial requirements of the Sanitation District in order to determine the need for rate adjustment over the next three years and to meet necessary operation commitments and capital improvements. The public hearing will be held on June 2nd in the Daly City Training Room, 1st floor of City Hall.

ADJOURNMENT:

Motion was made, seconded (Canepa/Christensen) and unanimously carried to adjourn the Regular Meeting at 6:49 p.m.

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF SEPTEMBER 2015

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	509,580	1,591,044
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		435,946	1,040,542
OTHER CHARGES		221,219	639,142
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		136,800	300,073
TRANSFERS		91,798	278,970
TOTAL	$	1,395,343	3,849,771

AUDITED _____ Director of Finance

APPROVED _____ Board Chair

APPROVED _____ General Manager/Secretary

DATE APPROVED _____

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/15

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
REVENUES:								
N/A								
6212	SNTTN FND-FND B	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
	Total N/A	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
TAXES								
3110	SECRD PRPRTY TX	1,464,807.61	1,451,197.32	0.00	0.00	0.00	1,451,197	0.0
3120	UNSCRD PRPRTY T	76,155.18	81,606.03	0.00	0.00	0.00	81,606	0.0
3123	SPPLMNTL PRPRTY	47,483.83	23,462.00	1,659.41	4,511.17	0.00	18,951	19.2
3180	RPTTF DISTRIBTN	116,790.47	60,000.00	0.00	0.00	0.00	60,000	0.0
3613	HMWNRS PRPRTY T	8,657.64	9,013.46	0.00	0.00	0.00	9,013	0.0
	Total TAXES	1,713,894.73	1,625,278.81	1,659.41	4,511.17	0.00	1,620,768	0.3
RENTS AND INTEREST								
3510	INVSTMNT ERNNGS	183,785.38	173,101.75	47,813.53	47,813.53	0.00	125,288	27.6
3515	UNRLZD GN(LSS)N	(4,389.35)	0.00	0.00	0.00	0.00	0	0.0
	Ttl RNTS AND INTRS	179,396.03	173,101.75	47,813.53	47,813.53	0.00	125,288	27.6
CHARGES AND FEES								
3901	SSC TAX ROLL	15,638,649.84	17,146,758.00	0.00	(917.28)	0.00	17,147,675	(0.0)
3902	SSC WESTBOROUGH	1,741,261.60	1,699,387.00	0.00	0.00	0.00	1,699,387	0.0
3903	SSC COLMA	46,578.20	29,535.00	0.00	46,299.99	0.00	(16,765)	156.8
3904	SSC SF JAIL	160,560.37	128,144.00	0.00	0.00	0.00	128,144	0.0
3911	WATER SALES	339,385.31	338,379.75	50,343.69	108,317.88	0.00	230,062	32.0
3921	CONNECTIN CHRGS	490,140.00	509,119.00	18,009.00	151,641.00	0.00	357,478	29.8
	Total CHRGS AND FS	18,416,575.32	19,851,322.75	68,352.69	305,341.59	0.00	19,545,981	1.5
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSLS	1,980.35	0.00	77.00	602.50	0.00	(602)	0.0
3852	WRKRS CMP - SLF	68,047.97	0.00	4,028.95	18,993.62	0.00	(18,994)	0.0
3860	MISCELLANES RVN	49,743.50	25,000.00	0.00	0.00	0.00	25,000	0.0
	Total MSCLLNS RVNS	119,771.82	25,000.00	4,105.95	19,596.12	0.00	5,404	78.4
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	1,503,131.04	1,539,092.00	128,257.66	384,772.98	0.00	1,154,319	25.0
	Ttl OPRTNG TRNSFRS	1,503,131.04	1,539,092.00	128,257.66	384,772.98	0.00	1,154,319	25.0
*	Total Revenues	21,932,768.94	29,052,931.31	250,189.24	762,035.39	0.00	28,290,896	2.6

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	3,531,652.26	4,150,409.00	303,892.40	892,050.49	0.00	3,258,359	21.5
4102	HOURLY WAGES	51,271.41	42,506.00	8,238.50	29,182.05	0.00	13,324	68.7
4103	OVERTIME	81,690.72	103,090.62	6,169.43	27,158.02	0.00	75,933	26.3
4104	PERS RETIREMENT	910,406.31	1,105,755.00	76,850.10	266,999.90	0.00	838,755	24.1
4105	GROUP INSURANCE	691,888.51	610,363.04	59,297.13	164,906.61	0.00	445,456	27.0
4106	WORKERS CMPNSTN	304,154.29	352,500.72	24,682.84	86,603.05	0.00	265,898	24.6
4107	MEDICARE	51,384.46	55,429.00	4,104.95	14,422.93	0.00	41,006	26.0
4108	UNMPLYMNT INSRN	5,056.07	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	(28,976.51)	0.00	0.00	0.00	0.00	0	0.0
4110	TERMINATION PAY	84,955.89	0.00	0.00	22,927.19	0.00	(22,927)	0.0
4112	STANDBY PAY	18,200.00	18,200.00	1,400.00	4,900.00	0.00	13,300	26.9
4116	INJURY LEAVE	93,003.06	0.00	3,547.04	17,412.12	0.00	(17,412)	0.0
4118	RETIREE HEALTH	242,205.95	277,952.00	21,024.21	63,072.63	0.00	214,879	22.7
4119	SOCIAL SECURITY	754.59	2,700.90	373.75	1,409.24	0.00	1,292	52.2
4120	OTHR PST EMPLYM	165,762.00	0.00	0.00	0.00	0.00	0	0.0
4125	PENSION EXPENSE	(20,930.00)	0.00	0.00	0.00	0.00	0	0.0
	Ttl SLRS AND BNFTS	6,182,479.01	6,718,906.28	509,580.35	1,591,044.23	0.00	5,127,862	23.7
SERVICES AND SUPPLIES								
4209	MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	450.00	0.00	1,500	23.1
4211	ADVERTISING	64.00	19,435.61	0.00	0.00	0.00	19,436	0.0
4212	COMMUNICATIONS	36,141.73	38,911.17	2,122.25	7,118.41	0.00	31,793	18.3
4213	UTILITIES	944,976.68	1,107,841.19	85,159.65	177,186.71	0.00	930,654	16.0
4217	EQPMNT MNTNNC C	74,031.11	75,406.64	7,070.84	17,258.30	0.00	58,148	22.9
4219	PROFESSNL SRVCS	45,271.71	81,814.03	1,607.00	3,605.15	7,068.03	71,141	13.0
4220	OTHR CNTRCTL SR	4,016,302.86	4,313,959.91	129,641.56	239,923.49	214,376.47	3,859,660	10.5
4228	PUMP STATIN RPR	66,616.33	70,317.42	3,633.11	10,555.48	0.00	59,762	15.0
4230	OFFICE EXPENSE	22,782.34	15,655.61	1,423.97	5,479.74	0.00	10,176	35.0
4231	SAFETY GEAR	33,212.20	43,274.05	6,133.82	10,100.47	0.00	33,174	23.3
4234	SPECIL DPRTMNTL	9,235.53	33,017.00	10,682.78	10,682.78	12,717.00	9,617	70.9
4235	BUILDING MNTNNC	72,593.38	62,859.23	5,728.24	16,240.76	0.00	46,618	25.8
4237	CLOTHING	23,227.19	27,293.50	1,986.15	6,177.47	0.00	21,116	22.6
4241	STRTS OPRTNG SP	9,453.78	12,348.84	0.00	1,258.54	0.00	11,090	10.2
4243	OPERATING SPPLS	979,756.11	1,297,823.92	74,000.34	202,969.29	374,511.27	720,343	44.5
4244	REPARS & MNTNNC	163,986.32	174,368.99	11,217.49	48,766.14	0.00	125,603	28.0
4246	FUELS & MTR OLS	12,337.73	35,229.12	11.14	11.14	0.00	35,218	0.0
4253	LANDSCAP MNTNNC	7,593.98	20,000.00	0.00	5,655.00	0.00	14,345	28.3
4255	SMALL EQUIPMENT	19,937.59	19,337.61	6,435.48	10,275.70	0.00	9,062	53.1
4313	INVNTRY ADJSTMN	(160,685.15)	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
Ttl SRVCS AND SPPL		6,378,635.42	7,450,843.84	347,003.82	773,714.57	608,672.77	6,068,457	18.6
OTHER CHARGES								
4215	RENTS AND LEASS	0.00	3,700.00	0.00	0.00	0.00	3,700	0.0
4302	MMBRSHPS & PBLC	38,185.03	41,883.25	2,133.00	2,850.45	0.00	39,033	6.8
4303	TRAVEL & METNGS	895.27	8,082.45	195.27	206.27	0.00	7,876	2.6
4304	EDUCATN & TRNNG	31,946.15	62,612.90	1,155.68	7,555.68	0.00	55,057	12.1
4434	MSCLLNS OTHR CH	164,144.45	212,178.44	12,509.00	12,849.00	0.00	199,329	6.1
Total OTHER CHARGS		235,170.90	328,457.04	15,992.95	23,461.40	0.00	304,996	7.1
FIXED CHARGES								
4208	TLPHN SRVC CHRG	19,579.92	19,579.84	1,631.66	4,894.98	0.00	14,685	25.0
4216	VHCL SRVC CHRGS	357,329.52	357,329.38	29,777.46	89,332.38	0.00	267,997	25.0
4223	INFRMTN SRVCS C	342,053.04	345,473.67	28,789.46	86,368.38	0.00	259,105	25.0
4226	MAL/MSSNGR SRVC	3,802.32	3,802.28	316.86	950.58	0.00	2,852	25.0
4227	COPIER SERVICES	8,270.64	8,270.59	689.22	2,067.66	0.00	6,203	25.0
4233	POSTAGE	4,421.04	4,421.06	368.42	1,105.26	0.00	3,316	25.0
4301	GNRL INSRNC CHR	328,432.68	328,432.75	27,369.39	82,108.17	0.00	246,325	25.0
Total FIXED CHARGS		1,063,889.16	1,067,309.57	88,942.47	266,827.41	0.00	800,482	25.0
CAPITAL OUTLAY								
4504	ENGINERNG SRVCS	822,434.80	1,215,348.86	0.00	57,554.15	1,272,578.71	(114,784)	109.4
4507	MAINS CONSTRCTN	130,350.29	3,370,942.15	14,851.33	34,951.33	81,865.22	3,254,126	3.5
4508	STRM DRN CNSTRC	0.00	25,000.00	0.00	0.00	0.00	25,000	0.0
4516	IN-HS SRV CHRGS	49,221.51	10,500.00	10,361.70	20,019.57	0.00	(9,519)	190.7
4518	IN-HS SRV CHG C	(252.50)	0.00	0.00	0.00	0.00	0	0.0
4520	BUILDINGS	274,715.90	511,046.11	96,009.08	102,037.08	184,534.00	224,475	56.1
4529	SNTTN TRTMNT PL	456,949.95	243,838.92	9,000.00	43,530.48	88,394.00	111,914	54.1
4530	SANITATN EQPMNT	576,405.10	1,565,044.75	4,014.82	34,737.13	360,716.75	1,169,591	25.3
4532	OTHR CNTRCTL SR	40,446.29	379,825.00	0.00	0.00	29,825.00	350,000	7.9
4550	TLS AND SHP EQP	42,417.67	37,671.25	2,562.59	7,243.67	0.00	30,428	19.2
4552	LIGHTS & GNRTRS	0.00	1,095.00	0.00	0.00	1,095.00	0	100.0
4558	VEHICULR EQPMNT	0.00	51,575.00	0.00	0.00	0.00	51,575	0.0
4563	ELECTRCL EQPMNT	0.00	350,000.00	0.00	0.00	0.00	350,000	0.0
4567	COMPUTER EQPMNT	45,026.50	77,595.65	0.00	0.00	62,595.65	15,000	80.7
4580	FURNITURE	23,600.00	(9,400.00)	0.00	0.00	0.00	(9,400)	0.0
4597	EXPNS CNTR ACCN	(539,173.98)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY		1,922,141.53	7,830,082.69	136,799.52	300,073.41	2,081,604.33	5,448,405	30.4
OPERATING TRANSFERS OUT								
4651	IF T 01-031-031	1,101,570.00	1,101,570.00	91,797.50	275,392.50	0.00	826,178	25.0
4667	IF T 51-315-453	392,143.85	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
4672	IF T 55-035-458	6,118.97	5,105.28	0.00	3,577.41	0.00	1,528	70.1
4698	IF TO 31-131	8,580.48	0.00	0.00	0.00	0.00	0	0.0
	Ttl OPRTNG TRNSFRS	1,508,413.30	1,106,675.28	91,797.50	278,969.91	0.00	827,705	25.2
DEBT SERVICE								
4378	NOTE PRINCIPAL	220,167.15	225,671.33	0.00	0.00	0.00	225,671	0.0
4379	NOTE INTEREST	65,500.23	63,207.05	0.00	0.00	0.00	63,207	0.0
4385	PRNCPL PYMNT CN	(220,167.15)	(225,671.33)	0.00	0.00	0.00	(225,671)	0.0
	Total DEBT SERVICE	65,500.23	63,207.05	0.00	0.00	0.00	63,207	0.0
DEPRECIATION								
4431	DEPRECIATION	2,745,291.73	1,970,694.52	205,226.62	615,679.94	0.00	1,355,015	31.2
	Total DEPRECIATION	2,745,291.73	1,970,694.52	205,226.62	615,679.94	0.00	1,355,015	31.2
*	Total Expenditurs	20,101,521.28	26,536,176.27	1,395,343.23	3,849,770.87	2,690,277.10	19,996,128	24.6
Nt fr	SNTTN DSTRCT F	1,831,247.66	2,516,755.04	(1,145,153.99)	(3,087,735.48)	(2,690,277.10)	8,294,768	

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds		21,932,768.94	29,052,931.31	250,189.24	762,035.39	0.00	28,290,896	2.6
Ttl Expnd - All Fnds		20,101,521.28	26,536,176.27	1,395,343.23	3,849,770.87	2,690,277.10	19,996,128	24.6
All Funds Net		1,831,247.66	2,516,755.04	(1,145,153.99)	(3,087,735.48)	(2,690,277.10)	8,294,768	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF OCTOBER 2015

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	551,632	2,142,676
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		384,108	1,424,650
OTHER CHARGES		211,965	851,107
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		262,142	562,216
TRANSFERS		91,798	370,767
TOTAL	$	1,501,645	5,351,416

AUDITED Lauren Ur Director of Finance

APPROVED Board Chair

APPROVED General Manager/Secretary

DATE APPROVED

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/15

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:								
N/A								
6212	SNTTN FND-FND B	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
	Total N/A	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
TAXES								
3110	SECRD PRPRTY TX	1,464,807.61	1,451,197.32	13.16	13.16	0.00	1,451,184	0.0
3120	UNSCRD PRPRTY T	76,155.18	81,606.03	75,641.35	75,641.35	0.00	5,965	92.7
3123	SPPLMNTL PRPRTY	47,483.83	23,462.00	1,558.39	6,069.56	0.00	17,392	25.9
3180	RPTTF DISTRIBTN	116,790.47	60,000.00	0.00	0.00	0.00	60,000	0.0
3613	HMWNRS PRPRTY T	8,657.64	9,013.46	0.00	0.00	0.00	9,013	0.0
	Total TAXES	1,713,894.73	1,625,278.81	77,212.90	81,724.07	0.00	1,543,555	5.0
RENTS AND INTEREST								
3510	INVSTMNT ERNNGS	183,785.38	173,101.75	0.00	47,813.53	0.00	125,288	27.6
3515	UNRLZD GN(LSS)N	(4,389.35)	0.00	0.00	0.00	0.00	0	0.0
	Ttl RNTS AND INTRS	179,396.03	173,101.75	0.00	47,813.53	0.00	125,288	27.6
CHARGES AND FEES								
3901	SSC TAX ROLL	15,638,649.84	17,146,758.00	0.00	(917.28)	0.00	17,147,675	(0.0)
3902	SSC WESTBOROUGH	1,741,261.60	1,699,387.00	0.00	0.00	0.00	1,699,387	0.0
3903	SSC COLMA	46,578.20	29,535.00	0.00	46,299.99	0.00	(16,765)	156.8
3904	SSC SF JAIL	160,560.37	128,144.00	0.00	0.00	0.00	128,144	0.0
3911	WATER SALES	339,385.31	338,379.75	735.69	109,053.57	0.00	229,326	32.2
3921	CONNECTIN CHRGS	490,140.00	509,119.00	142,311.00	293,952.00	0.00	215,167	57.7
	Total CHRGS AND FS	18,416,575.32	19,851,322.75	143,046.69	448,388.28	0.00	19,402,934	2.3
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSLS	1,980.35	0.00	0.00	602.50	0.00	(602)	0.0
3852	WRKRS CMP - SLF	68,047.97	0.00	3,223.16	22,216.78	0.00	(22,217)	0.0
3860	MISCELLANES RVN	49,743.50	25,000.00	0.00	0.00	0.00	25,000	0.0
	Total MSCLLNS RVNS	119,771.82	25,000.00	3,223.16	22,819.28	0.00	2,181	91.3
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	1,503,131.04	1,539,092.00	128,257.66	513,030.64	0.00	1,026,061	33.3
	Ttl OPRTNG TRNSFRS	1,503,131.04	1,539,092.00	128,257.66	513,030.64	0.00	1,026,061	33.3
*	Total Revenues	21,932,768.94	29,052,931.31	351,740.41	1,113,775.80	0.00	27,939,156	3.8

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	3,531,652.26	4,150,409.00	307,282.01	1,199,332.50	0.00	2,951,077	28.9
4102	HOURLY WAGES	51,271.41	42,506.00	8,761.33	37,943.38	0.00	4,563	89.3
4103	OVERTIME	81,690.72	103,090.62	8,654.00	35,812.02	0.00	67,279	34.7
4104	PERS RETIREMENT	910,406.31	1,105,755.00	79,277.82	346,277.72	0.00	759,477	31.3
4105	GROUP INSURANCE	691,888.51	610,363.04	58,136.04	223,042.65	0.00	387,320	36.5
4106	WORKERS CMPNSTN	304,154.29	352,500.72	25,232.95	111,836.00	0.00	240,665	31.7
4107	MEDICARE	51,384.46	55,429.00	4,419.71	18,842.64	0.00	36,586	34.0
4108	UNMPLYMNT INSRN	5,056.07	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	(28,976.51)	0.00	0.00	0.00	0.00	0	0.0
4110	TERMINATION PAY	84,955.89	0.00	33,597.73	56,524.92	0.00	(56,525)	0.0
4112	STANDBY PAY	18,200.00	18,200.00	1,400.00	6,300.00	0.00	11,900	34.6
4116	INJURY LEAVE	93,003.06	0.00	3,548.25	20,960.37	0.00	(20,960)	0.0
4118	RETIREE HEALTH	242,205.95	277,952.00	21,024.21	84,096.84	0.00	193,855	30.3
4119	SOCIAL SECURITY	754.59	2,700.90	298.04	1,707.28	0.00	994	63.2
4120	OTHR PST EMPLYM	165,762.00	0.00	0.00	0.00	0.00	0	0.0
4125	PENSION EXPENSE	(20,930.00)	0.00	0.00	0.00	0.00	0	0.0
	Ttl SLRS AND BNFTS	6,182,479.01	6,718,906.28	551,632.09	2,142,676.32	0.00	4,576,230	31.9
SERVICES AND SUPPLIES								
4209	MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	600.00	0.00	1,350	30.8
4211	ADVERTISING	64.00	19,435.61	0.00	0.00	0.00	19,436	0.0
4212	COMMUNICATIONS	36,141.73	38,911.17	6,579.87	13,698.28	0.00	25,213	35.2
4213	UTILITIES	944,976.68	1,107,841.19	87,397.28	264,583.99	0.00	843,257	23.9
4217	EQPMNT MNTNNC C	74,031.11	75,406.64	597.64	17,855.94	0.00	57,551	23.7
4219	PROFESSNL SRVCS	45,271.71	81,814.03	6,752.90	10,358.05	7,068.03	64,388	21.3
4220	OTHR CNTRCTL SR	4,016,302.86	4,313,959.91	83,617.86	323,541.35	180,590.70	3,809,828	11.7
4228	PUMP STATIN RPR	66,616.33	70,317.42	1,800.00	12,355.48	0.00	57,962	17.6
4230	OFFICE EXPENSE	22,782.34	15,655.61	1,452.02	6,931.76	0.00	8,724	44.3
4231	SAFETY GEAR	33,212.20	43,274.05	2,199.49	12,299.96	0.00	30,974	28.4
4234	SPECIL DPRTMNTL	9,235.53	33,017.00	86.00	10,768.78	12,717.00	9,531	71.1
4235	BUILDING MNTNNC	72,593.38	62,859.23	5,158.90	21,399.66	0.00	41,460	34.0
4237	CLOTHING	23,227.19	27,293.50	1,738.69	7,916.16	0.00	19,377	29.0
4241	STRTS OPRTNG SP	9,453.78	12,348.84	469.79	1,728.33	0.00	10,621	14.0
4243	OPERATING SPPLS	979,756.11	1,297,823.92	86,775.16	289,744.45	333,246.05	674,833	48.0
4244	REPARS & MNTNNC	163,986.32	174,368.99	6,593.76	55,359.90	0.00	119,009	31.7
4246	FUELS & MTR OLS	12,337.73	35,229.12	2,266.71	2,277.85	0.00	32,951	6.5
4253	LANDSCAP MNTNNC	7,593.98	20,000.00	0.00	5,655.00	0.00	14,345	28.3
4255	SMALL EQUIPMENT	19,937.59	19,337.61	1,529.03	11,804.73	0.00	7,533	61.0
4313	INVNTRY ADJSTMN	(160,685.15)	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
Ttl SRVCS AND SPPL		6,378,635.42	7,450,843.84	295,165.10	1,068,879.67	533,621.78	5,848,342	21.5
OTHER CHARGES								
4215	RENTS AND LEASS	0.00	3,700.00	1,170.66	1,170.66	0.00	2,529	31.6
4302	MMBRSHPS & PBLC	38,185.03	41,883.25	2,105.19	4,955.64	0.00	36,928	11.8
4303	TRAVEL & METNGS	895.27	8,082.45	367.17	573.44	0.00	7,509	7.1
4304	EDUCATN & TRNNG	31,946.15	62,612.90	3,219.36	10,775.04	0.00	51,838	17.2
4434	MSCLLNS OTHR CH	164,144.45	212,178.44	0.00	12,849.00	0.00	199,329	6.1
Total OTHER CHARGS		235,170.90	328,457.04	6,862.38	30,323.78	0.00	298,133	9.2
FIXED CHARGES								
4208	TLPHN SRVC CHRG	19,579.92	19,579.84	1,631.66	6,526.64	0.00	13,053	33.3
4216	VHCL SRVC CHRGS	357,329.52	357,329.38	29,777.46	119,109.84	0.00	238,220	33.3
4223	INFRMTN SRVCS C	342,053.04	345,473.67	28,789.46	115,157.84	0.00	230,316	33.3
4226	MAL/MSSNGR SRVC	3,802.32	3,802.28	316.86	1,267.44	0.00	2,535	33.3
4227	COPIER SERVICES	8,270.64	8,270.59	689.22	2,756.88	0.00	5,514	33.3
4233	POSTAGE	4,421.04	4,421.06	368.42	1,473.68	0.00	2,947	33.3
4301	GNRL INSRNC CHR	328,432.68	328,432.75	27,369.39	109,477.56	0.00	218,955	33.3
Total FIXED CHARGS		1,063,889.16	1,067,309.57	88,942.47	355,769.88	0.00	711,540	33.3
CAPITAL OUTLAY								
4504	ENGINERNG SRVCS	822,434.80	1,215,348.86	75,572.77	133,126.92	1,197,005.94	(114,784)	109.4
4507	MAINS CONSTRCTN	130,350.29	3,370,942.15	21,325.82	56,277.15	56,521.40	3,258,144	3.3
4508	STRM DRN CNSTRC	0.00	25,000.00	0.00	0.00	0.00	25,000	0.0
4516	IN-HS SRV CHRGS	49,221.51	10,500.00	12,741.83	32,761.40	0.00	(22,261)	312.0
4518	IN-HS SRV CHG C	(252.50)	0.00	0.00	0.00	0.00	0	0.0
4520	BUILDINGS	274,715.90	511,046.11	57,259.70	159,296.78	151,443.16	200,306	60.8
4529	SNTTN TRTMNT PL	456,949.95	243,838.92	0.00	43,530.48	88,394.00	111,914	54.1
4530	SANITATN EQPMNT	576,405.10	1,565,044.75	17,685.61	52,422.74	427,469.95	1,085,152	30.7
4532	OTHR CNTRCTL SR	40,446.29	379,825.00	76,118.00	76,118.00	34,425.00	269,282	29.1
4550	TLS AND SHP EQP	42,417.67	37,671.25	1,438.70	8,682.37	0.00	28,989	23.0
4552	LIGHTS & GNRTRS	0.00	1,095.00	0.00	0.00	1,095.00	0	100.0
4558	VEHICULR EQPMNT	0.00	51,575.00	0.00	0.00	0.00	51,575	0.0
4563	ELECTRCL EQPMNT	0.00	350,000.00	0.00	0.00	0.00	350,000	0.0
4567	COMPUTER EQPMNT	45,026.50	77,595.65	0.00	0.00	62,595.65	15,000	80.7
4580	FURNITURE	23,600.00	(9,400.00)	0.00	0.00	0.00	(9,400)	0.0
4597	EXPNS CNTR ACCN	(539,173.98)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY		1,922,141.53	7,830,082.69	262,142.43	562,215.84	2,018,950.10	5,248,917	33.0
OPERATING TRANSFERS OUT								
4651	IF T 01-031-031	1,101,570.00	1,101,570.00	91,797.50	367,190.00	0.00	734,380	33.3
4667	IF T 51-315-453	392,143.85	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
4672	IF T 55-035-458	6,118.97	5,105.28	0.00	3,577.41	0.00	1,528	70.1
4698	IF TO 31-131	8,580.48	0.00	0.00	0.00	0.00	0	0.0
	Ttl OPRTNG TRNSFRS	1,508,413.30	1,106,675.28	91,797.50	370,767.41	0.00	735,908	33.5
DEBT SERVICE								
4378	NOTE PRINCIPAL	220,167.15	225,671.33	0.00	0.00	0.00	225,671	0.0
4379	NOTE INTEREST	65,500.23	63,207.05	0.00	0.00	0.00	63,207	0.0
4385	PRNCPL PYMNT CN	(220,167.15)	(225,671.33)	0.00	0.00	0.00	(225,671)	0.0
	Total DEBT SERVICE	65,500.23	63,207.05	0.00	0.00	0.00	63,207	0.0
DEPRECIATION								
4431	DEPRECIATION	2,745,291.73	1,970,694.52	205,103.19	820,783.13	0.00	1,149,911	41.6
	Total DEPRECIATION	2,745,291.73	1,970,694.52	205,103.19	820,783.13	0.00	1,149,911	41.6
*	Total Expenditurs	20,101,521.28	26,536,176.27	1,501,645.16	5,351,416.03	2,552,571.88	18,632,188	29.8
Nt fr	SNTTN DSTRCT F	1,831,247.66	2,516,755.04	(1,149,904.75)	(4,237,640.23)	(2,552,571.88)	9,306,967	

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds		21,932,768.94	29,052,931.31	351,740.41	1,113,775.80	0.00	27,939,156	3.8
Ttl Expnd - All Fnds		20,101,521.28	26,536,176.27	1,501,645.16	5,351,416.03	2,552,571.88	18,632,188	29.8
All Funds Net		1,831,247.66	2,516,755.04	(1,149,904.75)	(4,237,640.23)	(2,552,571.88)	9,306,967	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF NOVEMBER 2015

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	508,381	2,651,058
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		1,318,554	2,743,203
OTHER CHARGES		292,537	1,143,644
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		85,606	647,822
TRANSFERS		91,798	462,565
TOTAL	$	2,296,876	7,648,292

AUDITED _____ Director of Finance

APPROVED _____ Board Chair

APPROVED _____ General Manager/Secretary

DATE APPROVED _____

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/15

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
REVENUES:								
N/A								
6212	SNTTN FND-FND B	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
	Total N/A	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
TAXES								
3110	SECRD PRPRTY TX	1,464,807.61	1,451,197.32	77,066.46	77,079.62	0.00	1,374,118	5.3
3120	UNSCRD PRPRTY T	76,155.18	81,606.03	0.00	75,641.35	0.00	5,965	92.7
3123	SPPLMNTL PRPRTY	47,483.83	23,462.00	3,066.80	9,136.36	0.00	14,326	38.9
3180	RPTTF DISTRIBTN	116,790.47	60,000.00	0.00	0.00	0.00	60,000	0.0
3613	HMWNRS PRPRTY T	8,657.64	9,013.46	0.00	0.00	0.00	9,013	0.0
	Total TAXES	1,713,894.73	1,625,278.81	80,133.26	161,857.33	0.00	1,463,421	10.0
RENTS AND INTEREST								
3510	INVSTMNT ERNNGS	183,785.38	173,101.75	0.00	47,813.53	0.00	125,288	27.6
3515	UNRLZD GN(LSS)N	(4,389.35)	0.00	0.00	0.00	0.00	0	0.0
	Ttl RNTS AND INTRS	179,396.03	173,101.75	0.00	47,813.53	0.00	125,288	27.6
CHARGES AND FEES								
3901	SSC TAX ROLL	15,638,649.84	17,146,758.00	(8,839.12)	(9,756.40)	0.00	17,156,514	(0.0)
3902	SSC WESTBOROUGH	1,741,261.60	1,699,387.00	0.00	0.00	0.00	1,699,387	0.0
3903	SSC COLMA	46,578.20	29,535.00	0.00	46,299.99	0.00	(16,765)	156.8
3904	SSC SF JAIL	160,560.37	128,144.00	0.00	0.00	0.00	128,144	0.0
3911	WATER SALES	339,385.31	338,379.75	363.37	109,416.94	0.00	228,963	32.3
3921	CONNECTIN CHRGS	490,140.00	509,119.00	19,425.00	313,377.00	0.00	195,742	61.6
	Total CHRGS AND FS	18,416,575.32	19,851,322.75	10,949.25	459,337.53	0.00	19,391,985	2.3
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSLS	1,980.35	0.00	0.00	602.50	0.00	(602)	0.0
3852	WRKRS CMP - SLF	68,047.97	0.00	1,611.58	23,828.36	0.00	(23,828)	0.0
3860	MISCELLANES RVN	49,743.50	25,000.00	0.00	0.00	0.00	25,000	0.0
	Total MSCLLNS RVNS	119,771.82	25,000.00	1,611.58	24,430.86	0.00	569	97.7
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	1,503,131.04	1,539,092.00	128,257.66	641,288.30	0.00	897,804	41.7
	Ttl OPRTNG TRNSFRS	1,503,131.04	1,539,092.00	128,257.66	641,288.30	0.00	897,804	41.7
*	Total Revenues	21,932,768.94	29,052,931.31	220,951.75	1,334,727.55	0.00	27,718,204	4.6

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	3,531,652.26	4,150,409.00	286,182.23	1,485,514.73	0.00	2,664,894	35.8
4102	HOURLY WAGES	51,271.41	42,506.00	4,542.49	42,485.87	0.00	20	100.0
4103	OVERTIME	81,690.72	103,090.62	7,193.12	43,005.14	0.00	60,085	41.7
4104	PERS RETIREMENT	910,406.31	1,105,755.00	76,296.16	422,573.88	0.00	683,181	38.2
4105	GROUP INSURANCE	691,888.51	610,363.04	56,873.86	279,916.51	0.00	330,447	45.9
4106	WORKERS CMPNSTN	304,154.29	352,500.72	24,515.25	136,351.25	0.00	216,149	38.7
4107	MEDICARE	51,384.46	55,429.00	4,477.92	23,320.56	0.00	32,108	42.1
4108	UNMPLYMNT INSRN	5,056.07	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	(28,976.51)	0.00	0.00	0.00	0.00	0	0.0
4110	TERMINATION PAY	84,955.89	0.00	23,293.64	79,818.56	0.00	(79,818)	0.0
4112	STANDBY PAY	18,200.00	18,200.00	1,400.00	7,700.00	0.00	10,500	42.3
4116	INJURY LEAVE	93,003.06	0.00	2,418.43	23,378.80	0.00	(23,379)	0.0
4118	RETIREE HEALTH	242,205.95	277,952.00	21,024.21	105,121.05	0.00	172,831	37.8
4119	SOCIAL SECURITY	754.59	2,700.90	164.18	1,871.46	0.00	829	69.3
4120	OTHR PST EMPLYM	165,762.00	0.00	0.00	0.00	0.00	0	0.0
4125	PENSION EXPENSE	(20,930.00)	0.00	0.00	0.00	0.00	0	0.0
	Ttl SLRS AND BNFTS	6,182,479.01	6,718,906.28	508,381.49	2,651,057.81	0.00	4,067,848	39.5
SERVICES AND SUPPLIES								
4209	MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	750.00	0.00	1,200	38.5
4211	ADVERTISING	64.00	19,435.61	0.00	0.00	0.00	19,436	0.0
4212	COMMUNICATIONS	36,141.73	38,911.17	253.25	13,951.53	0.00	24,960	35.9
4213	UTILITIES	944,976.68	1,107,841.19	97,086.83	361,670.82	0.00	746,170	32.6
4217	EQPMNT MNTNNC C	74,031.11	75,406.64	14,529.37	32,385.31	0.00	43,021	42.9
4219	PROFESSNL SRVCS	45,271.71	81,814.03	601.00	10,959.05	6,467.03	64,388	21.3
4220	OTHR CNTRCTL SR	4,016,302.86	4,313,959.91	981,009.99	1,304,551.34	165,863.98	2,843,545	34.1
4228	PUMP STATIN RPR	66,616.33	70,317.42	10,861.59	23,217.07	0.00	47,100	33.0
4230	OFFICE EXPENSE	22,782.34	15,655.61	1,626.31	8,558.07	0.00	7,098	54.7
4231	SAFETY GEAR	33,212.20	43,274.05	2,815.55	15,115.51	0.00	28,159	34.9
4234	SPECIL DPRTMNTL	9,235.53	33,017.00	9,571.35	20,340.13	3,145.65	9,531	71.1
4235	BUILDING MNTNNC	72,593.38	62,859.23	7,030.70	28,430.36	0.00	34,429	45.2
4237	CLOTHING	23,227.19	27,293.50	1,652.70	9,568.86	0.00	17,725	35.1
4241	STRTS OPRTNG SP	9,453.78	12,348.84	830.21	2,558.54	0.00	9,790	20.7
4243	OPERATING SPPLS	979,756.11	1,297,823.92	88,691.40	378,435.85	303,482.80	615,905	52.5
4244	REPARS & MNTNNC	163,986.32	174,368.99	10,525.82	65,885.72	0.00	108,483	37.8
4246	FUELS & MTR OLS	12,337.73	35,229.12	572.34	2,850.19	0.00	32,379	8.1
4253	LANDSCAP MNTNNC	7,593.98	20,000.00	1,148.00	6,803.00	0.00	13,197	34.0
4255	SMALL EQUIPMENT	19,937.59	19,337.61	655.02	12,459.75	0.00	6,878	64.4
4313	INVNTRY ADJSTMN	(160,685.15)	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
	Ttl SRVCS AND SPPL	6,378,635.42	7,450,843.84	1,229,611.43	2,298,491.10	478,959.46	4,673,393	37.3
	OTHER CHARGES							
4215	RENTS AND LEASS	0.00	3,700.00	0.00	1,170.66	0.00	2,529	31.6
4302	MMBRSHPS & PBLC	38,185.03	41,883.25	15,936.00	20,891.64	0.00	20,992	49.9
4303	TRAVEL & METNGS	895.27	8,082.45	368.84	942.28	0.00	7,140	11.7
4304	EDUCATN & TRNNG	31,946.15	62,612.90	207.78	10,982.82	0.00	51,630	17.5
4434	MSCLLNS OTHR CH	164,144.45	212,178.44	70,921.00	83,770.00	0.00	128,408	39.5
	Total OTHER CHARGS	235,170.90	328,457.04	87,433.62	117,757.40	0.00	210,700	35.9
	FIXED CHARGES							
4208	TLPHN SRVC CHRG	19,579.92	19,579.84	1,631.66	8,158.30	0.00	11,422	41.7
4216	VHCL SRVC CHRGS	357,329.52	357,329.38	29,777.46	148,887.30	0.00	208,442	41.7
4223	INFRMTN SRVCS C	342,053.04	345,473.67	28,789.46	143,947.30	0.00	201,526	41.7
4226	MAL/MSSNGR SRVC	3,802.32	3,802.28	316.86	1,584.30	0.00	2,218	41.7
4227	COPIER SERVICES	8,270.64	8,270.59	689.22	3,446.10	0.00	4,824	41.7
4233	POSTAGE	4,421.04	4,421.06	368.42	1,842.10	0.00	2,579	41.7
4301	GNRL INSRNC CHR	328,432.68	328,432.75	27,369.39	136,846.95	0.00	191,586	41.7
	Total FIXED CHARGS	1,063,889.16	1,067,309.57	88,942.47	444,712.35	0.00	622,597	41.7
	CAPITAL OUTLAY							
4504	ENGINERNG SRVCS	822,434.80	1,215,348.86	17,186.10	150,313.02	1,221,605.84	(156,570)	112.9
4507	MAINS CONSTRCTN	130,350.29	3,370,942.15	51,521.40	107,798.55	5,000.00	3,258,144	3.3
4508	STRM DRN CNSTRC	0.00	25,000.00	0.00	0.00	0.00	25,000	0.0
4516	IN-HS SRV CHRGS	49,221.51	10,500.00	11,813.75	44,575.15	0.00	(34,075)	424.5
4518	IN-HS SRV CHG C	(252.50)	0.00	0.00	0.00	0.00	0	0.0
4520	BUILDINGS	274,715.90	511,046.11	0.00	159,296.78	151,443.16	200,306	60.8
4529	SNTTN TRTMNT PL	456,949.95	243,838.92	5,000.00	48,530.48	92,659.00	102,649	57.9
4530	SANITATN EQPMNT	576,405.10	1,565,044.75	0.00	52,422.74	427,469.95	1,085,152	30.7
4532	OTHR CNTRCTL SR	40,446.29	379,825.00	0.00	76,118.00	34,425.00	269,282	29.1
4550	TLS AND SHP EQP	42,417.67	37,671.25	84.78	8,767.15	0.00	28,904	23.3
4552	LIGHTS & GNRTRS	0.00	1,095.00	0.00	0.00	1,095.00	0	100.0
4558	VEHICULR EQPMNT	0.00	51,575.00	0.00	0.00	0.00	51,575	0.0
4563	ELECTRCL EQPMNT	0.00	350,000.00	0.00	0.00	0.00	350,000	0.0
4567	COMPUTER EQPMNT	45,026.50	77,595.65	0.00	0.00	62,595.65	15,000	80.7
4580	FURNITURE	23,600.00	(9,400.00)	0.00	0.00	0.00	(9,400)	0.0
4597	EXPNS CNTR ACCN	(539,173.98)	0.00	0.00	0.00	0.00	0	0.0
	Total CAPITAL OTLY	1,922,141.53	7,830,082.69	85,606.03	647,821.87	1,996,293.60	5,185,967	33.8
	OPERATING TRANSFERS OUT							
4651	IF T 01-031-031	1,101,570.00	1,101,570.00	91,797.50	458,987.50	0.00	642,583	41.7
4667	IF T 51-315-453	392,143.85	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
4672	IF T 55-035-458	6,118.97	5,105.28	0.00	3,577.41	0.00	1,528	70.1
4698	IF TO 31-131	8,580.48	0.00	0.00	0.00	0.00	0	0.0
	Ttl OPRTNG TRNSFRS	1,508,413.30	1,106,675.28	91,797.50	462,564.91	0.00	644,110	41.8
DEBT SERVICE								
4378	NOTE PRINCIPAL	220,167.15	225,671.33	0.00	0.00	0.00	225,671	0.0
4379	NOTE INTEREST	65,500.23	63,207.05	0.00	0.00	0.00	63,207	0.0
4385	PRNCPL PYMNT CN	(220,167.15)	(225,671.33)	0.00	0.00	0.00	(225,671)	0.0
	Total DEBT SERVICE	65,500.23	63,207.05	0.00	0.00	0.00	63,207	0.0
DEPRECIATION								
4431	DEPRECIATION	2,745,291.73	1,970,694.52	205,103.18	1,025,886.31	0.00	944,808	52.1
	Total DEPRECIATION	2,745,291.73	1,970,694.52	205,103.18	1,025,886.31	0.00	944,808	52.1
*	Total Expenditurs	20,101,521.28	26,536,176.27	2,296,875.72	7,648,291.75	2,475,253.06	16,412,631	38.1
Nt fr	SNTTN DSTRCT F	1,831,247.66	2,516,755.04	(2,075,923.97)	(6,313,564.20)	(2,475,253.06)	11,305,572	

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds		21,932,768.94	29,052,931.31	220,951.75	1,334,727.55	0.00	27,718,204	4.6
Ttl Expnd - All Fnds		20,101,521.28	26,536,176.27	2,296,875.72	7,648,291.75	2,475,253.06	16,412,631	38.1
All Funds Net		1,831,247.66	2,516,755.04	(2,075,923.97)	(6,313,564.20)	(2,475,253.06)	11,305,572	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF DECEMBER 2015

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	600,213	3,251,271
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		375,526	3,118,729
OTHER CHARGES		297,548	1,441,192
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		265,416	913,238
TRANSFERS		91,798	554,362
TOTAL	$	1,630,501	9,278,792

AUDITED _____ Director of Finance

APPROVED _____ Board Chair

APPROVED _____ General Manager/Secretary

DATE APPROVED _____

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 12/31/15

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:								
N/A								
6212	SNTTN FND-FND B	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
	Total N/A	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
TAXES								
3110	SECRD PRPRTY TX	1,464,807.61	1,451,197.32	700,015.17	777,094.79	0.00	674,103	53.5
3120	UNSCRD PRPRTY T	76,155.18	81,606.03	0.00	75,641.35	0.00	5,965	92.7
3123	SPPLMNTL PRPRTY	47,483.83	23,462.00	8,975.08	18,111.44	0.00	5,351	77.2
3180	RPTTF DISTRIBTN	116,790.47	60,000.00	33,990.69	33,990.69	0.00	26,009	56.7
3613	HMWNRS PRPRTY T	8,657.64	9,013.46	1,261.07	1,261.07	0.00	7,752	14.0
	Total TAXES	1,713,894.73	1,625,278.81	744,242.01	906,099.34	0.00	719,179	55.8
RENTS AND INTEREST								
3510	INVSTMNT ERNNGS	183,785.38	173,101.75	47,682.06	95,495.59	0.00	77,606	55.2
3515	UNRLZD GN(LSS)N	(4,389.35)	0.00	0.00	0.00	0.00	0	0.0
	Ttl RNTS AND INTRS	179,396.03	173,101.75	47,682.06	95,495.59	0.00	77,606	55.2
CHARGES AND FEES								
3901	SSC TAX ROLL	15,638,649.84	17,146,758.00	8,316,989.93	8,307,233.53	0.00	8,839,524	48.4
3902	SSC WESTBOROUGH	1,741,261.60	1,699,387.00	0.00	0.00	0.00	1,699,387	0.0
3903	SSC COLMA	46,578.20	29,535.00	0.00	46,299.99	0.00	(16,765)	156.8
3904	SSC SF JAIL	160,560.37	128,144.00	0.00	0.00	0.00	128,144	0.0
3911	WATER SALES	339,385.31	338,379.75	52.64	109,469.58	0.00	228,910	32.4
3921	CONNECTIN CHRGS	490,140.00	509,119.00	17,325.01	330,702.01	0.00	178,417	65.0
	Total CHRGS AND FS	18,416,575.32	19,851,322.75	8,334,367.58	8,793,705.11	0.00	11,057,618	44.3
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSLS	1,980.35	0.00	0.00	602.50	0.00	(602)	0.0
3852	WRKRS CMP - SLF	68,047.97	0.00	0.00	23,828.36	0.00	(23,828)	0.0
3860	MISCELLANES RVN	49,743.50	25,000.00	1,646.00	1,646.00	0.00	23,354	6.6
	Total MSCLLNS RVNS	119,771.82	25,000.00	1,646.00	26,076.86	0.00	(1,077)	104.3
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	1,503,131.04	1,539,092.00	128,257.66	769,545.96	0.00	769,546	50.0
	Ttl OPRTNG TRNSFRS	1,503,131.04	1,539,092.00	128,257.66	769,545.96	0.00	769,546	50.0
*	Total Revenues	21,932,768.94	29,052,931.31	9,256,195.31	10,590,922.86	0.00	18,462,008	36.5

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	3,531,652.26	4,150,409.00	333,536.71	1,819,051.44	0.00	2,331,358	43.8
4102	HOURLY WAGES	51,271.41	42,506.00	9,232.07	51,717.94	0.00	(9,212)	121.7
4103	OVERTIME	81,690.72	103,090.62	14,778.26	57,783.40	0.00	45,307	56.1
4104	PERS RETIREMENT	910,406.31	1,105,755.00	115,895.65	538,469.53	0.00	567,285	48.7
4105	GROUP INSURANCE	691,888.51	610,363.04	60,196.46	340,112.97	0.00	270,250	55.7
4106	WORKERS CMPNSTN	304,154.29	352,500.72	37,276.94	173,628.19	0.00	178,873	49.3
4107	MEDICARE	51,384.46	55,429.00	6,395.76	29,716.32	0.00	25,713	53.6
4108	UNMPLYMNT INSRN	5,056.07	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	(28,976.51)	0.00	0.00	0.00	0.00	0	0.0
4110	TERMINATION PAY	84,955.89	0.00	116.61	79,935.17	0.00	(79,935)	0.0
4112	STANDBY PAY	18,200.00	18,200.00	1,400.00	9,100.00	0.00	9,100	50.0
4116	INJURY LEAVE	93,003.06	0.00	0.00	23,378.80	0.00	(23,379)	0.0
4118	RETIREE HEALTH	242,205.95	277,952.00	21,024.21	126,145.26	0.00	151,807	45.4
4119	SOCIAL SECURITY	754.59	2,700.90	360.55	2,232.01	0.00	469	82.6
4120	OTHR PST EMPLYM	165,762.00	0.00	0.00	0.00	0.00	0	0.0
4125	PENSION EXPENSE	(20,930.00)	0.00	0.00	0.00	0.00	0	0.0
	Ttl SLRS AND BNFTS	6,182,479.01	6,718,906.28	600,213.22	3,251,271.03	0.00	3,467,635	48.4
SERVICES AND SUPPLIES								
4209	MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	900.00	0.00	1,050	46.2
4211	ADVERTISING	64.00	19,435.61	0.00	0.00	0.00	19,436	0.0
4212	COMMUNICATIONS	36,141.73	38,911.17	1,770.09	15,721.62	0.00	23,190	40.4
4213	UTILITIES	944,976.68	1,107,841.19	61,331.67	423,002.49	0.00	684,839	38.2
4217	EQPMNT MNTNNC C	74,031.11	75,406.64	10,162.00	42,547.31	0.00	32,859	56.4
4219	PROFESSNL SRVCS	45,271.71	81,814.03	924.00	11,883.05	6,467.03	63,464	22.4
4220	OTHR CNTRCTL SR	4,016,302.86	4,313,959.91	69,574.76	1,374,126.10	242,664.55	2,697,169	37.5
4228	PUMP STATIN RPR	66,616.33	70,317.42	7,634.12	30,851.19	0.00	39,466	43.9
4230	OFFICE EXPENSE	22,782.34	15,655.61	873.65	9,431.72	0.00	6,224	60.2
4231	SAFETY GEAR	33,212.20	43,274.05	12,399.29	27,514.80	0.00	15,759	63.6
4234	SPECIL DPRTMNTL	9,235.53	33,017.00	2,522.88	22,863.01	3,145.65	7,008	78.8
4235	BUILDING MNTNNC	72,593.38	62,859.23	6,212.68	34,643.04	0.00	28,216	55.1
4237	CLOTHING	23,227.19	27,293.50	3,372.62	12,941.48	0.00	14,352	47.4
4241	STRTS OPRTNG SP	9,453.78	12,348.84	4,568.24	7,126.78	0.00	5,222	57.7
4243	OPERATING SPPLS	979,756.11	1,297,823.92	82,883.07	461,318.92	264,123.53	572,381	55.9
4244	REPARS & MNTNNC	163,986.32	174,368.99	19,043.74	84,929.46	0.00	89,440	48.7
4246	FUELS & MTR OLS	12,337.73	35,229.12	1,666.88	4,517.07	0.00	30,712	12.8
4253	LANDSCAP MNTNNC	7,593.98	20,000.00	774.00	7,577.00	0.00	12,423	37.9
4255	SMALL EQUIPMENT	19,937.59	19,337.61	719.45	13,179.20	0.00	6,158	68.2
4313	INVNTRY ADJSTMN	(160,685.15)	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
	Ttl SRVCS AND SPPL	6,378,635.42	7,450,843.84	286,583.14	2,585,074.24	516,400.76	4,349,369	41.6
	OTHER CHARGES							
4215	RENTS AND LEASS	0.00	3,700.00	0.00	1,170.66	0.00	2,529	31.6
4302	MMBRSHPS & PBLC	38,185.03	41,883.25	1,289.00	22,180.64	0.00	19,703	53.0
4303	TRAVEL & METNGS	895.27	8,082.45	6,353.16	7,295.44	0.00	787	90.3
4304	EDUCATN & TRNNG	31,946.15	62,612.90	14,314.94	25,297.76	0.00	37,315	40.4
4434	MSCLLNS OTHR CH	164,144.45	212,178.44	7,280.77	91,050.77	0.00	121,128	42.9
	Total OTHER CHARGS	235,170.90	328,457.04	29,237.87	146,995.27	0.00	181,462	44.8
	FIXED CHARGES							
4208	TLPHN SRVC CHRG	19,579.92	19,579.84	1,631.66	9,789.96	0.00	9,790	50.0
4216	VHCL SRVC CHRGS	357,329.52	357,329.38	29,777.46	178,664.76	0.00	178,665	50.0
4223	INFRMTN SRVCS C	342,053.04	345,473.67	28,789.46	172,736.76	0.00	172,737	50.0
4226	MAL/MSSNGR SRVC	3,802.32	3,802.28	316.86	1,901.16	0.00	1,901	50.0
4227	COPIER SERVICES	8,270.64	8,270.59	689.22	4,135.32	0.00	4,135	50.0
4233	POSTAGE	4,421.04	4,421.06	368.42	2,210.52	0.00	2,211	50.0
4301	GNRL INSRNC CHR	328,432.68	328,432.75	27,369.39	164,216.34	0.00	164,216	50.0
	Total FIXED CHARGS	1,063,889.16	1,067,309.57	88,942.47	533,654.82	0.00	533,655	50.0
	CAPITAL OUTLAY							
4504	ENGINERNG SRVCS	822,434.80	1,215,348.86	96,273.58	246,586.60	1,125,332.26	(156,570)	112.9
4507	MAINS CONSTRCTN	130,350.29	3,370,942.15	6,100.00	113,898.55	5,000.00	3,252,044	3.5
4508	STRM DRN CNSTRC	0.00	25,000.00	0.00	0.00	0.00	25,000	0.0
4516	IN-HS SRV CHRGS	49,221.51	10,500.00	7,900.92	52,476.07	0.00	(41,976)	499.8
4518	IN-HS SRV CHG C	(252.50)	0.00	0.00	0.00	0.00	0	0.0
4520	BUILDINGS	274,715.90	511,046.11	5,501.31	164,798.09	151,443.16	194,805	61.9
4529	SNTTN TRTMNT PL	456,949.95	243,838.92	8,500.00	57,030.48	83,394.00	103,414	57.6
4530	SANITATN EQPMNT	576,405.10	1,565,044.75	107,934.86	160,357.60	326,136.20	1,078,551	31.1
4532	OTHR CNTRCTL SR	40,446.29	379,825.00	32,700.00	108,818.00	1,725.00	269,282	29.1
4550	TLS AND SHP EQP	42,417.67	37,671.25	505.54	9,272.69	0.00	28,399	24.6
4552	LIGHTS & GNRTRS	0.00	1,095.00	0.00	0.00	1,095.00	0	100.0
4558	VEHICULR EQPMNT	0.00	51,575.00	0.00	0.00	0.00	51,575	0.0
4563	ELECTRCL EQPMNT	0.00	350,000.00	0.00	0.00	0.00	350,000	0.0
4567	COMPUTER EQPMNT	45,026.50	77,595.65	0.00	0.00	62,595.65	15,000	80.7
4580	FURNITURE	23,600.00	(9,400.00)	0.00	0.00	0.00	(9,400)	0.0
4597	EXPNS CNTR ACCN	(539,173.98)	0.00	0.00	0.00	0.00	0	0.0
	Total CAPITAL OTLY	1,922,141.53	7,830,082.69	265,416.21	913,238.08	1,756,721.27	5,160,123	34.1
	OPERATING TRANSFERS OUT							
4651	IF T 01-031-031	1,101,570.00	1,101,570.00	91,797.50	550,785.00	0.00	550,785	50.0
4667	IF T 51-315-453	392,143.85	0.00	0.00	0.00	0.00	0	0.0

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
4672	IF T 55-035-458	6,118.97	5,105.28	0.00	3,577.41	0.00	1,528	70.1
4698	IF TO 31-131	8,580.48	0.00	0.00	0.00	0.00	0	0.0
	Ttl OPRTNG TRNSFRS	1,508,413.30	1,106,675.28	91,797.50	554,362.41	0.00	552,313	50.1
DEBT SERVICE								
4378	NOTE PRINCIPAL	220,167.15	225,671.33	225,671.33	225,671.33	0.00	0	100.0
4379	NOTE INTEREST	65,500.23	63,207.05	63,207.05	63,207.05	0.00	0	100.0
4385	PRNCPL PYMNT CN	(220,167.15)	(225,671.33)	(225,671.33)	(225,671.33)	0.00	0	100.0
	Total DEBT SERVICE	65,500.23	63,207.05	63,207.05	63,207.05	0.00	0	100.0
DEPRECIATION								
4431	DEPRECIATION	2,745,291.73	1,970,694.52	205,103.20	1,230,989.51	0.00	739,705	62.5
	Total DEPRECIATION	2,745,291.73	1,970,694.52	205,103.20	1,230,989.51	0.00	739,705	62.5
*	Total Expenditurs	20,101,521.28	26,536,176.27	1,630,500.66	9,278,792.41	2,273,122.03	14,984,262	43.5
Nt fr	SNTTN DSTRCT F	1,831,247.66	2,516,755.04	7,625,694.65	1,312,130.45	(2,273,122.03)	3,477,747	

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds		21,932,768.94	29,052,931.31	9,256,195.31	10,590,922.86	0.00	18,462,008	36.5
Ttl Expnd - All Fnds		20,101,521.28	26,536,176.27	1,630,500.66	9,278,792.41	2,273,122.03	14,984,262	43.5
All Funds Net		1,831,247.66	2,516,755.04	7,625,694.65	1,312,130.45	(2,273,122.03)	3,477,747	

Item # 3

Agenda Report

NORTH SAN MATEO COUNTY SANITATION DISTRICT

Meeting Date: May 23, 2016

Subject: Proposition 111 – Appropriations Limitation

Recommended Action

Adopt a Resolution of Intent to adopt the annual Appropriations Limitation (Gann Limit).

Background

As required by Article XIIIB of the State Constitution (Proposition 111 or the Gann Amendment), the Agency Board of Directors is required to adopt an annual appropriations limitation for the Fiscal Year 2016-2017. This resolution establishes the Agency's intent to adopt the appropriations limitation.

Discussion

Adoption of the Appropriations Limitation will be requested at the meeting of June 27, 2016. At that time, the Department of Finance will provide the calculations of proceeds of taxes and the appropriations limit based on our estimates for the coming fiscal year. This information will be available for public inspection in the Department of Finance beginning Friday, June 17, 2016.

Appropriate notice will be posted regarding the availability of the documentation in the Department of Finance during normal business hours.

Staff is available to provide any additional information desired by the Board members.

Respectfully submitted,

Lawrence Chiu
Director of Finance and Administrative Services

cc: City Attorney
City Manager
NSMCSD