



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, October 26, 2015 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of September 14, 2015

Action Items:

2. Sewer Service Charge Appeals - FY 2015/16
3. Revenue and Expenditures Summary Report - July 2015

END OF CONSENT AGENDA

“AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

NEW BUSINESS:

4. Completion of New Hot Boiler and Rehabilitation of Existing Hot Water Boiler Design and Installation Project

Staff:

Cosgrove/Sweetland

Recommended Action:

Adopt Resolution

REPORTS:

5. Board of Directors
6. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

September 14, 2015

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on August 10, 2015, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chairman Ray Buenaventura at 6:45 p.m.

ROLL CALL:

Present: Christensen, Canepa, Guingona, Torres & Buenaventura

Absent: none

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Assistant City Manager Julie Thuy Underwood, Assistant City Clerk Teresa Ricci and Manager of Technical Services of Water and Wastewater Resources Cynthia Royer.

APPROVAL OF AGENDA:

Motion was made, seconded (Canepa/Guingona) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of August 10, 2015**
2. **Revenue and Expenditure Summary Report – June 2015**

Motion was made, seconded (Canepa/Christensen) and unanimously carried to adopt the Consent Agenda.

NEW BUSINESS:

3. **Execution of Memorandum of Understanding with San Francisco Public Utilities Commission to Examine Feasibility of Expanded Tertiary Recycled Water Facilities**

Manager of Technical Services Cynthia Royer discussed the Execution of Memorandum of Understanding with the San Francisco Public Utilities Commission (SFPUC) to examine feasibility of expanded tertiary recycled water facilities. As proposed, the City and the SFPUC plan to evaluate the expansion of tertiary treatment facilities for additional capacity and environmental review to serve Colma cemeteries in the south and proposed San Francisco users to the north. With the ongoing drought conditions, it is vital to examine additional recycled water opportunities to offset use of potable surface and groundwater used for irrigation. The negotiated professional services agreement with Carollo Engineers is anticipated to be completed within two years and not to exceed cost of \$2,178,000.

Motion was made, seconded (Christensen/Torres) and unanimously carried to adopt the Resolution No. 15-SD-07, "Execution of Memorandum of Understanding with San Francisco Public Utilities Commission to Examine Feasibility of Expanded Tertiary Recycled Water Facilities".

REPORTS:

4. **Board of Directors**

None.

5. **Staff**

a. **Pilot Residential Recycled Water Use Program**

Manager of Technical Services Cynthia Royer reported the new Pilot Residential Recycled Water Use program. First 100 residents can obtain application and attend training to take advantage of the program. Residents must bring their own sealable containers with a minimum volume of one gallon and a maximum of 300 gallons, which is the total maximum per visit.

ADJOURNMENT:

Motion was made, seconded (Guingona/Torres) and unanimously carried to adjourn the Regular Meeting at 6:51 p.m.



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: October 26, 2015

Subject: SEWER SERVICE CHARGE APPEALS – FISCAL YEAR 2015-16

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Ying Qing Sun

Parcel # 008-302-240

Carmen Gomez

Parcel # 003-041-250

Ronald Aleman

Parcel # 003-352-390

Juanita Richardson

Parcel # 003-131-030

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lawrence Chiu".

Lawrence Chiu

Director of Finance and
Administrative Services

CC: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 10/26/15

PARCEL NO. 008-302-240
CUSTOMER NAME YINGQING SUN
SERVICE ADDRESS 270 DEL PRADO DR., DALY CITY

2014-15

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	135
		2 MONTHS PRIOR	27
2 MONTHS AFTER	16	4 MONTHS PRIOR	24
4 MONTHS AFTER	8	6 MONTHS PRIOR	20
		8 MONTHS PRIOR	22
		10 MONTHS PRIOR	21
ACTUAL ANNUAL USAGE			249
BASE PERIOD ANNUALIZED			810
ANNUAL CREDIT IN UNITS			
(MUST BE OVER 15 UNITS)			561
PERCENTAGE CHANGE			
(MUST BE OVER 10%)			225%
ANNUAL CREDIT IN DOLLARS			\$3,511.86
(N.S.M.C.S.D. \$6.26 per unit)			

REASON FOR APPEAL

Prior owner had a major water leak.

STAFF RECOMMENDATION TO BOARD

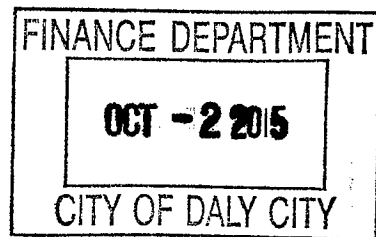
Approval. New owner shouldn't be responsible.

Dear Directors,

I, Yingging Sun, the owner of 270 Del Prado Dr. Daly City, CA 94015, want to appeal the charge of sewer fee for 2015. I purchased this property in May, 2015. It might be ~~the~~ water leaking before I ~~own~~ own it. But now you can look my water Bill, it is ~~very~~ lower than before, I'm sure. Please make a change for me. Let me know if you need to see any documents from me. You can reach me @ 415-400-6358 or ysun9323@gmail.com.

Thank you for your time!

Best.



05413540-13

10/1/2015
Yingging Sun



NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 10/26/15

PARCEL NO.	003-041-250	2014-15
CUSTOMER NAME	CARMEN GOMEZ	
SERVICE ADDRESS	52 BEPLER ST., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	144
		2 MONTHS PRIOR	18
2 MONTHS AFTER	19	4 MONTHS PRIOR	17
4 MONTHS AFTER	22	6 MONTHS PRIOR	15
		8 MONTHS PRIOR	14
		10 MONTHS PRIOR	13
		ACTUAL ANNUAL USAGE	221
		BASE PERIOD ANNUALIZED	864
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	643
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	291%
		ANNUAL CREDIT IN DOLLARS	\$4,025.18

(N.S.M.C.S.D. \$6.26 per unit)

REASON FOR APPEAL

Owner had a major water leak.

STAFF RECOMMENDATION TO BOARD

Approval. Toilet has been repaired and water usage has dropped.

Letter of Appeal

Carmen Gomez
54 Bepler Street
Daly City, CA 94014

Cell: 415-530-1030

Sanitation Board of Directors
333 90th Street
Daly City, CA 94015

Dear Sanitation Board of Directors

I am writing this letter to appeal the sewer fee that you have in record for my property. The cause of the unusually high usage during the winter months that you are basing for taxes was due to a leaking problem with two of our toilets. We have fixed the problem and I am appealing this evaluation because I really need help for the upcoming tax bill. As a single mother I do not have sufficient funds for extraordinary tax costs and really need your help for the refund for the tax payment. You will be able to see that the problem was fixed based on the water usage the following months. I really appreciate your time and understanding.

In hopes of your approval, please send me the refund to my home address: Carmen Gomez, 54 Bepler St., Daly City, CA 94014

Sincerely,



Carmen Gomez

10-01-15
Date

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 10/26/15

PARCEL NO.	003-352-390	2015-16
CUSTOMER NAME	RONALD ALEMAN	
SERVICE ADDRESS	13 GARIBALDI ST., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	28
		2 MONTHS PRIOR	25
2 MONTHS AFTER	18	4 MONTHS PRIOR	25
4 MONTHS AFTER	20	6 MONTHS PRIOR	14
		8 MONTHS PRIOR	16
		10 MONTHS PRIOR	15
		ACTUAL ANNUAL USAGE	123
		BASE PERIOD ANNUALIZED	168
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	45
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	37%
		ANNUAL CREDIT IN DOLLARS	\$281.70
		(N.S.M.C.S.D. \$6.26 per unit)	

REASON FOR APPEAL

Higher usage during base period. Usage has since dropped.

STAFF RECOMMENDATION TO BOARD

Grant adjustment based on actual annual consumption.

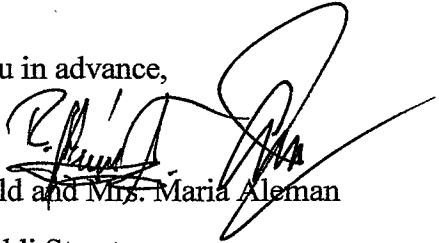
October 19, 2015

Sanitation Board of Director
333 90th Street
Daly City, CA 94015

Dear Sanitation Board of Director,

I received my property tax bill for 2015-2016 and I noticed that my bill went up considerably. Last year my property tax was \$1187.86 (per payment) and this year it is now \$1484.56 (per payment). This means that I am now paying \$592.70 more than we did last year. I am writing to request a consideration of a reduction of our NSMCSD Sewer Fee. As a resident and home owner at 13 Garibaldi Street, Daly City, CA we have been paying about \$120.00 a month for water in the last months. Therefore, I don't understand why we are being assessed with a higher fee. I spoke with Lelia, at the NSMCSD office and she suggested that I contact you and request a reduction of our bill. Attached you will find photo copies of our San Mateo County Secured Tax Bill for 2014-2015 and the 2015-2016. As Senior citizens, and living on a fixed income this makes a difference in the pocket book, and I would deeply appreciate your consideration in the reduction of our bill.

Thank you in advance,



Mr. Ronald and Mrs. Maria Aleman

13 Garibaldi Street
Daly City, CA 94014

2014 - 2015

SAN MATEO COUNTY SECURED TAX BILL

2014 - 2015

FOR FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015

PARCEL NUMBER	TAX RATE AREA	PIN NUMBER
003-352-390	05-001	Bill# 204483 090013

4758-0000

LEGAL DESCRIPTION

LOT 53 BLOCK 23 RESUB OF PTN O F UNION P
ARK RSM D/60 CITY OF DALY CITY

SITUS: 13 GARIBALDI ST DALY CITY

ASSESSED TO: ALEMAN MARIA
ALEMAN RONALD
13 GARIBALDI ST
DALY CITY CA 94014-2248

1629

ASSESSMENT INFORMATION	VALUES
Land	67,922
Improvements	98,577
Fixtures	
Personal Property	
Full Cash	166,499
Exemption	7,000
Value after Exemption	159,499

TAXING AGENCY	RATE	AMOUNT
GENERAL TAX RATE	1.0000	1,664.99
JEFFERSON ELEMENT	0.0662	110.22
JEFFERSON HI BD R	0.0530	88.24
SM JR COLL BOND S	0.0190	31.63
GENERAL TAX TOT	1.1382	1,895.08
LESS: EXEMPTION		-79.66
ADJUSTMENTS		-0.02
SUB-TOTAL		1,815.40
CA Storm Fee-Local	(650)991-8084	9.80
Jefferson UHSD Maint	(800)273-5167	10.00
SMC Mosq Abatemnt Assmnt	(800)273-5167	17.26
FedCA&NPDES Storm Fee	(650)363-4100	6.66
NSMCSO SEWER FEE	(650)991-8084	516.60
Tax Payable		2,375.72

1	DUE NOVEMBER 1, 2014 AFTER DECEMBER 10, 2014 ADD 10% PENALTY TO YOUR PAYMENT	2	DUE FEBRUARY 1, 2015 AFTER APRIL 10, 2015 ADD 10% PENALTY + \$40.00 COST TO YOUR PAYMENT
	\$1,187.86		\$1,187.86

TAX PAYER BILL COPY - LENDER HAS REQUESTED TAX INFORMATION

FOR HOME BANKING: USE YOUR PARCEL NUMBER (003-352-390) AND PAY THE FULL INSTALLMENT DUE. PARTIAL PAYMENTS WILL
BE RETURNED. FAILURE TO PAY THE FULL AMOUNT DUE ON TIME WILL RESULT IN PENALTIES AND COSTS.

Pay Online at: www.sanmateocountytaxcollector.org

Please do not fold, staple, tape or otherwise mutilate the attached payment coupons.

Detach this stub and return with your payment.

WRITE YOUR PARCEL NUMBER
ON YOUR CHECK AND USE
AN ENCLOSED ENVELOPE

IF PROPERTY HAS BEEN SOLD
PLEASE FORWARD THIS
BILL TO THE NEW OWNER

PAYABLE IN U.S. FUNDS ONLY

SECOND INSTALLMENT PAYMENT
CANNOT BE ACCEPTED UNLESS
FIRST INSTALLMENT IS PAID.

MARK YOUR CALENDAR -
NO REMINDER NOTICES WILL BE MAILED!

PARCEL NUMBER

003-352-390

09/24/14

ASSESSED TO:
ALEMAN MARIA
ALEMAN RONALD
13 GARIBALDI ST
DALY CITY, CA 94014-2248

2

DUE FEB. 1, 2015

\$ 1,187.86P
A
Y

AFTER APRIL 10, 2015
ADD 10% PENALTY
AND \$40.00 COST
TO YOUR PAYMENT

TOTAL DELINQUENT
INSTALLMENT DUEMAKE CHECKS
PAYABLE TO:SANDIE ARNOTT
SAN MATEO COUNTY TAX COLLECTOR

MAIL TO:

P.O. BOX 45878
SAN FRANCISCO, CA 94145-0878

12003201420448300335239000002015041000000118786000001346647

Detach this stub and return with your payment.

BEFORE PAYING THIS BILL MAKE SURE IT IS FOR YOUR PROPERTY

PARCEL NUMBER

003-352-390

09/24/14

INCLUDE BOTH PAYMENT STUBS
TO PAY TOTAL TAX OF

\$ 2,375.72

BY FEB. 10, 2015
USE AN ENCLOSED ENVELOPE

PAYABLE IN U.S. FUNDS ONLY

ASSESSED TO:
ALEMAN MARIA
ALEMAN RONALD
13 GARIBALDI ST
DALY CITY, CA 94014-2248

1

DUE NOV. 1, 2014

\$ 1,187.86P
A
Y

AFTER DECEMBER 10, 2014
ADD 10% PENALTY
TO YOUR PAYMENT

TOTAL DELINQUENT
INSTALLMENT DUEMAKE CHECKS
PAYABLE TO:SANDIE ARNOTT
SAN MATEO COUNTY TAX COLLECTOR

MAIL TO:

P.O. BOX 45878
SAN FRANCISCO, CA 94145-0878

11003201420448300335239000002014121000000118786000001306647

2015 - 2016

SAN MATEO COUNTY SECURED TAX BILL

2015 - 2016

FOR FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016

PARCEL NUMBER	TAX RATE AREA	PIN NUMBER
003-352-390	05-001 Bill# 204482	699003

4758-0000

LEGAL DESCRIPTION
LOT 53 BLOCK 23 RESUB OF PTN O F UNION P
ARK RSM D/60 CITY OF DALY CITY

SITUS: 13 GARIBALDI ST DALY CITY



ASSESSED TO: ALEMAN MARIA
ALEMAN RONALD
13 GARIBALDI ST
DALY CITY CA 94014-2248

381

ASSESSMENT INFORMATION	VALUES
Land	69,279
Improvements	100,546
Fixtures	
Personal Property	
Full Cash	169,825
Exemption	7,000
Value after Exemption	162,825

TAXING AGENCY	RATE	AMOUNT
GENERAL TAX RATE	1.0000	1,698.25
JEFFERSON ELEMENT	0.0674	114.46
JEFFERSON HI BD R	0.0583	99.00
SN JR COLLEGE BD	0.0250	42.45
GENERAL TAX TOT	1.1507	1,954.16
LESS: EXEMPTION		-80.54
SUB-TOTAL		1,873.62
Jefferson UHSD Maint	(800)273-5167	10.00
CA Storm Fee-Local	(650)991-8084	9.80
FedCA&NPDES Storm Fee	(650)363-4100	6.76
SMC Mosq Abateamt Assmt	(800)273-5167	17.26
NSMCSO SEWER FEE	(650)991-8084	1,051.68
Tax Payable		2,969.12

1	DUE NOVEMBER 1, 2015 AFTER DECEMBER 10, 2015 ADD 10% PENALTY TO YOUR PAYMENT \$1,484.56	2	DUE FEBRUARY 1, 2016 AFTER APRIL 10, 2016 ADD 10% PENALTY + \$40.00 COST TO YOUR PAYMENT \$1,484.56
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- * TAX PAYER BILL COPY - LENDER HAS REQUESTED TAX INFORMATION
- * FOR HOME BANKING: USE YOUR PARCEL NUMBER (003-352-390) AND PAY THE FULL INSTALLMENT DUE. PARTIAL PAYMENTS WILL BE RETURNED. FAILURE TO PAY THE FULL AMOUNT DUE ON TIME WILL RESULT IN PENALTIES AND COSTS.
- * Pay Online at www.sanmateocountytaxcollector.org
- * Please do not fold, staple, tape or otherwise mutilate the attached payment coupons.

Detach this stub and return with your payment.

WRITE YOUR PARCEL NUMBER
ON YOUR CHECK AND USE
AN ENCLOSED ENVELOPE

IF PROPERTY HAS BEEN SOLD
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BILL TO THE NEW OWNER

PAYABLE IN U.S. FUNDS ONLY

SECOND INSTALLMENT PAYMENT
CANNOT BE ACCEPTED UNLESS
FIRST INSTALLMENT IS PAID.

MARK YOUR CALENDAR -
NO REMINDER NOTICES WILL BE MAILED!

PARCEL NUMBER
003-352-390
09/24/15

ASSESSED TO:
ALEMAN MARIA
ALEMAN RONALD
13 GARIBALDI ST
DALY CITY, CA 94014-2248

2

DUE FEB. 1, 2016

\$ 1,484.56

AFTER APRIL 10, 2016
ADD 10% PENALTY
AND \$40.00 COST
TO YOUR PAYMENT

TOTAL DELINQUENT
INSTALLMENT DUE

MAKE CHECKS
PAYABLE TO:

SANDIE ARNOTT
SAN MATEO COUNTY TAX COLLECTOR

MAIL TO:

P.O. BOX 45878
SAN FRANCISCO, CA 94145-0878

12003201520448200335239000002016041000000148456000001673018

Detach this stub and return with your payment.
BEFORE PAYING THIS BILL MAKE SURE IT IS FOR YOUR PROPERTY

INCLUDE BOTH PAYMENT STUBS
TO PAY TOTAL TAX OF

\$ 2,969.12

BY DEC. 10, 2015
USE AN ENCLOSED ENVELOPE

PAYABLE IN U.S. FUNDS ONLY

PARCEL NUMBER
003-352-390
09/24/15

ASSESSED TO:
ALEMAN MARIA
ALEMAN RONALD
13 GARIBALDI ST
DALY CITY, CA 94014-2248

1

DUE NOV. 1, 2015

\$ 1,484.56

AFTER DECEMBER 10, 2015
ADD 10% PENALTY
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TOTAL DELINQUENT
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SAN MATEO COUNTY TAX COLLECTOR

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P.O. BOX 45878
SAN FRANCISCO, CA 94145-0878

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NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 10/26/15

PARCEL NO.	003-131-030	2015-16
CUSTOMER NAME	Juanita Richardson	
SERVICE ADDRESS	375 SANTA BARBARA AVE , DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	26
		2 MONTHS PRIOR	7
2 MONTHS AFTER	20	4 MONTHS PRIOR	6
4 MONTHS AFTER	15	6 MONTHS PRIOR	9
		8 MONTHS PRIOR	9
		10 MONTHS PRIOR	8
		ACTUAL ANNUAL USAGE	65
		BASE PERIOD ANNUALIZED	156
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	91
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	140%
		ANNUAL CREDIT IN DOLLARS	\$569.66
		(N.S.M.C.S.D. \$6.26 per unit)	

REASON FOR APPEAL

Higher usage during base period. Usage has since dropped.

STAFF RECOMMENDATION TO BOARD

Grant adjustment based on actual annual consumption

Sanitation Board of Directors
333-90th Street
Daly City, Ca 94015

October 20, 2015

City of Daly City Utility Account # 11210280-23

RE: Sewer Fee

Dear Sirs,

I write this letter because I just received my Tax Bill and it jumped from \$1,1193.78 to \$1,886.30 ... an increase of \$692.52 As I looked over my charges I noticed that the NSMCSD Sewer Fee increased by \$666.60 !!! I called the number on the bill and was told that it was because in January of this year the bill was higher than last year and that is what determined the increase.

In December of 2014 my nephew and his daughter moved in with us. I sent a letter to the Daly City Water Department stating that another adult and a child had moved in with us. I received no reply so I thought all was noted and understood. They have lived with us until the September 16th of this year. We are now back to just my husband, myself and my grandson (16 years old).

We are 72 years old and living on a very limited income from Social Security of \$2,500.00 per month. There is no way that we can come up with an extra amount of \$666.60 to cover the sewage fee for the tax bill.

I am asking that consideration and a recalculation of this fee be reviewed. I understand that we still have to pay the tax bill as issued.

Frightened and worried

A handwritten signature in black ink that reads "Juanita Richardson". The script is cursive and fluid, with the first name "Juanita" being more prominent than the last name "Richardson".

Juanita Richardson
375 Santa Barbara Ave
Daly City, CA 94014

5 - 2016

SAN MATEO COUNTY SECURED TAX BILL

2015 - 2016

FOR FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016

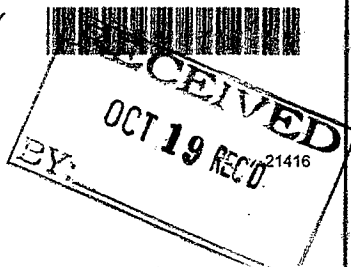
PARCEL NUMBER	TAX RATE AREA	PIN NUMBER
003-131-030	05-001 Bill# 203440	319777

ASSESSMENT INFORMATION	VALUES
Land	15,281
Improvements	61,488
Fixtures	
Personal Property	
Full Cash	76,769
Exemption	7,000
Value after Exemption	69,769

LEGAL DESCRIPTION

LOT 9 BLOCK 2 VISTA GRANDE NO 1 RSM C/35
CITY OF DALY CITY

SITUS: 375 SANTA BARBARA AVE DALY CITY

ASSESSED TO: RICHARDSON JAY M TR
RICHARDSON JUANITA TR
375 SANTA BARBARA AVE
DALY CITY CA 94014-3879

TAXING AGENCY	RATE	AMOUNT
GENERAL TAX RATE	1.0000	767.69
JEFFERSON ELEMENT	0.0674	51.75
JEFFERSON HI BD R	0.0583	44.75
SM JR COLLEGE BD	0.0250	19.19
GENERAL TAX TOT	1.1507	883.38
LESS: EXEMPTION		-80.54
ADJUSTMENTS		-0.02
SUB-TOTAL		802.82
Jefferson UHSD Maint	(800)273-5167	16.00
CA Storm Fee-Local	(650)991-8084	19.60
FedCA&NPDES Storm Fee	(650)363-4100	6.76
SMC Mosq Abatement Assmt	(800)273-5167	16.56
Jefferson UHSD Prcel Tx	(800)676-7516	48.00
NSHCSD SEWER FEE	(650)991-8084	976.56
Tax Payable		1,886.30

1	DUE NOVEMBER 1, 2015 AFTER DECEMBER 10, 2015 ADD 10% PENALTY TO YOUR PAYMENT \$943.15	2	DUE FEBRUARY 1, 2016 AFTER APRIL 10, 2016 ADD 10% PENALTY + \$40.00 COST TO YOUR PAYMENT \$943.15
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- * FOR HOME BANKING: USE YOUR PARCEL NUMBER (003-131-030) AND PAY THE FULL INSTALLMENT DUE. PARTIAL PAYMENTS WILL BE RETURNED. FAILURE TO PAY THE FULL AMOUNT DUE ON TIME WILL RESULT IN PENALTIES AND COSTS.
- * 65 or older may qualify for a school parcel tax exemption on a primary residence in FY 2016-17. Contact the District Office at (800)676-7516.
- * Pay Online at www.sanmateocountytaxcollector.org
- * Please do not fold, staple, tape or otherwise mutilate the attached payment coupons.

Detach this stub and return with your payment.

WRITE YOUR PARCEL NUMBER
ON YOUR CHECK AND USE
AN ENCLOSED ENVELOPEPARCEL NUMBER
003-131-030
09/24/15IF PROPERTY HAS BEEN SOLD
PLEASE FORWARD THIS
BILL TO THE NEW OWNER

PAYABLE IN U.S. FUNDS ONLY

SECOND INSTALLMENT PAYMENT
CANNOT BE ACCEPTED UNLESS
FIRST INSTALLMENT IS PAID.MARK YOUR CALENDAR -
NO REMINDER NOTICES WILL BE MAILED!ASSESSED TO:
RICHARDSON JAY M TR
RICHARDSON JUANITA TR
MAGILA TRUST
375 SANTA BARBARA AVE
DALY CITY, CA 94014-3879

PAY	DUE FEB. 1, 2016
	\$ 943.15
	AFTER APRIL 10, 2016 ADD 10% PENALTY AND \$40.00 COST TO YOUR PAYMENT

MAKE CHECKS
PAYABLE TO:SANDIE ARNOTT
SAN MATEO COUNTY TAX COLLECTOR

MAIL TO:

P.O. BOX 45878
SAN FRANCISCO, CA 94145-0878

12003201520344000313103000002016041000000094315000001077468

Detach this stub and return with your payment.
BEFORE PAYING THIS BILL MAKE SURE IT IS FOR YOUR PROPERTYINCLUDE BOTH PAYMENT STUBS
TO PAY TOTAL TAX OF**\$ 1,886.30**BY DEC. 10, 2015
USE AN ENCLOSED ENVELOPE

PAYABLE IN U.S. FUNDS ONLY

SEE REVERSE SIDE AND
INSERT FOR OTHER
IMPORTANT INFORMATIONPARCEL NUMBER
003-131-030
09/24/15ASSESSED TO:
RICHARDSON JAY M TR
RICHARDSON JUANITA TR
MAGILA TRUST
375 SANTA BARBARA AVE
DALY CITY, CA 94014-3879

PAY	DUE NOV. 1, 2015
	\$ 943.15
	AFTER DECEMBER 10, 2015 ADD 10% PENALTY TO YOUR PAYMENT

MAKE CHECKS
PAYABLE TO:SANDIE ARNOTT
SAN MATEO COUNTY TAX COLLECTOR

MAIL TO:

P.O. BOX 45878
SAN FRANCISCO, CA 94145-0878

11003201520344000313103000002015121000000094315000001037469

SANITATION DISTRICT
EXPENDITURES REPORT
FOR THE MONTH OF JULY 2015

	<u>CURRENT MONTH</u>	<u>YEAR TO-DATE</u>
SALARIES AND BENEFITS	\$ 575,490	575,490
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)	213,465	213,465
OTHER CHARGES	5,296	5,296
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET	10,304	10,304
TRANSFERS	<u>95,375</u>	<u>95,375</u>
TOTAL	\$ <u>899,930</u>	<u>899,930</u>

AUDITED *Ann Price* Director of Finance

APPROVED _____ Board Chair

APPROVED _____ General Manager/Secretary

DATE APPROVED _____

City of Daly City, California

Revenue and Expenditure Summary Report

By Fund

For the Period Ended 07/31/15

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
REVENUES:								
N/A	6212 SNTTN FND-FND B	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
	Total N/A	0.00	5,839,136.00	0.00	0.00	0.00	5,839,136	0.0
TAXES								
3110	SECD PRPRY TX	1,464,807.61	1,451,197.32	0.00	0.00	0.00	1,451,197	0.0
3120	UNSCRD PRPRY T	76,155.18	81,606.03	0.00	0.00	0.00	81,606	0.0
3123	SPLMNTL PRPRY	47,483.83	23,462.00	0.00	0.00	0.00	23,462	0.0
3180	RPTTF DISTRIBTN	116,790.47	60,000.00	0.00	0.00	0.00	60,000	0.0
3613	HWNRS PRPRY T	8,657.64	9,013.46	0.00	0.00	0.00	9,013	0.0
	Total TAXES	1,713,894.73	1,625,278.81	0.00	0.00	0.00	1,625,279	0.0
RENTS AND INTEREST								
3510	INVTMNT ERMNGS	183,785.38	173,101.75	0.00	0.00	0.00	173,102	0.0
3515	UNRLZD GN(LSS)N	(4,389.35)	0.00	0.00	0.00	0.00	0	0.0
	Ttl RNTS AND INTR	179,396.03	173,101.75	0.00	0.00	0.00	173,102	0.0
CHARGES AND FEES								
3901	SSC TAX ROLL	15,638,649.84	17,146,758.00	(917.28)	(917.28)	0.00	17,147,675	(0.0)
3902	SSC WESTBOROUGH	1,741,261.60	1,699,387.00	0.00	0.00	0.00	1,699,387	0.0
3903	SSC COLMA	46,578.20	29,535.00	46,299.99	46,299.99	0.00	(16,765)	156.8
3904	SSC SF JAIL	160,560.37	128,144.00	0.00	0.00	0.00	128,144	0.0
3911	WATER SALES	339,385.31	338,379.75	0.00	0.00	0.00	338,380	0.0
3921	CONNECTIN CHRGS	490,140.00	509,119.00	18,502.00	18,502.00	0.00	490,617	3.6
	Total CHRGS AND FS	18,416,575.32	19,851,322.75	63,884.71	63,884.71	0.00	19,787,438	0.3
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSL	1,980.35	0.00	104.40	104.40	0.00	(104)	0.0
3852	WRKRS CMP - SLF	68,047.97	0.00	4,834.74	4,834.74	0.00	(4,835)	0.0
3860	MISCELLANES RVN	49,743.50	25,000.00	0.00	0.00	0.00	25,000	0.0
	Total MSCLLNS RVNS	119,771.82	25,000.00	4,939.14	4,939.14	0.00	20,061	19.8
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	1,503,131.04	1,539,092.00	128,257.66	128,257.66	0.00	1,410,834	8.3
	Ttl OPTNG TRNSFRS	1,503,131.04	1,539,092.00	128,257.66	128,257.66	0.00	1,410,834	8.3
* Total Revenues		21,932,768.94	29,052,931.31	197,081.51	197,081.51	0.00	28,855,850	0.7

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City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 07/31/15

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:								
SALARIES AND BENEFITS								
4101	SALARIES	3,531,652.26	4,150,409.00	306,584.40	306,584.40	0.00	3,843,825	7.4
4102	HOURLY WAGES	51,271.41	42,506.00	8,507.99	8,507.99	0.00	33,998	20.0
4103	OVERTIME	81,690.72	103,090.62	11,857.09	11,857.09	0.00	91,234	11.5
4104	PERS RETIREMENT	910,406.31	1,105,755.00	114,024.95	114,024.95	0.00	991,730	10.3
4105	GROUP INSURANCE	691,888.51	610,363.04	52,868.99	52,868.99	0.00	557,494	8.7
4106	WORKERS COMPNSTN	304,154.29	352,500.72	37,455.00	37,455.00	0.00	315,046	10.6
4107	MEDICARE	51,384.46	55,429.00	6,126.00	6,126.00	0.00	49,303	11.1
4108	UNEMPLYMT INSRN	5,056.07	0.00	0.00	0.00	0.00	0	0.0
4109	COMPNSTD ABSNCS	(28,976.51)	0.00	0.00	0.00	0.00	0	0.0
4110	TERMINATION PAY	84,955.89	0.00	7,687.74	7,687.74	0.00	(7,688)	0.0
4112	STANDBY PAY	18,200.00	18,200.00	1,400.00	1,400.00	0.00	16,800	7.7
4116	INJURY LEAVE	93,003.06	0.00	7,336.57	7,336.57	0.00	(7,336)	0.0
4118	RETIREE HEALTH	242,203.95	277,952.00	21,024.21	21,024.21	0.00	256,928	7.6
4119	SOCIAL SECURITY	754.59	2,700.90	616.95	616.95	0.00	2,084	22.8
4120	OTHR PST EMLYM	165,762.00	0.00	0.00	0.00	0.00	0	0.0
Ttl	SLRS AND BNFTS	6,203,409.01	6,718,906.28	575,489.89	575,489.89	0.00	6,143,416	8.6
SERVICES AND SUPPLIES								
4209	MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	150.00	0.00	1,800	7.7
4211	ADVERTISING	64.00	19,435.61	0.00	0.00	0.00	19,436	0.0
4212	COMMUNICATIONS	36,141.73	38,911.17	3,192.48	3,192.48	0.00	35,719	8.2
4213	UTILITIES	944,976.68	1,107,841.19	0.00	0.00	0.00	1,107,841	0.0
4217	EQPMT MNTNNC C	74,031.11	75,406.64	3,608.33	3,608.33	0.00	71,798	4.8
4219	PROFESSNL SRVCS	45,271.71	81,814.03	1,535.15	1,535.15	8,074.03	72,205	11.7
4220	OTHR CNTRCTL SR	4,016,302.86	4,213,959.91	48,009.05	48,009.05	252,729.00	3,913,222	7.1
4228	PUMP STATIN RPR	66,616.33	70,317.42	0.00	0.00	0.00	70,317	0.0
4230	OFFICE EXPENSE	22,782.34	15,655.61	2,625.26	2,625.26	0.00	13,030	16.8
4231	SAFETY GEAR	33,212.20	43,274.05	477.50	477.50	0.00	42,797	1.1
4234	SPECIL DPTMNTL	9,235.53	33,017.00	0.00	0.00	12,717.00	20,300	38.5
4235	BUILDING MNTNNC	72,593.38	62,859.23	4,894.88	4,894.88	0.00	57,964	7.8
4237	CLOTHING	23,227.19	27,293.50	2,850.04	2,850.04	0.00	24,443	10.4
4241	STRTS OPRNG SP	9,453.78	12,348.84	1,258.54	1,258.54	0.00	11,090	10.2
4243	OPERATING SPPLS	979,756.11	1,299,351.79	44,235.84	44,235.84	460,687.76	794,428	38.9
4244	REPAIRS & MNTNNC	163,986.32	174,368.99	7,873.39	7,873.39	15,508.79	150,987	13.4
4246	FUELS & MTR OLS	12,337.73	35,229.12	0.00	0.00	0.00	35,229	0.0
4253	LANDSCAP MNTNNC	7,593.98	20,000.00	0.00	0.00	0.00	20,000	0.0
4255	SMALL EQUIPMENT	19,937.59	19,337.61	3,812.15	3,812.15	0.00	15,525	19.7
4313	INVENTORY ADJSTM	(160,685.15)	0.00	0.00	0.00	0.00	0	0.0
Ttl	SRVCS AND SPPL	6,378,635.42	7,352,371.71	124,522.61	124,522.61	749,716.58	6,478,133	11.9

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- ances	Remaining Balance	Percent To-date
OTHER CHARGES								
4215	RENTS AND LEASS	0.00	3,700.00	0.00	0.00	0.00	3,700	0.0
4302	MMRSHPS & PBLC	38,185.03	45,174.30	648.00	648.00	0.00	44,526	1.4
4303	TRAVEL & METNGS	895.27	8,082.45	0.00	0.00	0.00	8,082	0.0
4304	EDUCATN & TRNG	31,946.15	62,612.90	4,648.00	4,648.00	0.00	57,965	7.4
4434	MSCLNS OTHR CH	164,144.45	212,178.44	0.00	0.00	0.00	212,178	0.0
Total	OTHER CHARGES	235,170.90	331,748.09	5,296.00	5,296.00	0.00	326,452	1.6
FIXED CHARGES								
4208	TLPHN SRVC CHR	19,579.92	19,579.84	1,631.66	1,631.66	0.00	17,948	8.3
4216	VHCL SRVC CHRGS	357,329.52	357,329.38	29,777.46	29,777.46	0.00	327,552	8.3
4223	INFRMTN SRVCS C	342,053.04	345,473.67	28,789.46	28,789.46	0.00	316,684	8.3
4226	MAL/MSSNGR SRVC	3,802.32	3,802.28	316.86	316.86	0.00	3,485	8.3
4227	COPIER SERVICES	8,270.64	8,270.59	689.22	689.22	0.00	7,581	8.3
4233	POSTAGE	4,421.04	4,421.06	368.42	368.42	0.00	4,053	8.3
4301	GNRL INSRNC CHR	328,432.68	328,432.75	27,369.39	27,369.39	0.00	301,063	8.3
Total	FIXED CHARGES	1,063,889.16	1,067,309.57	88,942.47	88,942.47	0.00	978,367	8.3
CAPITAL OUTLAY								
4504	ENGINEING SRVCS	822,434.80	1,297,162.86	0.00	0.00	1,330,132.86	(32,970)	102.5
4507	MAINS CONSTRUCTN	130,350.29	3,389,128.15	0.00	0.00	15,277.15	3,373,851	0.5
4508	STRM DRN CNSTRC	0.00	125,000.00	0.00	0.00	0.00	125,000	0.0
4516	IN-HS SRVCS / C	49,221.51	10,500.00	4,311.97	4,311.97	0.00	6,188	41.1
4518	CNSTRCTN INSP S	(252.50)	0.00	0.00	0.00	0.00	0	0.0
4520	BUILDINGS	274,715.90	511,046.11	0.00	0.00	277,223.52	233,823	54.2
4529	SNTN TRMTNT PL	456,949.95	243,838.92	0.00	0.00	120,698.92	123,140	49.5
4530	SANITATN EQPMNT	576,405.10	1,535,044.75	5,016.78	5,016.78	292,974.75	1,237,053	19.4
4532	OTHR CNTRCTL SR	40,446.29	309,825.00	0.00	0.00	29,825.00	280,000	9.6
4550	TLS AND SHP EQP	42,417.67	37,671.25	975.48	975.48	0.00	36,696	2.6
4552	LIGHTS & GNRTS	0.00	1,095.00	0.00	0.00	1,095.00	0	100.0
4558	VEHICULAR EQPMNT	0.00	51,575.00	0.00	0.00	0.00	51,575	0.0
4563	ELECTRCL EQPMNT	0.00	350,000.00	0.00	0.00	0.00	350,000	0.0
4567	COMPUTER EQPMNT	45,026.50	77,595.65	0.00	0.00	62,595.65	15,000	80.7
4580	FURNITURE	23,600.00	(9,400.00)	0.00	0.00	0.00	(9,400)	0.0
4597	EXPNS CNTR ACN	(539,173.98)	0.00	0.00	0.00	0.00	0	0.0
Total	CAPITAL OTLY	1,922,141.53	7,930,082.69	10,304.23	10,304.23	2,129,822.85	5,789,956	27.0
OPERATING TRANSFERS OUT								
4651	IF T 01-031-031	1,101,570.00	1,101,570.00	91,797.50	91,797.50	0.00	1,009,773	8.3
4667	IF T 51-315-453	392,143.85	0.00	0.00	0.00	0.00	0	0.0
4672	IF T 55-035-458	6,118.97	3,577.41	3,577.41	3,577.41	0.00	0	100.0
4698	IF TO 31-131	8,580.48	0.00	0.00	0.00	0.00	0	0.0

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Revenue and Expenditure Summary Report
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* Fund 87 SANITATION DISTRICT *									
Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date	
Ttl	OPRTNG TRNSFRS	1,508,413.30	1,105,147.41	95,374.91	95,374.91	0.00	1,009,773	8.6	
DEBT SERVICE									
4378	NOTE PRINCIPAL	220,167.15	225,671.33	0.00	0.00	0.00	225,671	0.0	
4379	NOTE INTEREST	65,500.23	59,916.00	0.00	0.00	0.00	59,916	0.0	
4385	PRNCPL PYMNT CN	(220,167.15)	(225,671.33)	0.00	0.00	0.00	(225,671)	0.0	
	Total DEBT SERVICE	65,500.23	59,916.00	0.00	0.00	0.00	59,916	0.0	
DEPRECIATION									
4431	DEPRECIATION	2,745,291.73	1,970,694.52	0.00	0.00	0.00	1,970,695	0.0	
	Total DEPRECIATION	2,745,291.73	1,970,694.52	0.00	0.00	0.00	1,970,695	0.0	
* Total	Expenditures	20,122,451.28	26,536,176.27	899,930.11	899,930.11	2,879,539.43	22,756,707	14.2	
Nt fr	SNTTN DSTRCT F	1,810,317.66	2,516,755.04	(702,848.60)	(702,848.60)	(2,879,539.43)	6,099,143		

City of Daly City, California

Revenue and Expenditure Summary Report

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For the Period Ended 07/31/15

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds		21,932,768.94	29,052,931.31	197,081.51	197,081.51	0.00	28,855,850	0.7
Ttl Expnd - All Fnds		20,122,451.28	26,536,176.27	899,930.11	899,930.11	2,879,539.43	22,756,707	14.2
All Funds Net		1,810,317.66	2,516,755.04	(702,848.60)	(702,848.60)	(2,879,539.43)	6,099,143	

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**North San Mateo County Sanitation District***a subsidiary of the City of Daly City***Meeting Date: October 26, 2015**

Subject: Completion of New Hot Water Boiler and Rehabilitation of Existing Hot Water Boiler Design and Installation Project

Recommended Action

Accept as complete all work associated with the design and installation of the new hot water boiler and the rehabilitation of the existing hot water boiler and authorize the issuance of the Notice of Completion.

Background

The District's wastewater treatment process was reliant upon a single hot water boiler that provides heat to the two anaerobic digesters, a crucial part of the wastewater treatment solids handling process. The unit also provides heating for the buildings. A new unit was needed to satisfy updated and more stringent air emission regulations from the Bay Area Air Quality Management District (BAAQMD) and to provide redundancy to the solids handling process.

Discussion

The North San Mateo County Sanitation District (NSMCSD) Board awarded the contract to perform the hot water boiler installation and rehabilitation work to Bay City Boiler of Hayward, CA at the February 25, 2013 District Meeting. Five contractors provided a bid for this project and Bay City Boiler was the lowest responsible bidder at \$245,975.00. The two primary reasons for this project were to meet new BAAQMD regulations and to provide redundancy in the solids handling process at the Wastewater Treatment Plant. The scope of work for this project involved the design, construction, and startup of a new digester gas and natural gas supplied hot water boiler along with the rehabilitation of the existing unit. Bay City Boiler was also required to coordinate through a third party an air emissions test that would satisfy and pass the BAAQMD regulations and permit process.

The BAAQMD developed more stringent air emission regulations in 2011 that required NSMCSD to retrofit and convert the existing hot water boiler from a fuel supply of digester gas/diesel fuel to digester gas/natural gas. The hot water boiler is an essential component of the solids handling process and cannot be offline for any extended period, so the decision was made to purchase and install a secondary unit to allow the retrofit of the existing unit to take place and also to provide redundancy for the system. In the past when there had been a failure of the hot water boiler, a serious emergency situation would develop and staff would be in a precarious position of possibly violating our State environmental permit unless the unit was repaired immediately. This secondary and redundant unit now assures staff of uninterrupted hot water boiler service for the solids handling process.

Bay City Boiler ordered, delivered, and constructed the new hot water boiler and subsequently retrofitted the existing unit completing its main work on October of 2014. The construction passed all staff inspections but still needed to pass the air emissions test for the BAAQMD permit. A third party contractor, Blue Sky Environmental, Inc. was hired to perform the air emissions testing which was initially completed in February of 2015. Unfortunately, Blue Sky performed an incorrect test and the BAAQMD did not accept the report or issue the permit. Blue Sky was finally able to come out and perform the correct test last month and the report has been accepted by BAAQMD and they are issuing the District's permit.

The final payment to Bay City Boiler for the completion of this project in the amount of \$61,443.75 from project retention may now be released now that the hot water boilers meet all BAAQMD permit requirements. All prior work has been completed in conformance with project specifications to the satisfaction of staff and no project change orders were issued.

Fiscal Impact

Sufficient funds are available in the District's Capital Improvement Fund, Sanitation Fund 87-920-856 – Boiler Replacement Project.

Staff is available to answer any questions or to provide additional information to the members of the NSMCSD Board.

Respectfully submitted,



Joshua Cosgrove
Plant and Equipment Maintenance Manager



Patrick Sweetland
Director of Water and Wastewater Resources