



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, June 22, 2015 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of June 8, 2015

Action Items:

2. Sewer Service Charge Appeals - FYs 2014/15 and 2015/16
3. Revenue and Expenditures Summary Report - April 2015
4. Adoption of Appropriations Limitation

“AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

REPORTS:

5. Board of Directors

6. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

June 8, 2015

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on June 8, 2015, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chair Ray Buenaventura at 7:29 p.m.

ROLL CALL:

Present: Canepa, Christensen, Guingona, Torres and Buenaventura

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Assistant City Manager Julie Thuy Underwood, Public Works Director John Fuller, Plant & Equipment Maintenance Manager Joshua Cosgrove and Director of Water and Wastewater Resources Patrick Sweetland serving as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Torres/Guingona) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of May 11, 2015**

Motion was made, seconded (Canepa/Guingona) and unanimously carried (Christensen abstained) to adopt the Consent Agenda.

NEW BUSINESS:

2. **Rejection of Bid; Junipero Serra, Citrus Avenue, Bruno Avenue and Serramonte Boulevard Sewer Mains Improvement Project**

Director of Water and Wastewater Resources Patrick Sweetland advised the Board that a single bid was received at the May 14, 2015 bid opening from Bay Pacific Pipelines of Novato, CA in the amount of \$1,869,756. Mr. Sweetland noted the bid was \$394,500 higher than the engineer's estimate and recommended that the Board reject the bid in order for staff to reassess the project scope and re-solicit bids later in the fall to obtain a wider number of bids from available contractors. With just a single bid received, it is difficult for staff to assess whether the cost accurately represents construction market conditions.

Motion was made, seconded (Canepa/Christensen) and unanimously carried to adopt the Resolution No. 15-SD-04, "Rejection of Bid; Junipero Serra, Citrus Avenue, Bruno Avenue and Serramonte Boulevard Sewer Mains Improvement Projects".

REPORTS:

3. **Board of Directors**

None.

4. **Staff**

a. **Introduction of New Plant & Equipment Maintenance Manager**

General Manager Patricia E. Martel announced that Joshua Cosgrove has joined the Department of Water and Wastewater Resources as its new Plant & Equipment Maintenance Manager. Mr. Cosgrove comes to Daly City having worked in the City of Pacifica having risen through the ranks in Operations, Collections and Maintenance before becoming Assistant Superintendent at the Calera Creek Wastewater Plant. Mr. Cosgrove thanked the General Manager and the Board for the opportunity to serve the residents of Daly City.

ADJOURNMENT:

Motion was made, seconded (Torres/Guingona) and unanimously carried to adjourn the Regular Meeting at 7:34 p.m.



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: June 22, 2015

Subject: SEWER SERVICE CHARGE APPEALS – FISCAL 2014-15 & 2015-16

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Mintsieu Sanchelli

Stuart Suen

Parcel #002-134-120

Parcel #004-201-380

Susan Stansfield

Judy Liang

Parcel #006-163-120

Parcel #008-165-100

Westborough Water

Jong Park

Michael Hall

Amy Matthews

Acct #PAR0026

Acct #HAL0005

Acct #MAR0104

Scott Fraser

David Smith

Acct #FRA0029

Acct #SMI0012

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lawrence Chiu".

Lawrence Chiu

Director of Finance and
Administrative Services

CC: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 06/22/15

PARCEL NO. 002-134-120 2015-16
CUSTOMER NAME MINTSIEU SANCHELLI
SERVICE ADDRESS 161 GLENWOOD AVE., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	50
		2 MONTHS PRIOR	51
2 MONTHS AFTER	3	4 MONTHS PRIOR	10
		6 MONTHS PRIOR	19
		8 MONTHS PRIOR	17
		10 MONTHS PRIOR	13
		ACTUAL ANNUAL USAGE	160
		BASE PERIOD ANNUALIZED	300
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	140
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	88%
		ANNUAL CREDIT IN DOLLARS	\$876.40
		(N.S.M.C.S.D. \$6.26 per unit)	

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. SANCHELLI HAD A TOILET LEAK. WHEN THE LEAK WAS DISCOVERED AND REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 6/22/15

PARCEL NO. 004-201-380 2014-15
CUSTOMER NAME STUART SUEN
SERVICE ADDRESS 551 EVERGREEN AVE., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	50
		2 MONTHS PRIOR	16
2 MONTHS AFTER	7	4 MONTHS PRIOR	18
4 MONTHS AFTER	7	6 MONTHS PRIOR	14
6 MONTHS AFTER	8	8 MONTHS PRIOR	16
		10 MONTHS PRIOR	16
		ACTUAL ANNUAL USAGE	130
		BASE PERIOD ANNUALIZED	300
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	170
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	131%
		ANNUAL CREDIT IN DOLLARS	\$975.80

(N.S.M.C.S.D. \$5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. SUEN HAD A TOILET LEAK. WHEN IT WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2015-16
BOARD MEETING 6/22/15

PARCEL NO: 006-163-120
CUSTOMER NAME: SUSAN STANSFIELD
SERVICE ADDRESS: 6 VILLAGE LANE, DALY CITY

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE	71	AVERAGE BIMONTHLY USAGE	18
		2 MONTHS PRIOR	6
		4 MONTHS PRIOR	19
		6 MONTHS PRIOR	21
		8 MONTHS PRIOR	26
2 MONTHS AFTER	11	10 MONTHS PRIOR	16
		AVERAGE ANNUAL USAGE	106
		ACTUAL BASE PERIOD ANNUALIZED	426
		ANNUAL CREDIT IN UNITS (Must be over 15 units)	320
		PERCENTAGE CHANGE (Must be over 10%)	75%
		ANNUAL CREDIT IN DOLLARS	<u>\$2,003.20</u>

SANITATION CHARGE IS \$ 6.26
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MRS. STANSFIELD HAD A MAIN VALVE BURST ON HER IRRIGATION SYSTEM. WHEN IT WAS DISCOVERED, IT WAS REPLACED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 06/22/15

PARCEL NO. 008-165-100 2015-16
CUSTOMER NAME JUDY LIANG
SERVICE ADDRESS 179 NORTHRIDGE DR., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	42
		2 MONTHS PRIOR	19
2 MONTHS AFTER	20	4 MONTHS PRIOR	17
		6 MONTHS PRIOR	25
		8 MONTHS PRIOR	25
		10 MONTHS PRIOR	23
		ACTUAL ANNUAL USAGE	151
		BASE PERIOD ANNUALIZED	252
		ANNUAL CREDIT IN UNITS	
		(MUST BE OVER 15 UNITS)	101
		PERCENTAGE CHANGE	
		(MUST BE OVER 10%)	67%
		ANNUAL CREDIT IN DOLLARS	\$632.26

(N.S.M.C.S.D. \$6.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MRS. LIANG'S TENANT HAD A LEAKY TOILET.
WHEN IT WAS FIXED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2015-16
BOARD MEETING 06/22/15
WESTBOROUGH WATER DISTRICT

ACCOUNT NO. HAL0005
CUSTOMER NAME MICHAEL HALL
SERVICE ADDRESS 19 CANYON CT., SSF

WATER USAGE FOLLOWING BASE PERIOD	BASE PERIOD	16
2 MONTHS AFTER 13	2 MONTHS PRIOR	7
	4 MONTHS PRIOR	8
	6 MONTHS PRIOR	11
	8 MONTHS PRIOR	17
	10 MONTHS PRIOR	10
ACTUAL ANNUAL USAGE		69
BASE PERIOD ANNUALIZED		96
ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)		27
PERCENTAGE CHANGE (MUST BE OVER 10%)		39%
ANNUAL CREDIT IN DOLLARS		193.59

(Westborough rate \$ 7.17 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. HALL HAD A BROKEN WATER PIPE.
IT WAS LATER REPAIRED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2015-16
BOARD MEETING 06/22/15
WESTBOROUGH WATER DISTRICT

ACCOUNT NO. MAR0104
CUSTOMER NAME AMY MATTHEWS
SERVICE ADDRESS 3700 FAIRFAX WAY, SSF

WATER USAGE FOLLOWING BASE PERIOD	BASE PERIOD	27
2 MONTHS AFTER 11	2 MONTHS PRIOR	7
	4 MONTHS PRIOR	5
	6 MONTHS PRIOR	7
	8 MONTHS PRIOR	6
	10 MONTHS PRIOR	6
	ACTUAL ANNUAL USAGE	58
	BASE PERIOD ANNUALIZED	162
	ANNUAL CREDIT IN UNITS	
	(MUST BE OVER 15 UNITS)	104
	PERCENTAGE CHANGE	
	(MUST BE OVER 10%)	179%
	ANNUAL CREDIT IN DOLLARS	745.68

(Westborough rate \$ 7.17 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. MATTHEWS HAD A TOILET LEAK.
WHEN IT WAS FIXED THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2015-16
BOARD MEETING 06/22/15
WESTBOROUGH WATER DISTRICT

ACCOUNT NO. FRA0029
CUSTOMER NAME SCOTT FRASER
SERVICE ADDRESS 10 BUENA VISTA RD., SSF

WATER USAGE FOLLOWING BASE PERIOD	BASE PERIOD	55
2 MONTHS AFTER 19	2 MONTHS PRIOR	24
	4 MONTHS PRIOR	10
	6 MONTHS PRIOR	11
	8 MONTHS PRIOR	13
	10 MONTHS PRIOR	12
ACTUAL ANNUAL USAGE		125
BASE PERIOD ANNUALIZED		<u>330</u>
ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)		205
PERCENTAGE CHANGE (MUST BE OVER 10%)		164%
ANNUAL CREDIT IN DOLLARS		<u><u>1,469.85</u></u>

(Westborough rate \$ 7.17 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. FRASER HAD A TOILET LEAK.
WHEN IT WAS FIXED THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2015-16
BOARD MEETING 06/22/15
WESTBOROUGH WATER DISTRICT

ACCOUNT NO. SMI0012
CUSTOMER NAME DAVID SMITH
SERVICE ADDRESS 2923 DUBLIN DR., SSF

WATER USAGE FOLLOWING BASE PERIOD	BASE PERIOD	20
2 MONTHS AFTER	2 MONTHS PRIOR	9
	4 MONTHS PRIOR	7
	6 MONTHS PRIOR	8
	8 MONTHS PRIOR	7
	10 MONTHS PRIOR	<u>6</u>
	ACTUAL ANNUAL USAGE	57
	BASE PERIOD ANNUALIZED	<u>120</u>
	ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	63
	PERCENTAGE CHANGE (MUST BE OVER 10%)	111%
	ANNUAL CREDIT IN DOLLARS	<u>\$ 451.71</u>

(Westborough rate \$ 7.17 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. SMITH HAD A TOILET LEAK. THE
TOILET WAS LATER REPLACED.

STAFF RECOMMENDATION TO BOARD

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

SANITATION DISTRICT
EXPENDITURES REPORT
FOR THE MONTH OF APRIL 2015

	<u>CURRENT MONTH</u>	<u>YEAR TO-DATE</u>
SALARIES AND BENEFITS	\$ 494,292	5,081,319
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)	369,702	5,433,767
OTHER CHARGES	246,737	2,299,194
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET	306,115	1,632,643 (215,960)
TRANSFERS	<u>91,798</u>	<u>1,314,208</u>
TOTAL	\$ <u><u>1,508,644</u></u>	<u><u>15,545,171</u></u>

AUDITED



Director of Finance

APPROVED

Board Chair

APPROVED

General Manager/Secretary

DATE APPROVED

City of Daly City, California
Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/15

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- rances	Remaining Balance	Percent To-dat
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REVENUES:

TAXES							
3110 SECND PRPRTY TX	1,378,943.52	1,422,742.47	428,849.45	1,318,314.90	0.00	104,428	92.7
3120 UNSCRD PRPRTY T	72,261.97	80,005.91	0.00	76,155.18	0.00	3,851	95.2
3123 SPLMNTL PRPRTY	40,930.18	23,230.00	5,594.97	32,098.33	0.00	(8,868)	138.2
3180 RPTTF DISTRIBTN	57,843.77	60,000.00	56,440.00	88,597.80	0.00	(28,598)	147.7
3613 HMWRS PRPRTY T	8,792.61	8,836.73	0.00	4,328.82	0.00	4,508	49.0
Total TAXES	1,558,772.05	1,594,815.11	490,884.42	1,519,495.03	0.00	75,320	95.3

RENTS AND INTEREST							
3510 INSTMT EARNNGS	164,545.38	169,707.60	0.00	137,620.33	0.00	32,087	81.1
3515 UNRLZD GN(LSS)N	177,497.34	0.00	0.00	0.00	0.00	0	0.0
Ttl RNTS AND INTRS	342,042.72	169,707.60	0.00	137,620.33	0.00	32,087	81.1

CHARGES AND FEES							
3901 SSC TAX ROLL	14,447,279.32	15,566,760.00	4,773,180.18	14,072,988.81	0.00	1,493,771	90.4
3902 SSC WESTBOROUGH	1,592,109.81	1,624,642.00	0.00	865,779.57	0.00	758,862	53.3
3903 SSC COLMA	31,390.02	30,448.00	0.00	46,578.20	0.00	(16,130)	153.0
3904 SSC SF JAIL	118,476.56	123,216.00	0.00	0.00	0.00	123,216	0.0
3911 WATER SALES	333,284.36	333,841.50	35,830.89	206,525.82	0.00	127,316	61.9
3921 CONNECTIN CHRGs	153,940.00	282,750.00	34,879.00	295,354.00	0.00	(12,604)	104.5
Total CHRGs AND FS	16,676,480.07	17,961,657.50	4,843,890.07	15,487,226.40	0.00	2,474,431	86.2

MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLs	5,064.80	0.00	542.25	1,980.35	0.00	(1,980)	0.0
3852 WRKRS CMP - SLF	26,101.87	0.00	5,510.46	57,457.59	0.00	(57,457)	0.0
3860 MISCELLANES RVN	23,555.13	25,000.00	0.00	21,789.60	0.00	3,210	87.2
Total MSCLLANS RVNS	54,721.80	25,000.00	6,052.71	81,227.54	0.00	(56,227)	324.9

OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	<u>1,469,738.04</u>	<u>1,503,131.00</u>	<u>125,260.92</u>	<u>1,252,609.20</u>	<u>0.00</u>	<u>250,522</u>	<u>83.3</u>
Ttl OPTING TRNSFRS	1,469,738.04	1,503,131.00	125,260.92	1,252,609.20	0.00	250,522	83.3
* Total Revenues	<u>20,101,754.68</u>	<u>21,254,311.21</u>	<u>5,466,088.12</u>	<u>18,478,178.50</u>	<u>0.00</u>	<u>2,776,133</u>	<u>86.9</u>

City of Daly City, California
Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/15

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-dat
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EXPENDITURES:

SALARIES AND BENEFITS								
4101 SALARIES		3,593,896.55	4,150,409.00	300,730.73	2,950,398.52	0.00	1,200,010	71.1
4102 HOURLY WAGES		35,764.59	42,506.00	4,571.96	35,650.29	0.00	6,856	83.9
4103 OVERTIME		92,928.72	102,524.00	1,688.57	70,039.18	0.00	32,485	68.3
4104 PERS RETIREMENT		857,957.05	997,341.00	71,816.81	769,563.16	0.00	227,778	77.2
4105 GROUP INSURANCE		549,180.18	610,363.40	55,884.51	577,754.65	0.00	32,609	94.7
4106 WORKERS COMPENSTN		291,509.09	332,500.72	23,888.05	255,344.36	0.00	97,156	72.4
4107 MEDICARE		49,596.14	55,429.00	4,012.72	43,380.39	0.00	12,049	78.3
4109 COMPENSTD ABSNCS		32,442.29	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY		18,362.39	0.00	0.00	83,516.33	0.00	(83,516)	0.0
4112 STANDBY PAY		18,200.00	18,200.00	1,400.00	15,400.00	0.00	2,800	84.6
4116 INJURY LEAVE		40,909.65	0.00	8,552.03	79,784.00	0.00	(79,784)	0.0
4118 RETIREE HEALTH		233,677.74	257,363.00	21,708.26	200,157.53	0.00	57,205	77.8
4119 SOCIAL SECURITY		63.04	2,700.90	38.44	350.80	0.00	2,370	12.2
4120 OTHR PST EMPLOY		146,883.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS		5,961,570.43	6,589,337.02	494,292.08	5,081,319.21	0.00	1,508,018	77.1

SERVICES AND SUPPLIES								
4209 MLG RMB/CR ALLW		1,800.00	1,950.00	150.00	1,500.00	0.00	450	76.9
4211 ADVERTISING		281.00	19,243.18	0.00	0.00	0.00	19,243	0.0
4212 COMMUNICATIONS		36,134.68	39,417.92	4,663.00	26,519.09	0.00	12,899	67.3
4213 UTILITIES		990,968.05	1,076,307.15	66,608.88	702,710.35	0.00	373,597	65.3
4217 EQUIPNT MNTNMC C		77,317.79	73,650.46	5,114.40	39,326.82	0.00	26,631	61.0
4219 PROFESSIONL SVCS		39,102.66	79,667.03	11,505.22	23,663.93	0.00	31,041	61.0
4220 OTHR CNTRCTL SR		3,998,736.30	4,144,494.29	85,245.17	2,693,122.20	149,554.91	1,301,817	68.6
4220 OFFICE EXPENSE		69,047.22	67,008.21	1,665.86	62,939.61	0.00	4,069	93.9
4221 SAFETY GEAR		27,691.49	15,384.66	3,149.78	20,361.46	0.00	(740)	104.8
4234 SPECIL DPTMNTL		3,288.27	43,875.00	1,051.84	4,418.83	0.00	23,514	46.4
4235 BUILDING MNTNMC		63,672.46	62,539.43	8,040.16	53,987.07	0.00	8,552	86.3
4237 CLOTHING		18,986.34	27,293.50	2,681.49	18,228.45	0.00	9,065	66.8
4241 STRTS OPTING SP		9,941.96	11,760.80	0.00	6,896.89	0.00	4,864	58.6
4243 OPERATING SPLS		992,411.42	1,199,335.50	77,191.34	701,661.89	145,125.50	352,548	70.6
4244 REPAIRS & MNTNMC		162,354.53	165,160.44	8,683.16	147,874.04	0.00	17,266	89.5
4246 FUELS & MTR OLS		26,832.45	32,582.20	45.98	10,720.58	0.00	21,862	32.9
4253 SMALL EQUIPMENT		0.00	20,000.00	0.00	4,429.48	0.00	15,571	22.1
4255 SMALL EQUIPMENT		25,835.55	24,342.27	2,911.59	12,706.70	0.00	11,636	52.2
4313 INVENTORY ADJUSTM		(66,195.56)	0.00	0.00	0.00	0.00	0	0.0
Ttl SVCS AND SPPL		6,497,761.46	7,124,292.04	281,044.93	4,547,192.27	340,051.72	2,237,048	68.6

Summary 06/17/15 9:51 AM

City of Daly City, California
Revenue and Expenditure Summary Report
By Fund
For the Period Ended 04/30/15

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-dat
=====								
OTHER CHARGES								
4215 RENTS AND LEAS		0.00	3,700.00	0.00	0.00	0.00	3,700	0.0
4302 MEMBERSHIPS & PBL		35,113.43	41,460.63	2,916.00	33,445.14	0.00	8,015	80.7
4303 TRAVEL & MEETNGS		1,216.18	7,070.00	215.98	646.11	0.00	6,364	9.2
4304 EDUCATN & TRNG		36,744.70	55,274.00	3,237.08	24,801.95	0.00	30,472	44.9
4434 MSCLLNS OTHR CH		162,835.20	185,360.13	39,143.20	164,144.45	0.00	21,216	88.6
Total OTHER CHARGES		235,909.51	292,804.76	45,512.26	223,037.65	0.00	69,767	76.2
=====								
FIXED CHARGES								
4208 TLPN SRVC CHRG		6,467.40	19,579.84	1,631.66	16,316.60	0.00	3,263	83.3
4216 VHCL SRVC CHRG		296,710.32	357,329.38	29,777.46	297,774.60	0.00	59,555	83.3
4223 INFRMTN SRVCS C		338,666.40	342,053.13	28,504.42	285,044.20	0.00	57,009	83.3
4226 MAL/MSSNGR SRVC		3,786.60	3,802.28	316.86	3,168.60	0.00	634	83.3
4227 COPIER SERVICES		7,692.00	8,270.59	689.22	6,892.20	0.00	1,378	83.3
4233 POSTAGE		3,720.72	4,421.06	368.42	3,684.20	0.00	737	83.3
4301 GNRL INSRNC CHR		309,065.88	328,432.75	27,369.39	273,693.90	0.00	54,739	83.3
Total FIXED CHARGES		966,109.32	1,063,889.03	88,657.43	886,574.30	0.00	177,315	83.3
=====								
CAPITAL OUTLAY								
4504 ENGINEERG SRVCS		1,273,998.19	3,549,126.52	201,251.72	585,403.20	1,534,093.51	1,429,630	59.7
4507 MAINS CONSTRUCTN		731,512.85	2,635,052.97	0.00	78,241.38	24,667.00	2,532,145	3.9
4508 STRM DRN CNSTRC		43,253.53	1,065,836.62	0.00	0.00	0.00	1,065,837	0.0
4516 IN-HS SRVCS / C		38,087.40	232,013.49	8,184.34	37,388.93	0.00	194,625	16.1
4518 CNSTRCTN INSP S		22,297.98	0.00	0.00	252.50	0.00	(252)	0.0
4520 BUILDINGS		439,575.03	624,773.14	8,681.48	255,712.47	147,102.72	221,958	64.5
4522 PUMP STATIONS		0.00	18,491.85	0.00	0.00	0.00	18,492	0.0
4528 CNSTRCTN INSPCT		348.00	0.00	0.00	0.00	0.00	0	0.0
4529 SNTTN TRMTNT PL		52,286.90	404,863.13	0.00	64,900.00	159,179.00	180,784	55.3
4530 SANITATN EQPMNT		1,305,283.40	1,665,822.49	78,043.85	495,048.20	328,254.22	842,520	49.4
4532 OTHR CNTRCTL SR		170.19	264,586.97	5,200.00	5,200.00	56,000.00	203,387	23.1
4550 TLS AND SHP EOP		37,765.92	37,088.19	310.30	41,869.83	0.00	(4,782)	112.9
4551 CMNMCTNS EQPMNT		0.00	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTS		253,931.85	301,095.00	0.00	0.00	1,095.00	300,000	0.4
4558 VEHICULR EQPMNT		0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT		56,732.50	225,314.78	4,443.00	45,026.50	62,595.65	117,693	47.8
4571 COMPUTER SOFTWR		0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4580 FURNITURE		0.00	33,000.00	0.00	23,600.00	0.00	9,400	71.5
4597 EXPNS CNTR ACQN		(1,656,134.50)	0.00	0.00	(215,959.60)	0.00	215,960	0.0
Total CAPITAL OTLY		2,599,119.24	11,097,753.15	306,114.69	1,416,683.41	2,312,987.10	7,368,083	33.6
=====								
OPERATING TRANSFERS OUT								
4651 IF T 01-031-031		1,065,115.92	1,101,570.00	91,797.50	917,975.00	0.00	183,595	83.3
=====								

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City of Daly City, California
Revenue and Expenditure Summary Report
By Fund
For the Period Ended 06/30/15

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-dat
4667 IF T 51-315-453		225,362.00	658,548.85	0.00	392,143.85	0.00	266,405	59.5
4672 IF T 55-035-458		10,152.03	4,089.24	0.00	4,089.24	0.00	0	100.0
4685 IF TO 17-312		100,000.00	0.00	0.00	0.00	0.00	0	0.0
Ttl OPRING TRNSFRS		1,400,629.95	1,764,208.09	91,797.50	1,314,208.09	0.00	450,000	74.5
DEBT SERVICE								
4378 NOTE PRINCIPAL		214,797.22	220,167.15	0.00	220,167.15	0.00	0	100.0
4379 NOTE INTEREST		70,949.16	65,500.00	0.00	68,711.23	0.00	(3,211)	104.9
4385 PRNCPL PYMT CN		(214,797.22)	(220,167.15)	0.00	(220,167.15)	0.00	0	100.0
Total DEBT SERVICE		70,949.16	65,500.00	0.00	68,711.23	0.00	(3,211)	104.9
DEPRECIATION								
4431 DEPRECIATION		2,103,530.36	2,006,930.73	201,224.77	2,007,444.48	0.00	(514)	100.0
Total DEPRECIATION		2,103,530.36	2,006,930.73	201,224.77	2,007,444.48	0.00	(514)	100.0
* Total Expenditures		19,835,579.43	30,004,714.82	1,508,643.66	15,545,170.64	2,653,038.82	11,806,505	60.7
Nt fr SNITN DISTRICT		266,175.25	(8,750,403.61)	3,957,444.46	2,933,007.86	(2,653,038.82)	(9,030,373)	

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City of Daly City, California

Revenue and Expenditure Summary Report

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For the Period Ended 04/30/15

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-dat
Total Rev - All Fnds		20,101,754.68	21,254,311.21	5,466,088.12	18,478,178.50	0.00	2,776,133	86.9
Ttl Expnd - All Fnds		<u>19,835,579.43</u>	<u>30,004,714.82</u>	<u>1,508,643.66</u>	<u>15,545,170.64</u>	<u>2,653,038.82</u>	<u>11,806,505</u>	<u>60.7</u>
All Funds Net		<u>266,175.25</u>	<u>(8,750,403.61)</u>	<u>3,957,444.46</u>	<u>2,933,007.86</u>	<u>(2,653,038.82)</u>	<u>(9,030,373)</u>	



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: June 22, 2015

Subject: Adoption of Appropriations Limitation

Recommended Action

Adopt a resolution establishing Appropriations Limitation for Fiscal Year (FY) 2015-2016.

Discussion

As required by Article XIII B of the State Constitution, the Agency must adopt an appropriations limit for the following fiscal year. By resolution of May 11, 2015, the Board of Directors established its intent to adopt the appropriations limitation for FY 2015-2016.

The attached calculations establishing the proceeds of taxes and appropriations limit for FY 2015-2016 have been on file in the Department of Finance since Friday, June 12, 2015, for public inspection and appropriate notice has been posted by the City Clerk.

Summary/Conclusion

Staff recommends that the Board of Directors adopt a Resolution establishing the Agency's Appropriations Limitation for FY 2015-2016.

Staff is available to provide any additional information desired by the Board members.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lawrence Chiu".

Lawrence Chiu

Director of Finance & Administrative Services

Attachment: Summary of Calculations

NORTH SAN MATEO COUNTY SANITATION DISTRICT

SUMMARY OF CALCULATIONS

GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2015-2016

Change in California per Capita Personal Income	1.0382
Change in Population	1.0100
Change Factor = (1.0382 x 1.0100)	1.0486
1978-79 Base Year Appropriation Limit	\$251,694
Multiplied by Cumulative Change Factor (5.7269 x 1.0486)	<u>6.0051</u>
2015-2016 Appropriation Limit	<u><u>\$1,511,452</u></u>

APPLICATION OF GANN APPROPRIATION LIMIT

TO FISCAL YEAR 2015-2016

Total Gann Appropriation Limit	\$1,511,452
Estimated Proceeds of Taxes	<u>1,638,378</u>
Estimated Proceeds of Taxes Over Limit by	(126,926)
Reduction in User Fees	<u>126,926</u>
Net Amount	<u><u>\$ 0</u></u>