# NORTH SAN MATEO COUNTY SANITATION DISTRICT

*a subsidiary of the City of Daly City*

**333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895**

**(650) 991-8127**

## REGULAR MEETING – BOARD OF DIRECTORS

Monday, March 09, 2015 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

## AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need* ***FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS*** *to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of January 12, 2015

Action Items:

2. Sewer Service Charge Appeals - FY 2014/15

3. Revenue and Expenditure Summary Reports - November, December 2014 and January 2015

***"AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body."***

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

NEW BUSINESS:

4. Authorization to Execute Sole Source Bid to Replace the Roof Membrane and Annular Seal of the Digester 2

**Staff:**
Underwood
**Recommended Action:**
Adopt Resolution

REPORTS:

5. Board of Directors

6. Staff

ADJOURNMENT:

**REGULAR MEETING - BOARD OF DIRECTORS**

**MINUTES**

**January 12, 2015**

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on January 12, 2015, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chair Ray Buenaventura at 6:46 p.m.

**ROLL CALL:**

Present: Christensen, Canepa, Guingona, Buenaventura
Absent: Torres

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Assistant City Manager Julie Thuy Underwood, and Director of Water and Wastewater Resources Patrick Sweetland, serving as Recording Secretary

**APPROVAL OF AGENDA:**

Motion was made, seconded Canepa/Christensen and unanimously approved.

**CONSENT AGENDA:**

1. **Minutes of Regular Meeting of December 8, 2014**
2. **Sewer Service Charge Appeals – FYs 2014/15**

Motion was made, seconded Canepa/Christensen and unanimously carried to adopt the Consent Agenda.

**NEW BUSINESS:**

3. **Acceptance as Complete for Roof Replacement for Maintenance Building #2**

   Director of Water and Wastewater Resources Patrick Sweetland reported that all work was completed by Stronger Building Services of Hayward, CA in the amount of $76,549.50 which included a single change order of $2,549.50 covering the installation of additional tack boards. Total project cost was $114, 019 which included District supplied roof material in the amount of $40,019 as provided by the Garland Company, a member of the U.S. Communities Government Purchasing Alliance.

Motion was made, seconded Canepa/Christensen and unanimously carried on a roll call vote to adopt the Resolution No. 15-SD-01, “Accepting Completion of Roof Replacements for Maintenance Building #2 Project”.

**REPORTS:**

4. **Board of Directors**

None.

5. **Staff**

A. Tertiary Recycled Water Deliveries

Director of Water and Wastewater Resources Patrick Sweetland provided a Power Point Presentation outlining the deliveries of full public contact Tertiary Recycled Water since the inception of the program in 2004. Total revenues to date equal $1.6 million with total deliveries of over 2 billion gallons of saved aquifer water within the Westside Groundwater Basin.

**ADJOURNMENT:**

Motion was made, seconded Canepa/Christensen and unanimously carried to adjourn the Regular Meeting at 6:57 p.m.

Item # 2

Agenda Report

# North San Mateo County Sanitation District

*a subsidiary of the City of Daly City*

**Meeting Date: March 9, 2015**

**Subject: SEWER SERVICE CHARGE APPEALS – FISCAL 2014-15**

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Ping Hsu

Parcel #003-391-400

Westborough Water

Lynicia R. Thomas

THO0031

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

Lawrence Chiu

Lawrence Chiu
Director of Finance and
Administrative Services

CC: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 3/9/15

PARCEL NO. 003-391-400 2014-15
CUSTOMER NAME PING HSU
SERVICE ADDRESS 31 LAUSANNE AVE., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

| | | | |
|---|---|---|---|
| | | BASE PERIOD | 44 |
| | | 2 MONTHS PRIOR | 36 |
| 2 MONTHS AFTER | 47 | 4 MONTHS PRIOR | 32 |
| 4 MONTHS AFTER | 58 | 6 MONTHS PRIOR | 32 |
| 6 MONTHS AFTER | 41 | 8 MONTHS PRIOR | 28 |
| | | 10 MONTHS PRIOR | 28 |
| | | **ACTUAL ANNUAL USAGE** | **200** |
| | | BASE PERIOD ANNUALIZED | 264 |
| | | **ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)** | **64** |
| | | **PERCENTAGE CHANGE (MUST BE OVER 10%)** | **32%** |
| | | **ANNUAL CREDIT IN DOLLARS** | **$367.36** |

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. HSU'S TENANT HAD A WATER LEAK. IT WAS LATER REPAIRED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2014-15
BOARD MEETING 3/9/15
WESTBOROUGH WATER DISTRICT

| | |
|---|---|
| ACCOUNT NO. | THO0031 |
| CUSTOMER NAME | LYNICIA R. THOMAS |
| SERVICE ADDRESS | 3887 RADBURN DR., SSF |

| WATER USAGE FOLLOWING BASE PERIOD | | BASE PERIOD | 122 |
|---|---|---|---|
| 2 MONTHS AFTER | 59 | 2 MONTHS PRIOR | 62 |
| 4 MONTHS AFTER | 29 | 4 MONTHS PRIOR | 52 |
| 6 MONTHS AFTER | 38 | 6 MONTHS PRIOR | 27 |
| | | 8 MONTHS PRIOR | 27 |
| | | 10 MONTHS PRIOF | 26 |

| | |
|---|---|
| **ACTUAL ANNUAL USAGE** | **316** |
| BASE PERIOD ANNUALIZED | 732 |
| **ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)** | **416** |
| **PERCENTAGE CHANGE (MUST BE OVER 10%)** | **132%** |
| **ANNUAL CREDIT IN DOLLARS** | **$ 2,766.40** |

(Westborough rate $ 6.65 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, THE TENANT HAD A LEAK IN THE TOILET. IT WAS LATER REPAIRED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT APPEAL BASED ON ACTUAL ANNUAL WATER CONSUMPTION.

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF NOVEMBER 2014

| | | CURRENT MONTH | YEAR TO-DATE |
|---|---|---|---|
| SALARIES AND BENEFITS | $ | 447,787 | 2,411,249 |
| SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division) | | 774,285 | 2,642,846 |
| OTHER CHARGES | | 1,076,692 | 1,104,512 |
| CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET | | 245,393 | 732,835 |
| TRANSFERS | | 483,941 | 851,131 |
| TOTAL | $ | 3,028,098 | 7,742,573 |

AUDITED Lauren Chr Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/14



* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| TAXES | | | | | | | |
| 3110 SECRD PRPRTY TX | 1,378,943.52 | 1,422,742.47 | 72,743.27 | 72,743.27 | 0.00 | 1,349,999 | 5.1 |
| 3120 UNSCRD PRPRTY T | 72,261.97 | 80,005.91 | 0.00 | 73,458.46 | 0.00 | 6,547 | 91.8 |
| 3123 SPPLMNTL PRPRTY | 40,930.18 | 23,230.00 | 1,817.93 | 5,237.33 | 0.00 | 17,993 | 22.5 |
| 3180 RPTTF DISTRIBTN | 57,843.77 | 60,000.00 | 0.00 | 0.00 | 0.00 | 60,000 | 0.0 |
| 3613 HMWNRS PRPRTY T | 8,792.61 | 8,836.73 | 0.00 | 0.00 | 0.00 | 8,837 | 0.0 |
| Total TAXES | 1,558,772.05 | 1,594,815.11 | 74,561.20 | 151,439.06 | 0.00 | 1,443,376 | 9.5 |
| RENTS AND INTEREST | | | | | | | |
| 3510 INVSTMNT ERNNGS | 164,545.38 | 169,707.60 | 0.00 | 39,771.83 | 0.00 | 129,936 | 23.4 |
| 3515 UNRLZD GN(LSS)N | 177,497.34 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl RNTS AND INTRS | 342,042.72 | 169,707.60 | 0.00 | 39,771.83 | 0.00 | 129,936 | 23.4 |
| CHARGES AND FEES | | | | | | | |
| 3901 SSC TAX ROLL | 14,447,279.32 | 15,566,760.00 | (895.44) | (1,925.50) | 0.00 | 15,568,686 | (0.0) |
| 3902 SSC WESTBOROUGH | 1,592,109.81 | 1,624,642.00 | 0.00 | 0.00 | 0.00 | 1,624,642 | 0.0 |
| 3903 SSC COLMA | 31,390.02 | 30,448.00 | 0.00 | 46,578.20 | 0.00 | (16,130) | 153.0 |
| 3904 SSC SF JAIL | 118,476.56 | 123,216.00 | 0.00 | 0.00 | 0.00 | 123,216 | 0.0 |
| 3911 WATER SALES | 333,284.36 | 333,841.50 | 0.00 | 124,761.38 | 0.00 | 209,080 | 37.4 |
| 3921 CONNECTIN CHRGS | 153,940.00 | 282,750.00 | 16,554.00 | 70,874.00 | 0.00 | 211,876 | 25.1 |
| Total CHRGS AND FS | 16,676,480.07 | 17,961,657.50 | 15,658.56 | 240,288.08 | 0.00 | 17,721,369 | 1.3 |
| MISCELLANEOUS REVENUES | | | | | | | |
| 3810 PROPERTY DSPSLS | 5,064.80 | 0.00 | 301.50 | 798.80 | 0.00 | (799) | 0.0 |
| 3852 WRKRS CMP - SLF | 26,101.87 | 0.00 | 6,446.32 | 26,015.50 | 0.00 | (26,015) | 0.0 |
| 3860 MISCELLANES RVN | 23,555.13 | 25,000.00 | 0.00 | 15,818.08 | 0.00 | 9,182 | 63.3 |
| Total MSCLLNS RVNS | 54,721.80 | 25,000.00 | 6,747.82 | 42,632.38 | 0.00 | (17,632) | 170.5 |
| OPERATING TRANSFERS IN | | | | | | | |
| 3953 IF FM 41-381-37 | 1,469,738.04 | 1,503,131.00 | 125,260.92 | 626,304.60 | 0.00 | 876,826 | 41.7 |
| Ttl OPRTNG TRNSFRS | 1,469,738.04 | 1,503,131.00 | 125,260.92 | 626,304.60 | 0.00 | 876,826 | 41.7 |
| * Total Revenues | 20,101,754.68 | 21,254,311.21 | 222,228.50 | 1,100,435.95 | 0.00 | 20,153,875 | 5.2 |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/14

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| EXPENDITURES: | | | | | | | |
| SALARIES AND BENEFITS | | | | | | | |
| 4101 SALARIES | 3,593,896.55 | 4,150,409.00 | 258,584.24 | 1,437,089.39 | 0.00 | 2,713,320 | 34.6 |
| 4102 HOURLY WAGES | 35,764.59 | 42,506.00 | 2,537.52 | 19,264.67 | 0.00 | 23,241 | 45.3 |
| 4103 OVERTIME | 92,928.72 | 102,524.00 | 9,624.32 | 36,685.25 | 0.00 | 65,839 | 35.8 |
| 4104 PERS RETIREMENT | 857,957.05 | 997,341.00 | 68,113.37 | 375,788.10 | 0.00 | 621,553 | 37.7 |
| 4105 GROUP INSURANCE | 549,180.18 | 610,363.40 | 52,978.10 | 250,355.31 | 0.00 | 360,008 | 41.0 |
| 4106 WORKERS CMPNSTN | 291,509.09 | 352,500.72 | 21,698.74 | 121,339.95 | 0.00 | 231,161 | 34.4 |
| 4107 MEDICARE | 49,596.14 | 55,429.00 | 3,646.23 | 20,458.68 | 0.00 | 34,970 | 36.9 |
| 4109 COMPNSTD ABSNCS | 32,442.29 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4110 TERMINATION PAY | 18,362.39 | 0.00 | 0.00 | 7,113.05 | 0.00 | (7,113) | 0.0 |
| 4112 STANDBY PAY | 18,200.00 | 18,200.00 | 1,400.00 | 7,700.00 | 0.00 | 10,500 | 42.3 |
| 4116 INJURY LEAVE | 40,909.65 | 0.00 | 9,668.92 | 37,268.19 | 0.00 | (37,268) | 0.0 |
| 4118 RETIREE HEALTH | 233,877.74 | 257,363.00 | 19,535.44 | 97,893.64 | 0.00 | 159,469 | 38.0 |
| 4119 SOCIAL SECURITY | 63.04 | 2,700.90 | 0.00 | 292.36 | 0.00 | 2,409 | 10.8 |
| 4120 OTHR PST EMPLYM | 146,883.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl SLRS AND BNFTS | 5,961,570.43 | 6,589,337.02 | 447,786.88 | 2,411,248.59 | 0.00 | 4,178,088 | 36.6 |
| SERVICES AND SUPPLIES | | | | | | | |
| 4209 MLG RMB/CR ALLW | 1,800.00 | 1,950.00 | 150.00 | 750.00 | 0.00 | 1,200 | 38.5 |
| 4211 ADVERTISING | 281.00 | 19,243.18 | 0.00 | 0.00 | 0.00 | 19,243 | 0.0 |
| 4212 COMMUNICATIONS | 36,134.68 | 39,417.92 | 1,819.96 | 10,763.00 | 0.00 | 28,655 | 27.3 |
| 4213 UTILITIES | 990,968.05 | 1,076,307.15 | 91,843.90 | 370,307.79 | 0.00 | 705,999 | 34.4 |
| 4217 EQPMNT MNTNNC C | 77,317.79 | 73,650.46 | 3,046.99 | 21,663.77 | 0.00 | 51,987 | 29.4 |
| 4219 PROFESSNL SRVCS | 39,102.66 | 79,667.03 | 293.00 | 3,638.44 | 6,526.03 | 69,503 | 12.8 |
| 4220 OTHR CNTRCTL SR | 3,998,736.30 | 4,148,583.53 | 523,409.15 | 1,368,894.46 | 273,844.11 | 2,505,845 | 39.6 |
| 4228 PUMP STATIN RPR | 69,047.22 | 67,008.21 | 2,850.33 | 41,153.26 | 0.00 | 25,855 | 61.4 |
| 4230 OFFICE EXPENSE | 19,554.85 | 15,384.66 | 1,899.15 | 6,858.76 | 0.00 | 8,526 | 44.6 |
| 4231 SAFETY GEAR | 27,691.49 | 43,875.00 | 107.75 | 3,220.92 | 0.00 | 40,654 | 7.3 |
| 4234 SPECIL DPRTMNTL | 3,288.27 | 20,300.00 | 0.00 | 2,049.25 | 0.00 | 18,251 | 10.1 |
| 4235 BUILDING MNTNNC | 63,672.46 | 62,539.43 | 3,540.49 | 25,240.85 | 0.00 | 37,299 | 40.4 |
| 4237 CLOTHING | 18,986.34 | 27,293.50 | 1,078.17 | 7,055.39 | 0.00 | 20,238 | 25.9 |
| 4241 STRTS OPRTNG SP | 9,941.96 | 11,760.80 | 375.83 | 6,862.08 | 0.00 | 4,899 | 58.3 |
| 4243 OPERATING SPPLS | 992,411.42 | 1,199,335.50 | 49,789.71 | 281,798.80 | 332,721.04 | 584,816 | 51.2 |
| 4244 REPARS & MNTNNC | 162,354.53 | 165,140.44 | 4,829.89 | 36,223.21 | 0.00 | 128,917 | 21.9 |
| 4246 FUELS & MTR OLS | 26,832.45 | 32,582.20 | 0.00 | 2,627.19 | 0.00 | 29,955 | 8.1 |
| 4253 LANDSCAP MNTNNC | 0.00 | 20,000.00 | 0.00 | 441.45 | 0.00 | 19,559 | 2.2 |
| 4255 SMALL EQUIPMENT | 25,835.55 | 24,342.27 | 592.72 | 10,009.24 | 0.00 | 14,333 | 41.1 |
| 4313 INVNTRY ADJSTMN | (66,195.56) | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl SRVCS AND SPPL | 6,497,761.46 | 7,128,381.28 | 685,627.04 | 2,199,557.86 | 613,091.18 | 4,315,732 | 39.5 |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/14



* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| OTHER CHARGES | | | | | | | |
| 4215 RENTS AND LEASS | 0.00 | 3,700.00 | 0.00 | 0.00 | 0.00 | 3,700 | 0.0 |
| 4302 MMBRSHPS & PBLC | 35,113.43 | 41,460.63 | 569.00 | 7,864.00 | 0.00 | 33,597 | 19.0 |
| 4303 TRAVEL & METNGS | 1,216.18 | 7,010.00 | 0.00 | 224.40 | 0.00 | 6,786 | 3.2 |
| 4304 EDUCATN & TRNNG | 36,744.70 | 55,274.00 | 9,100.00 | 15,946.60 | 0.00 | 39,327 | 28.9 |
| 4434 MSCLLNS OTHR CH | 162,835.20 | 185,360.13 | 0.00 | 13,454.00 | 0.00 | 171,906 | 7.3 |
| Total OTHER CHARGS | 235,909.51 | 292,804.76 | 9,669.00 | 37,489.00 | 0.00 | 255,316 | 12.8 |
| FIXED CHARGES | | | | | | | |
| 4208 TLPHN SRVC CHRG | 6,467.40 | 19,579.84 | 1,631.66 | 8,158.30 | 0.00 | 11,422 | 41.7 |
| 4216 VHCL SRVC CHRGS | 296,710.32 | 357,329.38 | 29,777.46 | 148,887.30 | 0.00 | 208,442 | 41.7 |
| 4223 INFRMTN SRVCS C | 338,666.40 | 342,053.13 | 28,504.42 | 142,522.10 | 0.00 | 199,531 | 41.7 |
| 4226 MAL/MSSNGR SRVC | 3,786.60 | 3,802.28 | 316.86 | 1,584.30 | 0.00 | 2,218 | 41.7 |
| 4227 COPIER SERVICES | 7,692.00 | 8,270.59 | 689.22 | 3,446.10 | 0.00 | 4,824 | 41.7 |
| 4233 POSTAGE | 3,720.72 | 4,421.06 | 368.42 | 1,842.10 | 0.00 | 2,579 | 41.7 |
| 4301 GNRL INSRNC CHR | 309,065.88 | 328,432.75 | 27,369.39 | 136,846.95 | 0.00 | 191,586 | 41.7 |
| Total FIXED CHARGS | 966,109.32 | 1,063,889.03 | 88,657.43 | 443,287.15 | 0.00 | 620,602 | 41.7 |
| CAPITAL OUTLAY | | | | | | | |
| 4504 ENGINERNG SRVCS | 1,273,998.19 | 3,538,506.52 | 30,795.90 | 166,108.26 | 1,705,106.45 | 1,667,292 | 52.9 |
| 4507 MAINS CONSTRCTN | 731,512.85 | 2,635,052.97 | 1,800.00 | 42,166.34 | 24,667.00 | 2,568,220 | 2.5 |
| 4508 STRM DRN CNSTRC | 43,253.53 | 1,065,836.62 | 0.00 | 0.00 | 0.00 | 1,065,837 | 0.0 |
| 4516 IN-HS SRVCS / C | 38,087.40 | 242,633.49 | 594.28 | 12,538.79 | 0.00 | 230,095 | 5.2 |
| 4518 CNSTRCTN INSP S | 22,297.98 | 0.00 | 0.00 | 252.50 | 0.00 | (252) | 0.0 |
| 4520 BUILDINGS | 439,575.03 | 708,173.14 | 23,028.75 | 91,732.08 | 132,974.25 | 483,467 | 31.7 |
| 4522 PUMP STATIONS | 0.00 | 18,491.85 | 0.00 | 0.00 | 0.00 | 18,492 | 0.0 |
| 4528 CNSTRCTN INSPCT | 348.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4529 SNTTN TRTMNT PL | 52,296.90 | 306,463.13 | 0.00 | 0.00 | 0.00 | 306,463 | 0.0 |
| 4530 SANITATN EQPMNT | 1,305,283.40 | 1,746,822.49 | 171,204.25 | 365,696.51 | 91,812.18 | 1,289,314 | 26.2 |
| 4532 OTHR CNTRCTL SR | 170.19 | 208,586.97 | 0.00 | 0.00 | 0.00 | 208,587 | 0.0 |
| 4550 TLS AND SHP EQP | 37,765.92 | 37,088.19 | 9,920.17 | 34,265.93 | 0.00 | 2,822 | 92.4 |
| 4551 CMMNCTNS EQPMNT | 0.00 | 411.00 | 0.00 | 0.00 | 0.00 | 411 | 0.0 |
| 4552 LIGHTS & GNRTRS | 253,931.85 | 301,095.00 | 0.00 | 0.00 | 1,095.00 | 300,000 | 0.4 |
| 4558 VEHICULR EQPMNT | 0.00 | 277.00 | 0.00 | 0.00 | 0.00 | 277 | 0.0 |
| 4567 COMPUTER EQPMNT | 56,732.50 | 225,314.78 | 0.00 | 4,525.00 | 103,097.15 | 117,693 | 47.8 |
| 4571 COMPUTER SOFTWR | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 | 40,000 | 0.0 |
| 4580 FURNITURE | 0.00 | 33,000.00 | 8,050.00 | 15,550.00 | 8,050.00 | 9,400 | 71.5 |
| 4597 EXPNS CNTR ACCN | (1,656,134.50) | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Total CAPITAL OTLY | 2,599,119.24 | 11,107,753.15 | 245,393.35 | 732,835.41 | 2,066,802.03 | 8,308,116 | 25.2 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 4651 IF T 01-031-031 | 1,065,115.92 | 1,101,570.00 | 91,797.50 | 458,987.50 | 0.00 | 642,583 | 41.7 |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/14

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| 4667 IF T 51-315-453 | 225,362.00 | 658,548.85 | 392,143.85 | 392,143.85 | 0.00 | 266,405 | 59.5 |
| 4672 IF T 55-035-458 | 10,152.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4685 IF TO 17-312 | 100,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl OPRTNG TRNSFRS | 1,400,629.95 | 1,760,118.85 | 483,941.35 | 851,131.35 | 0.00 | 908,988 | 48.4 |
| DEBT SERVICE | | | | | | | |
| 4378 NOTE PRINCIPAL | 214,797.22 | 220,167.15 | 220,167.15 | 220,167.15 | 0.00 | 0 | 100.0 |
| 4379 NOTE INTEREST | 70,949.16 | 65,500.00 | 68,711.23 | 68,711.23 | 0.00 | (3,211) | 104.9 |
| 4385 PRNCPL PYMNT CN | (214,797.22) | (220,167.15) | (220,167.15) | (220,167.15) | 0.00 | 0 | 100.0 |
| Total DEBT SERVICE | 70,949.16 | 65,500.00 | 68,711.23 | 68,711.23 | 0.00 | (3,211) | 104.9 |
| DEPRECIATION | | | | | | | |
| 4431 DEPRECIATION | 2,103,530.36 | 2,006,930.73 | 998,312.20 | 998,312.20 | 0.00 | 1,008,619 | 49.7 |
| Total DEPRECIATION | 2,103,530.36 | 2,006,930.73 | 998,312.20 | 998,312.20 | 0.00 | 1,008,619 | 49.7 |
| * Total Expenditurs | 19,835,579.43 | 30,014,714.82 | 3,028,098.48 | 7,742,572.79 | 2,679,893.21 | 19,592,249 | 34.7 |
| Nt fr SNTTN DSTRCT F | 266,175.25 | (8,760,403.61) | (2,805,869.98) | (6,642,136.84) | (2,679,893.21) | 561,626 | |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/14

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| Total Rev - All Fnds | 20,101,754.68 | 21,254,311.21 | 222,228.50 | 1,100,435.95 | 0.00 | 20,153,875 | 5.2 |
| Ttl Expnd - All Fnds | 19,835,579.43 | 30,014,714.82 | 3,028,098.48 | 7,742,572.79 | 2,679,893.21 | 19,592,249 | 34.7 |
| All Funds Net | 266,175.25 | (8,760,403.61) | (2,805,869.98) | (6,642,136.84) | (2,679,893.21) | 561,626 | |

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF DECEMBER 2014

| | | CURRENT MONTH | YEAR TO-DATE |
|---|---|---|---|
| SALARIES AND BENEFITS | $ | 526,949 | 2,938,197 |
| SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division) | | 379,767 | 3,022,612 |
| OTHER CHARGES | | 289,585 | 1,394,098 |
| CAPITAL OUTLAYS | | 178,350 | 911,185 |
| LESS ASSETS TO BALANCE SHEET | | (38,130) | (38,130) |
| TRANSFERS | | 91,798 | 942,929 |
| TOTAL | $ | 1,428,319 | 9,170,891 |

AUDITED Lawrence Cross Director of Finance

APPROVED __________ Board Chair

APPROVED __________ General Manager/Secretary

DATE APPROVED __________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 12/31/14

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb-rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| TAXES | | | | | | | |
| 3110 SECRD PRPRTY TX | 1,378,943.52 | 1,422,742.47 | 662,629.84 | 735,373.11 | 0.00 | 687,369 | 51.7 |
| 3120 UNSCRD PRPRTY T | 72,261.97 | 80,005.91 | 0.00 | 73,458.46 | 0.00 | 6,547 | 91.8 |
| 3123 SPPLMNTL PRPRTY | 40,930.18 | 23,230.00 | 7,663.42 | 12,900.75 | 0.00 | 10,329 | 55.5 |
| 3180 RPTTF DISTRIBTN | 57,843.77 | 60,000.00 | 32,157.80 | 32,157.80 | 0.00 | 27,842 | 53.6 |
| 3613 HMWNRS PRPRTY T | 8,792.61 | 8,836.73 | 1,298.65 | 1,298.65 | 0.00 | 7,538 | 14.7 |
| Total TAXES | 1,558,772.05 | 1,594,815.11 | 703,749.71 | 855,188.77 | 0.00 | 739,626 | 53.6 |
| RENTS AND INTEREST | | | | | | | |
| 3510 INVSTMNT ERNNGS | 164,545.38 | 169,707.60 | 44,228.82 | 84,000.65 | 0.00 | 85,707 | 49.5 |
| 3515 UNRLZD GN(LSS)N | 177,497.34 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl RNTS AND INTRS | 342,042.72 | 169,707.60 | 44,228.82 | 84,000.65 | 0.00 | 85,707 | 49.5 |
| CHARGES AND FEES | | | | | | | |
| 3901 SSC TAX ROLL | 14,447,279.32 | 15,566,760.00 | 7,821,505.84 | 7,819,580.34 | 0.00 | 7,747,180 | 50.2 |
| 3902 SSC WESTBOROUGH | 1,592,109.81 | 1,624,642.00 | 0.00 | 0.00 | 0.00 | 1,624,642 | 0.0 |
| 3903 SSC COLMA | 31,390.02 | 30,448.00 | 0.00 | 46,578.20 | 0.00 | (16,130) | 153.0 |
| 3904 SSC SF JAIL | 118,476.56 | 123,216.00 | 0.00 | 0.00 | 0.00 | 123,216 | 0.0 |
| 3911 WATER SALES | 333,284.36 | 333,841.50 | 0.00 | 124,761.38 | 0.00 | 209,080 | 37.4 |
| 3921 CONNECTIN CHRGS | 153,940.00 | 282,750.00 | 26,188.00 | 97,062.00 | 0.00 | 185,688 | 34.3 |
| Total CHRGS AND FS | 16,676,480.07 | 17,961,657.50 | 7,847,693.84 | 8,087,981.92 | 0.00 | 9,873,676 | 45.0 |
| MISCELLANEOUS REVENUES | | | | | | | |
| 3810 PROPERTY DSPSLS | 5,064.80 | 0.00 | 0.00 | 798.80 | 0.00 | (799) | 0.0 |
| 3852 WRKRS CMP - SLF | 26,101.87 | 0.00 | 9,669.48 | 35,684.98 | 0.00 | (35,685) | 0.0 |
| 3860 MISCELLANES RVN | 23,555.13 | 25,000.00 | 0.00 | 15,818.08 | 0.00 | 9,182 | 63.3 |
| Total MSCLLNS RVNS | 54,721.80 | 25,000.00 | 9,669.48 | 52,301.86 | 0.00 | (27,302) | 209.2 |
| OPERATING TRANSFERS IN | | | | | | | |
| 3953 IF FM 41-381-37 | 1,469,738.04 | 1,503,131.00 | 125,260.92 | 751,565.52 | 0.00 | 751,565 | 50.0 |
| Ttl OPRTNG TRNSFRS | 1,469,738.04 | 1,503,131.00 | 125,260.92 | 751,565.52 | 0.00 | 751,565 | 50.0 |
| * Total Revenues | 20,101,754.68 | 21,254,311.21 | 8,730,602.77 | 9,831,038.72 | 0.00 | 11,423,272 | 46.3 |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 12/31/14



* Fund 87 SANITATION DISTRICT *

| Obj Code | Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|---|
| EXPENDITURES: | | | | | | | | |
| SALARIES AND BENEFITS | | | | | | | | |
| 4101 | SALARIES | 3,593,896.55 | 4,150,409.00 | 309,129.26 | 1,746,218.65 | 0.00 | 2,404,190 | 42.1 |
| 4102 | HOURLY WAGES | 35,764.59 | 42,506.00 | 3,059.14 | 22,323.81 | 0.00 | 20,182 | 52.5 |
| 4103 | OVERTIME | 92,928.72 | 102,524.00 | 4,740.87 | 41,426.12 | 0.00 | 61,098 | 40.4 |
| 4104 | PERS RETIREMENT | 857,957.05 | 997,341.00 | 68,896.56 | 444,684.66 | 0.00 | 552,656 | 44.6 |
| 4105 | GROUP INSURANCE | 549,180.18 | 610,363.40 | 79,802.03 | 330,157.34 | 0.00 | 280,206 | 54.1 |
| 4106 | WORKERS CMPNSTN | 291,509.09 | 352,500.72 | 24,961.24 | 146,301.19 | 0.00 | 206,200 | 41.5 |
| 4107 | MEDICARE | 49,596.14 | 55,429.00 | 4,306.47 | 24,765.15 | 0.00 | 30,664 | 44.7 |
| 4109 | COMPNSTD ABSNCS | 32,442.29 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4110 | TERMINATION PAY | 18,362.39 | 0.00 | 0.00 | 7,113.05 | 0.00 | (7,113) | 0.0 |
| 4112 | STANDBY PAY | 18,200.00 | 18,200.00 | 1,400.00 | 9,100.00 | 0.00 | 9,100 | 50.0 |
| 4116 | INJURY LEAVE | 40,909.65 | 0.00 | 11,119.24 | 48,387.43 | 0.00 | (48,387) | 0.0 |
| 4118 | RETIREE HEALTH | 233,877.74 | 257,363.00 | 19,533.92 | 117,427.56 | 0.00 | 139,935 | 45.6 |
| 4119 | SOCIAL SECURITY | 63.04 | 2,700.90 | 0.00 | 292.36 | 0.00 | 2,409 | 10.8 |
| 4120 | OTHR PST EMPLYM | 146,883.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| | Ttl SLRS AND BNFTS | 5,961,570.43 | 6,589,337.02 | 526,948.73 | 2,938,197.32 | 0.00 | 3,651,140 | 44.6 |
| SERVICES AND SUPPLIES | | | | | | | | |
| 4209 | MLG RMB/CR ALLW | 1,800.00 | 1,950.00 | 150.00 | 900.00 | 0.00 | 1,050 | 46.2 |
| 4211 | ADVERTISING | 281.00 | 19,243.18 | 0.00 | 0.00 | 0.00 | 19,243 | 0.0 |
| 4212 | COMMUNICATIONS | 36,134.68 | 39,417.92 | 2,847.85 | 13,610.85 | 0.00 | 25,807 | 34.5 |
| 4213 | UTILITIES | 990,968.05 | 1,076,307.15 | 62,887.90 | 433,195.69 | 0.00 | 643,111 | 40.2 |
| 4217 | EQPMNT MNTNNC C | 77,317.79 | 73,650.46 | 4,752.25 | 26,416.02 | 0.00 | 47,234 | 35.9 |
| 4219 | PROFESSNL SRVCS | 39,102.66 | 79,667.03 | 0.00 | 3,638.44 | 6,526.03 | 69,503 | 12.8 |
| 4220 | OTHR CNTRCTL SR | 3,998,736.30 | 4,148,583.53 | 89,246.18 | 1,458,140.64 | 232,408.47 | 2,458,034 | 40.8 |
| 4228 | PUMP STATIN RPR | 69,047.22 | 67,008.21 | 3,721.22 | 44,874.48 | 0.00 | 22,134 | 67.0 |
| 4230 | OFFICE EXPENSE | 19,554.85 | 15,384.66 | 3,065.44 | 9,924.20 | 0.00 | 5,460 | 64.5 |
| 4231 | SAFETY GEAR | 27,691.49 | 43,875.00 | 3,292.03 | 6,512.95 | 0.00 | 37,362 | 14.8 |
| 4234 | SPECIL DPRTMNTL | 3,288.27 | 20,300.00 | 1,029.24 | 3,078.49 | 0.00 | 17,222 | 15.2 |
| 4235 | BUILDING MNTNNC | 63,672.46 | 62,539.43 | 4,126.70 | 29,367.55 | 0.00 | 33,172 | 47.0 |
| 4237 | CLOTHING | 18,986.34 | 27,293.50 | 863.71 | 7,919.10 | 0.00 | 19,374 | 29.0 |
| 4241 | STRTS OPRTNG SP | 9,941.96 | 11,760.80 | 0.00 | 6,862.08 | 0.00 | 4,899 | 58.3 |
| 4243 | OPERATING SPPLS | 992,411.42 | 1,199,335.50 | 81,889.09 | 363,687.89 | 288,597.84 | 547,050 | 54.4 |
| 4244 | REPARS & MNTNNC | 162,354.53 | 165,140.44 | 31,416.36 | 67,639.57 | 0.00 | 97,501 | 41.0 |
| 4246 | FUELS & MTR OLS | 26,832.45 | 32,582.20 | 1,169.68 | 3,796.87 | 0.00 | 28,785 | 11.7 |
| 4253 | LANDSCAP MNTNNC | 0.00 | 20,000.00 | 188.03 | 629.48 | 0.00 | 19,371 | 3.1 |
| 4255 | SMALL EQUIPMENT | 25,835.55 | 24,342.27 | 464.40 | 10,473.64 | 0.00 | 13,869 | 43.0 |
| 4313 | INVNTRY ADJSTMN | (66,195.56) | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| | Ttl SRVCS AND SPPL | 6,497,761.46 | 7,128,381.28 | 291,110.08 | 2,490,667.94 | 527,532.34 | 4,110,181 | 42.3 |

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| OTHER CHARGES | | | | | | | |
| 4215 RENTS AND LEASS | 0.00 | 3,700.00 | 0.00 | 0.00 | 0.00 | 3,700 | 0.0 |
| 4302 MMBRSHPS & PBLC | 35,113.43 | 41,460.63 | 315.00 | 8,179.00 | 0.00 | 33,282 | 19.7 |
| 4303 TRAVEL & METNGS | 1,216.18 | 7,010.00 | 99.18 | 323.58 | 0.00 | 6,686 | 4.6 |
| 4304 EDUCATN & TRNNG | 36,744.70 | 55,274.00 | 1,351.77 | 17,298.37 | 0.00 | 37,976 | 31.3 |
| 4434 MSCLLNS OTHR CH | 162,835.20 | 185,360.13 | 85,789.25 | 99,243.25 | 0.00 | 86,117 | 53.5 |
| Total OTHER CHARGS | 235,909.51 | 292,804.76 | 87,555.20 | 125,044.20 | 0.00 | 167,761 | 42.7 |
| FIXED CHARGES | | | | | | | |
| 4208 TLPHN SRVC CHRG | 6,467.40 | 19,579.84 | 1,631.66 | 9,789.96 | 0.00 | 9,790 | 50.0 |
| 4216 VHCL SRVC CHRGS | 296,710.32 | 357,329.38 | 29,777.46 | 178,664.76 | 0.00 | 178,665 | 50.0 |
| 4223 INFRMTN SRVCS C | 338,666.40 | 342,053.13 | 28,504.42 | 171,026.52 | 0.00 | 171,027 | 50.0 |
| 4226 MAL/MSSNGR SRVC | 3,786.60 | 3,802.28 | 316.86 | 1,901.16 | 0.00 | 1,901 | 50.0 |
| 4227 COPIER SERVICES | 7,692.00 | 8,270.59 | 689.22 | 4,135.32 | 0.00 | 4,135 | 50.0 |
| 4233 POSTAGE | 3,720.72 | 4,421.06 | 368.42 | 2,210.52 | 0.00 | 2,211 | 50.0 |
| 4301 GNRL INSRNC CHR | 309,065.88 | 328,432.75 | 27,369.39 | 164,216.34 | 0.00 | 164,216 | 50.0 |
| Total FIXED CHARGS | 966,109.32 | 1,063,889.03 | 88,657.43 | 531,944.58 | 0.00 | 531,944 | 50.0 |
| CAPITAL OUTLAY | | | | | | | |
| 4504 ENGINERNG SRVCS | 1,273,998.19 | 3,538,506.52 | 77,236.23 | 243,344.49 | 1,627,870.22 | 1,667,292 | 52.9 |
| 4507 MAINS CONSTRCTN | 731,512.85 | 2,635,052.97 | 7,275.04 | 49,441.38 | 24,667.00 | 2,560,945 | 2.8 |
| 4508 STRM DRN CNSTRC | 43,253.53 | 1,065,836.62 | 0.00 | 0.00 | 0.00 | 1,065,837 | 0.0 |
| 4516 IN-HS SRVCS / C | 38,087.40 | 242,633.49 | 4,406.48 | 16,945.27 | 0.00 | 225,688 | 7.0 |
| 4518 CNSTRCTN INSP S | 22,297.98 | 0.00 | 0.00 | 252.50 | 0.00 | (252) | 0.0 |
| 4520 BUILDINGS | 439,575.03 | 708,173.14 | 10,300.00 | 102,032.08 | 125,223.75 | 480,917 | 32.1 |
| 4522 PUMP STATIONS | 0.00 | 18,491.85 | 0.00 | 0.00 | 0.00 | 18,492 | 0.0 |
| 4528 CNSTRCTN INSPCT | 348.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4529 SNTTN TRTMNT PL | 52,296.90 | 306,463.13 | 0.00 | 0.00 | 0.00 | 306,463 | 0.0 |
| 4530 SANITATN EQPMNT | 1,305,283.40 | 1,746,822.49 | 29,335.72 | 395,032.23 | 68,679.75 | 1,283,111 | 26.5 |
| 4532 OTHR CNTRCTL SR | 170.19 | 208,586.97 | 0.00 | 0.00 | 0.00 | 208,587 | 0.0 |
| 4550 TLS AND SHP EQP | 37,765.92 | 37,088.19 | 5,687.92 | 39,953.85 | 0.00 | (2,866) | 107.7 |
| 4551 CMMNCTNS EQPMNT | 0.00 | 411.00 | 0.00 | 0.00 | 0.00 | 411 | 0.0 |
| 4552 LIGHTS & GNRTRS | 253,931.85 | 301,095.00 | 0.00 | 0.00 | 1,095.00 | 300,000 | 0.4 |
| 4558 VEHICULR EQPMNT | 0.00 | 277.00 | 0.00 | 0.00 | 0.00 | 277 | 0.0 |
| 4567 COMPUTER EQPMNT | 56,732.50 | 225,314.78 | 36,058.50 | 40,583.50 | 67,038.65 | 117,693 | 47.8 |
| 4571 COMPUTER SOFTWR | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 | 40,000 | 0.0 |
| 4580 FURNITURE | 0.00 | 33,000.00 | 8,050.00 | 23,600.00 | 0.00 | 9,400 | 71.5 |
| 4597 EXPNS CNTR ACCN | (1,656,134.50) | 0.00 | (38,130.25) | (38,130.25) | 0.00 | 38,130 | 0.0 |
| Total CAPITAL OTLY | 2,599,119.24 | 11,107,753.15 | 140,219.64 | 873,055.05 | 1,914,574.37 | 8,320,124 | 25.1 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 4651 IF T 01-031-031 | 1,065,115.92 | 1,101,570.00 | 91,797.50 | 550,785.00 | 0.00 | 550,785 | 50.0 |

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| 4667 IF T 51-315-453 | 225,362.00 | 658,548.85 | 0.00 | 392,143.85 | 0.00 | 266,405 | 59.5 |
| 4672 IF T 55-035-458 | 10,152.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4685 IF TO 17-312 | 100,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl OPRTNG TRNSFRS | 1,400,629.95 | 1,760,118.85 | 91,797.50 | 942,928.85 | 0.00 | 817,190 | 53.6 |
| DEBT SERVICE | | | | | | | |
| 4378 NOTE PRINCIPAL | 214,797.22 | 220,167.15 | 0.00 | 220,167.15 | 0.00 | 0 | 100.0 |
| 4379 NOTE INTEREST | 70,949.16 | 65,500.00 | 0.00 | 68,711.23 | 0.00 | (3,211) | 104.9 |
| 4385 PRNCPL PYMNT CN | (214,797.22) | (220,167.15) | 0.00 | (220,167.15) | 0.00 | 0 | 100.0 |
| Total DEBT SERVICE | 70,949.16 | 65,500.00 | 0.00 | 68,711.23 | 0.00 | (3,211) | 104.9 |
| DEPRECIATION | | | | | | | |
| 4431 DEPRECIATION | 2,103,530.36 | 2,006,930.73 | 202,030.07 | 1,200,342.27 | 0.00 | 806,588 | 59.8 |
| Total DEPRECIATION | 2,103,530.36 | 2,006,930.73 | 202,030.07 | 1,200,342.27 | 0.00 | 806,588 | 59.8 |
| * Total Expenditurs | 19,835,579.43 | 30,014,714.82 | 1,428,318.65 | 9,170,891.44 | 2,442,106.71 | 18,401,717 | 38.7 |
| Nt fr SNTTN DSTRCT F | 266,175.25 | (8,760,403.61) | 7,302,284.12 | 660,147.28 | (2,442,106.71) | (6,978,444) | |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 12/31/14



* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| Total Rev - All Fnds | 20,101,754.68 | 21,254,311.21 | 8,730,602.77 | 9,831,038.72 | 0.00 | 11,423,272 | 46.3 |
| Ttl Expnd - All Fnds | 19,835,579.43 | 30,014,714.82 | 1,428,318.65 | 9,170,891.44 | 2,442,106.71 | 18,401,717 | 38.7 |
| All Funds Net | 266,175.25 | (8,760,403.61) | 7,302,284.12 | 660,147.28 | (2,442,106.71) | (6,978,444) | |

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF JANUARY 2015

| | | CURRENT MONTH | YEAR TO-DATE |
|---|---|---|---|
| SALARIES AND BENEFITS | $ | 653,710 | 3,591,908 |
| SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division) | | 832,612 | 3,855,224 |
| OTHER CHARGES | | 223,538 | 1,617,634 |
| CAPITAL OUTLAYS | | 119,744 | 1,030,930 |
| LESS ASSETS TO BALANCE SHEET | | (159,577) | (197,707) |
| TRANSFERS | | 95,887 | 1,038,816 |
| TOTAL | $ | 1,765,914 | 10,936,805 |

AUDITED Lawrence Chin Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 01/31/15

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| REVENUES: | | | | | | | |
| TAXES | | | | | | | |
| 3110 SECRD PRPRTY TX | 1,378,943.52 | 1,422,742.47 | 195.97 | 735,569.08 | 0.00 | 687,173 | 51.7 |
| 3120 UNSCRD PRPRTY T | 72,261.97 | 80,005.91 | 0.00 | 73,458.46 | 0.00 | 6,547 | 91.8 |
| 3123 SPPLMNTL PRPRTY | 40,930.18 | 23,230.00 | 9,007.73 | 21,908.48 | 0.00 | 1,322 | 94.3 |
| 3180 RPTTF DISTRIBTN | 57,843.77 | 60,000.00 | 0.00 | 32,157.80 | 0.00 | 27,842 | 53.6 |
| 3613 HMWNRS PRPRTY T | 8,792.61 | 8,836.73 | 3,030.17 | 4,328.82 | 0.00 | 4,508 | 49.0 |
| Total TAXES | 1,558,772.05 | 1,594,815.11 | 12,233.87 | 867,422.64 | 0.00 | 727,392 | 54.4 |
| RENTS AND INTEREST | | | | | | | |
| 3510 INVSTMNT ERNNGS | 164,545.38 | 169,707.60 | 0.00 | 84,000.65 | 0.00 | 85,707 | 49.5 |
| 3515 UNRLZD GN(LSS)N | 177,497.34 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl RNTS AND INTRS | 342,042.72 | 169,707.60 | 0.00 | 84,000.65 | 0.00 | 85,707 | 49.5 |
| CHARGES AND FEES | | | | | | | |
| 3901 SSC TAX ROLL | 14,447,279.32 | 15,566,760.00 | (12,874.82) | 7,806,705.52 | 0.00 | 7,760,054 | 50.1 |
| 3902 SSC WESTBOROUGH | 1,592,109.81 | 1,624,642.00 | 0.00 | 0.00 | 0.00 | 1,624,642 | 0.0 |
| 3903 SSC COLMA | 31,390.02 | 30,448.00 | 0.00 | 46,578.20 | 0.00 | (16,130) | 153.0 |
| 3904 SSC SF JAIL | 118,476.56 | 123,216.00 | 0.00 | 0.00 | 0.00 | 123,216 | 0.0 |
| 3911 WATER SALES | 333,284.36 | 333,841.50 | 0.00 | 124,761.38 | 0.00 | 209,080 | 37.4 |
| 3921 CONNECTIN CHRGS | 153,940.00 | 282,750.00 | 50,884.00 | 147,946.00 | 0.00 | 134,804 | 52.3 |
| Total CHRGS AND FS | 16,676,480.07 | 17,961,657.50 | 38,009.18 | 8,125,991.10 | 0.00 | 9,835,666 | 45.2 |
| MISCELLANEOUS REVENUES | | | | | | | |
| 3810 PROPERTY DSPSLS | 5,064.80 | 0.00 | 564.00 | 1,362.80 | 0.00 | (1,363) | 0.0 |
| 3852 WRKRS CMP - SLF | 26,101.87 | 0.00 | 5,180.07 | 40,865.05 | 0.00 | (40,865) | 0.0 |
| 3860 MISCELLANES RVN | 23,555.13 | 25,000.00 | 414.02 | 16,232.10 | 0.00 | 8,768 | 64.9 |
| Total MSCLLNS RVNS | 54,721.80 | 25,000.00 | 6,158.09 | 58,459.95 | 0.00 | (33,460) | 233.8 |
| OPERATING TRANSFERS IN | | | | | | | |
| 3953 IF FM 41-381-37 | 1,469,738.04 | 1,503,131.00 | 125,260.92 | 876,826.44 | 0.00 | 626,305 | 58.3 |
| Ttl OPRTNG TRNSFRS | 1,469,738.04 | 1,503,131.00 | 125,260.92 | 876,826.44 | 0.00 | 626,305 | 58.3 |
| * Total Revenues | 20,101,754.68 | 21,254,311.21 | 181,662.06 | 10,012,700.78 | 0.00 | 11,241,610 | 47.1 |

* Fund 87 SANITATION DISTRICT *

| Obj Code | Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|---|
| EXPENDITURES: | | | | | | | | |
| SALARIES AND BENEFITS | | | | | | | | |
| 4101 | SALARIES | 3,593,896.55 | 4,150,409.00 | 309,467.78 | 2,055,686.43 | 0.00 | 2,094,723 | 49.5 |
| 4102 | HOURLY WAGES | 35,764.59 | 42,506.00 | 3,108.51 | 25,432.32 | 0.00 | 17,074 | 59.8 |
| 4103 | OVERTIME | 92,928.72 | 102,524.00 | 11,038.77 | 52,464.89 | 0.00 | 50,059 | 51.2 |
| 4104 | PERS RETIREMENT | 857,957.05 | 997,341.00 | 108,689.28 | 553,373.94 | 0.00 | 443,967 | 55.5 |
| 4105 | GROUP INSURANCE | 549,180.18 | 610,363.40 | 72,464.66 | 402,622.00 | 0.00 | 207,741 | 66.0 |
| 4106 | WORKERS CMPNSTN | 291,509.09 | 352,500.72 | 36,636.31 | 182,937.50 | 0.00 | 169,563 | 51.9 |
| 4107 | MEDICARE | 49,596.14 | 55,429.00 | 6,166.79 | 30,931.94 | 0.00 | 24,497 | 55.8 |
| 4109 | COMPNSTD ABSNCS | 32,442.29 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4110 | TERMINATION PAY | 18,362.39 | 0.00 | 76,403.28 | 83,516.33 | 0.00 | (83,516) | 0.0 |
| 4112 | STANDBY PAY | 18,200.00 | 18,200.00 | 2,100.00 | 11,200.00 | 0.00 | 7,000 | 61.5 |
| 4116 | INJURY LEAVE | 40,909.65 | 0.00 | 7,413.65 | 55,801.08 | 0.00 | (55,801) | 0.0 |
| 4118 | RETIREE HEALTH | 233,877.74 | 257,363.00 | 20,221.39 | 137,648.95 | 0.00 | 119,714 | 53.5 |
| 4119 | SOCIAL SECURITY | 63.04 | 2,700.90 | 0.00 | 292.36 | 0.00 | 2,409 | 10.8 |
| 4120 | OTHR PST EMPLYM | 146,883.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| | Ttl SLRS AND BNFTS | 5,961,570.43 | 6,589,337.02 | 653,710.42 | 3,591,907.74 | 0.00 | 2,997,429 | 54.5 |
| SERVICES AND SUPPLIES | | | | | | | | |
| 4209 | MLG RMB/CR ALLW | 1,800.00 | 1,950.00 | 150.00 | 1,050.00 | 0.00 | 900 | 53.8 |
| 4211 | ADVERTISING | 281.00 | 19,243.18 | 0.00 | 0.00 | 0.00 | 19,243 | 0.0 |
| 4212 | COMMUNICATIONS | 36,134.68 | 39,417.92 | 3,390.29 | 17,001.14 | 0.00 | 22,417 | 43.1 |
| 4213 | UTILITIES | 990,968.05 | 1,076,307.15 | 75,725.52 | 508,921.21 | 0.00 | 567,386 | 47.3 |
| 4217 | EQPMNT MNTNNC C | 77,317.79 | 73,650.46 | 1,244.02 | 27,660.04 | 0.00 | 45,990 | 37.6 |
| 4219 | PROFESSNL SRVCS | 39,102.66 | 79,667.03 | 59.00 | 3,697.44 | 6,467.03 | 69,503 | 12.8 |
| 4220 | OTHR CNTRCTL SR | 3,998,736.30 | 4,144,494.29 | 524,766.20 | 1,982,906.84 | 202,806.73 | 1,958,781 | 52.7 |
| 4228 | PUMP STATIN RPR | 69,047.22 | 67,008.21 | 8,076.43 | 52,950.91 | 0.00 | 14,057 | 79.0 |
| 4230 | OFFICE EXPENSE | 19,554.85 | 15,384.66 | 532.63 | 10,456.83 | 0.00 | 4,928 | 68.0 |
| 4231 | SAFETY GEAR | 27,691.49 | 43,875.00 | 2,617.83 | 9,130.78 | 0.00 | 34,744 | 20.8 |
| 4234 | SPECIL DPRTMNTL | 3,288.27 | 20,300.00 | 0.00 | 3,078.49 | 0.00 | 17,222 | 15.2 |
| 4235 | BUILDING MNTNNC | 63,672.46 | 62,539.43 | 5,606.27 | 34,973.82 | 0.00 | 27,566 | 55.9 |
| 4237 | CLOTHING | 18,986.34 | 27,293.50 | 2,531.52 | 10,450.62 | 0.00 | 16,843 | 38.3 |
| 4241 | STRTS OPRTNG SP | 9,941.96 | 11,760.80 | 34.81 | 6,896.89 | 0.00 | 4,864 | 58.6 |
| 4243 | OPERATING SPPLS | 992,411.42 | 1,199,335.50 | 91,463.03 | 455,150.92 | 244,525.31 | 499,659 | 58.3 |
| 4244 | REPARS & MNTNNC | 162,354.53 | 165,140.44 | 21,053.50 | 88,693.07 | 6,761.09 | 69,686 | 57.8 |
| 4246 | FUELS & MTR OLS | 26,832.45 | 32,582.20 | 2,399.49 | 6,196.36 | 0.00 | 26,386 | 19.0 |
| 4253 | LANDSCAP MNTNNC | 0.00 | 20,000.00 | 3,800.00 | 4,429.48 | 0.00 | 15,571 | 22.1 |
| 4255 | SMALL EQUIPMENT | 25,835.55 | 24,342.27 | 503.65 | 10,977.29 | 0.00 | 13,365 | 45.1 |
| 4313 | INVNTRY ADJSTMN | (66,195.56) | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| | Ttl SRVCS AND SPPL | 6,497,761.46 | 7,124,292.04 | 743,954.19 | 3,234,622.13 | 460,560.16 | 3,429,110 | 51.9 |

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb- rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| OTHER CHARGES | | | | | | | |
| 4215 RENTS AND LEASS | 0.00 | 3,700.00 | 0.00 | 0.00 | 0.00 | 3,700 | 0.0 |
| 4302 MMBRSHPS & PBLC | 35,113.43 | 41,460.63 | 17,005.90 | 25,184.90 | 0.00 | 16,276 | 60.7 |
| 4303 TRAVEL & METNGS | 1,216.18 | 7,010.00 | 10.50 | 334.08 | 0.00 | 6,676 | 4.8 |
| 4304 EDUCATN & TRNNG | 36,744.70 | 55,274.00 | 2,788.50 | 20,086.87 | 0.00 | 35,187 | 36.3 |
| 4434 MSCLLNS OTHR CH | 162,835.20 | 185,360.13 | 0.00 | 99,243.25 | 0.00 | 86,117 | 53.5 |
| Total OTHER CHARGS | 235,909.51 | 292,804.76 | 19,804.90 | 144,849.10 | 0.00 | 147,956 | 49.5 |
| FIXED CHARGES | | | | | | | |
| 4208 TLPHN SRVC CHRG | 6,467.40 | 19,579.84 | 1,631.66 | 11,421.62 | 0.00 | 8,158 | 58.3 |
| 4216 VHCL SRVC CHRGS | 296,710.32 | 357,329.38 | 29,777.46 | 208,442.22 | 0.00 | 148,887 | 58.3 |
| 4223 INFRMTN SRVCS C | 338,666.40 | 342,053.13 | 28,504.42 | 199,530.94 | 0.00 | 142,522 | 58.3 |
| 4226 MAL/MSSNGR SRVC | 3,786.60 | 3,802.28 | 316.86 | 2,218.02 | 0.00 | 1,584 | 58.3 |
| 4227 COPIER SERVICES | 7,692.00 | 8,270.59 | 689.22 | 4,824.54 | 0.00 | 3,446 | 58.3 |
| 4233 POSTAGE | 3,720.72 | 4,421.06 | 368.42 | 2,578.94 | 0.00 | 1,842 | 58.3 |
| 4301 GNRL INSRNC CHR | 309,065.88 | 328,432.75 | 27,369.39 | 191,585.73 | 0.00 | 136,847 | 58.3 |
| Total FIXED CHARGS | 966,109.32 | 1,063,889.03 | 88,657.43 | 620,602.01 | 0.00 | 443,287 | 58.3 |
| CAPITAL OUTLAY | | | | | | | |
| 4504 ENGINERNG SRVCS | 1,273,998.19 | 3,538,506.52 | 7,855.00 | 251,199.49 | 1,620,015.22 | 1,667,292 | 52.9 |
| 4507 MAINS CONSTRCTN | 731,512.85 | 2,635,052.97 | 0.00 | 49,441.38 | 24,667.00 | 2,560,945 | 2.8 |
| 4508 STRM DRN CNSTRC | 43,253.53 | 1,065,836.62 | 0.00 | 0.00 | 0.00 | 1,065,837 | 0.0 |
| 4516 IN-HS SRVCS / C | 38,087.40 | 242,633.49 | 2,419.08 | 19,364.35 | 0.00 | 223,269 | 8.0 |
| 4518 CNSTRCTN INSP S | 22,297.98 | 0.00 | 0.00 | 252.50 | 0.00 | (252) | 0.0 |
| 4520 BUILDINGS | 439,575.03 | 708,173.14 | 100,111.03 | 202,143.11 | 25,112.72 | 480,917 | 32.1 |
| 4522 PUMP STATIONS | 0.00 | 18,491.85 | 0.00 | 0.00 | 0.00 | 18,492 | 0.0 |
| 4528 CNSTRCTN INSPCT | 348.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| 4529 SNTTN TRTMNT PL | 52,296.90 | 306,463.13 | 0.00 | 0.00 | 0.00 | 306,463 | 0.0 |
| 4530 SANITATN EQPMNT | 1,305,283.40 | 1,746,822.49 | 8,106.44 | 403,138.67 | 68,679.75 | 1,275,004 | 27.0 |
| 4532 OTHR CNTRCTL SR | 170.19 | 208,586.97 | 0.00 | 0.00 | 0.00 | 208,587 | 0.0 |
| 4550 TLS AND SHP EQP | 37,765.92 | 37,088.19 | 1,252.91 | 41,206.76 | 0.00 | (4,118) | 111.1 |
| 4551 CMMNCTNS EQPMNT | 0.00 | 411.00 | 0.00 | 0.00 | 0.00 | 411 | 0.0 |
| 4552 LIGHTS & GNRTRS | 253,931.85 | 301,095.00 | 0.00 | 0.00 | 1,095.00 | 300,000 | 0.4 |
| 4558 VEHICULR EQPMNT | 0.00 | 277.00 | 0.00 | 0.00 | 0.00 | 277 | 0.0 |
| 4567 COMPUTER EQPMNT | 56,732.50 | 225,314.78 | 0.00 | 40,583.50 | 67,038.65 | 117,693 | 47.8 |
| 4571 COMPUTER SOFTWR | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 | 40,000 | 0.0 |
| 4580 FURNITURE | 0.00 | 33,000.00 | 0.00 | 23,600.00 | 0.00 | 9,400 | 71.5 |
| 4597 EXPNS CNTR ACCN | (1,656,134.50) | 0.00 | (159,576.58) | (197,706.83) | 0.00 | 197,707 | 0.0 |
| Total CAPITAL OTLY | 2,599,119.24 | 11,107,753.15 | (39,832.12) | 833,222.93 | 1,806,608.34 | 8,467,922 | 23.8 |
| OPERATING TRANSFERS OUT | | | | | | | |
| 4651 IF T 01-031-031 | 1,065,115.92 | 1,101,570.00 | 91,797.50 | 642,582.50 | 0.00 | 458,988 | 58.3 |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 01/31/15



* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb-rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| 4667 IF T 51-315-453 | 225,362.00 | 658,548.85 | 0.00 | 392,143.85 | 0.00 | 266,405 | 59.5 |
| 4672 IF T 55-035-458 | 10,152.03 | 4,089.24 | 4,089.24 | 4,089.24 | 0.00 | 0 | 100.0 |
| 4685 IF TO 17-312 | 100,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.0 |
| Ttl OPRTNG TRNSFRS | 1,400,629.95 | 1,764,208.09 | 95,886.74 | 1,038,815.59 | 0.00 | 725,393 | 58.9 |
| DEBT SERVICE | | | | | | | |
| 4378 NOTE PRINCIPAL | 214,797.22 | 220,167.15 | 0.00 | 220,167.15 | 0.00 | 0 | 100.0 |
| 4379 NOTE INTEREST | 70,949.16 | 65,500.00 | 0.00 | 68,711.23 | 0.00 | (3,211) | 104.9 |
| 4385 PRNCPL PYMNT CN | (214,797.22) | (220,167.15) | 0.00 | (220,167.15) | 0.00 | 0 | 100.0 |
| Total DEBT SERVICE | 70,949.16 | 65,500.00 | 0.00 | 68,711.23 | 0.00 | (3,211) | 104.9 |
| DEPRECIATION | | | | | | | |
| 4431 DEPRECIATION | 2,103,530.36 | 2,006,930.73 | 203,732.48 | 1,404,074.75 | 0.00 | 602,856 | 70.0 |
| Total DEPRECIATION | 2,103,530.36 | 2,006,930.73 | 203,732.48 | 1,404,074.75 | 0.00 | 602,856 | 70.0 |
| * Total Expenditurs | 19,835,579.43 | 30,014,714.82 | 1,765,914.04 | 10,936,805.48 | 2,267,168.50 | 16,810,741 | 44.0 |
| Nt fr SNTTN DSTRCT F | 266,175.25 | (8,760,403.61) | (1,584,251.98) | (924,104.70) | (2,267,168.50) | (5,569,130) | |

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 01/31/15

* Fund 87 SANITATION DISTRICT *

| Obj Code Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to -date Actual | Encumb-rances | Remaining Balance | Percent To-date |
|---|---|---|---|---|---|---|---|
| Total Rev - All Fnds | 20,101,754.68 | 21,254,311.21 | 181,662.06 | 10,012,700.78 | 0.00 | 11,241,610 | 47.1 |
| Ttl Expnd - All Fnds | 19,835,579.43 | 30,014,714.82 | 1,765,914.04 | 10,936,805.48 | 2,267,168.50 | 16,810,741 | 44.0 |
| All Funds Net | 266,175.25 | (8,760,403.61) | (1,584,251.98) | (924,104.70) | (2,267,168.50) | (5,569,130) | |

Item # 4

Agenda Report

# North San Mateo County Sanitation District

*a subsidiary of the City of Daly City*

**Meeting Date: March 9, 2015**

**Subject: Authorization to Execute Sole Source Bid to Replace the Roof Membrane and Annular Seal of the Digester 2**

Recommended Action

Staff recommends the acceptance of the sole source base bid from Universal Coatings, Inc. for the replacement of the roof membrane and annular seal for Digester 2 for a total of $135,200.

Background

The District has received numerous plant odor complaints over the last several months. In investigating the complaints, staff has discovered that the annular seal between the digester and the roof membrane on Digester 2 has deteriorated.

Discussion

Universal Coatings, Inc. is one of a few contractors in Northern California that can perform the repairs in an expeditious timeframe. The scope of work includes removing all existing annular seal material and installing a new annular seal including the primary lower seal, packing foam, upper seal, and the final upper seal with polyurea. Additionally, the contractor will repair all foam insulation and coating on the Digester lid and provide the District with a new 10-year warranty.

The Bay Area Air Quality Management District compliance enforcement division visited the Treatment Plant and as a result a temporary repair was made to the Digester. While this project was not identified in the Capital Improvement Plan it is considered urgent.

Fiscal Impact

Through other project savings there are sufficient funds within the Sanitation Equipment and Treatment Plant Funds in the amount of $135,200, including a 10% contingency to fund the project.

Staff is available to answer any questions or to provide additional information to the City Council.

Respectfully submitted,

Julie Underwood
Acting Director of Water and Wastewater Resources