NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

REGULAR MEETING – BOARD OF DIRECTORS

Monday, December 08, 2014 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of October 13, 2014

Action Items:

2. Sewer Service Charge Appeals - FY 2014/15

3. Revenue and Expenditure Summary Reports - July, August, September and October 2014

***"AVAILABILITY OF PUBLIC RECORDS.** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body."*

END OF CONSENT AGENDA

REORGANIZATION OF BOARD OF DIRECTORS

4. Election of Chair

5. Election of Vice Chair

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

NEW BUSINESS:

6. Presentation of FY 2013/14 Annual Financial Statements

Staff:
Chiu
Recommended Action:
Motion to Accept

7. Authorization to Execute Change Order with Jacobs and Associates for the Vista Grande Stormwater Basin Improvement Project

Staff:
Sweetland
Recommended Action:
Adopt Resolution

REPORTS:

8. Board of Directors

9. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

October 13, 2014

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on October 13, 2014, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chair Canepa at 6:46 p.m.

ROLL CALL:

Present: Guingona, Buenaventura, Klatt, Torres, Canepa

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Assistant City Manager Julie Thuy Underwood, Finance Director Lawrence Chiu, Director of Water and Wastewater Resources Patrick Sweetland, and Office Assistant II Angelica Zermeno as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Buenaventura/Guingona) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of September 22, 2014**
   Abstain: Torres

Motion was made, seconded (Torres/Guingona) and unanimously carried to adopt the Consent Agenda Regular Meeting of September 22, 2014.

2. **Revenue and Expenditures Summary Report – June 2014**

NEW BUSINESS:

3. **Award of Contract for Application of Protective Coating/Liner in Final Effluent Sump Room, Primary Sedimentation Basins 1 & 2, Influent Channel and Gravity Thickener #2**

Director of Water and Wastewater Resources Patrick Sweetland recommends the Board authorize the acceptance of all bids and authorize contract with Jeffco Painting and Coating Inc. of Vallejo, CA in the amount of $471,000 for the application of protective coating within Final Effluent Building, two Primary Sedimentation Tanks, the influent channel, and Gravity Thickener #2. Both the concrete interior and exterior surfaces in the Final Effluent Sump Room and of the Primary Sedimentation Basins 1 & 2, along with the interior and part of the top of Gravity Thickener #2, have all started to erode causing the aggregate to be exposed. The application of an Elastomeric Polyurethane coating system (EnduraFlex 1998) was used successfully to coat Contact Basin #2, the containment area of the Sodium Bisulfite tank and the Gravity Thickener Tank #1. Jeffco Painting and Coating Co., Inc. is one of two authorized dealers in Northern California licensed to apply EndurFlex products and has previously performed work in Daly City.

Motion was made, seconded (Torres/Guingona) and unanimously carried on a roll call vote to adopt the Resolution No. 14-SD-14, "Award of Contract for Application of Protective Coating/Liner in Final Effluent Sump Room, Primary Sedimentation Basins 1 & 2, Influent Channel and Gravity Thickener #2".

4. **Authorize Budget Transfer to Purchase One (1) Vac-Con Combination Sewer/Storm Drain Cleaner Unit for Storm Drain System Maintenance**

Director of Water and Wastewater Resources Patrick Sweetland recommends the Board approve budget transfer of $392,143.85 from 87-920-811-4508, MRP Trash Collector to 51-315-453-4558, Motor Vehicle Replacement for the purchase of a New Vac-Con Combination Sewer/Storm Drain Cleaner Unit from Municipal Maintenance Equipment of Sacramento, CA. Municipal Maintenance Equipment (MME) of Northern California was the lowest of two bidders to purchase the Vac-Con and are the only authorized Vac-Con distributors of Northern California. The Vac-Con will play a critical role in supporting the City effort of litter and debris removal from the storm drain systems in order to reduce flooding that can be caused from clogged catch basins and storm drain lined, and will also meet mandated trash control requirements set forth by the Municipal Regional Stormwater Permit (MRP). The new Vac-Con will also be used for the construction and repairs of sewer/storm drain line and will assist in sewer collection system maintenance activities.

Motion was made, seconded (Guingona/Buenaventura) and unanimously carried on a roll call vote to adopt the Resolution No. 14-SD-15, "Authorize Budget Transfer to Purchase One (1) Vac-con Combination Sewer/Storm Drain Cleaner Unit for Storm Drain System Maintenance".

5. **Acceptance of Two Cake Pumps at the Wastewater Treatment Plant**

Director of Water and Wastewater Resources Patrick Sweetland recommends the Board accept as complete all work associated with the purchase of two in-kind cake pump replacements. The purchase of the two cake pump units were from Schwing Bio-Set. Of the two units purchased, District staff installed one of the units while the second is prepared for long term storage. The second unit will be readily available in case of a catastrophic failure to the first unit. No project change orders were issued and no delay penalties or liquidated damages are being proposed in accepting the purchased cake pump units.

Motion was made, seconded (Klatt/Torres) and unanimously carried on a roll call vote to adopt the Resolution No. 14-SD-16, "Acceptance of Two Cake Pumps at the Wastewater Treatment Plant".

REPORTS:

6. **Board of Directors**

None.

7 . **Staff**

None.

ADJOURNMENT:

Motion was made, seconded (Torres/Buenaventura) and unanimously carried to adjourn the Regular Meeting at 6:53 p.m.

North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: December 8, 2014

Subject: SEWER SERVICE CHARGE APPEALS – FISCAL 2014-15

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Angel Hon
Parcel #100-620-240

Lucia Ragadio
Parcel #003-415-340

Kimberly Mahon
Parcel #100-620-220

Bebelina Malolot
Parcel #008-176-050

Kim Pan
Parcel #091-205-170

Ron Borelli
Parcel #008-501-300

Kurt Wong
Parcel #006-153-070

Leola Brooks
Parcel #004-244-070

Zenaida Austria
Parcel #008-271-360

Maria Roselle Guevarra
Parcel #003-321-020

California Water

James Kucharszky
Parcel #006-082-310

Ken Wei
Parcel #006-133-090

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

Lawrence Chiu

Lawrence Chiu
Director of Finance and
Administrative Services

CC: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO. 100-620-240 2014-15
CUSTOMER NAME ANGEL HON
SERVICE ADDRESS 300 INNISFREE DR., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	303
		2 MONTHS PRIOR	85
2 MONTHS AFTER	35	4 MONTHS PRIOR	50
4 MONTHS AFTER	32	6 MONTHS PRIOR	47
		8 MONTHS PRIOR	34
		10 MONTHS PRIOR	33
		ACTUAL ANNUAL USAGE	**552**
		BASE PERIOD ANNUALIZED	1818
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**1266**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**229%**
		** **ANNUAL CREDIT IN DOLLARS**	**$7,266.84**

**as the NSMCSD charge was divided among the 4 living units so will be the refund amount: $7,266.84 / 4 = $1,816.71

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, THE 4-UNIT BUILDING HAD A LARGE WATER INCREAS
IT WAS THEN TAKEN CARE OF AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO.	100-620-220	2014-15
CUSTOMER NAME	KIMBERLY MAHON	
SERVICE ADDRESS	334 INNISFREE DR., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	303
		2 MONTHS PRIOR	85
2 MONTHS AFTER	35	4 MONTHS PRIOR	50
4 MONTHS AFTER	32	6 MONTHS PRIOR	47
		8 MONTHS PRIOR	34
		10 MONTHS PRIOR	33
		ACTUAL ANNUAL USAGE	**552**
		BASE PERIOD ANNUALIZED	1818
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**1266**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**229%**
		** **ANNUAL CREDIT IN DOLLARS**	**$7,266.84**

(N.S.M.C.S.D. $5.74 per unit)

**as the NSMCSD charge was divided among the 4 living units so will be the refund amount: $7,266.84 / 4 = $1,816.71

REASON FOR APPEAL

DURING THE BASE PERIOD, THE 4-UNIT BUILDING HAD A LARGE WATER INCREAS
IT WAS THEN TAKEN CARE OF AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO.	091-205-170	2014-15
CUSTOMER NAME	KIM PAN	
SERVICE ADDRESS	272 WARWICK ST., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	66
		2 MONTHS PRIOR	61
2 MONTHS AFTER	37	4 MONTHS PRIOR	49
4 MONTHS AFTER	35	6 MONTHS PRIOR	42
		8 MONTHS PRIOR	40
		10 MONTHS PRIOR	40
		ACTUAL ANNUAL USAGE	**298**
		BASE PERIOD ANNUALIZED	396
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**98**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**33%**
		ANNUAL CREDIT IN DOLLARS	**$562.52**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, TENANTS AT THE PROPERTY HAD A TOILET LEAK. IT WAS REPAIRED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO. 003-415-340 2014-15
CUSTOMER NAME LUCIA RAGADIO
SERVICE ADDRESS 632 PRICE ST., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	53
		2 MONTHS PRIOR	44
2 MONTHS AFTER	20	4 MONTHS PRIOR	30
4 MONTHS AFTER	23	6 MONTHS PRIOR	21
6 MONTHS AFTER	22	8 MONTHS PRIOR	24
		10 MONTHS PRIOR	29
		ACTUAL ANNUAL USAGE	**201**
		BASE PERIOD ANNUALIZED	318
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**117**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**58%**
		ANNUAL CREDIT IN DOLLARS	**$671.58**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. RAGADIO HAD AN UNEXPLAINED INCREASE IN WATER USAGE. IT THEN RETURNED TO NORMAL.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO.	008-176-050	2014-15
CUSTOMER NAME	BEBELINA MALOLOT	
SERVICE ADDRESS	84 WAVECREST DR., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	25
		2 MONTHS PRIOR	19
2 MONTHS AFTER	21	4 MONTHS PRIOR	17
4 MONTHS AFTER	21	6 MONTHS PRIOR	12
6 MONTHS AFTER	19	8 MONTHS PRIOR	11
		10 MONTHS PRIOR	14
		ACTUAL ANNUAL USAGE	**98**
		BASE PERIOD ANNUALIZED	150
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**52**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**53%**
		ANNUAL CREDIT IN DOLLARS	**$298.48**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. MALOLOT'S WATER USAGE INCREASED. THE WATER USAGE WAS LATER REDUCED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO. 008-501-300 2014-15
CUSTOMER NAME RON BORELLI
SERVICE ADDRESS 20 ZITA MANOR, DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	24
		2 MONTHS PRIOR	25
2 MONTHS AFTER	38	4 MONTHS PRIOR	13
4 MONTHS AFTER	58	6 MONTHS PRIOR	0
6 MONTHS AFTER	17	8 MONTHS PRIOR	0
		10 MONTHS PRIOR	0
		ACTUAL ANNUAL USAGE	**62**
		BASE PERIOD ANNUALIZED	144
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**82**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**132%**
		ANNUAL CREDIT IN DOLLARS	**$470.68**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. BORELLI'S RENTAL UNIT HAD A TOILET LEAK. IT WAS LATER REPAIRED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO.	004-244-070	2014-15
CUSTOMER NAME	LEOLA BROOKS	
SERVICE ADDRESS	689 TEMPLETON AVE., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	32
		2 MONTHS PRIOR	20
2 MONTHS AFTER	38	4 MONTHS PRIOR	15
4 MONTHS AFTER	58	6 MONTHS PRIOR	10
6 MONTHS AFTER	17	8 MONTHS PRIOR	9
		10 MONTHS PRIOR	8
		ACTUAL ANNUAL USAGE	**94**
		BASE PERIOD ANNUALIZED	192
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**98**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**104%**
		ANNUAL CREDIT IN DOLLARS	**$562.52**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. BROOKS HAD A BATHROOM LEAK. WHEN IT WAS DISCOVERED AND REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO. 008-271-360 2014-15
CUSTOMER NAME ZENAIDA AUSTRIA
SERVICE ADDRESS 263 SAN FERNANDO WAY, DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	31
		2 MONTHS PRIOR	21
2 MONTHS AFTER	14	4 MONTHS PRIOR	14
		6 MONTHS PRIOR	18
		8 MONTHS PRIOR	18
		10 MONTHS PRIOR	16
		ACTUAL ANNUAL USAGE	**118**
		BASE PERIOD ANNUALIZED	186
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**68**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**58%**
		ANNUAL CREDIT IN DOLLARS	**$390.32**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. AUSTRIA HAD A LEAK IN HER TOILET. WHEN THE LEAK WAS FIXED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO.	006-153-070	2014-15
CUSTOMER NAME	KURT WONG	
SERVICE ADDRESS	116 GARDEN LANE, DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	52
		2 MONTHS PRIOR	73
2 MONTHS AFTER	16	4 MONTHS PRIOR	32
4 MONTHS AFTER	21	6 MONTHS PRIOR	28
		8 MONTHS PRIOR	22
		10 MONTHS PRIOR	12
		ACTUAL ANNUAL USAGE	**219**
		BASE PERIOD ANNUALIZED	312
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**93**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**42%**
		ANNUAL CREDIT IN DOLLARS	**$533.82**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. WONG'S TENANT HAD A TOILET LEAK.
WHEN IT WAS DISCOVERED, THE LEAK WAS REPAIRED AND THE USAGE DROPPE

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO.	003-321-020	2014-15
CUSTOMER NAME	MARIA ROSELLE GUEVARRA	
SERVICE ADDRESS	95 BRUNO AVE., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	97
		2 MONTHS PRIOR	28
2 MONTHS AFTER	81	4 MONTHS PRIOR	26
4 MONTHS AFTER	27	6 MONTHS PRIOR	25
		8 MONTHS PRIOR	27
		10 MONTHS PRIOR	24
		ACTUAL ANNUAL USAGE	**227**
		BASE PERIOD ANNUALIZED	582
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**355**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**156%**
		ANNUAL CREDIT IN DOLLARS	**$2,037.70**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. GUEVARRA HAD A WATER PROBLEM WHICH HAS BEEN FIXED AND THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 12/8/14

PARCEL NO.	006-082-310	2014-15
CUSTOMER NAME	JAMES KUCHARSZKY	
SERVICE ADDRESS	956 FOOTHILL DR., BROADMOOR	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	46
		2 MONTHS PRIOR	13
2 MONTHS AFTER	14	4 MONTHS PRIOR	19
		6 MONTHS PRIOR	38
		8 MONTHS PRIOR	38
		10 MONTHS PRIOR	24
		ACTUAL ANNUAL USAGE	**178**
		BASE PERIOD ANNUALIZED	276
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**98**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**55%**
		** **ANNUAL CREDIT IN DOLLARS**	**$562.52**

(N.S.M.C.S.D. $5.74 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. KUCHARSZKY'S REPORTED WATER USAGE INCREASED. IT LATER DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2014-15
BOARD MEETING 12/8/14

PARCEL NO: 006-133-090
CUSTOMER NAME: KEN WEI
SERVICE ADDRESS: 716 LARCHMONT DR., BROADMOOR

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE	26	AVERAGE BIMONTHLY USAGE	11
		2 MONTHS PRIOR	12
		4 MONTHS PRIOR	21
		6 MONTHS PRIOR	11
		8 MONTHS PRIOR	7
2 MONTHS AFTER	5	10 MONTHS PRIOR	2
		AVERAGE ANNUAL USAGE	64
		ACTUAL BASE PERIOD ANNUALIZED	156
		ANNUAL CREDIT IN UNITS (Must be over 15 units)	92
		PERCENTAGE CHANGE (Must be over 10%)	59%
		ANNUAL CREDIT IN DOLLARS	$528.08

SANITATION CHARGE IS $ 5.74
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. WEI HAD A LEAKY SPRINKLER.
WHEN IT WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL CONSUMPTION.

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF SEPTEMBER 2014

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	477,566	1,480,246
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		929,347	1,507,558
OTHER CHARGES		17,579	25,794
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		150,647	281,586
TRANSFERS		91,798	275,393
TOTAL	$	1,666,937	3,570,577

AUDITED Lawrence Chm Director of Finance

APPROVED __________ Board Chair

APPROVED __________ General Manager/Secretary

DATE APPROVED __________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:							
TAXES							
3110 SECRD PRPRTY TX	1,378,943.52	1,422,742.47	0.00	0.00	0.00	1,422,742	0.0
3120 UNSCRD PRPRTY T	72,261.97	80,005.91	0.00	0.00	0.00	80,006	0.0
3123 SPPLMNTL PRPRTY	40,930.18	23,230.00	0.00	1,760.47	0.00	21,470	7.6
3180 RPTTF DISTRIBTN	57,843.77	60,000.00	0.00	0.00	0.00	60,000	0.0
3613 HMWNRS PRPRTY T	8,792.61	8,836.73	0.00	0.00	0.00	8,837	0.0
Total TAXES	1,558,772.05	1,594,815.11	0.00	1,760.47	0.00	1,593,055	0.1
RENTS AND INTEREST							
3510 INVSTMNT ERNNGS	164,545.38	169,707.60	39,771.83	39,771.83	0.00	129,936	23.4
3515 UNRLZD GN(LSS)N	177,497.34	0.00	0.00	0.00	0.00	0	0.0
Ttl RNTS AND INTRS	342,042.72	169,707.60	39,771.83	39,771.83	0.00	129,936	23.4
CHARGES AND FEES							
3901 SSC TAX ROLL	14,447,279.32	15,566,760.00	0.00	0.00	0.00	15,566,760	0.0
3902 SSC WESTBOROUGH	1,592,109.81	1,624,642.00	0.00	0.00	0.00	1,624,642	0.0
3903 SSC COLMA	31,390.02	30,448.00	0.00	46,578.20	0.00	(16,130)	153.0
3904 SSC SF JAIL	118,476.56	123,216.00	0.00	0.00	0.00	123,216	0.0
3911 WATER SALES	333,284.36	333,841.50	46,214.98	93,365.39	0.00	240,476	28.0
3921 CONNECTIN CHRGS	153,940.00	282,750.00	19,248.00	44,761.00	0.00	237,989	15.8
Total CHRGS AND FS	16,676,480.07	17,961,657.50	65,462.98	184,704.59	0.00	17,776,953	1.0
MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLS	5,064.80	0.00	0.00	111.30	0.00	(111)	0.0
3852 WRKRS CMP - SLF	26,101.87	0.00	10,705.49	13,122.86	0.00	(13,123)	0.0
3860 MISCELLANES RVN	23,555.13	25,000.00	0.00	1,395.52	0.00	23,604	5.6
Total MSCLLNS RVNS	54,721.80	25,000.00	10,705.49	14,629.68	0.00	10,370	58.5
OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	1,469,738.04	1,503,131.00	125,260.92	375,782.76	0.00	1,127,348	25.0
Ttl OPRTNG TRNSFRS	1,469,738.04	1,503,131.00	125,260.92	375,782.76	0.00	1,127,348	25.0
* Total Revenues	20,101,754.68	21,254,311.21	241,201.22	616,649.33	0.00	20,637,662	2.9

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:							
SALARIES AND BENEFITS							
4101 SALARIES	3,593,896.55	4,150,409.00	287,189.15	881,370.14	0.00	3,269,039	21.2
4102 HOURLY WAGES	35,764.59	42,506.00	3,629.45	13,801.94	0.00	28,704	32.5
4103 OVERTIME	92,928.72	102,524.00	8,557.60	21,225.23	0.00	81,299	20.7
4104 PERS RETIREMENT	857,957.05	997,341.00	67,648.03	239,622.07	0.00	757,719	24.0
4105 GROUP INSURANCE	549,180.18	610,363.40	51,368.59	146,045.44	0.00	464,318	23.9
4106 WORKERS CMPNSTN	291,509.09	352,500.72	21,786.72	77,571.82	0.00	274,929	22.0
4107 MEDICARE	49,596.14	55,429.00	3,725.13	13,131.79	0.00	42,297	23.7
4109 COMPNSTD ABSNCS	32,442.29	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY	18,362.39	0.00	5,468.86	7,113.05	0.00	(7,113)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	1,400.00	4,900.00	0.00	13,300	26.9
4116 INJURY LEAVE	40,909.65	0.00	7,055.30	16,480.01	0.00	(16,480)	0.0
4118 RETIREE HEALTH	233,877.74	257,363.00	19,668.56	58,692.24	0.00	198,671	22.8
4119 SOCIAL SECURITY	63.04	2,700.90	68.75	292.36	0.00	2,409	10.8
4120 OTHR PST EMPLYM	146,883.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS	5,961,570.43	6,589,337.02	477,566.14	1,480,246.09	0.00	5,109,091	22.5
SERVICES AND SUPPLIES							
4209 MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	450.00	0.00	1,500	23.1
4211 ADVERTISING	281.00	19,243.18	0.00	0.00	0.00	19,243	0.0
4212 COMMUNICATIONS	36,134.68	39,417.92	1,778.35	4,226.82	0.00	35,191	10.7
4213 UTILITIES	990,968.05	1,076,307.15	93,861.77	188,155.89	0.00	888,151	17.5
4217 EQPMNT MNTNNC C	77,317.79	73,650.46	3,825.24	6,872.23	0.00	66,778	9.3
4219 PROFESSNL SRVCS	39,102.66	79,667.03	0.00	3,345.44	6,819.03	69,503	12.8
4220 OTHR CNTRCTL SR	3,998,736.30	4,148,583.53	624,008.36	771,784.59	152,788.72	3,224,010	22.3
4228 PUMP STATIN RPR	69,047.22	67,008.21	23,823.58	31,141.11	0.00	35,867	46.5
4230 OFFICE EXPENSE	19,554.85	15,384.66	965.94	3,276.09	0.00	12,109	21.3
4231 SAFETY GEAR	27,691.49	43,875.00	419.33	1,281.97	0.00	42,593	2.9
4234 SPECIL DPRTMNTL	3,288.27	20,300.00	802.06	1,877.64	0.00	18,422	9.2
4235 BUILDING MNTNNC	63,672.46	62,539.43	3,966.28	11,908.42	0.00	50,631	19.0
4237 CLOTHING	18,986.34	27,293.50	1,388.53	4,021.07	0.00	23,272	14.7
4241 STRTS OPRTNG SP	9,941.96	11,760.80	4,800.00	6,486.25	0.00	5,275	55.2
4243 OPERATING SPPLS	992,411.42	1,199,335.50	68,690.26	177,550.17	376,560.84	645,224	46.2
4244 REPARS & MNTNNC	162,354.53	165,140.44	5,782.57	20,360.25	0.00	144,780	12.3
4246 FUELS & MTR OLS	26,832.45	32,582.20	527.58	527.58	0.00	32,055	1.6
4253 LANDSCAP MNTNNC	0.00	20,000.00	0.00	0.00	0.00	20,000	0.0
4255 SMALL EQUIPMENT	25,835.55	24,342.27	5,900.44	8,320.10	0.00	16,022	34.2
4313 INVNTRY ADJSTMN	(66,195.56)	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL	6,497,761.46	7,128,381.28	840,690.29	1,241,585.62	536,168.59	5,350,627	24.9

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb-rances	Remaining Balance	Percent To-date
OTHER CHARGES							
4215 RENTS AND LEASS	0.00	3,700.00	0.00	0.00	0.00	3,700	0.0
4302 MMBRSHPS & PBLC	35,113.43	41,460.63	2,512.00	7,295.00	0.00	34,166	17.6
4303 TRAVEL & METNGS	1,216.18	7,010.00	100.08	131.83	0.00	6,878	1.9
4304 EDUCATN & TRNNG	36,744.70	55,274.00	2,911.60	6,312.60	0.00	48,961	11.4
4434 MSCLLNS OTHR CH	162,835.20	185,360.13	12,055.00	12,055.00	0.00	173,305	6.5
Total OTHER CHARGS	235,909.51	292,804.76	17,578.68	25,794.43	0.00	267,010	8.8
FIXED CHARGES							
4208 TLPHN SRVC CHRG	6,467.40	19,579.84	1,631.66	4,894.98	0.00	14,685	25.0
4216 VHCL SRVC CHRGS	296,710.32	357,329.38	29,777.46	89,332.38	0.00	267,997	25.0
4223 INFRMTN SRVCS C	338,666.40	342,053.13	28,504.42	85,513.26	0.00	256,540	25.0
4226 MAL/MSSNGR SRVC	3,786.60	3,802.28	316.86	950.58	0.00	2,852	25.0
4227 COPIER SERVICES	7,692.00	8,270.59	689.22	2,067.66	0.00	6,203	25.0
4233 POSTAGE	3,720.72	4,421.06	368.42	1,105.26	0.00	3,316	25.0
4301 GNRL INSRNC CHR	309,065.88	328,432.75	27,369.39	82,108.17	0.00	246,325	25.0
Total FIXED CHARGS	966,109.32	1,063,889.03	88,657.43	265,972.29	0.00	797,917	25.0
CAPITAL OUTLAY							
4504 ENGINERNG SRVCS	1,273,998.19	3,538,506.52	70,832.36	101,797.36	1,124,199.35	2,312,510	34.6
4507 MAINS CONSTRCTN	731,512.85	2,635,052.97	0.00	3,954.60	24,667.00	2,606,431	1.1
4508 STRM DRN CNSTRC	43,253.53	1,065,836.62	0.00	0.00	0.00	1,065,837	0.0
4516 IN-HS SRVCS / C	38,087.40	242,633.49	1,063.68	9,513.51	0.00	233,120	3.9
4518 CNSTRCTN INSP S	22,297.98	0.00	252.50	252.50	0.00	(252)	0.0
4520 BUILDINGS	439,575.03	708,173.14	6,565.75	20,991.74	202,150.69	485,031	31.5
4522 PUMP STATIONS	0.00	18,491.85	0.00	0.00	0.00	18,492	0.0
4528 CNSTRCTN INSPCT	348.00	0.00	0.00	0.00	0.00	0	0.0
4529 SNTTN TRTMNT PL	52,296.90	306,463.13	0.00	0.00	36,800.00	269,663	12.0
4530 SANITATN EQPMNT	1,305,283.40	1,746,822.49	66,782.39	128,778.18	255,781.41	1,362,263	22.0
4532 OTHR CNTRCTL SR	170.19	208,586.97	0.00	0.00	0.00	208,587	0.0
4550 TLS AND SHP EQP	37,765.92	37,088.19	625.19	11,772.89	18,451.28	6,864	81.5
4551 CMMNCTNS EQPMNT	0.00	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTRS	253,931.85	301,095.00	0.00	0.00	1,095.00	300,000	0.4
4558 VEHICULR EQPMNT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT	56,732.50	225,314.78	4,525.00	4,525.00	103,097.15	117,693	47.8
4571 COMPUTER SOFTWR	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4580 FURNITURE	0.00	33,000.00	0.00	0.00	20,550.00	12,450	62.3
4597 EXPNS CNTR ACCN	(1,656,134.50)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY	2,599,119.24	11,107,753.15	150,646.87	281,585.78	1,786,791.88	9,039,375	18.6
OPERATING TRANSFERS OUT							
4651 IF T 01-031-031	1,065,115.92	1,101,570.00	91,797.50	275,392.50	0.00	826,178	25.0

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumb-rances	Remaining Balance	Percent To-date
4667 IF T 51-315-453	225,362.00	658,548.85	0.00	0.00	0.00	658,549	0.0
4672 IF T 55-035-458	10,152.03	0.00	0.00	0.00	0.00	0	0.0
4685 IF TO 17-312	100,000.00	0.00	0.00	0.00	0.00	0	0.0
Ttl OPRTNG TRNSFRS	1,400,629.95	1,760,118.85	91,797.50	275,392.50	0.00	1,484,726	15.6
DEBT SERVICE							
4378 NOTE PRINCIPAL	214,797.22	220,167.15	0.00	0.00	0.00	220,167	0.0
4379 NOTE INTEREST	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
4385 PRNCPL PYMNT CN	(214,797.22)	(220,167.15)	0.00	0.00	0.00	(220,167)	0.0
Total DEBT SERVICE	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
DEPRECIATION							
4431 DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
Total DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
* Total Expenditurs	19,835,579.43	30,014,714.82	1,666,936.91	3,570,576.71	2,322,960.47	24,121,178	19.6
Nt fr SNTTN DSTRCT F	266,175.25	(8,760,403.61)	(1,425,735.69)	(2,953,927.38)	(2,322,960.47)	(3,483,516)	

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb-rances	Remaining Balance	Percent To-date
Total Rev - All Fnds	20,101,754:68	21,254,311.21	241,201.22	616,649.33	0.00	20,637,662	2.9
Ttl Expnd - All Fnds	19,835,579.43	30,014,714.82	1,666,936.91	3,570,576.71	2,322,960.47	24,121,178	19.6
All Funds Net	266,175.25	(8,760,403.61)	(1,425,735.69)	(2,953,927.38)	(2,322,960.47)	(3,483,516)	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF AUGUST 2014

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	513,890	1,002,680
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		409,564	578,210
OTHER CHARGES		2,834	8,216
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		106,749	130,939
TRANSFERS		91,798	183,595
TOTAL	$	1,124,835	1,903,640

AUDITED Lawrence Chin Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 08/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:							
TAXES							
3110 SECRD PRPRTY TX	1,378,943.52	1,422,742.47	0.00	0.00	0.00	1,422,742	0.0
3120 UNSCRD PRPRTY T	72,261.97	80,005.91	0.00	0.00	0.00	80,006	0.0
3123 SPPLMNTL PRPRTY	40,930.18	23,230.00	1,760.47	1,760.47	0.00	21,470	7.6
3180 RPTTF DISTRIBTN	57,843.77	60,000.00	0.00	0.00	0.00	60,000	0.0
3613 HMWNRS PRPRTY T	8,792.61	8,836.73	0.00	0.00	0.00	8,837	0.0
Total TAXES	1,558,772.05	1,594,815.11	1,760.47	1,760.47	0.00	1,593,055	0.1
RENTS AND INTEREST							
3510 INVSTMNT ERNNGS	164,545.38	169,707.60	0.00	0.00	0.00	169,708	0.0
3515 UNRLZD GN(LSS)N	177,497.34	0.00	0.00	0.00	0.00	0	0.0
Ttl RNTS AND INTRS	342,042.72	169,707.60	0.00	0.00	0.00	169,708	0.0
CHARGES AND FEES							
3901 SSC TAX ROLL	14,447,279.32	15,566,760.00	0.00	0.00	0.00	15,566,760	0.0
3902 SSC WESTBOROUGH	1,592,109.81	1,624,642.00	0.00	0.00	0.00	1,624,642	0.0
3903 SSC COLMA	31,390.02	30,448.00	0.00	46,578.20	0.00	(16,130)	153.0
3904 SSC SF JAIL	118,476.56	123,216.00	0.00	0.00	0.00	123,216	0.0
3911 WATER SALES	333,284.36	333,841.50	0.00	47,150.41	0.00	286,691	14.1
3921 CONNECTIN CHRGS	153,940.00	282,750.00	20,001.00	25,513.00	0.00	257,237	9.0
Total CHRGS AND FS	16,676,480.07	17,961,657.50	20,001.00	119,241.61	0.00	17,842,416	0.7
MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLS	5,064.80	0.00	0.00	111.30	0.00	(111)	0.0
3852 WRKRS CMP - SLF	26,101.87	0.00	0.00	2,417.37	0.00	(2,417)	0.0
3860 MISCELLANES RVN	23,555.13	25,000.00	14.02	1,395.52	0.00	23,604	5.6
Total MSCLLNS RVNS	54,721.80	25,000.00	14.02	3,924.19	0.00	21,076	15.7
OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	1,469,738.04	1,503,131.00	125,260.92	250,521.84	0.00	1,252,609	16.7
Ttl OPRTNG TRNSFRS	1,469,738.04	1,503,131.00	125,260.92	250,521.84	0.00	1,252,609	16.7
* Total Revenues	20,101,754.68	21,254,311.21	147,036.41	375,448.11	0.00	20,878,863	1.8

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 08/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:							
SALARIES AND BENEFITS							
4101 SALARIES	3,593,896.55	4,150,409.00	279,823.48	594,180.99	0.00	3,556,228	14.3
4102 HOURLY WAGES	35,764.59	42,506.00	4,658.29	10,172.49	0.00	32,334	23.9
4103 OVERTIME	92,928.72	102,524.00	7,891.98	12,667.63	0.00	89,856	12.4
4104 PERS RETIREMENT	857,957.05	997,341.00	104,458.46	171,974.04	0.00	825,367	17.2
4105 GROUP INSURANCE	549,180.18	610,363.40	49,884.90	94,676.85	0.00	515,687	15.5
4106 WORKERS CMPNSTN	291,509.09	352,500.72	33,151.94	55,785.10	0.00	296,716	15.8
4107 MEDICARE	49,596.14	55,429.00	5,619.70	9,406.66	0.00	46,022	17.0
4109 COMPNSTD ABSNCS	32,442.29	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY	18,362.39	0.00	1,269.23	1,644.19	0.00	(1,644)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	2,100.00	3,500.00	0.00	14,700	19.2
4116 INJURY LEAVE	40,909.65	0.00	5,142.65	9,424.71	0.00	(9,425)	0.0
4118 RETIREE HEALTH	233,877.74	257,363.00	19,665.96	39,023.68	0.00	218,339	15.2
4119 SOCIAL SECURITY	63.04	2,700.90	223.61	223.61	0.00	2,477	8.3
4120 OTHR PST EMPLYM	146,883.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS	5,961,570.43	6,589,337.02	513,890.20	1,002,679.95	0.00	5,586,657	15.2
SERVICES AND SUPPLIES							
4209 MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	300.00	0.00	1,650	15.4
4211 ADVERTISING	281.00	19,243.18	0.00	0.00	0.00	19,243	0.0
4212 COMMUNICATIONS	36,134.68	39,417.92	2,157.52	2,448.47	0.00	36,969	6.2
4213 UTILITIES	990,968.05	1,076,307.15	94,294.12	94,294.12	0.00	982,013	8.8
4217 EQPMNT MNTNNC C	77,317.79	73,650.46	2,301.25	3,046.99	0.00	70,603	4.1
4219 PROFESSNL SRVCS	39,102.66	79,667.03	3,110.44	3,345.44	6,819.03	69,503	12.8
4220 OTHR CNTRCTL SR	3,998,736.30	4,148,583.53	107,519.44	147,776.23	186,960.33	3,813,847	8.1
4228 PUMP STATIN RPR	69,047.22	67,008.21	2,075.48	7,317.53	0.00	59,691	10.9
4230 OFFICE EXPENSE	19,554.85	15,384.66	481.91	2,310.15	0.00	13,075	15.0
4231 SAFETY GEAR	27,691.49	43,875.00	463.53	862.64	0.00	43,012	2.0
4234 SPECIL DPRTMNTL	3,288.27	20,300.00	1,075.58	1,075.58	0.00	19,224	5.3
4235 BUILDING MNTNNC	63,672.46	62,539.43	3,967.78	7,942.14	0.00	54,597	12.7
4237 CLOTHING	18,986.34	27,293.50	1,151.99	2,632.54	0.00	24,661	9.6
4241 STRTS OPRTNG SP	9,941.96	11,760.80	599.78	1,686.25	0.00	10,075	14.3
4243 OPERATING SPPLS	992,411.42	1,199,335.50	92,543.49	108,859.91	415,168.64	675,307	43.7
4244 REPARS & MNTNNC	162,354.53	165,140.44	7,358.09	14,577.68	0.00	150,563	8.8
4246 FUELS & MTR OLS	26,832.45	32,582.20	0.00	0.00	0.00	32,582	0.0
4253 LANDSCAP MNTNNC	0.00	20,000.00	0.00	0.00	0.00	20,000	0.0
4255 SMALL EQUIPMENT	25,835.55	24,342.27	1,657.26	2,419.66	0.00	21,923	9.9
4313 INVNTRY ADJSTMN	(66,195.56)	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL	6,497,761.46	7,128,381.28	320,907.66	400,895.33	608,948.00	6,118,538	14.2

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
OTHER CHARGES							
4215 RENTS AND LEASS	0.00	3,700.00	0.00	0.00	0.00	3,700	0.0
4302 MMBRSHPS & PBLC	35,113.43	41,460.63	235.00	4,783.00	0.00	36,678	11.5
4303 TRAVEL & METNGS	1,216.18	7,010.00	24.75	31.75	0.00	6,978	0.5
4304 EDUCATN & TRNNG	36,744.70	55,274.00	2,574.00	3,401.00	0.00	51,873	6.2
4434 MSCLLNS OTHR CH	162,835.20	185,360.13	0.00	0.00	0.00	185,360	0.0
Total OTHER CHARGS	235,909.51	292,804.76	2,833.75	8,215.75	0.00	284,589	2.8
FIXED CHARGES							
4208 TLPHN SRVC CHRG	6,467.40	19,579.84	1,631.66	3,263.32	0.00	16,317	16.7
4216 VHCL SRVC CHRGS	296,710.32	357,329.38	29,777.46	59,554.92	0.00	297,774	16.7
4223 INFRMTN SRVCS C	338,666.40	342,053.13	28,504.42	57,008.84	0.00	285,044	16.7
4226 MAL/MSSNGR SRVC	3,786.60	3,802.28	316.86	633.72	0.00	3,169	16.7
4227 COPIER SERVICES	7,692.00	8,270.59	689.22	1,378.44	0.00	6,892	16.7
4233 POSTAGE	3,720.72	4,421.06	368.42	736.84	0.00	3,684	16.7
4301 GNRL INSRNC CHR	309,065.88	328,432.75	27,369.39	54,738.78	0.00	273,694	16.7
Total FIXED CHARGS	966,109.32	1,063,889.03	88,657.43	177,314.86	0.00	886,574	16.7
CAPITAL OUTLAY							
4504 ENGINERNG SRVCS	1,273,998.19	3,533,306.52	30,965.00	30,965.00	1,195,031.71	2,307,310	34.7
4507 MAINS CONSTRCTN	731,512.85	2,640,252.97	3,954.60	3,954.60	101,667.00	2,534,631	4.0
4508 STRM DRN CNSTRC	43,253.53	1,457,980.47	0.00	0.00	0.00	1,457,980	0.0
4516 IN-HS SRVCS / C	38,087.40	242,633.49	3,086.25	8,449.83	0.00	234,184	3.5
4518 CNSTRCTN INSP S	22,297.98	0.00	0.00	0.00	0.00	0	0.0
4520 BUILDINGS	439,575.03	708,173.14	7,565.42	14,425.99	0.00	693,747	2.0
4522 PUMP STATIONS	0.00	18,491.85	0.00	0.00	0.00	18,492	0.0
4528 CNSTRCTN INSPCT	348.00	0.00	0.00	0.00	0.00	0	0.0
4529 SNTTN TRTMNT PL	52,296.90	306,463.13	0.00	0.00	36,800.00	269,663	12.0
4530 SANITATN EQPMNT	1,305,283.40	1,746,822.49	53,173.10	61,995.79	280,867.21	1,403,959	19.6
4532 OTHR CNTRCTL SR	170.19	208,586.97	0.00	0.00	0.00	208,587	0.0
4550 TLS AND SHP EQP	37,765.92	37,088.19	8,004.58	11,147.70	18,451.28	7,489	79.8
4551 CMMNCTNS EQPMNT	0.00	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTRS	253,931.85	301,095.00	0.00	0.00	1,095.00	300,000	0.4
4558 VEHICULR EQPMNT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT	56,732.50	225,314.78	0.00	0.00	107,622.15	117,693	47.8
4571 COMPUTER SOFTWR	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4580 FURNITURE	0.00	33,000.00	0.00	0.00	0.00	33,000	0.0
4597 EXPNS CNTR ACCN	(1,656,134.50)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY	2,599,119.24	11,499,897.00	106,748.95	130,938.91	1,741,534.35	9,627,424	16.3
OPERATING TRANSFERS OUT							
4651 IF T 01-031-031	1,065,115.92	1,101,570.00	91,797.50	183,595.00	0.00	917,975	16.7

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumb-rances	Remaining Balance	Percent To-date
4667 IF T 51-315-453	225,362.00	266,405.00	0.00	0.00	0.00	266,405	0.0
4672 IF T 55-035-458	10,152.03	0.00	0.00	0.00	0.00	0	0.0
4685 IF TO 17-312	100,000.00	0.00	0.00	0.00	0.00	0	0.0
Ttl OPRTNG TRNSFRS	1,400,629.95	1,367,975.00	91,797.50	183,595.00	0.00	1,184,380	13.4
DEBT SERVICE							
4378 NOTE PRINCIPAL	214,797.22	220,167.15	0.00	0.00	0.00	220,167	0.0
4379 NOTE INTEREST	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
4385 PRNCPL PYMNT CN	(214,797.22)	(220,167.15)	0.00	0.00	0.00	(220,167)	0.0
Total DEBT SERVICE	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
DEPRECIATION							
4431 DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
Total DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
* Total Expenditurs	19,835,579.43	30,014,714.82	1,124,835.49	1,903,639.80	2,350,482.35	25,760,593	14.2
Nt fr SNTTN DSTRCT F	266,175.25	(8,760,403.61)	(977,799.08)	(1,528,191.69)	(2,350,482.35)	(4,881,729)	

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 08/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb-rances	Remaining Balance	Percent To-date
Total Rev - All Fnds	20,101,754.68	21,254,311.21	147,036.41	375,448.11	0.00	20,878,863	1.8
Ttl Expnd - All Fnds	19,835,579.43	30,014,714.82	1,124,835.49	1,903,639.80	2,350,482.35	25,760,593	14.2
All Funds Net	266,175.25	(8,760,403.61)	(977,799.08)	(1,528,191.69)	(2,350,482.35)	(4,881,729)	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF JULY 2014

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	488,790	488,790
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		168,644	168,644
OTHER CHARGES		5,382	5,382
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		24,190	24,190
TRANSFERS		91,798	91,798
TOTAL	$	778,804	778,804

AUDITED Lawrence Chan Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 07/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumb-rances	Remaining Balance	Percent To-date
REVENUES:							
TAXES							
3110 SECRD PRPRTY TX	1,378,943.52	1,422,742.47	0.00	0.00	0.00	1,422,742	0.0
3120 UNSCRD PRPRTY T	72,261.97	80,005.91	0.00	0.00	0.00	80,006	0.0
3123 SPPLMNTL PRPRTY	40,930.18	23,230.00	0.00	0.00	0.00	23,230	0.0
3180 RPTTF DISTRIBTN	57,843.77	60,000.00	0.00	0.00	0.00	60,000	0.0
3613 HMWNRS PRPRTY T	8,792.61	8,836.73	0.00	0.00	0.00	8,837	0.0
Total TAXES	1,558,772.05	1,594,815.11	0.00	0.00	0.00	1,594,815	0.0
RENTS AND INTEREST							
3510 INVSTMNT ERNNGS	164,545.38	169,707.60	0.00	0.00	0.00	169,708	0.0
3515 UNRLZD GN(LSS)N	177,497.34	0.00	0.00	0.00	0.00	0	0.0
Ttl RNTS AND INTRS	342,042.72	169,707.60	0.00	0.00	0.00	169,708	0.0
CHARGES AND FEES							
3901 SSC TAX ROLL	14,447,279.32	15,566,760.00	0.00	0.00	0.00	15,566,760	0.0
3902 SSC WESTBOROUGH	1,592,109.81	1,624,642.00	0.00	0.00	0.00	1,624,642	0.0
3903 SSC COLMA	31,390.02	30,448.00	46,578.20	46,578.20	0.00	(16,130)	153.0
3904 SSC SF JAIL	118,476.56	123,216.00	0.00	0.00	0.00	123,216	0.0
3911 WATER SALES	333,284.36	333,841.50	47,150.41	47,150.41	0.00	286,691	14.1
3921 CONNECTIN CHRGS	153,940.00	282,750.00	5,512.00	5,512.00	0.00	277,238	1.9
Total CHRGS AND FS	16,676,480.07	17,961,657.50	99,240.61	99,240.61	0.00	17,862,417	0.6
MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLS	5,064.80	0.00	111.30	111.30	0.00	(111)	0.0
3852 WRKRS CMP - SLF	26,101.87	0.00	2,417.37	2,417.37	0.00	(2,417)	0.0
3860 MISCELLANES RVN	23,555.13	25,000.00	1,381.50	1,381.50	0.00	23,619	5.5
Total MSCLLNS RVNS	54,721.80	25,000.00	3,910.17	3,910.17	0.00	21,090	15.6
OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	1,469,738.04	1,503,131.00	125,260.92	125,260.92	0.00	1,377,870	8.3
Ttl OPRTNG TRNSFRS	1,469,738.04	1,503,131.00	125,260.92	125,260.92	0.00	1,377,870	8.3
* Total Revenues	20,101,754.68	21,254,311.21	228,411.70	228,411.70	0.00	21,025,900	1.1

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 07/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:							
SALARIES AND BENEFITS							
4101 SALARIES	3,593,896.55	4,150,409.00	314,357.51	314,357.51	0.00	3,836,051	7.6
4102 HOURLY WAGES	35,764.59	42,506.00	5,514.20	5,514.20	0.00	36,992	13.0
4103 OVERTIME	92,928.72	102,524.00	4,775.65	4,775.65	0.00	97,748	4.7
4104 PERS RETIREMENT	857,957.05	997,341.00	67,515.58	67,515.58	0.00	929,825	6.8
4105 GROUP INSURANCE	549,180.18	610,363.40	44,791.95	44,791.95	0.00	565,571	7.3
4106 WORKERS CMPNSTN	291,509.09	352,500.72	22,633.16	22,633.16	0.00	329,868	6.4
4107 MEDICARE	49,596.14	55,429.00	3,786.96	3,786.96	0.00	51,642	6.8
4109 COMPNSTD ABSNCS	32,442.29	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY	18,362.39	0.00	374.96	374.96	0.00	(375)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	1,400.00	1,400.00	0.00	16,800	7.7
4116 INJURY LEAVE	40,909.65	0.00	4,282.06	4,282.06	0.00	(4,282)	0.0
4118 RETIREE HEALTH	233,877.74	257,363.00	19,357.72	19,357.72	0.00	238,005	7.5
4119 SOCIAL SECURITY	63.04	2,700.90	0.00	0.00	0.00	2,701	0.0
4120 OTHR PST EMPLYM	146,883.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS	5,961,570.43	6,589,337.02	488,789.75	488,789.75	0.00	6,100,547	7.4
SERVICES AND SUPPLIES							
4209 MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	150.00	0.00	1,800	7.7
4211 ADVERTISING	281.00	19,243.18	0.00	0.00	0.00	19,243	0.0
4212 COMMUNICATIONS	36,134.68	39,417.92	290.95	290.95	0.00	39,127	0.7
4213 UTILITIES	990,968.05	1,076,307.15	0.00	0.00	0.00	1,076,307	0.0
4217 EQPMNT MNTNNC C	77,317.79	73,650.46	745.74	745.74	0.00	72,905	1.0
4219 PROFESSNL SRVCS	39,102.66	79,667.03	235.00	235.00	6,819.03	72,613	8.9
4220 OTHR CNTRCTL SR	3,998,736.30	3,998,583.53	40,256.79	40,256.79	26,649.56	3,931,677	1.7
4228 PUMP STATIN RPR	69,047.22	67,008.21	5,242.05	5,242.05	0.00	61,766	7.8
4230 OFFICE EXPENSE	19,554.85	15,384.66	1,828.24	1,828.24	0.00	13,556	11.9
4231 SAFETY GEAR	27,691.49	43,875.00	399.11	399.11	0.00	43,476	0.9
4234 SPECIL DPRTMNTL	3,288.27	20,300.00	0.00	0.00	0.00	20,300	0.0
4235 BUILDING MNTNNC	63,672.46	62,539.43	3,974.36	3,974.36	0.00	58,565	6.4
4237 CLOTHING	18,986.34	27,293.50	1,480.55	1,480.55	0.00	25,813	5.4
4241 STRTS OPRTNG SP	9,941.96	11,760.80	1,086.47	1,086.47	0.00	10,674	9.2
4243 OPERATING SPPLS	992,411.42	1,199,335.50	16,316.42	16,316.42	470,000.00	713,019	40.5
4244 REPARS & MNTNNC	162,354.53	165,140.44	7,219.59	7,219.59	0.00	157,921	4.4
4246 FUELS & MTR OLS	26,832.45	32,582.20	0.00	0.00	0.00	32,582	0.0
4253 LANDSCAP MNTNNC	0.00	20,000.00	0.00	0.00	0.00	20,000	0.0
4255 SMALL EQUIPMENT	25,835.55	24,342.27	762.40	762.40	0.00	23,580	3.1
4313 INVNTRY ADJSTMN	(66,195.56)	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL	6,497,761.46	6,978,381.28	79,987.67	79,987.67	503,468.59	6,394,925	8.4

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
OTHER CHARGES							
4215 RENTS AND LEASS	0.00	3,700.00	0.00	0.00	0.00	3,700	0.0
4302 MMBRSHPS & PBLC	35,113.43	41,460.63	4,548.00	4,548.00	0.00	36,913	11.0
4303 TRAVEL & METNGS	1,216.18	7,010.00	7.00	7.00	0.00	7,003	0.1
4304 EDUCATN & TRNNG	36,744.70	55,274.00	827.00	827.00	0.00	54,447	1.5
4434 MSCLLNS OTHR CH	162,835.20	185,360.13	0.00	0.00	0.00	185,360	0.0
Total OTHER CHARGS	235,909.51	292,804.76	5,382.00	5,382.00	0.00	287,423	1.8
FIXED CHARGES							
4208 TLPHN SRVC CHRG	6,467.40	19,579.84	1,631.66	1,631.66	0.00	17,948	8.3
4216 VHCL SRVC CHRGS	296,710.32	357,329.38	29,777.46	29,777.46	0.00	327,552	8.3
4223 INFRMTN SRVCS C	338,666.40	342,053.13	28,504.42	28,504.42	0.00	313,549	8.3
4226 MAL/MSSNGR SRVC	3,786.60	3,802.28	316.86	316.86	0.00	3,485	8.3
4227 COPIER SERVICES	7,692.00	8,270.59	689.22	689.22	0.00	7,581	8.3
4233 POSTAGE	3,720.72	4,421.06	368.42	368.42	0.00	4,053	8.3
4301 GNRL INSRNC CHR	309,065.88	328,432.75	27,369.39	27,369.39	0.00	301,063	8.3
Total FIXED CHARGS	966,109.32	1,063,889.03	88,657.43	88,657.43	0.00	975,232	8.3
CAPITAL OUTLAY							
4504 ENGINERNG SRVCS	1,273,998.19	3,683,306.52	0.00	0.00	1,225,996.71	2,457,310	33.3
4507 MAINS CONSTRCTN	731,512.85	2,640,252.97	0.00	0.00	101,667.00	2,538,586	3.9
4508 STRM DRN CNSTRC	43,253.53	1,457,980.47	0.00	0.00	0.00	1,457,980	0.0
4516 IN-HS SRVCS / C	38,087.40	242,633.49	5,363.58	5,363.58	0.00	237,270	2.2
4518 CNSTRCTN INSP S	22,297.98	0.00	0.00	0.00	0.00	0	0.0
4520 BUILDINGS	439,575.03	708,173.14	6,860.57	6,860.57	0.00	701,313	1.0
4522 PUMP STATIONS	0.00	18,491.85	0.00	0.00	0.00	18,492	0.0
4528 CNSTRCTN INSPCT	348.00	0.00	0.00	0.00	0.00	0	0.0
4529 SNTTN TRTMNT PL	52,296.90	306,463.13	0.00	0.00	36,800.00	269,663	12.0
4530 SANITATN EQPMNT	1,305,283.40	1,746,822.49	8,822.69	8,822.69	280,867.21	1,457,133	16.6
4532 OTHR CNTRCTL SR	170.19	208,586.97	0.00	0.00	0.00	208,587	0.0
4550 TLS AND SHP EQP	37,765.92	37,088.19	3,143.12	3,143.12	18,451.28	15,494	58.2
4551 CMMNCTNS EQPMNT	0.00	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTRS	253,931.85	301,095.00	0.00	0.00	1,095.00	300,000	0.4
4558 VEHICULR EQPMNT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT	56,732.50	225,314.78	0.00	0.00	107,622.15	117,693	47.8
4571 COMPUTER SOFTWR	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4580 FURNITURE	0.00	33,000.00	0.00	0.00	0.00	33,000	0.0
4597 EXPNS CNTR ACCN	(1,656,134.50)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY	2,599,119.24	11,649,897.00	24,189.96	24,189.96	1,772,499.35	9,853,208	15.4
OPERATING TRANSFERS OUT							
4651 IF T 01-031-031	1,065,115.92	1,101,570.00	91,797.50	91,797.50	0.00	1,009,773	8.3

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 07/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
4667 IF T 51-315-453	225,362.00	266,405.00	0.00	0.00	0.00	266,405	0.0
4672 IF T 55-035-458	10,152.03	0.00	0.00	0.00	0.00	0	0.0
4685 IF TO 17-312	100,000.00	0.00	0.00	0.00	0.00	0	0.0
Ttl OPRTNG TRNSFRS	1,400,629.95	1,367,975.00	91,797.50	91,797.50	0.00	1,276,178	6.7
DEBT SERVICE							
4378 NOTE PRINCIPAL	214,797.22	220,167.15	0.00	0.00	0.00	220,167	0.0
4379 NOTE INTEREST	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
4385 PRNCPL PYMNT CN	(214,797.22)	(220,167.15)	0.00	0.00	0.00	(220,167)	0.0
Total DEBT SERVICE	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
DEPRECIATION							
4431 DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
Total DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
* Total Expenditurs	19,835,579.43	30,014,714.82	778,804.31	778,804.31	2,275,967.94	26,959,943	10.2
Nt fr SNTTN DSTRCT F	266,175.25	(8,760,403.61)	(550,392.61)	(550,392.61)	(2,275,967.94)	(5,934,043)	

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 07/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds	20,101,754.68	21,254,311.21	228,411.70	228,411.70	0.00	21,025,900	1.1
Ttl Expnd - All Fnds	19,835,579.43	30,014,714.82	778,804.31	778,804.31	2,275,967.94	26,959,943	10.2
All Funds Net	266,175.25	(8,760,403.61)	(550,392.61)	(550,392.61)	(2,275,967.94)	(5,934,043)	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF OCTOBER 2014

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	483,216	1,963,462
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		361,002	1,868,560
OTHER CHARGES		2,026	27,820
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		205,856	487,442
TRANSFERS		91,798	367,190
TOTAL	$	1,143,898	4,714,474

AUDITED Lawrence Chan Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF OCTOBER 2014

		CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$	483,216	1,963,462
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		361,002	1,868,560
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TOTAL	$	1,143,898	4,714,474

AUDITED Lawrence Chan Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb-rances	Remaining Balance	Percent To-date
REVENUES:							
TAXES							
3110 SECRD PRPRTY TX	1,378,943.52	1,422,742.47	0.00	0.00	0.00	1,422,742	0.0
3120 UNSCRD PRPRTY T	72,261.97	80,005.91	73,458.46	73,458.46	0.00	6,547	91.8
3123 SPPLMNTL PRPRTY	40,930.18	23,230.00	1,658.93	3,419.40	0.00	19,811	14.7
3180 RPTTF DISTRIBTN	57,843.77	60,000.00	0.00	0.00	0.00	60,000	0.0
3613 HMWNRS PRPRTY T	8,792.61	8,836.73	0.00	0.00	0.00	8,837	0.0
Total TAXES	1,558,772.05	1,594,815.11	75,117.39	76,877.86	0.00	1,517,937	4.8
RENTS AND INTEREST							
3510 INVSTMNT ERNNGS	164,545.38	169,707.60	0.00	39,771.83	0.00	129,936	23.4
3515 UNRLZD GN(LSS)N	177,497.34	0.00	0.00	0.00	0.00	0	0.0
Ttl RNTS AND INTRS	342,042.72	169,707.60	0.00	39,771.83	0.00	129,936	23.4
CHARGES AND FEES							
3901 SSC TAX ROLL	14,447,279.32	15,566,760.00	(1,030.06)	(1,030.06)	0.00	15,567,790	(0.0)
3902 SSC WESTBOROUGH	1,592,109.81	1,624,642.00	0.00	0.00	0.00	1,624,642	0.0
3903 SSC COLMA	31,390.02	30,448.00	0.00	46,578.20	0.00	(16,130)	153.0
3904 SSC SF JAIL	118,476.56	123,216.00	0.00	0.00	0.00	123,216	0.0
3911 WATER SALES	333,284.36	333,841.50	31,395.99	124,761.38	0.00	209,080	37.4
3921 CONNECTIN CHRGS	153,940.00	282,750.00	9,559.00	54,320.00	0.00	228,430	19.2
Total CHRGS AND FS	16,676,480.07	17,961,657.50	39,924.93	224,629.52	0.00	17,737,028	1.3
MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLS	5,064.80	0.00	386.00	497.30	0.00	(497)	0.0
3852 WRKRS CMP - SLF	26,101.87	0.00	6,446.32	19,569.18	0.00	(19,569)	0.0
3860 MISCELLANES RVN	23,555.13	25,000.00	14,422.56	15,818.08	0.00	9,182	63.3
Total MSCLLNS RVNS	54,721.80	25,000.00	21,254.88	35,884.56	0.00	(10,884)	143.5
OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	1,469,738.04	1,503,131.00	125,260.92	501,043.68	0.00	1,002,087	33.3
Ttl OPRTNG TRNSFRS	1,469,738.04	1,503,131.00	125,260.92	501,043.68	0.00	1,002,087	33.3
* Total Revenues	20,101,754.68	21,254,311.21	261,558.12	878,207.45	0.00	20,376,104	4.1

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:							
SALARIES AND BENEFITS							
4101 SALARIES	3,593,896.55	4,150,409.00	297,135.01	1,178,505.15	0.00	2,971,904	28.4
4102 HOURLY WAGES	35,764.59	42,506.00	2,925.21	16,727.15	0.00	25,779	39.4
4103 OVERTIME	92,928.72	102,524.00	5,835.70	27,060.93	0.00	75,463	26.4
4104 PERS RETIREMENT	857,957.05	997,341.00	68,052.66	307,674.73	0.00	689,666	30.8
4105 GROUP INSURANCE	549,180.18	610,363.40	51,331.77	197,377.21	0.00	412,986	32.3
4106 WORKERS CMPNSTN	291,509.09	352,500.72	22,069.39	99,641.21	0.00	252,860	28.3
4107 MEDICARE	49,596.14	55,429.00	3,680.66	16,812.45	0.00	38,617	30.3
4109 COMPNSTD ABSNCS	32,442.29	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY	18,362.39	0.00	0.00	7,113.05	0.00	(7,113)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	1,400.00	6,300.00	0.00	11,900	34.6
4116 INJURY LEAVE	40,909.65	0.00	11,119.26	27,599.27	0.00	(27,599)	0.0
4118 RETIREE HEALTH	233,877.74	257,363.00	19,665.96	78,358.20	0.00	179,005	30.4
4119 SOCIAL SECURITY	63.04	2,700.90	0.00	292.36	0.00	2,409	10.8
4120 OTHR PST EMPLYM	146,883.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS	5,961,570.43	6,589,337.02	483,215.62	1,963,461.71	0.00	4,625,875	29.8
SERVICES AND SUPPLIES							
4209 MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	600.00	0.00	1,350	30.8
4211 ADVERTISING	281.00	19,243.18	0.00	0.00	0.00	19,243	0.0
4212 COMMUNICATIONS	36,134.68	39,417.92	4,716.22	8,943.04	0.00	30,475	22.7
4213 UTILITIES	990,968.05	1,076,307.15	90,308.00	278,463.89	0.00	797,843	25.9
4217 EQPMNT MNTNNC C	77,317.79	73,650.46	11,744.55	18,616.78	0.00	55,034	25.3
4219 PROFESSNL SRVCS	39,102.66	79,667.03	0.00	3,345.44	6,819.03	69,503	12.8
4220 OTHR CNTRCTL SR	3,998,736.30	4,148,583.53	73,700.72	845,485.31	286,129.05	3,016,969	27.3
4228 PUMP STATIN RPR	69,047.22	67,008.21	7,161.82	38,302.93	0.00	28,705	57.2
4230 OFFICE EXPENSE	19,554.85	15,384.66	1,683.52	4,959.61	0.00	10,425	32.2
4231 SAFETY GEAR	27,691.49	43,875.00	1,831.20	3,113.17	0.00	40,762	7.1
4234 SPECIL DPRTMNTL	3,288.27	20,300.00	171.61	2,049.25	0.00	18,251	10.1
4235 BUILDING MNTNNC	63,672.46	62,539.43	9,791.94	21,700.36	0.00	40,839	34.7
4237 CLOTHING	18,986.34	27,293.50	1,956.15	5,977.22	0.00	21,316	21.9
4241 STRTS OPRTNG SP	9,941.96	11,760.80	0.00	6,486.25	0.00	5,275	55.2
4243 OPERATING SPPLS	992,411.42	1,199,335.50	54,458.92	232,009.09	332,721.04	634,605	47.1
4244 REPARS & MNTNNC	162,354.53	165,140.44	11,033.07	31,393.32	0.00	133,747	19.0
4246 FUELS & MTR OLS	26,832.45	32,582.20	2,099.61	2,627.19	0.00	29,955	8.1
4253 LANDSCAP MNTNNC	0.00	20,000.00	441.45	441.45	0.00	19,559	2.2
4255 SMALL EQUIPMENT	25,835.55	24,342.27	1,096.42	9,416.52	0.00	14,926	38.7
4313 INVNTRY ADJSTMN	(66,195.56)	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL	6,497,761.46	7,128,381.28	272,345.20	1,513,930.82	625,669.12	4,988,781	30.0

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
OTHER CHARGES							
4215 RENTS AND LEASS	0.00	3,700.00	0.00	0.00	0.00	3,700	0.0
4302 MMBRSHPS & PBLC	35,113.43	41,460.63	0.00	7,295.00	0.00	34,166	17.6
4303 TRAVEL & METNGS	1,216.18	7,010.00	92.57	224.40	0.00	6,786	3.2
4304 EDUCATN & TRNNG	36,744.70	55,274.00	534.00	6,846.60	0.00	48,427	12.4
4434 MSCLLNS OTHR CH	162,835.20	185,360.13	1,399.00	13,454.00	0.00	171,906	7.3
Total OTHER CHARGS	235,909.51	292,804.76	2,025.57	27,820.00	0.00	264,985	9.5
FIXED CHARGES							
4208 TLPHN SRVC CHRG	6,467.40	19,579.84	1,631.66	6,526.64	0.00	13,053	33.3
4216 VHCL SRVC CHRGS	296,710.32	357,329.38	29,777.46	119,109.84	0.00	238,220	33.3
4223 INFRMTN SRVCS C	338,666.40	342,053.13	28,504.42	114,017.68	0.00	228,035	33.3
4226 MAL/MSSNGR SRVC	3,786.60	3,802.28	316.86	1,267.44	0.00	2,535	33.3
4227 COPIER SERVICES	7,692.00	8,270.59	689.22	2,756.88	0.00	5,514	33.3
4233 POSTAGE	3,720.72	4,421.06	368.42	1,473.68	0.00	2,947	33.3
4301 GNRL INSRNC CHR	309,065.88	328,432.75	27,369.39	109,477.56	0.00	218,955	33.3
Total FIXED CHARGS	966,109.32	1,063,889.03	88,657.43	354,629.72	0.00	709,259	33.3
CAPITAL OUTLAY							
4504 ENGINERNG SRVCS	1,273,998.19	3,538,506.52	33,515.00	135,312.36	1,735,902.35	1,667,292	52.9
4507 MAINS CONSTRCTN	731,512.85	2,635,052.97	36,411.74	40,366.34	24,667.00	2,570,020	2.5
4508 STRM DRN CNSTRC	43,253.53	1,065,836.62	0.00	0.00	0.00	1,065,837	0.0
4516 IN-HS SRVCS / C	38,087.40	242,633.49	2,431.00	11,944.51	0.00	230,689	4.9
4518 CNSTRCTN INSP S	22,297.98	0.00	0.00	252.50	0.00	(252)	0.0
4520 BUILDINGS	439,575.03	708,173.14	47,711.59	68,703.33	154,439.10	485,031	31.5
4522 PUMP STATIONS	0.00	18,491.85	0.00	0.00	0.00	18,492	0.0
4528 CNSTRCTN INSPCT	348.00	0.00	0.00	0.00	0.00	0	0.0
4529 SNTTN TRTMNT PL	52,296.90	306,463.13	0.00	0.00	0.00	306,463	0.0
4530 SANITATN EQPMNT	1,305,283.40	1,746,822.49	65,714.08	194,492.26	248,325.91	1,304,004	25.3
4532 OTHR CNTRCTL SR	170.19	208,586.97	0.00	0.00	0.00	208,587	0.0
4550 TLS AND SHP EQP	37,765.92	37,088.19	12,572.87	24,345.76	8,693.65	4,049	89.1
4551 CMMNCTNS EQPMNT	0.00	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTRS	253,931.85	301,095.00	0.00	0.00	1,095.00	300,000	0.4
4558 VEHICULR EQPMNT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT	56,732.50	225,314.78	0.00	4,525.00	103,097.15	117,693	47.8
4571 COMPUTER SOFTWR	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4580 FURNITURE	0.00	33,000.00	7,500.00	7,500.00	21,100.00	4,400	86.7
4597 EXPNS CNTR ACCN	(1,656,134.50)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY	2,599,119.24	11,107,753.15	205,856.28	487,442.06	2,297,320.16	8,322,991	25.1
OPERATING TRANSFERS OUT							
4651 IF T 01-031-031	1,065,115.92	1,101,570.00	91,797.50	367,190.00	0.00	734,380	33.3

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
4667 IF T 51-315-453	225,362.00	658,548.85	0.00	0.00	0.00	658,549	0.0
4672 IF T 55-035-458	10,152.03	0.00	0.00	0.00	0.00	0	0.0
4685 IF TO 17-312	100,000.00	0.00	0.00	0.00	0.00	0	0.0
Ttl OPRTNG TRNSFRS	1,400,629.95	1,760,118.85	91,797.50	367,190.00	0.00	1,392,929	20.9
DEBT SERVICE							
4378 NOTE PRINCIPAL	214,797.22	220,167.15	0.00	0.00	0.00	220,167	0.0
4379 NOTE INTEREST	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
4385 PRNCPL PYMNT CN	(214,797.22)	(220,167.15)	0.00	0.00	0.00	(220,167)	0.0
Total DEBT SERVICE	70,949.16	65,500.00	0.00	0.00	0.00	65,500	0.0
DEPRECIATION							
4431 DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
Total DEPRECIATION	2,103,530.36	2,006,930.73	0.00	0.00	0.00	2,006,931	0.0
* Total Expenditurs	19,835,579.43	30,014,714.82	1,143,897.60	4,714,474.31	2,922,989.28	22,377,251	25.4
Nt fr SNTTN DSTRCT F	266,175.25	(8,760,403.61)	(882,339.48)	(3,836,266.86)	(2,922,989.28)	(2,001,147)	

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/14

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb-rances	Remaining Balance	Percent To-date
Total Rev - All Fnds	20,101,754.68	21,254,311.21	261,558.12	878,207.45	0.00	20,376,104	4.1
Ttl Expnd - All Fnds	19,835,579.43	30,014,714.82	1,143,897.60	4,714,474.31	2,922,989.28	22,377,251	25.4
All Funds Net	266,175.25	(8,760,403.61)	(882,339.48)	(3,836,266.86)	(2,922,989.28)	(2,001,147)	

Item # 6

Agenda Report

North San Mateo County Sanitation District

A subsidiary of the City of Daly City

Meeting Date: December 8, 2014

Subject: Presentation of Fiscal Year 2013-2014 Annual Financial Statements

Recommended Action

Acceptance, by motion, of the Fiscal Year 2013-2014 Annual Financial Statements of the District.

Discussion

Attached is an excerpt from the City of Daly City's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2014, showing the financial position, results of operations, and changes in cash of the District.

The District is considered a component unit of the City, and complete footnote disclosure and other information is included in the City's Comprehensive Annual Financial Report.

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

Lawrence Chiu

Lawrence Chiu
Director of Finance and Administrative Services

CC: District General Manager
City Attorney
Department of Water and Wastewater Resources

CITY OF DALY CITY
SANITATION DISTRICT ENTERPRISE FUND
COMPARATIVE STATEMENTS OF NET POSITION
JUNE 30, 2014 AND 2013

	2014	2013
ASSETS		
Current Assets		
Cash and investments	$23,882,113	$23,280,026
Accounts receivable	904,264	964,997
Inventories	1,432,722	1,366,527
Total Current Assets	26,219,099	25,611,550
Capital Assets		
Land	233,547	233,547
Buildings	676,019	676,019
Sewage facilities	58,639,202	54,904,534
Subsurface treatment lines	22,161,295	21,576,387
Equipment	7,218,485	5,897,060
Furniture and fixtures	74,999	28,694
Construction in progress	706,872	4,738,040
Total Capital Assets	89,710,419	88,054,281
Accumulated depreciation	(45,352,346)	(43,248,814)
Net Capital Assets	44,358,073	44,805,467
Total Assets	$70,577,172	$70,417,017
LIABILITIES		
Current Liabilities		
Accounts payable	$914,792	$947,469
Retentions payable	1,377	48,896
Accrued payroll	91,357	78,574
Interest payable	40,082	43,214
Compensated absences due within one year	565,000	550,000
Loans payable due within one year	220,167	214,797
Total Current Liabilities	1,832,775	1,882,950
Noncurrent Liabilities		
Compensated absences due in more than one year	377,585	360,143
Loans payable due in more than one year	2,528,282	2,748,449
OPEB obligations	978,872	831,989
Total Noncurrent Liabilities	3,884,739	3,940,581
Total Liabilities	5,717,514	5,823,531
NET POSITION		
Net investment in capital assets	41,609,624	41,842,221
Unrestricted	23,250,034	22,751,265
Total Net Position	$64,859,658	$64,593,486

CITY OF DALY CITY
SANITATION DISTRICT ENTERPRISE FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
FOR THE FISCAL YEARS ENDED JUNE 30, 2014 AND 2013

	2014	2013
OPERATING REVENUES		
Sewer service charges	$16,189,256	$15,220,374
Water sales	333,284	245,098
Connection charges	153,940	135,098
Other revenues	49,660	121,189
Total Operating Revenues	16,726,140	15,721,759
OPERATING EXPENSES		
Salaries and benefits	5,961,572	6,497,820
Services and supplies	6,121,236	5,432,954
Utilities	1,033,571	922,671
Insurance	309,066	309,066
Depreciation	2,103,532	2,003,719
Other charges	2,835,029	2,309,596
Total Operating Expenses	18,364,006	17,475,826
Operating Income (Loss)	(1,637,866)	(1,754,067)
NONOPERATING REVENUES (EXPENSES)		
Property tax	1,558,773	1,470,340
Gain on disposal of capital assets	5,065	1,872
Interest income	342,042	(17,291)
Interest expense	(70,949)	(76,264)
Net Nonoperating Revenues	1,834,931	1,378,657
Income (Loss) Before Operating Transfers	197,065	(375,410)
OPERATING TRANSFERS		
Operating transfers in	1,469,737	1,462,371
Operating transfers out	(1,400,630)	(1,154,092)
Change in Net Position	266,172	(67,131)
Beginning Net Position	64,593,486	64,660,617
ENDING NET POSITION	$64,859,658	$64,593,486

CITY OF DALY CITY
SANITATION DISTRICT ENTERPRISE FUND
COMPARATIVE STATEMENTS OF CASH FLOWS
FOR THE FISCAL YEARS ENDED JUNE 30, 2014 AND 2013

	2014	2013
CASH FLOWS FROM OPERATING ACTIVITIES		
Operating income (loss)	($1,637,866)	($1,754,067)
Adjustments to reconcile operating income (loss) to cash flows from operating activities:		
Depreciation	2,103,532	2,003,719
Net effect of changes in:		
Receivables	60,733	330,070
Inventories	(66,195)	(151,165)
Other assets		80
Accounts payable and other payables	(80,196)	(739,896)
Accrued payroll and compensated absences	45,225	(60,680)
OPEB obligations	146,883	155,996
Cash Flows from (Used for) Operating Activities	572,116	(215,943)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest income	342,042	(17,291)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Property tax	1,558,773	1,470,340
Operating transfers in	1,469,737	1,462,371
Operating transfers out	(1,400,630)	(1,154,092)
Cash Flows from Noncapital Financing Activities	1,627,880	1,778,619
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Principal paid on debt	(214,797)	(209,558)
Interest paid on debt	(74,081)	(79,320)
Proceeds from sale of capital assets	5,065	1,872
Acquisition and construction of capital assets	(1,656,138)	(1,180,780)
Cash Flows from (Used for) Capital and and Related Financing Activities	(1,939,951)	(1,467,786)
NET CASH FLOWS	602,087	77,599
Cash and investments at beginning of year	23,280,026	23,202,427
CASH AND INVESTMENTS AT END OF YEAR	$23,882,113	$23,280,026

North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: December 8, 2014

Subject: Authorization to Execute Change Order with Jacobs Associates for the Vista Grande Stormwater Basin Improvement Project

Recommended Action

Authorize the General Manager to execute a change order in the amount of $237,662 with Jacobs Associates to cover amended project scope and associated professional services regarding anticipated regulatory actions with the Vista Grande Stormwater Basin Improvement Project.

Background

The District authorized the execution of an initial professional services contract with Jacobs Associates in the amount of $2,547,353 on June 27, 2011 following completion of a competitive proposal request. The contract was then amended on September 24, 2012 in the amount of $2,560,563 to cover the initiation of Phase II environmental work ($1,545,218) and an amended project scope in the amount of $1,015,345. The project scope currently totals $5,107,916.

Discussion

Two critical components associated with the preferred alternative intending to divert stormwater to recharge Lake Merced are the Draft Water Quality Assessment (WQA) and Draft Lake Management Plan (LMP) produced as part of the current Phase II work. The WQA describes existing and future projected water quality impacts to Lake Merced after project implementation, while the LMP defines monitoring, reporting and applicable best management practices between Daly City and San Francisco as a legally enforceable plan to improve the health of Lake Merced over time. The regulatory framework associated in meeting these program elements was presented to the Regional Water Quality Control Board in a letter dated March 12, 2013. The Regional Board, in a response letter dated May 9, 2013, provided their written concurrence with the regulatory approach as part of its overall project review and approval process.

Consistent with Phase II work geared toward environmental review of the project, the Regional Board was provided with the draft WQA and LMP. In a letter dated October 20, 2014, the Regional Board provided its comments on the draft documents.

The change order proposal before the Board of Directors intends to cover the scope of services by EOA Inc., the project team's lead water quality and regulatory compliance consultant. The scope as set forth intends to cover additional technical services to respond to the Regional Board's comments in advance of the release of the project's environmental document in March 2015, along with anticipated efforts toward addressing regulatory impacts on Lake Merced's 303(d) Impaired Water Quality Listing, efforts to prepare a Basin Plan Amendment addressing impairment issues, assistance with a constructed wetlands management plan, and technical assistance on water quality issues related to the release of the project's environmental document. Six tasks are set forth as follows to be completed over the next 12 to 18 months:

Task 1	WQA & LMP Revisions	$18,520
Task 2	CWA Section 303(d) Assistance	$55,256
Task 3	Basin Plan Amendment Assistance	$138,402
Task 4	Constructed Wetland Management Plan	$9,360
Task 5	CEQA/NEPA Water Quality Assistance	$9,360
Task 6	Project Management	$6,764
	Total	**$237,662**

Fiscal Impact

Sufficient funds are available to cover the change order request of $237,662 in Sanitation Fund Capital Account 87-920-842 Vista Grande Drainage Basin Improvement Project bringing the total contractual authorization to $5,345,548.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

Patrick Sweetland
Director of Water and Wastewater Resources

Attachments (4):
- March 12, 2013 correspondence
- May 9, 2013 correspondence
- October 20,2014 correspondence
- EOA Scope of Services Proposal

CITY OF DALY CITY
333-90TH Street
DALY CITY, CA 94015-1895

PHONE: (650) 991-8000

March 12, 2013

San Francisco Bay Regional Water Quality Control Board
Mr. Bruce H. Wolfe, Executive Officer
1515 Clay Street, Suite 1400
Oakland, CA 94612

Subject: Draft - Proposed Regulatory Process for the Vista Grande Drainage Basin Improvement Project

Dear Mr. Wolfe,

I appreciate the time and attention that you and your staff have committed to the preliminary review of the Vista Grande Drainage Basin Improvement Project. This project is critical to resolving ongoing flooding issues in Daly City and provides an important means to improve the use, enjoyment, and health of Lake Merced. Daly City has worked closely with the San Francisco Public Utilities Commission (SFPUC), other stakeholders, and Regional Water Quality Control Board (RWQCB) staff in developing the Lake Merced Alternative, which if approved, would divert selected storm flows from the Vista Grande Canal to Lake Merced, reconnecting a significant portion of the lake's original recharge area and thereby providing a reliable water supply to raise and maintain lake levels.

Daly City is committed to developing the Lake Merced Alternative and, if approved, operating it in a manner that protects the water quality and beneficial uses of Lake Merced. Daly City and the SFPUC expect that implementation of the project, in conjunction with the proposed Lake Management Plan, would improve the health of Lake Merced over time. To ensure the attainment of dissolved oxygen (DO) and pH standards, the RWQCB, Daly City, and SFPUC have agreed that site-specific implementation provisions should be developed to address the lake's unique conditions. This letter summarizes the regulatory approach that has been developed by the three parties, and requests that the RWQCB staff provide their written concurrence with this approach as part of the overall project review and approval process.

PROJECT DESCRIPTION

The Vista Grande Drainage Basin Improvement Project is being proposed by the City to pro-actively address instances of storm-related flooding in the Vista Grande Watershed Drainage Basin while providing the benefit of restoring the Lake Merced water surface elevation to desired levels. This approach builds upon the City's previous determination to focus on downstream improvements within the Vista Grande Watershed in advance of upstream projects within the basin. Of seventeen alternatives analyzed, the City has identified the

Lake Merced Alternative as its preferred alternative/proposed action, and will complete an environmental impact report (EIR) to evaluate the potential environmental impacts of the project prior to consideration for approval.

The project would consist of the following:

- Partial replacement of the existing Vista Grande Canal to incorporate a gross solid screening device, a treatment wetland, and diversion and discharge structures to route selected stormwater (and authorized non-storm water) flows from the Vista Grande Canal to South Lake Merced;
- Replacement of the existing Vista Grande Tunnel to expand its capacity; and
- Replacement of the existing outfall structure at Fort Funston.

Please refer to the project description provided as **Attachment A** for a detailed description of the project. Daly City released a Notice of Preparation for the EIR in February 2013.

TWO-PART REGULATORY APPROACH OVERVIEW

Daly City, SFPUC, and the RWQCB have developed a two-part approach to address the 303(d) listing of Lake Merced. The first part is the development and implementation of a Lake Management Plan (LMP). The LMP would define the applicable best management practices (BMPs) that would be implemented to maintain and where feasible, improve water quality conditions in Lake Merced. However, with these BMPs alone, the existing water quality objectives may not always be met throughout the water column during seasonally stratified conditions that independently exist. Accordingly, new site-specific implementation provisions for the existing DO and pH water quality objectives (WQO) are proposed to be developed to address the unique conditions of Lake Merced.

Part 1 - Lake Management Plan

The City and SFPUC have agreed to develop and propose for approval a LMP that would maintain and, where feasible, improve the water quality of Lake Merced. The LMP will include goals and objectives, an operational plan for the proposed Vista Grande diversions, a water quality monitoring plan, evaluation of BMPs, and an implementation and adaptive management plan. The LMP will be developed in consultation with the RWQCB. The LMP will include pre- and post-project in-lake and Vista Grande Canal monitoring, and an adaptive management process regarding future monitoring and BMP implementation. Annual monitoring and management reporting to the RWQCB will be provided independently and separately from annual reporting provided in compliance with the Municipal Regional Stormwater NPDES Permit (MRP). The LMP, if approved by Daly City and the SFPUC, would be implemented pursuant to a legally binding operational agreement between Daly City and the SFPUC. The agreement would contain provisions requiring RWQCB notification and approval of specified changes to the LMP. A draft of these provisions will be provided to the RWQCB for review prior to finalizing the operational agreement.

The Draft LMP will be developed in the first half of 2013. Please refer to **Attachment B**, which provides an outline of the LMP.

Part 2 – Basin Plan Amendment

As the second part of the regulatory approach, the Basin Plan will be amended to incorporate site-specific implementation provisions for the DO and pH objectives. This is consistent with Basin Plan guidance (p. 3-2), which states "*Compliance with water quality objectives may be prohibitively expensive or technically impossible in some cases. The Regional Board will consider modification of specific water quality objectives as long the discharger can demonstrate that the alternate objective will protect existing beneficial uses, is scientifically defensible, and is consistent with the state Antidegradation Policy. This exception clause properly indicates that the Regional Board will conservatively compare benefits and costs in these cases because of the difficulty in quantifying beneficial uses.*"

The unique conditions of Lake Merced that necessitate site-specific DO and pH implementation provisions include the following:

Polymictic. It is normal for deeper lakes and reservoirs to stratify in the summer, remain stratified until the fall turnover, and then remain mixed until the next summer stratification. During stratification, DO concentrations decrease in the lower unmixed layer (hypolimnion) due to the absence of aeration from the surface and from the oxygen demand by organic material decay in the sediments. Lake Merced also stratifies between late spring and early fall but is shallow enough for winds to periodically mix the lake (polymictic) from top to bottom for short periods of time before the stratification is re-established. These periodic mixing events are not sufficient to significantly increase the low dissolved oxygen levels (< 5 mg/L) that can be present within the hypolimnion during this seasonal stratification.

Terminal lake. Lake Merced was once a seasonal lagoon, but in the late 1800s, was developed into a reservoir to serve as a public water supply, and drainage from the increasingly urban watershed was diverted from the lake to the Pacific Ocean. The only outlet is an overflow to the Vista Grande Canal at a water surface elevation that has not been exceeded since the 1940s. Because the lake is not flushed with storm flows from the watershed, minerals have built up over time, increasing the alkalinity of the lake and thereby increasing the ambient baseline pH levels above those of typical lakes in the region. Therefore, normal diurnal pH increases due to algal photosynthesis in the upper photic zone can cause pH levels to increase above 8.5 solely due to the elevated alkalinity in this terminal lake.

Marine coastal influence. Lake Merced has relatively low temperatures for a lake of moderate depth at this latitude. This is due to the lake's close proximity to the Pacific Ocean. Prevailing winds bring cool air off the ocean as well as fog that blocks solar radiation, keeping the lake cooler than similar inland lakes.

Artificially maintained coldwater fishery. Lake Merced does not contain suitable spawning habitat nor is it connected to streams that provide suitable spawning habitat; therefore, it does not and cannot support a self-sustaining population of trout. However, the California Department of Fish and Wildlife (CDFW) has stocked the lake with rainbow trout for many decades in support of a popular put-and-take recreational fishery. The current DO and pH conditions in Lake Merced do not appear to be adversely affecting CDFW's ongoing stocking program.

Self-sustaining warmwater recreational fishery. Lake Merced maintains self-sustaining populations of native and non-native warm water fish species, including largemouth bass, carp, and catfish, which are targeted by anglers. The current DO and pH conditions in Lake Merced do not appear to be adversely affecting warm water habitat.

Emergency non potable water supply for San Francisco. The SFPUC has designated Lake Merced as an emergency non-potable water supply for the City of San Francisco to be used for firefighting or sanitation purposes if no other sources of water are available. Given that the Lake is designated as a potential water supply, SFPUC prohibits body contact recreation (e.g., swimming, wading) in the Lake.

The State's Impaired Waters Policy also recognizes that water quality standards may be inappropriately applied, making attainment impossible. In such cases, the Policy identifies that revision of the standards may be the best or only way to address the impairment. Daly City, SFPUC, and RWQCB have come to consensus that although implementation of the Lake Management Plan is expected to improve water quality, it will not independently resolve the impairment. Therefore, site-specific implementation provisions are required to make attainment of DO and pH objectives possible.

The findings made by the U.S. Environmental Protection Agency (USEPA) in its 2003 listing of Lake Merced for DO and pH impairment highlight the need to amend the water quality objectives (WQOs) for DO and pH, and/or establish a manner in which compliance with those WQOs is assessed to reflect site-specific conditions. In its findings, USEPA established "a low priority for this listing based on the considerations that *no specific beneficial use impairments have been associated with DO and pH problems in the Lake*, and that additional monitoring is warranted to verify these listings prior to developing TMDLs." USEPA concluded that "*absent Basin Plan language to the contrary, these standards apply at all water depths*" (*emphasis added*).

The proposed two-part regulatory approach is supported by the State Water Board's TMDL Guidance and the Water Quality Control Policy for Addressing Impaired Waters: Regulatory Structure and Options (Resolution No. 2005-0050). This policy established that RWQCBs can formally recognize regulatory or non-regulatory actions of other entities as appropriate implementation programs that will result in the attainment of standards. The LMP, which if approved would be implemented by Daly City and SFPUC via an enforceable operational agreement, would serve as the appropriate implementation program, in combination with the site-specific implementation provisions modification.

An annotated version of the Regulatory Decision Tree (**Attachment C**) from the State's Impaired Waters Policy graphically shows how the two-part regulatory process would proceed. If and when both the LMP becomes effective via the operational agreement and the site-specific DO and pH implementation provisions are adopted via a Basin Plan Amendment, the RWQCB could proceed with recommending to USEPA the delisting of Lake Merced (green arrow labeled Future Goal). Depending on the timing of the listing cycle, it could take several years for a delisting request to be approved. There may also be modifications needed to the SWB 2004 Listing Policy to accommodate the proposed DO and pH implementation provisions. If so, the RWQCB could potentially request that USEPA move Lake Merced to 303(d) Category 4b or 4c, clarifying that a TMDL is not required, while 303(d) list timing and/or Policy language issues are resolved to allow for full delisting.

Daly City, SFPUC, and RWQCB staff have agreed that the scope of the standards action will be to adopt site-specific objective implementation provisions for Lake Merced within the Basin Plan specifying how the existing DO and pH numerical objectives would be implemented and evaluated for 303(d) water quality assessment purposes. The State of Colorado has adopted standards and methodologies specific to lakes and reservoirs that take stratification into account. Colorado's approach to DO and pH assessment (summarized below) provides an example that can be applied as a starting point template and modified as necessary to reflect the site-specific conditions unique to Lake Merced:

> Dissolved Oxygen Assessment. Assessment of dissolved oxygen within a profile of a lake or reservoir is accomplished by comparing the average of the measurements within the upper portion of the lake to the applicable standard. For lakes over 5 meters deep (such as Lake Merced), the upper portion is assessed as the average of all measurements from 0.5 meters to 2.0 meters. The lower portion of a lake is assessed by averaging the measurements from 1-3 meters above the bottom of the lake. In the lower portion of a lake, dissolved oxygen may be less than the applicable standard except where a site-specific standard has been adopted, or where adequate refuge is necessary for assessment of the temperature standard. Colorado's assessment methodology also provides for fall turnover of lakes and reservoirs, when seasonal stratification breaks down and low-DO water from the bottom of the lake rises and for a short period of time mixes with and lowers the DO of surface waters.
>
> pH Assessment. Assessment of the pH standard for a lake is accomplished by calculating the pH from the upper and lower portions of the lake. The 15th and 85th percentiles of the sample values from each portion are then compared to the minimum and maximum pH standard for the determination of attainment. Discrete samples from the upper and lower portions are evaluated separately because they represent different habitat regions in a stratified lake. When variations in pH are driven largely by biological processes within a lake, the risks of exceedance are generally associated with high pH in the upper portion (due to high rates of algal productivity) and low pH in the lower portion (due to high rates of decomposition).

A similar assessment methodology will be adapted for Lake Merced to address site-specific conditions. We do not propose changing the numeric DO and pH objectives presented in Chapter 3 of the Basin Plan, only how or where these standards are applied to Lake Merced. At the RWQCB's discretion, a footnote or other language may be added to the appropriate section(s) of Chapter 3 pointing to the Lake Merced Site-Specific Implementation Provisions language that would be added to the Chapter 4 Implementation Plan and/or Chapter 7 Water Quality Attainment Strategies Including TMDLs.

A draft scope and schedule for the Basin Plan Amendment process is provided as **Attachment D**. The scope and schedule is intended to assist in estimating the level of effort and duration of the Basin Plan Amendment process. Daly City will provide technical support to the RWQCB throughout the process. Daly City will also work with RWQCB to address its administrative costs to adequately staff this effort.

PROJECT PLANNING COORDINATION

The development of the LMP and Basin Plan Amendment will require consideration of, and coordination with, the following planning activities.

CEQA review

Daly City will begin preparation of an EIR to address the Vista Grande Project in early 2013. This EIR will also address the implementation of the LMP. Daly City understands that RWQCB will need to comply with the California Environmental Quality Act (CEQA) to address the means of compliance and environmental consequences of the Basin Plan Amendment. Daly City will work with RWQCB to ensure that the scope of the environmental analysis addresses the CEQA-equivalent requirements relative to the RWQCB's approval of the proposed Basin Plan Amendment to the extent practicable. As provided by CEQA, no approvals of the LMP, the Basin Plan Amendment, the operational agreement, and other discretionary projects decisions will be made prior to completion of the environmental analysis process.

Coverage under the Municipal Regional Permit

RWQCB staff has indicated that the proposed diversions of stormwater from the Vista Grande Canal to Lake Merced are covered under the existing MRP. Daly City understands that no additional NPDES permits are needed for operation of the proposed project. The City understands that additional discussion will need to be conducted with RWQCB and MRP co-permittees as the project progresses to determine the need, if any, to more specifically address the project via modifications to the MRP during the scheduled 2014 MRP reissuance process. Daly City will apply for and obtain a Clean Water Act Section 404 Permit from the US Army Corps of Engineers and associated Section 401 Water Quality Certification from RWQCB for the construction of the proposed facilities.

Operational Agreement

Upon completion of the CEQA process, Daly City and SFPUC will consider the approval of a legally binding operational agreement to address development of permanent Daly City facilities on CCSF lands, operation of the project, stormwater diversion threshold criteria, wetlands flow management, lake level management, and implementation of the LMP. The agreement would include commitments and conditions describing how the treatment wetlands would be constructed and managed to comply with RWQCB Resolution No. 94-102 *"Policy on the Use of Constructed Wetlands for Urban Runoff Pollution Control."* The agreement would contain provisions requiring RWQCB notification of specified changes to the LMP. Daly City and SFPUC are currently working on an outline of the operational agreement, and will provide it to the RWQCB for review.

Timeline of Permits and Approvals

Daly City anticipates completing the CEQA process for the proposed project in mid-2014, assuming the full cooperation of state and federal agencies. During completion of the CEQA process, Daly City will begin to obtain all necessary permits and approvals for the project, including the Section 401 Water Quality Certification required from the RWQCB. The Section 401 Water Quality Certification is the only permit/approval believed to be necessary from RWQCB to allow construction and operation of the proposed facilities. The Basin Plan Amendment would require approval by the RWQCB followed by approval by the State Water Resources Control Board, Office of Administrative Law, and USEPA. Please refer to the draft scope and schedule provided in Attachment D for additional details on the sequence of major activities.

CONCLUSION

Daly City respectfully requests the RWQCB staff's written concurrence with the regulatory process as outlined above as the initial step in the overall project approval process. The City understands that the

RWQCB will be providing comments and/or conditions on the project as part of the 401 Certification and CEQA processes. Following completion of the 401 Certification and CEQA processes, the City may request a second letter from RWQCB staff indicating approval of the project conditioned on compliance with the terms and conditions contained in the LMP, operational agreement, 401 certification, and CEQA monitoring and mitigations.

Sincerely,

Patricia E. Martel
City Manager

L13-039

cc: Steve Ritchie, SFPUC

CALIFORNIA
Water Boards

EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIQUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

San Francisco Bay Regional Water Quality Control Board

May 9, 2013
CIWQS Place ID 766747

Sent via electronic mail: No hard copy to follow

City of Daly City
333 90th Street
Daly City, CA 94015-1895
Attn.: Ms. Patricia Martel
Email: pmartel@dalycity.org

Subject: Concurrence with Proposed Regulatory Process for Vista Grande Drainage Basin Improvement Project, Lake Merced Alternative

Dear Ms. Martel:

We have reviewed the letter dated March 12, 2013, summarizing the proposed regulatory process for the Vista Grande Drainage Basin Improvement Project, Lake Merced Alternative (Regulatory Process Letter). In general, we concur with the regulatory process as proposed by the City of Daly City. However, we are providing clarifications to the Regulatory Process Letter to help improve the City's understanding of the process and our expected outcomes from the process.

Lake Management Plan

On page 2 of the Regulatory Process Letter, the text indicates that the Lake Management Plan (LMP) would specify best management practices (BMPs) to maintain and where feasible, improve the water quality of Lake Merced. We suggest "where feasible," be deleted from the objective in the LMP. Our expected outcome from implementation of the LMP is for the water quality of Lake Merced to improve. Although we agree that technical and logistical feasibility as well as cost considerations will need to be evaluated during the BMP selection process, our expectation is that implementing the LMP would improve the water quality of Lake Merced.

Basin Plan Amendment

On page 4 of the Regulatory Process Letter, the text indicates that we could recommend to the U.S. Environmental Protection Agency (USEPA) that Lake Merced be taken off the 303(d) list of impaired water bodies after (1) the LMP is implemented via an operational agreement between the City and the San Francisco Public Utilities Commission and (2) the Regional Water Board adopts site-specific dissolved oxygen and pH implementation provisions via a Basin Plan amendment. Although we agree with this approach, please note that any Basin Plan amendment would need to be approved by the State Water Board, the State Office of Administrative Law, and USEPA before we could recommend delisting Lake Merced. We would also need adequate evidence that Lake Merced water quality complies with the site-specific dissolved oxygen and pH implementation provisions.

Closing

If you have any questions, please contact Xavier Fernandez of my staff at (510) 622-5685 or by e-mail at xafernandez@waterboards.ca.gov.

Sincerely,

Digitally signed by Bruce H. Wolfe
Date: 2013.05.09 10:58:49 -07'00'

Bruce H. Wolfe
Executive Officer

cc: SFPUC, Steve Ritchie, SRitchie@sfwater.org
ESA, Josh Ferris, JFerris@esassoc.com
ESA, Alisa Moore, AMoore@esassoc.com

CALIFORNIA
Water Boards

Edmund G. Brown Jr.
Governor

Matthew Rodriquez
Secretary for
Environmental Protection

San Francisco Bay Regional Water Quality Control Board

October 20, 2014
CIWQS Place ID 766747

Sent via electronic mail: No hard copy to follow

City of Daly City
333 90th Street
Daly City, CA 94015
Attn.: Ms. Patricia Martel
E-mail: pmartel@dalycity.org

Subject: Comments on Water Quality Assessment and Lake Management Plan for the Vista Grande Drainage Basin Improvement Project

Dear Ms. Martel:

The purpose of this letter is to clarify our Water Board management position and direction on issues and information needs to inform Water Board regulatory decisions on the proposed new discharge to Lake Merced. It is stimulated by our review of the Preliminary Drafts of the Water Quality Assessment and Lake Management Plan for the Vista Grande Drainage Basin Improvement Project (Project). As we have stated previously, we support the Project in concept, but the Water Board has regulatory requirements that need to be addressed in order to permit the new discharge to Lake Merced. However, these requirements are not adequately addressed by the preliminary Water Quality Assessment and Lake Management Plan. Therefore, we are providing the following comments to further advise you of our regulatory requirements and recommend revisions to the Water Quality Assessment and Lake Management Plan.

Regulatory Requirements

Under 40 Code of Federal Regulations (CFR) 122.4(i), no permit can be issued for a new source or new discharge to a 303(d) listed (impaired) water body if the discharge will cause or contribute to the violation of water quality standards. However, the Water Board can issue permits for discharges that are part of a package of other pollution control requirements that are expected to result in the attainment of an applicable water quality standard in a reasonable period of time (40 CFR 130.7(b)(1); see also US EPA Guidance at http://www.epa.gov/owow/tmdl).

Lake Merced is presently not meeting water quality standards and is on the 303(d) impaired waters list. Delisting may be an option, but before this can happen, the water quality of Lake Merced would have to improve dramatically to meet current water quality objectives. Alternatively, site-specific water quality objectives for pH and dissolved oxygen would need to be developed, but the water quality of Lake Merced would still have to improve moderately to meet new objectives. Establishment of site specific objectives can be a burdensome effort even under the best circumstances, so we are not willing to embark on a regulatory project, without a Lake Management Plan that both demonstrates meaningful improvement in the water quality of Lake Merced and supports the case for adopting site-specific objectives and implementation provisions.

Please bear in mind that the Water Board must comply with State and federal regulations to establish water quality objectives. State Water Code §13241 requires the Water Board to consider water quality conditions that could reasonably be achieved through the coordinated control of all factors which affect water quality. Under 40 CFR 131.12, water quality objectives can only be relaxed after imposing the highest statutory and regulatory requirements on all new and existing point sources and requiring implementation of all cost-effective and reasonable best management practices for nonpoint source control.

Recommended Revisions to the Water Quality Assessment and Lake Management Plan

The preliminary Water Quality Assessment does not evaluate all reasonable control measures that could be implemented to obtain the best achievable water quality. Only the proposed Project components were evaluated (i.e., addition of stormwater to raise water levels and treating a portion of this stormwater via a treatment wetland). Other control measures that are currently in the Lake Management Plan need to be evaluated. For instance, the effect of controlled overflow of Lake Merced to the Vista Grande Tunnel and the recirculation of lake water through the proposed treatment wetland were proposed in the Lake Management Plan, but the water quality benefits of these actions were not included in the model used for the assessment.

In addition, controls not currently in the Lake Management Plan need to be evaluated. The Draft System Understanding and Assessment Strategy for the Project (Assessment Strategy) (May 2012), indicated that hypolimnetic aeration and hypolimnetic oxygenation would have moderate to major influence on dissolved oxygen concentrations. However, the Assessment Strategy indicated that alternative lake management actions should be fully evaluated before evaluating hypolimnetic aeration or oxygenation, because a preliminary evaluation indicated that alternative measures might be more effective in managing lake conditions and sited significant permitting, capital and maintenance costs. Given that the Water Quality Assessment currently shows that increasing lake levels will have little effect on dissolved oxygen concentrations, hypolimnetic aeration and oxygenation will need to be evaluated for their effect on dissolved oxygen concentrations.

The Lake Management Plan will need to be revised to include all reasonable measures that can be implemented to achieve the best attainable water quality. These measures should be described, and their water quality impact and implementation cost should be evaluated in the Water Quality Assessment.

We are confident that your technical team and our technical staff can resolve most of our concerns, but we anticipate a need, and look forward, to meet and discuss these issue with you and other Daly City managers and San Francisco Public Utilities Commission managers. In the meantime, if you have any questions, please contact Xavier Fernandez of my staff at (510) 622-5685 (xafernandez@waterboards.ca.gov).

Sincerely,

for

Bruce H. Wolfe
Executive Officer

cc: SFPUC, Steve Ritchie, SRitchie@sfwater.org
ESA, Alisa Moore, AMoore@esassoc.com

EXHIBIT _

VISTA GRANDE DRAINAGE BASIN IMPROVEMENT PROJECT
DRAFT SCOPE OF WORK – 303(d)/BASIN PLAN AMENDEMENT TECHNICAL ASSISTANCE (10/31/2014)

INTRODUCTION

The Vista Grande Drainage Basin Improvement Project (Project) is critical to resolving ongoing flooding issues in Daly City. Daly City has worked closely with the San Francisco Public Utilities Commission (SFPUC), other stakeholders, and Regional Water Quality Control Board (RWQCB) staff in developing the Lake Merced Alternative, which if approved, would divert selected storm flows from the Vista Grande Canal (VGC) to Lake Merced, reconnecting a significant portion of the lake's original recharge area and thereby providing a reliable water supply to raise and maintain lake levels.

Daly City is committed to developing the Lake Merced Alternative and, if approved, operating it in a manner that protects the water quality and beneficial uses of Lake Merced. Daly City and the SFPUC expect that implementation of the project, in conjunction with a legally enforceable Lake Management Plan (LMP), would improve the health of Lake Merced over time. To ensure the attainment of dissolved oxygen (DO) and pH standards, the RWQCB, Daly City, and SFPUC have agreed that site-specific implementation provisions should be developed and incorporated into a Basin Plan Amendment (BPA) to address the lake's unique conditions and also the lake's Clean Water Act Section 303(d) listing for DO and pH. Daly City, by letter dated March 12, 2013 summarized the regulatory approach that has been developed by the three parties. The RWQCB staff by letter dated May 9, 2013 provided their written concurrence with this approach as part of the overall project review and approval process.

The Draft Water Quality Assessment (WQA) report describes existing and projected future water quality conditions in Lake Merced after Project implementation. The Draft Lake Management Plan (LMP) defines the monitoring, reporting, and applicable best management practices (BMPs) that would be implemented to maintain and over time, improve water quality conditions in Lake Merced. The WQA and LMP were submitted to RWB staff for their review in July 2014. In October 2014, RWB staff provided comments on the LMP and WQA requesting more detailed information on and further water quality evaluation of additional active and in-lake management BMPs. RWB staff also raised new questions about their willingness to proceed with the previously agreed upon BPA and the 303(d) re-listing/delisting processes.

WQA and LMP preparation and a preliminary assessment of alternative BPA and 303(d) re/delisting strategies was completed under EOA's January 2013 subconsultant agreement with ESA. This scope of work provides additional technical assistance to Daly City to help respond to RWB comments on and to finalize the WQA and LMP, to assist RWB staff with revising the 303(d) listing for Lake Merced, to assist RWB staff with preparing the BPA for Lake Merced DO and pH implementation provisions, to assist with development of the constructed wetlands management plan, and to assist with water quality issues related to the EIR/EIS.

EXHIBIT _

Task 1 Water Quality Assessment and Lake Management Plan Assistance

EOA will assist ESA with revising the Water Quality Assessment (WQA) and the Lake Management Plan (LMP) to respond to technical and regulatory issue comments by RWB staff. EOA will coordinate with Dr. Alex Horne in further identification and assessment of active and in-lake management measures (BMPs). These include: constructed stormwater treatment wetlands, recirculation of surface lake water (skimmer) to treatment wetlands, bottom siphon for withdrawal of high alkalinity water, and alternative artificial aeration approaches. A description of these BMPs and their potential mode(s) of operation will be added to the LMP. An evaluation of these BMP's potential impacts on Lake Merced water quality will be added to the WQA.

EOA will coordinate with Downey Brand (DB) to prepare a draft response to the RWB staff comments on potential regulatory constraints to proceeding with the Project. EOA will assist with reviewing the draft LMP Operational Agreement outline. EOA will assist ESA and DB with preparing for, attending, and preparing meeting notes at up to three WQA/LMP and treatment wetlands related meetings.

The budget provides for 80 hours of effort for this task.

Task 2 CWA Section 303(d) Relisting/Delisting Assistance

EOA, with assistance from ESA and DB, will coordinate with RWB staff to develop a preferred approach, plan, and schedule for moving Lake Merced from the Clean Water Act Section 303(d) Category 5 (TMDL required) list to subcategory 4b or 4c, with a goal of moving to full delisting after Project implementation. EOA will provide support services including review and interpretation of RWB, SWB, and USEPA guidance and regulations, water quality data review and interpretation, and policy research regarding alternative potential regulatory responses to reassessment of the 303(d) impairment listing for Lake Merced.

While significant justification exists for revising the 303(d) listing for Lake Merced based on the information contained in the WQA and LMP, a number of tasks would be required to proceed through the 303(d) listing process. EOA will provide support, as directed, on the following tasks:

- coordination between City staff and regulators to determine the required 303(d) revisions,
- conducting a technical evaluation of the 303(d) criteria and proposed revisions,
- developing technical documents justifying the proposed 303(d) revisions,
- reviewing proposed 303(d) revisions with USEPA staff,
- coordinating the 303(d) revisions with the Basin Plan triennial review process,
- preparing the subcategory 4b or 4c staff report for the proposed 303(d) revisions,
- presenting the proposed 303(d) revisions to the Regional Board,
- forwarding the proposed 303(d) list to the State Board,
- State Board staff review of the proposed 303(d) revisions and coordination between State Board
- and Regional Board staffs,
- conducting the State Board public review and hearing process,
- State Board approval of the proposed 303(d) revisions,

- submitting the proposed 303(d) revisions to EPA, and
- EPA review and approval of the proposed 303(d) revisions.

This task scope of work is based on EOA's current understanding of the project's 303(d) regulatory requirements. A more detailed understanding of the 303(d) reassessment regulatory approach, level of technical support to be provided to the RWB 303(d) reassessment effort, and the extent and duration of the necessary support will be developed through the consultation process with the RWB staff. This scope of work and allocated budget assumes that the identified tasks will be completed within a period of 12 months. Additional work effort and assessment tasks may be required that are not identified in this scope of work depending on consultations with RWB and SFPUC staff on the desired approach to reassess the 303(d) listing of the entirety of Lake Merced. If required, EOA will provide a scope and cost prior to undertaking any additional work. EOA will require authorization prior to completing any additional work.

Through these services, EOA will provide technical support to the RWB's efforts to amend the 303(d) listing status to subcategory 4b or 4c. The budget identified for this effort includes preparation for and attendance at up to 4 meetings with RWB and other regulatory agency staff.

The budget provides for 240 hours of effort for this task.

Task 3 Basin Plan Amendment Assistance

EOA, with assistance from ESA and DB, will coordinate with RWB staff to develop a preferred approach, plan, and schedule for assisting RWB staff with developing and adopting a Basin Plan Amendment that will add new DO and pH implementation provisions for Lake Merced to the Basin Plan Chapter 4 Implementation Plan. EOA will provide support services including review and interpretation of RWB, SWB, USEPA, and State of Colorado guidance and regulations, water quality data review and interpretation, and policy research regarding alternative potential regulatory approaches for assessing compliance with DO and pH water quality objectives in stratified lakes and reservoirs, but limited to the site specific conditions in Lake Merced.

EOA would provide support, as directed, on the following tasks that would at a minimum be required to proceed through the Basin Plan Amendment process:

- coordination between City staff and regulators to determine the required Basin Plan revisions,
- assembling data and technical documents to support the proposed Basin Plan revisions,
- adapting as necessary Colorado Regulation 31 and 2012 303(d) guidance language regarding evaluation of DO/pH WQOs in stratified lakes/reservoirs,
- interpreting Basin Plan pH WQO language to justify the equivalent to a 9.0 pH WQO given the unique conditions of Lake Merced as a long-time terminal lake with no flushing or outflow,
- evaluating and selecting statistical approach(es) to be used for using stratified lake depth profile data,
- summarizing unique site specific factors of Lake Merced,

- assessing conformance of the proposed Basin Plan revisions with applicable state and federal water quality policies,
- CEQA Scoping Meeting and CEQA analysis
- preparing the Regional Board staff report and administrative record that supports and justifies
- the proposed Basin Plan revisions,
- preparing the Tentative Resolution for Basin Plan modification,
- conducting the Regional Board review, public input, and hearing process,
- Regional Board consideration and adoption of the proposed Basin Plan modifications,
- State Board staff review of the proposed Basin Plan modifications,
- State Board consideration and approval of the proposed Basin Plan modifications,
- Review and approval of the proposed Basin Plan modifications by the State of California Office
- of Administrative law, and
- EPA review and approval of the proposed Basin Plan modifications.

It is assumed that the proposed DO/pH implementation provisions would only apply to Lake Merced (to narrow the focus of BPA effort). It is also assumed that a relatively simple BPA, such as the September 2011 Hayward Marsh BPA would be acceptable as a template. Finally, it is assumed that the only changes to the Basin Plan would be to the Chapter 4 Implementation Plan with <u>no</u> changes to the Chapter 3 WQOs. For the RWB CEQA analysis, it is assumed that the "Project" is the addition of new implementation language to Chapter 4, which would not result in any physical environmental effects. The RWB BPA Project will be identified in the Vista Grande Project EIR/EIS. Finally, it is assumed that the majority of information needed for the BPA staff report/CEQA analysis will be available from WQA/LMP.

This task scope of work is based on EOA's current understanding of the project's regulatory requirements. A more detailed understanding of the BPA approach, level of technical support to be provided to the RWB BPA reassessment effort, and the extent and duration of the necessary support will be developed through the consultation process with RWB staff. This scope of work and allocated budget assumes that the identified tasks will be completed within a period of 18 months. Additional work effort and assessment tasks may be required that are not identified in this scope of work depending on consultations with RWB and SFPUC staff on the desired BPA approach and desired level of support by RWB staff. If required, EOA will provide a scope and cost prior to undertaking any additional work. EOA will require authorization prior to completing any additional work.

Through these services, EOA will provide technical support to the RWB's efforts to amend the DO and pH implementation provisions. The budget identified for this effort includes preparation for and attendance at up to 8 meetings with RWB and other regulatory agency staff.

The budget provides for 600 hours of effort for this task.

Task 4 Constructed Treatment Wetlands Management Plan Assistance

EOA will assist project staff, as requested, with preparing the Constructed Treatment Wetlands Management Plan required by RWB Resolution No. 94-102. It is assumed that the wetlands design consultant(s) would provide the project plan, O&M plan, contingency plan, vector control plan, and description of pilot studies and other projects on which the proposed design is based. EOA, with assistance from ESA, would help with the developing the monitoring plan and with coordinating review and approval with the various involved regulatory agencies.

The budget provides for 40 hours of effort for this task.

Task 5 CEQA/NEPA Water Quality Related Assistance

EOA will assist ESA and project staff, as requested, with providing and interpreting water quality information as required for CEQA/NEPA documents and presentations. EOA will assist, as requested, with providing responses to comments on CEQA/NEPA documents. EOA will coordinate with RWB staff regarding coverage of RWB BPA CEQA needs in the Project EIR/EIS.

The budget provides for 40 hours of effort for this task.

Task 6 Project Management

Project management includes project coordination and controls that will occur throughout the duration of the project. Project management activities include communication and coordination with EOA and ESA staff, managing the budget, schedule and task performance, and monthly invoicing.

The budget provides for 40 hours of effort for this task.

EOA Contract Modification #X - Vista Grande Drainage Basin Improvement Project
Revise WQA & LMP; 303(d); RWB BPA; Wetlands Mgt Plan; CEQA/NEPA WQ; PM (11/19/14)

Labor		EOA COSTS								
Task Number / Description		Adam Olivieri	Tom Hall	Quan Lu	Courtney Siu	Clerical	Total Hours	Total Labor Cost	Other Direct Costs	EOA Total Cost
Hourly Billing Rate		$241	$234	$165	$146	$70				
1.0	**WQA & LMP Revisions**	**2**	**74**	**2**	**2**	**0**	**80**	**$18,420**	**$100**	**$18,520**
	Active/In-Lake Management Measures WQ Assessments		6				6	$1,404		$1,404
	Revise Water Quality Assessment		16	2	2		20	$4,366	$100	$4,466
	Revise Lake Management Plan		8				8	$1,872		$1,872
	Operational Agreement Assistance		16				16	$3,744		$3,744
	RWQCB Consultation	2	28				30	$7,034		$7,034
2.0	**CWA Section 303(d) Technical Assistance**	**4**	**220**	**4**	**12**	**0**	**240**	**$54,856**	**$400**	**$55,256**
	Develop Workplan for 303(d) Revision	2	24				26	$6,098		$6,098
	Prepare Draft 4b/4c Subcategory Demonstration Report		60	4	4		68	$15,284	$400	$15,684
	Coordinate with USEPA/SWB Staff on 303(d) Processing		24				24	$5,616		$5,616
	Evaluate Approach/Data Needs for SWB 303(d) Delisting		12		8		20	$3,976		$3,976
	RWQCB Consultation	2	100				102	$23,882		$23,882
3.0	**Basin Plan Amendment Technical Assistance**	**6**	**560**	**16**	**16**	**2**	**600**	**$137,602**	**$800**	**$138,402**
	Develop Workplan for DO/pH BPA		60				60	$14,040		$14,040
	Develop DO/pH Water Column Statistical Eval. Methods		80				80	$18,720		$18,720
	Develop DO/pH BPA Implementation Provision Language	2	40				42	$9,842		$9,842
	Develop Draft BPA/CEQA Analysis Staff Report		100	16	16	2	134	$28,516	$800	$29,316
	Coordinate/Track SWB/OAL/USEPA BPA Approvals		80				80	$18,720		$18,720
	RWQCB Consultation	4	200				204	$47,764		$47,764
4.0	**Constructed Wetlands Mgt Plan Assistance**	**0**	**40**	**0**	**0**	**0**	**40**	**$9,360**	**$0**	**$9,360**
	Assist with Wetlands Monitoring Plan Development		14				14	$3,276		$3,276
	Assist with Coordinating Mgt Plan Review/Approval		10				10	$2,340		$2,340
	RWQCB Consultation		16				16	$3,744		$3,744
5.0	**CEQA/NEPA Water Quality Technical Assistance**	**0**	**40**	**0**	**0**	**0**	**40**	**$9,360**	**$0**	**$9,360**
	Evaluation of Water Quality Impacts		8				8	$1,872		$1,872
	CEQA Evaluation of the Draft Lake Mgmt Plan		8				8	$1,872		$1,872
	Response to Comments		12				12	$2,808		$2,808
	RWQCB Consultation		12				12	$2,808		$2,808
6.0	**Project Management**	**4**	**20**			**16**	**40**	**$6,764**		**$6,764**
Total Hours		16	954	22	30	18	1040			
Total Cost		$3,856	$223,236	$3,630	$4,380	$1,260		**$236,362**	**$1,300**	**$237,662**