



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, October 13, 2014 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of September 22, 2014

Action Items:

2. Revenue and Expenditures Summary Report - June 2014

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

***“AVAILABILITY OF PUBLIC RECORDS.** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”*

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

NEW BUSINESS:

3. Award of Contract for Application of Protective Coating/Liner in Final Effluent Sump Room, Primary Sedimentation Basins 1&2, Influent Channel and Gravity Thickener #2

Staff:

Sweetland

Recommended Action:

Adopt Resolution

4. Authorize Budget Transfer to Purchase One (1) Vac-Con Combination Sewer/Storm Drain Cleaner Unit for Storm Drain System Maintenance

Staff:

Sweetland

Recommended Action:

Adopt Resolution

5. Acceptance of Two Cake Pumps at the Wastewater Treatment Plant

Staff:

Sweetland/DeBono

Recommended Action:

Adopt Resolution

REPORTS:

6. Board of Directors
7. Staff

ADJOURNMENT:

REGULAR MEETING - BOARD OF DIRECTORS

MINUTES

September 22, 2014

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on September 22, 2014, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chair Canepa at 6:45 p.m.

ROLL CALL:

Present: Guingona, Buenaventura, Klatt, Torres, Canepa

Absent: Torres

Staff Present: District Counsel Rose Zimmerman, Assistant City Manager Julie Thuy Underwood, Director of Water and Wastewater Resources Patrick Sweetland, and Office Assistant II Angelica Zermeno as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Buenaventura/Guingona) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of August 11, 2014**

Motion was made, seconded (Buenaventura/Guingona) and unanimously carried to adopt the Consent Agenda Regular Meeting of August 11, 2014.

NEW BUSINESS:

2. **Acceptance of Bids for Roof Replacement for Maintenance Building #2**

Director of Water and Wastewater Resources Patrick Sweetland recommends the Board accept all bids, waive any minor inconsistencies, and authorize staff to execute a purchase order with the lowest responsible bidder, Stronger Building Services of Hayward, for the roof replacement for Maintenance Building #2, in the amount of \$74,000 using District supplied materials. Staff has performed spot repairs to the existing roof in 2011 in order to prevent leaks, however the roof needs to be replaced. Stronger Builder Services have been in business since 2010 and has previously worked for different municipalities and districts. The District will purchase roofing materials from the Garland Company, which is a member of the U.S. Communities Government Purchasing Alliance, in the amount of \$40,018.64.

Motion was made, seconded (Buenaventura/Klatt) and unanimously carried on a roll call vote to adopt the Resolution No. 14-SD-13, "Acceptance of Bids for Roof Replacement for Maintenance Building #2".

REPORTS:

3. **Board of Directors**

None.

4. **Staff**

None.

ADJOURNMENT:

Motion was made, seconded (Buenaventura/Klatt) and unanimously carried to adjourn the Regular Meeting at 6:47 p.m.

SANITATION DISTRICT
EXPENDITURES REPORT
FOR THE MONTH OF JUNE 2014

	<u>CURRENT MONTH</u>	<u>YEAR TO-DATE</u>
SALARIES AND BENEFITS	\$ 647,032	5,961,570
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)	1,064,673	7,463,871
OTHER CHARGES	211,027	2,410,389
CAPITAL OUTLAYS	(1,911,088)	4,255,254
LESS ASSETS TO BALANCE SHEET	1,254,154	(1,656,135)
TRANSFERS	<u>182,782</u>	<u>1,400,630</u>
TOTAL	\$ <u><u>1,448,580</u></u>	<u><u>19,835,579</u></u>

AUDITED

Lanre Chin

Director of Finance

APPROVED

Board Chair

APPROVED

General Manager/Secretary

DATE APPROVED

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 06/30/14

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:								
TAXES								
3110	SECD PRPTY TX	1,293,322.67	1,247,598.78	25,436.32	1,378,943.52	0.00	(131,345)	110.5
3120	UNSCRD PRPTY T	73,245.77	70,432.38	0.00	72,261.97	0.00	(1,829)	102.6
3123	SPLMNTL PRPTY	27,126.75	13,684.28	6,662.21	40,930.18	0.00	(27,246)	299.1
3180	RPTF DISTRIBTN	67,728.90	0.00	27,952.58	57,843.77	0.00	(57,844)	0.0
3613	HMMNRS PRPTY T	8,915.02	9,736.58	1,318.90	8,792.61	0.00	944	90.3
	Total TAXES	1,470,339.11	1,341,452.02	61,370.01	1,558,772.05	0.00	(217,320)	116.2
RENTS AND INTEREST								
3510	INVTMNT EARNNGS	199,358.29	268,395.00	38,815.61	164,545.38	0.00	103,850	61.3
3515	UNRLZD GN(LSS)N	(216,648.66)	0.00	76,689.75	177,497.34	0.00	(177,497)	0.0
	Ttl RNTS AND INTRS	(17,290.37)	268,395.00	115,505.36	342,042.72	0.00	(73,648)	127.4
CHARGES AND FEES								
3901	SSC TAX ROLL	13,558,905.69	13,183,050.00	242,633.91	14,447,279.32	0.00	(1,264,229)	109.6
3902	SSC WESTBOROUGH	1,485,112.27	1,484,832.00	797,433.34	1,592,109.81	0.00	(107,278)	107.2
3903	SSC COLMA	33,364.14	35,600.00	0.00	31,390.02	0.00	4,210	88.2
3904	SSC SF JAIL	142,991.61	109,000.00	0.00	118,476.56	0.00	(9,476)	108.7
3911	WATER SALES	245,098.37	180,825.00	107,042.79	333,284.36	0.00	(152,459)	184.3
3921	CONNECTIN CHRGS	135,098.40	115,000.00	10,875.00	153,940.00	0.00	(38,940)	133.9
	Total CHRGS AND FS	15,600,570.48	15,108,307.00	1,157,985.04	16,676,480.07	0.00	(1,568,173)	110.4
MISCELLANEOUS REVENUES								
3810	PROPERTY DSPSIS	1,872.40	0.00	0.00	5,064.80	0.00	(5,065)	0.0
3852	WRKRS CMP - SLF	86,719.83	0.00	3,223.16	26,101.87	0.00	(26,102)	0.0
3860	MISCELLANES RVN	34,469.22	0.00	400.00	23,555.13	0.00	(23,555)	0.0
	Total MSCLLNS RVNS	123,061.45	0.00	3,623.16	54,721.80	0.00	(54,722)	0.0
OPERATING TRANSFERS IN								
3953	IF FM 41-381-37	1,462,371.00	1,469,738.06	122,478.17	1,469,738.04	0.00	0	100.0
	Ttl OPTING TRNSFRS	1,462,371.00	1,469,738.06	122,478.17	1,469,738.04	0.00	0	100.0
	* Total Revenues	18,639,051.67	18,187,892.08	1,460,961.74	20,101,754.68	0.00	(1,913,863)	110.5

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City of Daly City, California

Revenue and Expenditure Summary Report

For the Period Ended 06/30/14

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
=====	=====	=====	=====	=====	=====	=====	=====	=====

EXPENDITURES:

SALARIES AND BENEFITS							
4101 SALARIES	3,971,859.77	4,225,024.64	288,829.82	3,593,896.55	0.00	631,128	85.1
4102 HOURLY WAGES	42,754.31	79,198.96	2,959.60	35,764.59	0.00	43,434	45.2
4103 OVERTIME	81,048.72	102,561.71	9,698.49	92,928.72	0.00	9,633	90.6
4104 PERS RETIREMENT	926,862.85	997,009.10	67,049.35	857,957.05	0.00	139,052	86.1
4105 GROUP INSURANCE	645,273.26	665,575.14	46,126.98	549,180.18	0.00	116,395	82.5
4106 WORKERS COMPENSTN	285,206.19	278,705.84	22,417.61	291,509.09	0.00	(12,803)	104.6
4107 MEDICARE	53,765.70	50,822.27	3,836.54	49,596.14	0.00	1,226	97.6
4108 UNEMPLYMT INSRN	4,400.22	9,479.00	0.00	0.00	0.00	9,479	0.0
4109 COMPENSTD ABSNCS	(51,784.56)	0.00	32,442.29	32,442.29	0.00	(32,442)	0.0
4110 TERMINATION PAY	53,338.87	0.00	0.00	18,362.39	0.00	(18,362)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	1,400.00	18,200.00	0.00	0	100.0
4116 INJURY LEAVE	109,969.07	0.00	5,413.82	40,909.65	0.00	(40,910)	0.0
4118 RETIREE HEALTH	200,376.28	384,477.00	19,974.20	233,877.74	0.00	150,599	60.8
4119 SOCIAL SECURITY	551.86	2,884.50	0.00	63.04	0.00	2,821	2.2
4120 OTHR PST EMPLOYM	155,996.00	0.00	146,883.00	146,883.00	0.00	(146,883)	0.0
Ttl SLRS AND BNFTS	6,497,818.54	6,813,938.16	647,031.70	5,961,570.43	0.00	852,368	87.5

SERVICES AND SUPPLIES									
4209 MLC RMB/CR ALLW	1,800.00	1,950.00	150.00	1,800.00	0.00	150	92.3		
4211 ADVERTISING	196.00	19,200.20	64.00	281.00	0.00	18,919	1.5		
4212 COMMUNICATIONS	34,552.10	33,209.12	2,769.45	36,134.68	0.00	(2,925)	108.8		
4213 UTILITIES	881,651.08	899,265.20	197,895.10	990,968.05	0.00	(91,703)	110.2		
4217 EQPMNT MNTNNG C	66,672.72	77,608.21	4,786.90	77,317.79	0.00	290	99.6		
4219 PROFESSIONL SVCS	17,268.59	69,640.00	4,533.14	39,102.66	0.00	24,070	65.4		
4220 OTHR CNTRCTL SR	3,586,090.37	4,159,662.33	617,362.37	3,998,736.30	26,649.56	134,276	96.8		
4228 PUMP STATIN RPR	68,613.19	66,362.48	5,555.31	69,047.22	0.00	(2,685)	104.0		
4230 OFFICE EXPENSE	18,927.68	18,482.59	2,047.98	19,554.85	0.00	(1,072)	105.8		
4231 SAFETY GEAR	21,675.20	38,427.77	8,337.18	27,691.49	0.00	10,736	72.1		
4234 SPECIL DPTMNTL	6,185.48	17,940.00	39.05	3,288.27	0.00	14,652	18.3		
4235 BUILDING MNTNNG	60,791.62	57,877.32	9,479.63	63,672.46	0.00	(5,795)	110.0		
4237 CLOTHING	25,484.07	23,633.86	1,519.25	18,986.34	0.00	4,648	80.3		
4241 STRTS OPRTNG SP	5,892.91	11,351.63	0.00	9,941.96	0.00	1,410	87.6		
4243 OPERATING SPLS	849,860.47	1,137,809.02	182,666.22	992,411.42	0.00	145,398	87.4		
4244 REPAIRS & MNTNNG	164,530.69	166,764.62	10,720.68	162,354.53	0.00	4,410	97.4		
4246 FUELS & MTR OLS	18,693.28	75,613.76	754.40	26,832.45	0.00	48,781	35.5		
4255 SMALL EQUIPMENT	20,861.33	15,036.50	1,677.81	25,835.55	0.00	(10,799)	171.8		
4313 INVENTORY ADJUSTM	(151,164.98)	0.00	(66,195.56)	(66,195.56)	0.00	66,196	0.0		
Ttl SVCS AND SPL	5,698,581.80	6,889,834.61	984,162.91	6,497,761.46	33,116.59	358,957	94.8		

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Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
OTHER CHARGES								
4215	RENTS AND LEASS	292.96	5,500.00	0.00	0.00	0.00	5,500	0.0
4302	MEMBERSHIPS & PBLIC	33,036.46	44,647.68	230.00	35,113.43	0.00	9,534	78.6
4303	TRAVEL & MEETINGS	2,303.77	8,186.95	66.08	1,216.18	0.00	6,971	14.9
4304	EDUCATION & TRAINING	31,251.99	48,282.90	4,982.00	36,744.70	0.00	11,538	76.1
4434	MISCELLANEOUS OTHER CH	163,314.30	209,596.36	0.00	162,835.20	0.00	46,761	77.7
4603	CONTINGENCIES	0.00	6,666.50	0.00	0.00	0.00	6,667	0.0
	Total OTHER CHARGES	230,199.48	322,880.39	5,278.08	235,909.51	0.00	86,971	73.1
FIXED CHARGES								
4208	TLPIN SRVC CHRG	6,467.40	6,467.23	538.95	6,467.40	0.00	(0)	100.0
4216	VEHCL SRVC CHRG	296,710.32	296,710.29	24,725.86	296,710.32	0.00	(0)	100.0
4223	INFRMTN SRVC C	338,666.40	338,666.45	28,222.20	338,666.40	0.00	0	100.0
4226	MAL/MSSNGR SRVC	3,786.60	3,786.64	315.55	3,786.60	0.00	0	100.0
4227	COPIER SERVICES	7,692.00	7,692.00	641.00	7,692.00	0.00	0	100.0
4233	POSTAGE	3,720.72	3,720.77	310.06	3,720.72	0.00	0	100.0
4301	GNRL INSRNC CHR	309,065.88	309,065.83	25,755.49	309,065.88	0.00	(0)	100.0
	Total FIXED CHARGES	966,109.32	966,109.21	80,509.11	966,109.32	0.00	(0)	100.0
CAPITAL OUTLAY								
4504	ENGINEERING SRVCS	1,424,024.62	2,969,065.54	331,176.89	1,273,998.19	1,225,996.71	469,071	84.2
4507	MAINS CONSTRUCTION	171,051.24	2,890,529.87	36,427.21	731,512.85	101,667.00	2,057,350	28.8
4508	STRM DRN CONSTRUCTION	0.00	1,376,234.00	0.00	43,253.53	0.00	1,332,980	3.1
4509	STREETS CONSTRUCTION	17,600.00	0.00	0.00	0.00	0.00	0	0.0
4516	IN-HS SRVCS / C	78,012.85	276,664.28	752.12	38,087.40	0.00	238,577	13.8
4518	CONSTRUCTION INSP S	0.00	29,500.00	0.00	22,297.98	0.00	7,202	75.6
4520	BUILDINGS	91,094.88	674,595.09	19,964.47	439,575.03	0.00	235,020	65.2
4522	PUMP STATIONS	65,295.98	18,491.85	0.00	0.00	0.00	18,492	0.0
4528	CONSTRUCTION INSPECT	0.00	3,143.20	0.00	348.00	0.00	2,795	11.1
4529	SANITATION TRIMNT PL	244,614.00	382,034.38	0.00	52,296.90	36,800.00	292,937	23.3
4530	SANITATION EQUIPMENT	1,091,957.85	2,287,787.93	135,186.69	1,305,283.40	231,381.21	751,123	67.2
4532	OTHER CONSTRUCTION	927.03	128,757.16	115.29	170.19	0.00	128,587	0.1
4550	TLS AND SHIP EAP	32,387.50	39,345.89	659.33	37,765.92	0.00	1,580	96.0
4551	COMMUNICATIONS EQUIPMENT	9,512.67	411.00	0.00	0.00	0.00	411	0.0
4552	LIGHTS & GNRTRS	0.00	255,026.85	18,491.85	253,931.85	1,095.00	0	100.0
4554	ALARM SYSTEMS	22,994.33	0.00	0.00	0.00	0.00	0	0.0
4558	VEHICULAR EQUIPMENT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567	COMPUTER EQUIPMENT	10,700.00	267,047.28	54,447.50	56,732.50	107,622.15	102,693	61.5
4571	COMPUTER SOFTWARE	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4597	EXPENSE CENTER ACQUISITION	(1,180,778.78)	0.00	(1,254,154.43)	(1,656,134.50)	0.00	1,656,135	0.0
	Total CAPITAL OUTLAY	2,079,394.17	11,638,911.32	(656,933.08)	2,999,119.24	1,704,562.07	7,335,230	37.0

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* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to- date Actual	Encumb- rances	Remaining Balance	Percent To-dat
=====								
OPERATING TRANSFERS OUT								
4651 IF T 01-031-031		1,047,223.08	1,065,116.00	88,759.66	1,065,115.92	0.00	0	100.0
4667 IF T 51-315-453		106,869.00	491,767.00	92,152.00	225,362.00	0.00	266,405	45.8
4672 IF T 55-035-458		0.00	10,152.03	1,870.46	10,152.03	0.00	0	100.0
4685 IF TO 17-312		0.00	100,000.00	0.00	100,000.00	0.00	0	100.0
Ttl OPRTNG TRNSFRS		1,154,092.08	1,667,035.03	182,782.12	1,400,629.95	0.00	266,405	84.0
=====								
DEBT SERVICE								
4378 NOTE PRINCIPAL		209,558.26	214,797.00	0.00	214,797.22	0.00	(0)	100.0
4379 NOTE INTEREST		76,264.12	70,949.00	(3,132.00)	70,949.16	0.00	(0)	100.0
4385 PRNCPL PYMNT CN		(209,558.26)	(214,797.00)	0.00	(214,797.22)	0.00	(0)	100.0
Total DEBT SERVICE		76,264.12	70,949.00	(3,132.00)	70,949.16	0.00	(0)	100.0
=====								
DEPRECIATION								
4431 DEPRECIATION		2,003,719.28	1,870,366.00	208,880.84	2,103,530.36	0.00	(233,164)	112.5
Total DEPRECIATION		2,003,719.28	1,870,366.00	208,880.84	2,103,530.36	0.00	(233,164)	112.5
=====								
* Total Expenditures		18,706,178.79	30,240,023.72	1,448,579.68	19,835,579.43	1,737,678.66	8,666,766	71.3
Nt fr SNTTN DSTRCT F		(67,127.12)	(12,052,131.64)	12,382.06	266,175.25	(1,737,678.66)	(10,580,628)	
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City of Daly City, California

Revenue and Expenditure Summary Report

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For the Period Ended 06/30/14

* Fund 87 SANITATION DISTRICT *

Obj Code	Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-dat
Total Rev - All Fnds		18,639,051.67	18,187,892.08	1,460,961.74	20,101,754.68	0.00	(1,913,863)	110.5
Ttl Expnd - All Fnds		18,706,178.79	30,240,023.72	1,448,579.68	19,835,579.43	1,737,678.66	8,666,766	71.3
All Funds Net		(67,127.12)	(12,052,131.64)	12,382.06	266,175.25	(1,737,678.66)	(10,580,628)	

**North San Mateo County Sanitation District**
*a subsidiary of the City of Daly City***Meeting Date: October 13, 2014**

Subject: Award of Contract for Application of Protective Coating/Liner in Final Effluent Sump Room, Primary Sedimentation Basins 1 & 2, Influent Channel and Gravity Thickener #2

Recommended Action

Authorize the acceptance of all bids and authorize execution of contract with Jeffco Painting and Coating Inc. of Vallejo, CA in the amount of \$471,700 for the application of protective coating within Final Effluent Building, two (2) Primary Sedimentation Tanks, the influent channel, and Gravity Thickener #2. Staff further requests authorization to execute contract with the next bidder, Redwood Painting Co, Inc., in the event the selected contractor does not execute contract documents in a timely manner.

Background

Portions of the concrete interior and exterior surfaces in the Final Effluent Sump Room and of the Primary Sedimentation Basins 1 & 2, as well as the interior and part of the top of Gravity Thickener #2, have started Spalding to the point that the aggregate is exposed. In order to improve the useful life of these structures, a multi-year capital improvement project to apply protective coatings throughout the wastewater plant was initiated.

The use of an Elastomeric Polyurethane coating system (EnduraFlex 1998) was successfully used to coat Contact Basin #2, the containment area of the Sodium Bisulfite tank, and the recently re-coated Gravity Thickener Tank #1. There are only two authorized dealers in Northern California, Jeffco Painting and Coating Co. Inc. and Redwood Painting and Co Inc., licensed to apply EnduraFlex products. Both have requisite Contractor State Licensing Board licenses in good order and both contractors have previously performed work successfully for Daly City.

Discussion

Bid proposals were requested from both authorized dealers with the following results:

<u>Vendor</u>	<u>Influent channel</u>	<u>Gravity Thickener</u>	<u>Final Effluent Sump Room</u>	<u>Primary Sedimentation Basin</u>	<u>Total Bid</u>
Jeffco Painting and Coating Inc.	\$139,690	\$59,650	\$64,900	\$103,700 each	\$471,640
Redwood Painting Co, Inc.	\$150,000	\$70,000	\$80,000	\$110,000 each	\$494,000

The proposed scope of work included staff's responsibility to coordinate the draining and cleaning of the facilities using a fire hose in advance of the contractor coming in to abrasive blast the concrete surfaces and prepare for the application of the EnduraFlex material as specified. Jeffco's bid recognizes staff demands and includes tank power washing at 5,000 PSI to remove any residual material after draining. This work effort has been successfully utilized in past work applications with the contractor and the product has extended the useful life of critical plant facilities.

Fiscal Impact

Sufficient funds are available from Sanitation Capital Project Accounts – Primary Sedimentation Tanks 1 & 2 Rehabilitation 87-920-972, Gravity Thickener #2 87-920-980, Final Effluent Sump Room 87-920-989, and Influent Channel Coating 87-920-992.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Sweetland", written in a cursive style.

Patrick Sweetland

Director of Water and Wastewater Resources

**North San Mateo County Sanitation District***a subsidiary of the City of Daly City***Meeting Date: October 13, 2014**

Subject: Authorize Budget Transfer to Purchase One (1) Vac-Con Combination Sewer/Storm Drain Cleaner Unit for Storm Drain System Maintenance

Recommended Action

Approve attached budget transfer of \$392,143.85 from 87-920-811-4508, MRP Trash Collector to 51-315-453-4558, Motor Vehicle Replacement for the purchase of a New Vac-Con Combination Sewer/Storm Drain Cleaner Unit from Municipal Maintenance Equipment of Sacramento, CA.

Background

Vac-Con has provided the last five (5) Combination Sewer/Storm Drain Cleaner Units for the City. The four (4) Vac-Cons currently in service have proven to be very efficient operationally and extremely reliable mechanically. This purchase will continue the City's effort to have all combination sewer/storm drain cleaner units standardized, prompting efficiency of operation and ease of maintenance.

The purchase request was put out to bid to Municipal Maintenance Equipment (MME) of Sacramento, and through the Houston Galveston Area Cooperative for standard equipment purchases. A summary of the bids are as follows:

Municipal Maintenance Equipment -	\$392,143.85
Houston Galveston Area Cooperative -	\$400,588.69

Municipal Maintenance Equipment (MME) of Northern California is the lowest bidder. They are the only factory authorized Vac-Con Distributor in Northern California. Staff has successfully worked with MME in the past on several purchases and maintenance of equipment establishing a strong record of performance.

Discussion

Vac-Con units are critical to the maintenance program of the City's Storm Drain System. The Vac-Con will support the City effort of removing litter and debris from the storm drain system to reduce localized flooding from clogged catch basin and storm drain lines, and to meet mandated trash control requirements set forth by the Municipal Regional Stormwater Permit (MRP). As part of the MRP requirements, the City began installing full trash capture devices within storm drain catch basins. Over the next eight (8) years, the City will install a total of 1,952 full trash capture devices within identified high priority pollutant areas. The Vac-Con will be an instrumental piece of equipment in assisting work crews with removing litter and debris from the catch basins and storm drain lines.

The Vac-Con is also used in construction and repair of sewer/storm drain lines, as it possesses vacuum-excavation capabilities, which allows crews to safely access pipe failures while safely

negotiating around other utilities. The unit also has the capability to assist in sewer collection system maintenance activities.

Fiscal Impact

Sufficient funds are available in Sanitation Fund 87-920-811, MRP Trash Collector.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Sweetland", written over a light gray rectangular background.

Patrick Sweetland
Director of Water and Wastewater Resources

Attachment

City of Daly City
Budget Transfer/Adjustment

Department/Division: DWWR/Sanitation District

Date: 9/30/2014

Month/Fiscal year: September FY 14/15

Explanation/Justification:

Transfer of funds from Sanitation District Capital Program #811 into Motor Vehicle
Purchasing Account to obtain new dedicated stormwater vac con unit. The new vac con
is required to address mandated trash controls set forth under the Regional Municipal
Stormwater permit. The dedicated vac con unit will maintain newly installed and proposed
full capture control devices installed into storm drain inlets within previously identified
high priority pollutant areas.

Approvals:

Patrick Sweetland
Originator

Director of Finance

Department Head

City Manager/City Council



North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: October 13, 2014

Subject: Acceptance of Two Cake Pumps at the Wastewater Treatment Plant

Recommended Action

Accept as complete all work associated with the purchase of two in-kind cake pump replacements.

Background

The cake pump is an integral part of the wastewater treatment process. The unit moves processed bio-solids from the dewatering centrifuge to the cake storage hopper, where it is stored until it is hauled away by truck to the landfill or land spreading operations.

Discussion

The two cake pump units were purchased from Schwing Bio-Set and delivered upon factory build completion. One unit was installed by District staff and the second unit was prepared for long term storage. This second unit is readily available for installation in the event of a catastrophic failure of the first line unit. No project change orders were issued and because of the good faith efforts exhibited by all parties to resolve any unforeseen production issues that arose, no delay penalties or liquidated damages are being proposed in accepting the purchased cake pump units.

Fiscal Impact

Sufficient funds in the amount of \$341,860 are available in Sanitation Capital Fund 87-920-982, Additional Cake Pump, to complete the full scope of the purchase.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "George DeBono".

George DeBono
P&E Maintenance Supervisor

A handwritten signature in black ink, appearing to read "Patrick Sweetland".

Patrick Sweetland
Director of Water and Wastewater Resources