



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



REGULAR MEETING – BOARD OF DIRECTORS

Monday, June 09, 2014 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Special Meeting of May 27, 2014

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

***“AVAILABILITY OF PUBLIC RECORDS.** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”*

NEW BUSINESS:

2. Execution of Amendment 2 to the Supply and Services Agreement with Wastewater Solutions, Inc. for the Tertiary Recycled Water Gypsum Injection System

Staff:

Sweetland

Recommended Action:

Adopt Resolution

REPORTS:

3. Board of Directors

4. Staff

- A SLWA - Spring Campaign

Staff:

Sweetland

Recommended Action:

Information Only

ADJOURNMENT:

SPECIAL MEETING - BOARD OF DIRECTORS

MINUTES

May 27, 2014

The Board of Directors of the North San Mateo County Sanitation District convened in a Special Meeting on May 27, 2014, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chair Canepa at 6:56 p.m.

ROLL CALL:

Present: Buenaventura, Klatt, Torres, Canepa

Absent: Guingona

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Assistant City Manager Julie Thuy Underwood, Finance Director Lawrence Chiu, Director of Water and Wastewater Resources Patrick Sweetland, Plant and Equipment Maintenance Supervisor George DeBono, and Office Assistant II Angelica Zermeno as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Buenaventura/Torres) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of May 12, 2014**
2. **Sewer Service Charge Appeals – FY 2014/15**
3. **Revenue and Expenditure Summary Report – April 2014**
4. **Proposition III – Appropriations Limitation**

Motion was made, seconded (Buenaventura/Torres) and unanimously carried to adopt the Consent Agenda Regular Meeting of May 27, 2014.

REPORTS:

5. **Board of Directors**

None.

6. **Staff**

None.

ADJOURNMENT:

Motion was made, seconded (Klatt/Buenaventura) and unanimously carried to adjourn the Special Meeting at 6:57 p.m.

**North San Mateo County Sanitation District***a subsidiary of the City of Daly City***Meeting Date: June 9, 2014**

Subject: Execution of Amendment 2 to the Supply and Services Agreement with Wastewater Solutions, Inc. for the Tertiary Recycled Water Gypsum Injection System

Recommended Action

Authorize the General Manager to execute Amendment 2 to renew a five-year service and supply agreement with Wastewater Solutions, Incorporated (WSI) of St. George, Utah, to provide gypsum required for the delivery of tertiary recycled water.

Background

A critical element associated with the delivery of tertiary recycled water to the four local golf Clubs who are major users is the quality of water. Of particular concern is achieving an Adjusted Sodium Adsorption Ratio (ASAR) of 3.0 or less as stipulated in the Agreement for Purchase and Sale of Recycled Water with the golf Clubs. The use of gypsum as a buffering agent is the recommended approach to achieving and maintaining the needed water chemistry balance in the tertiary effluent.

Amendment 1 was authorized by the District Board on August 24, 2009 covering the contract period to August 31, 2014.

Discussion

WSI was recommended by the consulting agronomist for the original tertiary water project. WSI received a patent on its bulk gypsum injection system that uses finely-grained gypsum as opposed to coarsely-grained which has been used elsewhere with poor results. Injection of the gypsum is metered as part of the effluent flow. This process was the first of its kind at a wastewater treatment facility and has proven to be very successful.

As part of the renewal five-year agreement from September 1, 2014 until August 31, 2019, WSI will continue to provide solution grade gypsum to the wastewater treatment plant. The 30-foot welded carbon steel silo has a capacity of 30 tons or approximately 10-15 days of production during peak irrigation season. The anticipated yearly tonnage of gypsum is estimated at 300 tons. Except for minor maintenance as set forth, WSI remains responsible for repair and other maintenance activity associated with the system.

The cost of the agreement includes a Monthly Service Charge of \$4,125 and a Product Unit Price of \$160 per ton of gypsum delivered. The yearly product cost increase is adjusted annually based upon the percentage change in the Producer Price Index published by the U.S. Department of Labor. Extraordinary energy cost increases are applicable upon submittal of evidence of the

same by WSI. Tertiary treatment costs of the WSI Agreement will be part of the District's wastewater operations expense which is partially recouped from the sale of recycled water to the golf courses.

Staff is available to provide any additional information or to answer any questions of the Chair or Board Members.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Sweetland", written in a cursive style.

Patrick Sweetland
Director of Water and Wastewater Resources

Attachment: Amendment 2 to Supply and Services Agreement

AMENDMENT 2

SUPPLY AND SERVICES AGREEMENT

In regard to the **SUPPLY AND SERVICES AGREEMENT** currently in effect (the "Agreement"), originally dated as of May 5, 2003, and later Amended to September 1st, 2014; by and between **Wastewater Solutions, Inc.** ("Seller"), and the **North San Mateo County Sanitation District**, a subsidiary of the City of Daly City ("Purchaser");

WHEREAS, both Seller and Purchaser are satisfied that all terms and conditions have been satisfactorily met for the Initial Term of the Agreement and the first Extension; and

WHEREAS both Parties wish to continue the service provided by Seller;

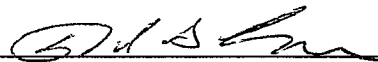
NOW, THEREFORE, in consideration of the matters above, and the mutual benefits and obligations set forth in the original Agreement, the Parties agree as follows:

1. **Renewal Term.** Pursuant to Section 3.2 of the Agreement, both Parties agree to a renewal term of Five Years, effective September 1, 2014, and ending August 31, 2019.

2. **No Material Changes.** The Parties agree that there will be no material changes to the price, terms or obligations. Pricing will continue per the structure set forth in Attachment "B" of the Agreement, and Seller will continue to provide it's services timely in accordance with the terms of the original Agreement.

IN WITNESS HEREOF, the Seller and the Purchaser have caused their names to be signed hereto by their respective officers duly authorized on the date first written above.

WASTEWATER SOLUTIONS, Inc.

By: 

Name: Randal G. Cecala

Title: President

NORTH SAN MATEO COUNTY SANITATION DISTRICT, a subsidiary of the City of Daly City

By: _____

Name: Patricia E. Martel

Title: General Manager



NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

OPERATION OFFICES

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PRESS RELEASE

FOR IMMEDIATE RELEASE

Contact:

Patrick Sweetland, Director of Water and Wastewater Resources

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Service Line Warranty Program

Daly City, California – The North San Mateo County Sanitation District, a subsidiary of the City of Daly City, is announcing its continued partnership with Service Line Warranties of America (SLWA) to offer the National League of Cities (NLC) Service Line Warranty Program to homeowners. The NLC Service Line Warranty Program offers voluntary warranty protection for sewer lines in the event of a failure.

“Homeowners are burdened with many responsibilities and providing peace of mind in the event of a sewer line failure is important since repairs could cost thousands of dollars,” said Patricia E. Martel, General Manager. “This program offers coverage interested homeowners may find beneficial. Many homeowners believe their pipes will never fail, but that’s simple not the case,” said Ms. Martel. “Many factors beyond the life expectancy of the pipe can contribute to a sewer failure including tree root intrusion, ground shifting and weather- all factors which are covered through this program. Additionally, with covered homeowners more like to report problems, we can prevent illicit pollution flowing to San Francisco Bay and the Pacific Ocean.”

The NLC Service Line Warranty Program offers protection against normal sewer line wear and tear, which is not covered under most traditional homeowners policies. If lines break, leak or clog – SLWA will repair the line using local, license contractors who are familiar with local code and can ensure a timely response. This program provides up to \$4,000 in coverage with an additional allowance for public street or sidewalk cutting. Additionally, the program has no annual or lifetime limits, service fees or deductibles.

The program is offered at no cost to the District and no public funds are used to promote or administer the program. Local residents will soon receive two solicitation letters directly from SLWA describing program benefits.