NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90TH STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127

REGULAR MEETING – BOARD OF DIRECTORS

Monday, January 13, 2014 - 6:45 PM
City Hall Council Chambers – 2nd Floor
333 – 90th Street, Daly City, CA 94015

AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

REORGANIZATION OF BOARD OF DIRECTORS

A. Election of Chair

B. Election of Vice Chair

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Special Meeting of November 12, 2013

Action Items:

"AVAILABILITY OF PUBLIC RECORDS. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body."

2. Sewer Service Charge Appeals - FY 2013/14

3. Revenue and Expenditure Summary Reports - September, October and November 2013

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Chair. The District cannot take action on any matter raised under this item.

NEW BUSINESS:

4. Presentation of Annual Financial Statements

Staff:
Wilson
Recommended Action:
Motion To Approve

5. Acceptance of Project Completion -- Submarine Outfall Diffuser Rehabilitation

Staff:
Piccolotti
Recommended Action:
Adopt Resolution

REPORTS:

6. Board of Directors

7. Staff

A Status Update SLWA Roll Out

Staff:
Sweetland
Recommended Action:
Information Only (Oral Report)

ADJOURNMENT:

SPECIAL MEETING - BOARD OF DIRECTORS

MINUTES

November 12, 2013

The Board of Directors of the North San Mateo County Sanitation District convened in a Special Meeting on November 12, 2013, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Acting Chair Klatt at 7:02 p.m.

ROLL CALL:

Present: Guingona, Klatt, Torres
Absent: Canepa, Buenaventura

Staff Present: District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Patrick Sweetland, and Office Assistant II Angelica Zermeno as Recording Secretary.

APPROVAL OF AGENDA:

Motion was made, seconded (Torres/Guingona) and unanimously approved.

CONSENT AGENDA:

1. **Minutes of Regular Meeting of October 29, 2013**

2. **Sewer Service Charge Appeals – FY 2013/14**

Motion was made, seconded (Torres/Guingona) and unanimously carried to adopt the Consent Agenda with Torres abstaining on minutes of Regular Meeting of October 29, 2013.

REPORTS:

3. **Board of Directors**

   None.

4. **Staff**

Director of Water and Wastewater Resources Patrick Sweetland provided a status update on Sewer Lateral Warranty Program. Notices are expected to be sent to residents within the week and those who wish to participate will have until December 15, 2013 to register.

ADJOURNMENT:

Motion was made, seconded (Guingona/Torres) and unanimously carried to adjourn the Special Meeting at 7:04 p.m.

Item # 2

Agenda Report

North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: January 13, 2014

Subject: SEWER SERVICE CHARGE APPEALS – FISCAL 2013-14

Recommended Action

Based on staff review, I recommend that the sewer service charge be revised and based on annual water consumption or average yearly consumption excluding the base period.

Daly City Water

Rebeca Diaz
Parcel #006-424-310

Donald Wang
Parcel #003-211-220

Lilia San Mateo
Parcel #008-043-060

Rita Rivera
Parcel #091-313-140

Wayland Gin
Parcel #006-055-060

Sheryll DelRosario Gonzales
Parcel #102-980-040

Yan Lau
Parcel #008-491-320

Takashi Matsuoka
Parcel #002-043-020

Emil Korn
Parcel #002-083-070

Meylianah Mulia
Parcel #091-464-010

Boune Karl Tang
Parcel #004-302-240

Dean Cimino
Parcel #002-113-080

City of Daly City (Cellular Mobile MD)
Parcel #003-172-130

<u>Recommended Denial</u>

Peter Russell

Parcel #002-112-090

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

Michael Wilson
Deputy Director of Finance and
Administrative Services

CC: District General Manager
City Attorney
Department of Water and Wastewater Resources

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2013-2014
BOARD MEETING 1/13/14

PARCEL NO: 006-424-310
CUSTOMER NAME: REBECA DIAZ
SERVICE ADDRESS: 611 LAUSANNE AVE., DALY CITY

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE		38	AVERAGE BIMONTHLY USAGE	10
			2 MONTHS PRIOR	9
			4 MONTHS PRIOR	8
			6 MONTHS PRIOR	10
			8 MONTHS PRIOR	13
2 MONTHS AFTER	18		10 MONTHS PRIOR	8
4 MONTHS AFTER	5			
			AVERAGE ANNUAL USAGE	58
			ACTUAL BASE PERIOD ANNUALIZED	228
			ANNUAL CREDIT IN UNITS (Must be over 15 units)	170
			PERCENTAGE CHANGE (Must be over 10%)	75%
			ANNUAL CREDIT IN DOLLARS	$894.20

SANITATION CHARGE IS $ 5.26
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. DIAZ HAD AN UNDERGROUND LEAK.
WHEN IT WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON AVERAGE ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO. 003-211-220 2013-2014
CUSTOMER NAME DONALD WANG
SERVICE ADDRESS 1349-A BRUNSWICK ST., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	93
		2 MONTHS PRIOR	71
2 MONTHS AFTER	59	4 MONTHS PRIOR	63
4 MONTHS AFTER	59	6 MONTHS PRIOR	59
		8 MONTHS PRIOR	57
		10 MONTHS PRIOR	62
		ACTUAL ANNUAL USAGE	**405**
		BASE PERIOD ANNUALIZED	558
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**153**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**38%**
		ANNUAL CREDIT IN DOLLARS	**$804.78**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. WANG'S TENANT HAD A TOILET LEAK.
WHEN THE TOILET WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO.	008-043-060	2013-2014
CUSTOMER NAME	LILIA SAN MATEO	
SERVICE ADDRESS	78 BALDWIN AVE., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	50
		2 MONTHS PRIOR	40
2 MONTHS AFTER	20	4 MONTHS PRIOR	23
4 MONTHS AFTER	16	6 MONTHS PRIOR	29
		8 MONTHS PRIOR	30
		10 MONTHS PRIOR	31
		ACTUAL ANNUAL USAGE	**203**
		BASE PERIOD ANNUALIZED	300
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**97**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**48%**
		ANNUAL CREDIT IN DOLLARS	**$510.22**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD MS. SAN MATEO'S TENANT HAD A WATER PROBLEM. WHEN THE TOILET WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO.	091-313-140	2013-14
CUSTOMER NAME	RITA RIVERA	
SERVICE ADDRESS	54 PENHURST AVE., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	40
		2 MONTHS PRIOR	32
2 MONTHS AFTER	32	4 MONTHS PRIOR	23
4 MONTHS AFTER	31	6 MONTHS PRIOR	24
		8 MONTHS PRIOR	21
		10 MONTHS PRIOR	18
		ACTUAL ANNUAL USAGE	**158**
		BASE PERIOD ANNUALIZED	240
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**82**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**52%**
		ANNUAL CREDIT IN DOLLARS	**$431.32**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. RIVERA CLEANED THE FLOODED AREAS OF HER HOME AND CHANGED THE TOILET. THE USAGE HAS NOW DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO. 006-055-060 2013-14
CUSTOMER NAME WAYLAND GIN
SERVICE ADDRESS 157 BROOKLAWN AVE., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	94
		2 MONTHS PRIOR	44
2 MONTHS AFTER	28	4 MONTHS PRIOR	2
4 MONTHS AFTER	12	6 MONTHS PRIOR	44
		8 MONTHS PRIOR	44
		10 MONTHS PRIOR	37
		ACTUAL ANNUAL USAGE	**265**
		BASE PERIOD ANNUALIZED	564
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**299**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**113%**
		ANNUAL CREDIT IN DOLLARS	**$1,572.74**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. GIN HAD LEAKING TOILETS. WHEN HE REPAIRED THE TOILETS, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO.	102-980-040	2013-14
CUSTOMER NAME	SHERYLL DEL ROSARIO GONZALES	
SERVICE ADDRESS	691 POINTE PACIFIC DR., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	38
		2 MONTHS PRIOR	25
2 MONTHS AFTER	20	4 MONTHS PRIOR	20
4 MONTHS AFTER	14	6 MONTHS PRIOR	20
		8 MONTHS PRIOR	10
		10 MONTHS PRIOR	3
		ACTUAL ANNUAL USAGE	**116**
		BASE PERIOD ANNUALIZED	228
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**112**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**97%**
		ANNUAL CREDIT IN DOLLARS	**$589.12**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. GONZALES HAD A TOILET LEAK. WHEN THE LEAK WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO. 008-491-320 2013-14
CUSTOMER NAME YAN LAU
SERVICE ADDRESS 931 SKYLINE DR., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	35
		2 MONTHS PRIOR	14
2 MONTHS AFTER	16	4 MONTHS PRIOR	12
4 MONTHS AFTER	13	6 MONTHS PRIOR	15
		8 MONTHS PRIOR	14
		10 MONTHS PRIOR	13
		ACTUAL ANNUAL USAGE	**103**
		BASE PERIOD ANNUALIZED	210
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**107**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**104%**
		ANNUAL CREDIT IN DOLLARS	**$562.82**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. LAU'S TOILET WAS LEAKING. WHEN REPAIRS WERE MADE, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO.	002-043-020	2013-14
CUSTOMER NAME	TAKASHI MATSUOKA	
SERVICE ADDRESS	96 WILSHIRE AVE., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	41
		2 MONTHS PRIOR	10
2 MONTHS AFTER	24	4 MONTHS PRIOR	24
4 MONTHS AFTER	38	6 MONTHS PRIOR	36
		8 MONTHS PRIOR	41
		10 MONTHS PRIOR	12
		ACTUAL ANNUAL USAGE	**164**
		BASE PERIOD ANNUALIZED	246
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**82**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**50%**
		ANNUAL CREDIT IN DOLLARS	**$431.32**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. MATSUOKA HAD A LEAKING TOILET.
WHEN IT WAS FIXED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO. 002-083-070 2013-14
CUSTOMER NAME EMIL KORN
SERVICE ADDRESS 79 GARDEN GROVE DR., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	26
		2 MONTHS PRIOR	15
2 MONTHS AFTER	20	4 MONTHS PRIOR	16
4 MONTHS AFTER	19	6 MONTHS PRIOR	18
		8 MONTHS PRIOR	33
		10 MONTHS PRIOR	14
		ACTUAL ANNUAL USAGE	**122**
		BASE PERIOD ANNUALIZED	156
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**34**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**28%**
		ANNUAL CREDIT IN DOLLARS	**$178.84**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. KORN'S USAGE ROSE UNEXPECTEDLY. FOLLOWING THE BASE PERIOD, THE USAGE LATER DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2013-2014
BOARD MEETING 1/13/14

PARCEL NO: 091-464-010
CUSTOMER NAME: MEYLIANAH MULIA
SERVICE ADDRESS: 172 MARBLY AVE., DALY CITY

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE		18	AVERAGE BIMONTHLY USAGE	11
			2 MONTHS PRIOR	13
			4 MONTHS PRIOR	10
			6 MONTHS PRIOR	10
			8 MONTHS PRIOR	12
2 MONTHS AFTER	12		10 MONTHS PRIOR	10
4 MONTHS AFTER	12			
			AVERAGE ANNUAL USAGE	66
			ACTUAL BASE PERIOD ANNUALIZED	108
			ANNUAL CREDIT IN UNITS (Must be over 15 units)	42
			PERCENTAGE CHANGE (Must be over 10%)	39%
			ANNUAL CREDIT IN DOLLARS	$220.92

SANITATION CHARGE IS $ 5.26
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MS. MULIA HAD HER HOME POWER WASHED AND HER GARDEN WATERED.

STAFF RECOMMENDATION TO BOARD

GRANT ADJUSTMENT BASED ON AVERAGE ANNUAL CONSUMPTION.

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO.	004-302-240	2013-14
CUSTOMER NAME	BOUNE KARL TANG	
SERVICE ADDRESS	335 FRANKFORT ST., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	68
		2 MONTHS PRIOR	66
2 MONTHS AFTER	26	4 MONTHS PRIOR	43
4 MONTHS AFTER	24	6 MONTHS PRIOR	25
		8 MONTHS PRIOR	25
		10 MONTHS PRIOR	29
		ACTUAL ANNUAL USAGE	**256**
		BASE PERIOD ANNUALIZED	408
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**152**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**59%**
		ANNUAL CREDIT IN DOLLARS	**$799.52**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. TANG HAD A TOILET LEAK. WHEN IT WAS REPAIRED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE 1/13/14

PARCEL NO. 002-113-080 2013-14
CUSTOMER NAME DEAN CIMINO
SERVICE ADDRESS 58 CLIFTON DR., DALY CITY

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	38
		2 MONTHS PRIOR	29
2 MONTHS AFTER	12	4 MONTHS PRIOR	19
4 MONTHS AFTER	12	6 MONTHS PRIOR	19
		8 MONTHS PRIOR	8
		10 MONTHS PRIOR	8
		ACTUAL ANNUAL USAGE	**121**
		BASE PERIOD ANNUALIZED	228
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**107**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**88%**
		ANNUAL CREDIT IN DOLLARS	**$562.82**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. CIMINO'S TENANT HAD A RUNNING TOILET. WHEN THE TOILET WAS REPLACED, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL
BOARD MEETING DATE

PARCEL NO.	003-172-130	2013-14
CUSTOMER NAME	CITY OF DALY CITY (Cellular Mobile MD)	
SERVICE ADDRESS	6834 MISSION ST., DALY CITY	

CREDIT BASED ON ACTUAL ANNUAL USAGE

WATER USAGE:

		BASE PERIOD	44
		2 MONTHS PRIOR	20
2 MONTHS AFTER	8	4 MONTHS PRIOR	13
4 MONTHS AFTER	8	6 MONTHS PRIOR	9
		8 MONTHS PRIOR	12
		10 MONTHS PRIOR	14
		ACTUAL ANNUAL USAGE	**112**
		BASE PERIOD ANNUALIZED	264
		ANNUAL CREDIT IN UNITS (MUST BE OVER 15 UNITS)	**152**
		PERCENTAGE CHANGE (MUST BE OVER 10%)	**136%**
		ANNUAL CREDIT IN DOLLARS	**$799.52**

(N.S.M.C.S.D. $5.26 per unit)

REASON FOR APPEAL

A LARGE AMOUNT OF WATER WAS USED BY THE TENANTS. AFTER BEING NOTIFIED BY UTILITY BILLING, THE USAGE DROPPED.

STAFF RECOMMENDATION TO BOARD
GRANT ADJUSTMENT - BASED ON ACTUAL ANNUAL CONSUMPTION

NORTH SAN MATEO COUNTY SANITATION DISTRICT
SEWER SERVICE CHARGE APPEAL 2013-2014
BOARD MEETING 1/13/14

PARCEL NO: 002-112-090
CUSTOMER NAME: PETER RUSSELL
SERVICE ADDRESS: 58 LAKEWOOD DR., DALY CITY

CREDIT BASED ON AVERAGE ANNUAL CONSUMPTION

ACTUAL BASE PERIOD USAGE		15	AVERAGE BIMONTHLY USAGE	15
			2 MONTHS PRIOR	10
			4 MONTHS PRIOR	24
			6 MONTHS PRIOR	21
			8 MONTHS PRIOR	14
2 MONTHS AFTER	14		10 MONTHS PRIOR	8
4 MONTHS AFTER	15			
			AVERAGE ANNUAL USAGE	92
			ACTUAL BASE PERIOD ANNUALIZED	90
			ANNUAL CREDIT IN UNITS (Must be over 15 units)	-2
			PERCENTAGE CHANGE (Must be over 10%)	-2%
			ANNUAL CREDIT IN DOLLARS	($10.52)

SANITATION CHARGE IS $ 5.26
PER UNIT

REASON FOR APPEAL

DURING THE BASE PERIOD, MR. RUSSELL HAD A LEAK IN HIS IRRIGATION SYSTEM. NO DIFFERENCE WAS DETERMINED WHEN IT WAS CORRECTED.

STAFF RECOMMENDATION TO BOARD

DENY ADJUSTMENT - DOES NOT MEET REQUIREMENTS.

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF SEPTEMBER 2013

	CURRENT MONTH	YEAR TO-DATE
SALARIES AND BENEFITS	$ 471,282	$ 1,545,634
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)	843,763	1,409,609
OTHER CHARGES	1,485	20,654
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET	82,076	202,243
TRANSFERS	88,678	273,265
TOTAL	$ 1,487,284	3,451,405

AUDITED ____________________ Deputy Director of Finance

APPROVED ____________________ Board Chair

APPROVED ____________________ General Manager/Secretary

DATE APPROVED ____________________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:							
TAXES							
3110 SECRD PRPRTY TX	1,293,322.67	1,247,598.78	0.00	0.00	0.00	1,247,599	0.0
3120 UNSCRD PRPRTY T	73,245.77	70,432.38	0.00	0.00	0.00	70,432	0.0
3123 SPPLMNTL PRPRTY	27,126.75	13,684.28	0.00	0.00	0.00	13,684	0.0
3180 RPTTF DISTRIBTN	67,728.90	0.00	0.00	0.00	0.00	0	0.0
3613 HMWNRS PRPRTY T	8,915.02	9,736.58	0.00	0.00	0.00	9,737	0.0
Total TAXES	1,470,339.11	1,341,452.02	0.00	0.00	0.00	1,341,452	0.0
RENTS AND INTEREST							
3510 INVSTMNT ERNNGS	199,358.29	268,395.00	41,694.95	41,694.95	0.00	226,700	15.5
3515 UNRLZD GN(LSS)N	(216,648.66)	0.00	0.00	88,822.73	0.00	(88,823)	0.0
Ttl RNTS AND INTRS	(17,290.37)	268,395.00	41,694.95	130,517.68	0.00	137,877	48.6
CHARGES AND FEES							
3901 SSC TAX ROLL	13,558,905.69	13,183,050.00	(205.14)	(5,213.66)	0.00	13,188,264	(0.0)
3902 SSC WESTBOROUGH	1,485,112.27	1,484,832.00	0.00	0.00	0.00	1,484,832	0.0
3903 SSC COLMA	33,364.14	35,600.00	0.00	31,390.02	0.00	4,210	88.2
3904 SSC SF JAIL	142,991.61	109,000.00	0.00	0.00	0.00	109,000	0.0
3911 WATER SALES	245,098.37	180,825.00	38,292.51	85,885.24	0.00	94,940	47.5
3921 CONNECTIN CHRGS	135,098.40	115,000.00	7,273.00	29,942.00	0.00	85,058	26.0
Total CHRGS AND FS	15,600,570.48	15,108,307.00	45,360.37	142,003.60	0.00	14,966,303	0.9
MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLS	1,872.40	0.00	354.90	656.40	0.00	(656)	0.0
3852 WRKRS CMP - SLF	86,719.83	0.00	2,762.71	10,360.16	0.00	(10,360)	0.0
3860 MISCELLANES RVN	34,469.22	0.00	0.00	0.00	0.00	0	0.0
Total MSCLLNS RVNS	123,061.45	0.00	3,117.61	11,016.56	0.00	(11,016)	0.0
OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	1,462,371.00	1,469,738.06	122,478.17	367,434.51	0.00	1,102,304	25.0
Ttl OPRTNG TRNSFRS	1,462,371.00	1,469,738.06	122,478.17	367,434.51	0.00	1,102,304	25.0
* Total Revenues	18,639,051.67	18,187,892.08	212,651.10	650,972.35	0.00	17,536,920	3.6

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:							
SALARIES AND BENEFITS							
4101 SALARIES	3,971,859.77	4,225,024.64	294,996.94	941,601.27	0.00	3,283,423	22.3
4102 HOURLY WAGES	42,754.31	52,123.76	2,784.24	9,535.37	0.00	42,588	18.3
4103 OVERTIME	81,048.72	102,561.71	4,019.67	25,775.95	0.00	76,786	25.1
4104 PERS RETIREMENT	926,862.85	990,722.67	66,260.36	239,270.52	0.00	751,452	24.2
4105 GROUP INSURANCE	645,273.26	659,576.84	47,588.20	145,865.64	0.00	513,711	22.1
4106 WORKERS CMPNSTN	285,206.19	278,531.26	23,278.54	82,899.93	0.00	195,631	29.8
4107 MEDICARE	53,765.70	50,433.46	3,931.41	13,628.53	0.00	36,805	27.0
4108 UNMPLYMNT INSRN	4,400.22	9,479.00	0.00	0.00	0.00	9,479	0.0
4109 COMPNSTD ABSNCS	(51,784.56)	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY	53,338.87	0.00	7,591.48	14,275.27	0.00	(14,275)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	1,400.00	4,900.00	0.00	13,300	26.9
4116 INJURY LEAVE	109,969.07	0.00	791.64	13,408.14	0.00	(13,408)	0.0
4118 RETIREE HEALTH	200,376.28	384,477.00	18,639.37	54,410.21	0.00	330,067	14.2
4119 SOCIAL SECURITY	551.86	2,884.50	0.00	63.04	0.00	2,821	2.2
4120 OTHR PST EMPLYM	155,996.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS	6,497,818.54	6,774,014.84	471,281.85	1,545,633.87	0.00	5,228,381	22.8
SERVICES AND SUPPLIES							
4209 MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	450.00	0.00	1,500	23.1
4211 ADVERTISING	196.00	19,200.20	0.00	129.00	0.00	19,071	0.7
4212 COMMUNICATIONS	34,552.10	33,209.12	1,626.42	6,332.77	0.00	26,876	19.1
4213 UTILITIES	881,651.08	899,265.20	98,831.34	192,911.86	0.00	706,353	21.5
4217 EQPMNT MNTNNC C	66,672.72	77,608.21	3,795.76	12,277.01	1,758.00	63,573	18.1
4219 PROFESSNL SRVCS	17,268.59	69,640.00	0.00	0.00	573.00	69,067	0.8
4220 OTHR CNTRCTL SR	3,586,090.37	4,059,662.33	520,573.34	678,105.67	2,964,663.49	416,893	89.7
4228 PUMP STATIN RPR	68,613.19	66,362.48	10,212.39	12,932.95	0.00	53,430	19.5
4230 OFFICE EXPENSE	18,927.68	15,622.59	2,437.96	5,923.57	0.00	9,699	37.9
4231 SAFETY GEAR	21,675.20	38,427.77	1,411.73	3,096.44	0.00	35,331	8.1
4234 SPECIL DPRTMNTL	6,185.48	20,300.00	0.00	0.00	0.00	20,300	0.0
4235 BUILDING MNTNNC	60,791.62	57,877.32	4,579.51	14,362.61	0.00	43,515	24.8
4237 CLOTHING	25,484.07	23,633.86	1,296.40	4,780.77	0.00	18,853	20.2
4241 STRTS OPRTNG SP	5,892.91	11,351.63	0.00	405.89	0.00	10,946	3.6
4243 OPERATING SPPLS	849,860.47	1,137,809.02	72,624.88	181,583.46	334,660.96	621,565	45.4
4244 REPARS & MNTNNC	164,530.69	166,764.62	41,853.49	47,993.71	0.00	118,771	28.8
4246 FUELS & MTR OLS	18,693.28	75,613.76	1,443.86	1,770.46	0.00	73,843	2.3
4255 SMALL EQUIPMENT	20,861.33	15,036.50	2,416.95	5,025.01	0.00	10,011	33.4
4313 INVNTRY ADJSTMN	(151,164.98)	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL	5,698,581.80	6,789,334.61	763,254.03	1,168,081.18	3,301,655.45	2,319,598	65.8

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
OTHER CHARGES							
4215 RENTS AND LEASS	292.96	5,500.00	0.00	0.00	0.00	5,500	0.0
4302 MMBRSHPS & PBLC	33,036.46	44,647.68	285.00	5,544.00	0.00	39,104	12.4
4303 TRAVEL & METNGS	2,303.77	8,186.95	0.00	452.91	0.00	7,734	5.5
4304 EDUCATN & TRNNG	31,251.99	48,282.90	1,200.40	3,994.32	0.00	44,289	8.3
4434 MSCLLNS OTHR CH	163,314.30	209,596.36	0.00	10,663.13	0.00	198,933	5.1
Total OTHER CHARGS	230,199.48	316,213.89	1,485.40	20,654.36	0.00	295,560	6.5
FIXED CHARGES							
4208 TLPHN SRVC CHRG	6,467.40	6,467.23	538.95	1,616.85	0.00	4,850	25.0
4216 VHCL SRVC CHRGS	296,710.32	296,710.29	24,725.86	74,177.58	0.00	222,533	25.0
4223 INFRMTN SRVCS C	338,666.40	338,666.45	28,222.20	84,666.60	0.00	254,000	25.0
4226 MAL/MSSNGR SRVC	3,786.60	3,786.64	315.55	946.65	0.00	2,840	25.0
4227 COPIER SERVICES	7,692.00	7,692.00	641.00	1,923.00	0.00	5,769	25.0
4233 POSTAGE	3,720.72	3,720.77	310.06	930.18	0.00	2,791	25.0
4301 GNRL INSRNC CHR	309,065.88	309,065.83	25,755.49	77,266.47	0.00	231,799	25.0
Total FIXED CHARGS	966,109.32	966,109.21	80,509.11	241,527.33	0.00	724,582	25.0
CAPITAL OUTLAY							
4504 ENGINERNG SRVCS	1,424,024.62	2,950,001.54	190.66	25,591.52	2,285,968.10	638,442	78.4
4507 MAINS CONSTRCTN	171,051.24	2,696,340.37	1,556.39	1,556.39	642,926.59	2,051,857	23.9
4508 STRM DRN CNSTRC	0.00	1,864,200.00	0.00	0.00	0.00	1,864,200	0.0
4509 STRETS CNSTRCTN	17,600.00	0.00	0.00	0.00	0.00	0	0.0
4516 IN-HS SRVCS / C	78,012.85	218,483.52	2,963.11	21,532.76	0.00	196,951	9.9
4518 CNSTRCTN INSP S	0.00	0.00	620.48	620.48	0.00	(620)	0.0
4520 BUILDINGS	91,094.88	673,732.96	61,815.03	62,738.37	36,797.57	574,197	14.8
4522 PUMP STATIONS	65,295.98	572.65	0.00	0.00	0.00	573	0.0
4528 CNSTRCTN INSPCT	0.00	1,143.20	0.00	0.00	0.00	1,143	0.0
4529 SNTTN TRTMNT PL	244,614.00	468,555.92	0.00	2,670.90	84,729.00	381,156	18.7
4530 SANITATN EQPMNT	1,091,957.85	2,283,428.03	13,457.04	68,778.16	207,999.58	2,006,650	12.1
4532 OTHR CNTRCTL SR	927.03	128,757.16	0.00	0.00	0.00	128,757	0.0
4550 TLS AND SHP EQP	32,387.50	39,345.89	1,473.42	18,754.22	0.00	20,592	47.7
4551 CMMNCTNS EQPMNT	9,512.67	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTRS	0.00	255,000.00	0.00	0.00	255,026.85	(27)	100.0
4554 ALARM SYSTEMS	22,994.33	0.00	0.00	0.00	0.00	0	0.0
4558 VEHICULR EQPMNT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT	10,700.00	267,047.28	0.00	0.00	13,159.65	253,888	4.9
4571 COMPUTER SOFTWR	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4597 EXPNS CNTR ACCN	(1,180,778.78)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY	2,079,394.17	11,887,296.52	82,076.13	202,242.80	3,526,607.34	8,158,446	31.4

OPERATING TRANSFERS OUT

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumb-rances	Remaining Balance	Percent To-date
4651 IF T 01-031-031	1,047,223.08	1,065,116.00	88,759.66	266,278.98	0.00	798,837	25.0
4667 IF T 51-315-453	106,869.00	491,767.00	(81.75)	0.00	0.00	491,767	0.0
4672 IF T 55-035-458	0.00	8,856.65	0.00	6,986.19	0.00	1,870	78.9
Ttl OPRTNG TRNSFRS	1,154,092.08	1,565,739.65	88,677.91	273,265.17	0.00	1,292,474	17.5
DEBT SERVICE							
4378 NOTE PRINCIPAL	209,558.26	214,797.00	0.00	0.00	0.00	214,797	0.0
4379 NOTE INTEREST	76,264.12	70,949.00	0.00	0.00	0.00	70,949	0.0
4385 PRNCPL PYMNT CN	(209,558.26)	(214,797.00)	0.00	0.00	0.00	(214,797)	0.0
Total DEBT SERVICE	76,264.12	70,949.00	0.00	0.00	0.00	70,949	0.0
DEPRECIATION							
4431 DEPRECIATION	2,003,719.28	1,870,366.00	0.00	0.00	0.00	1,870,366	0.0
Total DEPRECIATION	2,003,719.28	1,870,366.00	0.00	0.00	0.00	1,870,366	0.0
* Total Expenditurs	18,706,178.79	30,240,023.72	1,487,284.43	3,451,404.71	6,828,262.79	19,960,356	34.0
Nt fr SNTTN DSTRCT F	(67,127.12)	(12,052,131.64)	(1,274,633.33)	(2,800,432.36)	(6,828,262.79)	(2,423,436)	

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 09/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumb-rances	Remaining Balance	Percent To-date
Total Rev - All Fnds	18,639,051.67	18,187,892.08	212,651.10	650,972.35	0.00	17,536,920	3.6
Ttl Expnd - All Fnds	18,706,178.79	30,240,023.72	1,487,284.43	3,451,404.71	6,828,262.79	19,960,356	34.0
All Funds Net	(67,127.12)	(12,052,131.64)	(1,274,633.33)	(2,800,432.36)	(6,828,262.79)	(2,423,436)	

SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF OCTOBER 2013

		CURRENT MONTH		YEAR TO-DATE
SALARIES AND BENEFITS	$	487,080	$	2,032,714
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		410,890		1,820,499
OTHER CHARGES		1,053		21,707
CAPITAL OUTLAYS LESS ASSETS TO BALANCE SHEET		806,347		1,008,590
TRANSFERS		88,760		362,025
TOTAL	$	1,794,130		5,245,535

AUDITED ______________________ Deputy Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
REVENUES:							
TAXES							
3110 SECRD PRPRTY TX	1,293,322.67	1,247,598.78	0.00	0.00	0.00	1,247,599	0.0
3120 UNSCRD PRPRTY T	73,245.77	70,432.38	70,143.14	70,143.14	0.00	289	99.6
3123 SPPLMNTL PRPRTY	27,126.75	13,684.28	2,351.32	2,351.32	0.00	11,333	17.2
3180 RPTTF DISTRIBTN	67,728.90	0.00	0.00	0.00	0.00	0	0.0
3613 HMWNRS PRPRTY T	8,915.02	9,736.58	0.00	0.00	0.00	9,737	0.0
Total TAXES	1,470,339.11	1,341,452.02	72,494.46	72,494.46	0.00	1,268,958	5.4
RENTS AND INTEREST							
3510 INVSTMNT ERNNGS	199,358.29	268,395.00	0.00	41,694.95	0.00	226,700	15.5
3515 UNRLZD GN(LSS)N	(216,648.66)	0.00	0.00	88,822.73	0.00	(88,823)	0.0
Ttl RNTS AND INTRS	(17,290.37)	268,395.00	0.00	130,517.68	0.00	137,877	48.6
CHARGES AND FEES							
3901 SSC TAX ROLL	13,558,905.69	13,183,050.00	462.34	(4,751.32)	0.00	13,187,801	(0.0)
3902 SSC WESTBOROUGH	1,485,112.27	1,484,832.00	0.00	0.00	0.00	1,484,832	0.0
3903 SSC COLMA	33,364.14	35,600.00	0.00	31,390.02	0.00	4,210	88.2
3904 SSC SF JAIL	142,991.61	109,000.00	0.00	0.00	0.00	109,000	0.0
3911 WATER SALES	245,098.37	180,825.00	39,134.76	125,020.00	0.00	55,805	69.1
3921 CONNECTIN CHRGS	135,098.40	115,000.00	9,132.00	39,074.00	0.00	75,926	34.0
Total CHRGS AND FS	15,600,570.48	15,108,307.00	48,729.10	190,732.70	0.00	14,917,574	1.3
MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLS	1,872.40	0.00	1,603.00	2,259.40	0.00	(2,259)	0.0
3852 WRKRS CMP - SLF	86,719.83	0.00	0.00	10,360.16	0.00	(10,360)	0.0
3860 MISCELLANES RVN	34,469.22	0.00	0.00	0.00	0.00	0	0.0
Total MSCLLNS RVNS	123,061.45	0.00	1,603.00	12,619.56	0.00	(12,619)	0.0
OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	1,462,371.00	1,469,738.06	122,478.17	489,912.68	0.00	979,825	33.3
Ttl OPRTNG TRNSFRS	1,462,371.00	1,469,738.06	122,478.17	489,912.68	0.00	979,825	33.3
* Total Revenues	18,639,051.67	18,187,892.08	245,304.73	896,277.08	0.00	17,291,615	4.9

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
EXPENDITURES:							
SALARIES AND BENEFITS							
4101 SALARIES	3,971,859.77	4,225,024.64	318,333.74	1,259,935.01	0.00	2,965,090	29.8
4102 HOURLY WAGES	42,754.31	52,123.76	3,155.19	12,690.56	0.00	39,433	24.3
4103 OVERTIME	81,048.72	102,561.71	3,190.78	28,966.73	0.00	73,595	28.2
4104 PERS RETIREMENT	926,862.85	990,722.67	65,680.90	304,951.42	0.00	685,771	30.8
4105 GROUP INSURANCE	645,273.26	659,576.84	49,051.35	194,916.99	0.00	464,660	29.6
4106 WORKERS CMPNSTN	285,206.19	278,531.26	22,352.07	105,252.00	0.00	173,279	37.8
4107 MEDICARE	53,765.70	50,433.46	3,851.53	17,480.06	0.00	32,953	34.7
4108 UNMPLYMNT INSRN	4,400.22	9,479.00	0.00	0.00	0.00	9,479	0.0
4109 COMPNSTD ABSNCS	(51,784.56)	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY	53,338.87	0.00	1,371.35	15,646.62	0.00	(15,647)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	1,400.00	6,300.00	0.00	11,900	34.6
4116 INJURY LEAVE	109,969.07	0.00	54.39	13,462.53	0.00	(13,462)	0.0
4118 RETIREE HEALTH	200,376.28	384,477.00	18,638.38	73,048.59	0.00	311,428	19.0
4119 SOCIAL SECURITY	551.86	2,884.50	0.00	63.04	0.00	2,821	2.2
4120 OTHR PST EMPLYM	155,996.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS	6,497,818.54	6,774,014.84	487,079.68	2,032,713.55	0.00	4,741,301	30.0
SERVICES AND SUPPLIES							
4209 MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	600.00	0.00	1,350	30.8
4211 ADVERTISING	196.00	19,200.20	0.00	129.00	0.00	19,071	0.7
4212 COMMUNICATIONS	34,552.10	33,209.12	4,816.05	11,148.82	0.00	22,060	33.6
4213 UTILITIES	881,651.08	899,265.20	100,057.85	292,969.71	0.00	606,295	32.6
4217 EQPMNT MNTNNC C	66,672.72	77,608.21	75.00	12,352.01	1,758.00	63,498	18.2
4219 PROFESSNL SRVCS	17,268.59	69,640.00	2,371.00	2,371.00	37,730.00	29,539	57.6
4220 OTHR CNTRCTL SR	3,586,090.37	4,059,662.33	85,423.90	763,529.57	2,505,539.61	790,593	80.5
4228 PUMP STATIN RPR	68,613.19	66,362.48	1,495.05	14,428.00	0.00	51,934	21.7
4230 OFFICE EXPENSE	18,927.68	15,622.59	1,638.70	7,562.27	0.00	8,060	48.4
4231 SAFETY GEAR	21,675.20	38,427.77	2,545.58	5,642.02	0.00	32,786	14.7
4234 SPECIL DPRTMNTL	6,185.48	20,300.00	181.27	181.27	0.00	20,119	0.9
4235 BUILDING MNTNNC	60,791.62	57,877.32	7,010.81	21,373.42	0.00	36,504	36.9
4237 CLOTHING	25,484.07	23,633.86	1,517.77	6,298.54	0.00	17,335	26.7
4241 STRTS OPRTNG SP	5,892.91	11,351.63	1,039.31	1,445.20	0.00	9,906	12.7
4243 OPERATING SPPLS	849,860.47	1,137,809.02	80,612.35	262,195.81	291,826.14	583,787	48.7
4244 REPARS & MNTNNC	164,530.69	166,764.62	39,464.82	87,458.53	0.00	79,306	52.4
4246 FUELS & MTR OLS	18,693.28	75,613.76	739.73	2,510.19	0.00	73,104	3.3
4255 SMALL EQUIPMENT	20,861.33	15,036.50	1,241.78	6,266.79	0.00	8,770	41.7
4313 INVNTRY ADJSTMN	(151,164.98)	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL	5,698,581.80	6,789,334.61	330,380.97	1,498,462.15	2,836,853.75	2,454,019	63.9

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
OTHER CHARGES							
4215 RENTS AND LEASS	292.96	5,500.00	0.00	0.00	0.00	5,500	0.0
4302 MMBRSHPS & PBLC	33,036.46	44,647.68	615.00	6,159.00	15,600.00	22,889	48.7
4303 TRAVEL & METNGS	2,303.77	8,186.95	103.13	556.04	0.00	7,631	6.8
4304 EDUCATN & TRNNG	31,251.99	48,282.90	335.00	4,329.32	0.00	43,954	9.0
4434 MSCLLNS OTHR CH	163,314.30	209,596.36	0.00	10,663.13	0.00	198,933	5.1
Total OTHER CHARGS	230,199.48	316,213.89	1,053.13	21,707.49	15,600.00	278,906	11.8
FIXED CHARGES							
4208 TLPHN SRVC CHRG	6,467.40	6,467.23	538.95	2,155.80	0.00	4,311	33.3
4216 VHCL SRVC CHRGS	296,710.32	296,710.29	24,725.86	98,903.44	0.00	197,807	33.3
4223 INFRMTN SRVCS C	338,666.40	338,666.45	28,222.20	112,888.80	0.00	225,778	33.3
4226 MAL/MSSNGR SRVC	3,786.60	3,786.64	315.55	1,262.20	0.00	2,524	33.3
4227 COPIER SERVICES	7,692.00	7,692.00	641.00	2,564.00	0.00	5,128	33.3
4233 POSTAGE	3,720.72	3,720.77	310.06	1,240.24	0.00	2,481	33.3
4301 GNRL INSRNC CHR	309,065.88	309,065.83	25,755.49	103,021.96	0.00	206,044	33.3
Total FIXED CHARGS	966,109.32	966,109.21	80,509.11	322,036.44	0.00	644,073	33.3
CAPITAL OUTLAY							
4504 ENGINERNG SRVCS	1,424,024.62	2,950,001.54	485,323.19	510,914.71	1,800,695.92	638,391	78.4
4507 MAINS CONSTRCTN	171,051.24	2,696,340.37	112,737.50	114,293.89	530,189.09	2,051,857	23.9
4508 STRM DRN CNSTRC	0.00	1,864,200.00	0.00	0.00	30,567.96	1,833,632	1.6
4509 STRETS CNSTRCTN	17,600.00	0.00	0.00	0.00	0.00	0	0.0
4516 IN-HS SRVCS / C	78,012.85	218,483.52	65.82	21,598.58	0.00	196,885	9.9
4518 CNSTRCTN INSP S	0.00	0.00	2,670.10	3,290.58	0.00	(3,290)	0.0
4520 BUILDINGS	91,094.88	673,732.96	66,496.14	129,234.51	3,000.00	541,498	19.6
4522 PUMP STATIONS	65,295.98	572.65	0.00	0.00	0.00	573	0.0
4528 CNSTRCTN INSPCT	0.00	1,143.20	0.00	0.00	0.00	1,143	0.0
4529 SNTTN TRTMNT PL	244,614.00	468,555.92	0.00	2,670.90	84,729.00	381,156	18.7
4530 SANITATN EQPMNT	1,091,957.85	2,283,428.03	138,264.29	207,042.45	1,033,642.34	1,042,743	54.3
4532 OTHR CNTRCTL SR	927.03	128,757.16	0.00	0.00	0.00	128,757	0.0
4550 TLS AND SHP EQP	32,387.50	39,345.89	790.23	19,544.45	0.00	19,801	49.7
4551 CMMNCTNS EQPMNT	9,512.67	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTRS	0.00	255,000.00	0.00	0.00	255,026.85	(27)	100.0
4554 ALARM SYSTEMS	22,994.33	0.00	0.00	0.00	0.00	0	0.0
4558 VEHICULR EQPMNT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT	10,700.00	267,047.28	0.00	0.00	13,159.65	253,888	4.9
4571 COMPUTER SOFTWR	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4597 EXPNS CNTR ACCN	(1,180,778.78)	0.00	0.00	0.00	0.00	0	0.0
Total CAPITAL OTLY	2,079,394.17	11,887,296.52	806,347.27	1,008,590.07	3,751,010.81	7,127,696	40.0

OPERATING TRANSFERS OUT

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
4651 IF T 01-031-031	1,047,223.08	1,065,116.00	88,759.66	355,038.64	0.00	710,077	33.3
4667 IF T 51-315-453	106,869.00	491,767.00	0.00	0.00	0.00	491,767	0.0
4672 IF T 55-035-458	0.00	8,856.65	0.00	6,986.19	0.00	1,870	78.9
Ttl OPRTNG TRNSFRS	1,154,092.08	1,565,739.65	88,759.66	362,024.83	0.00	1,203,715	23.1
DEBT SERVICE							
4378 NOTE PRINCIPAL	209,558.26	214,797.00	0.00	0.00	0.00	214,797	0.0
4379 NOTE INTEREST	76,264.12	70,949.00	0.00	0.00	0.00	70,949	0.0
4385 PRNCPL PYMNT CN	(209,558.26)	(214,797.00)	0.00	0.00	0.00	(214,797)	0.0
Total DEBT SERVICE	76,264.12	70,949.00	0.00	0.00	0.00	70,949	0.0
DEPRECIATION							
4431 DEPRECIATION	2,003,719.28	1,870,366.00	0.00	0.00	0.00	1,870,366	0.0
Total DEPRECIATION	2,003,719.28	1,870,366.00	0.00	0.00	0.00	1,870,366	0.0
* Total Expenditurs	18,706,178.79	30,240,023.72	1,794,129.82	5,245,534.53	6,603,464.56	18,391,025	39.2
Nt fr SNTTN DSTRCT F	(67,127.12)	(12,052,131.64)	(1,548,825.09)	(4,349,257.45)	(6,603,464.56)	(1,099,410)	

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 10/31/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
Total Rev - All Fnds	18,639,051.67	18,187,892.08	245,304.73	896,277.08	0.00	17,291,615	4.9
Ttl Expnd - All Fnds	18,706,178.79	30,240,023.72	1,794,129.82	5,245,534.53	6,603,464.56	18,391,025	39.2
All Funds Net	(67,127.12)	(12,052,131.64)	(1,548,825.09)	(4,349,257.45)	(6,603,464.56)	(1,099,410)	

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SANITATION DISTRICT

EXPENDITURES REPORT

FOR THE MONTH OF NOVEMBER 2013

		CURRENT MONTH		YEAR TO-DATE
SALARIES AND BENEFITS	$	460,788	$	2,493,501
SERVICES & SUPPLIES (Includes reimbursements to Sanitation Collection/ Treatment Division)		798,147		2,618,646
OTHER CHARGES		1,019,781		1,041,489
CAPITAL OUTLAYS		697,133		1,705,723
LESS ASSETS TO BALANCE SHEET		(67,290)		(67,290)
TRANSFERS		188,760		550,784
TOTAL	$	3,097,319		8,342,853

AUDITED ______________________ Deputy Director of Finance

APPROVED ______________________ Board Chair

APPROVED ______________________ General Manager/Secretary

DATE APPROVED ______________________

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City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumbrances	Remaining Balance	Percent To-date
REVENUES:							
TAXES							
3110 SECRD PRPRTY TX	1,293,322.67	1,247,598.78	69,092.91	69,092.91	0.00	1,178,506	5.5
3120 UNSCRD PRPRTY T	73,245.77	70,432.38	0.00	70,143.14	0.00	289	99.6
3123 SPPLMNTL PRPRTY	27,126.75	13,684.28	2,147.21	4,498.53	0.00	9,186	32.9
3180 RPTTF DISTRIBTN	67,728.90	0.00	0.00	0.00	0.00	0	0.0
3613 HMWNRS PRPRTY T	8,915.02	9,736.58	0.00	0.00	0.00	9,737	0.0
Total TAXES	1,470,339.11	1,341,452.02	71,240.12	143,734.58	0.00	1,197,717	10.7
RENTS AND INTEREST							
3510 INVSTMNT ERNNGS	199,358.29	268,395.00	0.00	41,694.95	0.00	226,700	15.5
3515 UNRLZD GN(LSS)N	(216,648.66)	0.00	0.00	88,822.73	0.00	(88,823)	0.0
Ttl RNTS AND INTRS	(17,290.37)	268,395.00	0.00	130,517.68	0.00	137,877	48.6
CHARGES AND FEES							
3901 SSC TAX ROLL	13,558,905.69	13,183,050.00	(3,397.96)	(8,149.28)	0.00	13,191,199	(0.1)
3902 SSC WESTBOROUGH	1,485,112.27	1,484,832.00	0.00	0.00	0.00	1,484,832	0.0
3903 SSC COLMA	33,364.14	35,600.00	0.00	31,390.02	0.00	4,210	88.2
3904 SSC SF JAIL	142,991.61	109,000.00	0.00	0.00	0.00	109,000	0.0
3911 WATER SALES	245,098.37	180,825.00	29,081.28	154,101.28	0.00	26,724	85.2
3921 CONNECTIN CHRGS	135,098.40	115,000.00	11,673.00	50,747.00	0.00	64,253	44.1
Total CHRGS AND FS	15,600,570.48	15,108,307.00	37,356.32	228,089.02	0.00	14,880,218	1.5
MISCELLANEOUS REVENUES							
3810 PROPERTY DSPSLS	1,872.40	0.00	533.80	2,793.20	0.00	(2,793)	0.0
3852 WRKRS CMP - SLF	86,719.83	0.00	0.00	10,360.16	0.00	(10,360)	0.0
3860 MISCELLANES RVN	34,469.22	0.00	0.00	0.00	0.00	0	0.0
Total MSCLLNS RVNS	123,061.45	0.00	533.80	13,153.36	0.00	(13,153)	0.0
OPERATING TRANSFERS IN							
3953 IF FM 41-381-37	1,462,371.00	1,469,738.06	122,478.17	612,390.85	0.00	857,347	41.7
Ttl OPRTNG TRNSFRS	1,462,371.00	1,469,738.06	122,478.17	612,390.85	0.00	857,347	41.7
* Total Revenues	18,639,051.67	18,187,892.08	231,608.41	1,127,885.49	0.00	17,060,007	6.2

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb-rances	Remaining Balance	Percent To-date
EXPENDITURES:							
SALARIES AND BENEFITS							
4101 SALARIES	3,971,859.77	4,225,024.64	287,430.75	1,547,365.76	0.00	2,677,659	36.6
4102 HOURLY WAGES	42,754.31	52,123.76	2,809.80	15,500.36	0.00	36,623	29.7
4103 OVERTIME	81,048.72	102,561.71	11,156.80	40,123.53	0.00	62,438	39.1
4104 PERS RETIREMENT	926,862.85	990,722.67	65,224.52	370,175.94	0.00	620,547	37.4
4105 GROUP INSURANCE	645,273.26	659,576.84	45,808.00	240,724.99	0.00	418,852	36.5
4106 WORKERS CMPNSTN	285,206.19	278,531.26	22,631.07	127,883.07	0.00	150,648	45.9
4107 MEDICARE	53,765.70	50,433.46	3,767.40	21,247.46	0.00	29,186	42.1
4108 UNMPLYMNT INSRN	4,400.22	9,479.00	0.00	0.00	0.00	9,479	0.0
4109 COMPNSTD ABSNCS	(51,784.56)	0.00	0.00	0.00	0.00	0	0.0
4110 TERMINATION PAY	53,338.87	0.00	255.10	15,901.72	0.00	(15,902)	0.0
4112 STANDBY PAY	18,200.00	18,200.00	1,400.00	7,700.00	0.00	10,500	42.3
4116 INJURY LEAVE	109,969.07	0.00	211.51	13,674.04	0.00	(13,674)	0.0
4118 RETIREE HEALTH	200,376.28	384,477.00	20,092.95	93,141.54	0.00	291,335	24.2
4119 SOCIAL SECURITY	551.86	2,884.50	0.00	63.04	0.00	2,821	2.2
4120 OTHR PST EMPLYM	155,996.00	0.00	0.00	0.00	0.00	0	0.0
Ttl SLRS AND BNFTS	6,497,818.54	6,774,014.84	460,787.90	2,493,501.45	0.00	4,280,513	36.8
SERVICES AND SUPPLIES							
4209 MLG RMB/CR ALLW	1,800.00	1,950.00	150.00	750.00	0.00	1,200	38.5
4211 ADVERTISING	196.00	19,200.20	0.00	129.00	0.00	19,071	0.7
4212 COMMUNICATIONS	34,552.10	33,209.12	1,628.38	12,777.20	0.00	20,432	38.5
4213 UTILITIES	881,651.08	899,265.20	95,937.35	388,907.06	0.00	510,358	43.2
4217 EQPMNT MNTNNC C	66,672.72	77,608.21	6,693.51	19,045.52	1,758.00	56,805	26.8
4219 PROFESSNL SRVCS	17,268.59	69,640.00	3,737.13	6,108.13	33,992.87	29,539	57.6
4220 OTHR CNTRCTL SR	3,586,090.37	4,159,662.33	515,386.94	1,278,916.51	2,487,576.38	393,169	90.5
4228 PUMP STATIN RPR	68,613.19	66,362.48	962.33	15,390.33	0.00	50,972	23.2
4230 OFFICE EXPENSE	18,927.68	15,622.59	1,309.00	8,871.27	0.00	6,751	56.8
4231 SAFETY GEAR	21,675.20	38,427.77	704.44	6,346.46	0.00	32,081	16.5
4234 SPECIL DPRTMNTL	6,185.48	20,300.00	345.52	526.79	0.00	19,773	2.6
4235 BUILDING MNTNNC	60,791.62	57,877.32	4,211.24	25,584.66	0.00	32,293	44.2
4237 CLOTHING	25,484.07	23,633.86	1,239.73	7,538.27	0.00	16,096	31.9
4241 STRTS OPRTNG SP	5,892.91	11,351.63	0.00	1,445.20	0.00	9,906	12.7
4243 OPERATING SPPLS	849,860.47	1,137,809.02	77,334.38	339,530.19	273,946.95	524,332	53.9
4244 REPARS & MNTNNC	164,530.69	166,764.62	3,616.96	91,075.49	0.00	75,689	54.6
4246 FUELS & MTR OLS	18,693.28	75,613.76	1,415.44	3,925.63	0.00	71,688	5.2
4255 SMALL EQUIPMENT	20,861.33	15,036.50	2,965.13	9,231.92	0.00	5,805	61.4
4313 INVNTRY ADJSTMN	(151,164.98)	0.00	0.00	0.00	0.00	0	0.0
Ttl SRVCS AND SPPL	5,698,581.80	6,889,334.61	717,637.48	2,216,099.63	2,797,274.20	1,875,961	72.8

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to-date Actual	Encumb-rances	Remaining Balance	Percent To-date
OTHER CHARGES							
4215 RENTS AND LEASS	292.96	5,500.00	0.00	0.00	0.00	5,500	0.0
4302 MMBRSHPS & PBLC	33,036.46	44,647.68	20,519.00	26,678.00	0.00	17,970	59.8
4303 TRAVEL & METNGS	2,303.77	8,186.95	485.06	1,041.10	0.00	7,146	12.7
4304 EDUCATN & TRNNG	31,251.99	48,282.90	2,388.14	6,717.46	0.00	41,565	13.9
4434 MSCLLNS OTHR CH	163,314.30	209,596.36	71,202.00	81,865.13	10,405.00	117,326	44.0
Total OTHER CHARGS	230,199.48	316,213.89	94,594.20	116,301.69	10,405.00	189,507	40.1
FIXED CHARGES							
4208 TLPHN SRVC CHRG	6,467.40	6,467.23	538.95	2,694.75	0.00	3,772	41.7
4216 VHCL SRVC CHRGS	296,710.32	296,710.29	24,725.86	123,629.30	0.00	173,081	41.7
4223 INFRMTN SRVCS C	338,666.40	338,666.45	28,222.20	141,111.00	0.00	197,555	41.7
4226 MAL/MSSNGR SRVC	3,786.60	3,786.64	315.55	1,577.75	0.00	2,209	41.7
4227 COPIER SERVICES	7,692.00	7,692.00	641.00	3,205.00	0.00	4,487	41.7
4233 POSTAGE	3,720.72	3,720.77	310.06	1,550.30	0.00	2,170	41.7
4301 GNRL INSRNC CHR	309,065.88	309,065.83	25,755.49	128,777.45	0.00	180,288	41.7
Total FIXED CHARGS	966,109.32	966,109.21	80,509.11	402,545.55	0.00	563,564	41.7
CAPITAL OUTLAY							
4504 ENGINERNG SRVCS	1,424,024.62	2,850,001.54	143,240.41	654,155.12	1,650,140.61	545,706	80.9
4507 MAINS CONSTRCTN	171,051.24	2,696,340.37	263,054.50	377,348.39	340,711.59	1,978,280	26.6
4508 STRM DRN CNSTRC	0.00	1,764,200.00	0.00	0.00	30,567.96	1,733,632	1.7
4509 STRETS CNSTRCTN	17,600.00	0.00	0.00	0.00	0.00	0	0.0
4516 IN-HS SRVCS / C	78,012.85	218,483.52	(494.24)	21,104.34	0.00	197,379	9.7
4518 CNSTRCTN INSP S	0.00	0.00	8,747.82	12,038.40	0.00	(12,038)	0.0
4520 BUILDINGS	91,094.88	673,732.96	27,998.30	157,232.81	115,736.07	400,764	40.5
4522 PUMP STATIONS	65,295.98	572.65	0.00	0.00	0.00	573	0.0
4528 CNSTRCTN INSPCT	0.00	1,143.20	0.00	0.00	0.00	1,143	0.0
4529 SNTTN TRTMNT PL	244,614.00	468,555.92	49,626.00	52,296.90	36,800.00	379,459	19.0
4530 SANITATN EQPMNT	1,091,957.85	2,283,428.03	202,418.59	409,461.04	832,742.34	1,041,225	54.4
4532 OTHR CNTRCTL SR	927.03	128,757.16	54.90	54.90	0.00	128,702	0.0
4550 TLS AND SHP EQP	32,387.50	39,345.89	2,486.90	22,031.35	0.00	17,315	56.0
4551 CMMNCTNS EQPMNT	9,512.67	411.00	0.00	0.00	0.00	411	0.0
4552 LIGHTS & GNRTRS	0.00	255,000.00	0.00	0.00	255,026.85	(27)	100.0
4554 ALARM SYSTEMS	22,994.33	0.00	0.00	0.00	0.00	0	0.0
4558 VEHICULR EQPMNT	0.00	277.00	0.00	0.00	0.00	277	0.0
4567 COMPUTER EQPMNT	10,700.00	267,047.28	0.00	0.00	13,159.65	253,888	4.9
4571 COMPUTER SOFTWR	0.00	40,000.00	0.00	0.00	0.00	40,000	0.0
4597 EXPNS CNTR ACCN	(1,180,778.78)	0.00	(67,290.00)	(67,290.00)	0.00	67,290	0.0
Total CAPITAL OTLY	2,079,394.17	11,687,296.52	629,843.18	1,638,433.25	3,274,885.07	6,773,978	42.0

OPERATING TRANSFERS OUT

City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/13

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* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb-rances	Remaining Balance	Percent To-date
4651 IF T 01-031-031	1,047,223.08	1,065,116.00	88,759.66	443,798.30	0.00	621,318	41.7
4667 IF T 51-315-453	106,869.00	491,767.00	0.00	0.00	0.00	491,767	0.0
4672 IF T 55-035-458	0.00	8,856.65	0.00	6,986.19	0.00	1,870	78.9
4685 IF TO 17-312	0.00	100,000.00	100,000.00	100,000.00	0.00	0	100.0
Ttl OPRTNG TRNSFRS	1,154,092.08	1,665,739.65	188,759.66	550,784.49	0.00	1,114,955	33.1
DEBT SERVICE							
4378 NOTE PRINCIPAL	209,558.26	214,797.00	214,797.22	214,797.22	0.00	(0)	100.0
4379 NOTE INTEREST	76,264.12	70,949.00	74,081.16	74,081.16	0.00	(3,132)	104.4
4385 PRNCPL PYMNT CN	(209,558.26)	(214,797.00)	(214,797.22)	(214,797.22)	0.00	0	100.0
Total DEBT SERVICE	76,264.12	70,949.00	74,081.16	74,081.16	0.00	(3,132)	104.4
DEPRECIATION							
4431 DEPRECIATION	2,003,719.28	1,870,366.00	851,106.11	851,106.11	0.00	1,019,260	45.5
Total DEPRECIATION	2,003,719.28	1,870,366.00	851,106.11	851,106.11	0.00	1,019,260	45.5
* Total Expenditurs	18,706,178.79	30,240,023.72	3,097,318.80	8,342,853.33	6,082,564.27	15,814,606	47.7
Nt fr SNTTN DSTRCT F	(67,127.12)	(12,052,131.64)	(2,865,710.39)	(7,214,967.84)	(6,082,564.27)	1,245,400	

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City of Daly City, California

Revenue and Expenditure Summary Report
By Fund
For the Period Ended 11/30/13

* Fund 87 SANITATION DISTRICT *

Obj Code Description	Prior Year Actual	Current Year Budget	Current Month Actual	Year-to -date Actual	Encumb- rances	Remaining Balance	Percent To-date
Total Rev - All Fnds	18,639,051.67	18,187,892.08	231,608.41	1,127,885.49	0.00	17,060,007	6.2
Ttl Expnd - All Fnds	18,706,178.79	30,240,023.72	3,097,318.80	8,342,853.33	6,082,564.27	15,814,606	47.7
All Funds Net	(67,127.12)	(12,052,131.64)	(2,865,710.39)	(7,214,967.84)	(6,082,564.27)	1,245,400	

Item # 4

Agenda Report

North San Mateo County Sanitation District

A subsidiary of the City of Daly City

Meeting Date: January 13, 2014

Subject: Presentation of Annual Financial Statements

Recommended Action

Acceptance, by motion, of the annual financial statements of the District.

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Discussion

Attached is an excerpt from the City of Daly City Comprehensive Annual Financial Report for the year ended June 30, 2013, showing the financial position, results of operations, and changes in cash of the District.

The District is considered a component unit of the City, and complete footnote disclosure and other information is included in the City's Comprehensive Annual Financial Report.

Staff is available to provide any additional information desired by the Chair or Board Members.

Respectfully submitted,

Michael Wilson
Deputy Director of Finance

CC: District General Manager
City Attorney
Department of Water and Wastewater Resources

CITY OF DALY CITY
SANITATION DISTRICT ENTERPRISE FUND
COMPARATIVE STATEMENTS OF NET POSITION
JUNE 30, 2013 AND 2012

	2013	2012
ASSETS		
Current Assets		
Cash and investments	$23,280,026	$23,202,427
Accounts receivable	964,997	1,180,449
Inventories	1,366,527	1,215,362
Prepaids		80
Total Current Assets	25,611,550	25,598,318
Noncurrent Assets		
Long-term receivable		114,618
Capital Assets		
Land	233,547	233,547
Buildings	676,019	676,019
Sewage facilities	54,904,534	54,904,534
Subsurface treatment lines	21,576,387	21,576,387
Equipment	5,897,060	5,110,879
Furniture and fixtures	28,694	28,694
Construction in progress	4,738,040	4,343,443
Total Capital Assets	88,054,281	86,873,503
Accumulated depreciation	(43,248,814)	(41,245,097)
Net Capital Assets	44,805,467	45,628,406
Total Assets	$70,417,017	$71,341,342
LIABILITIES		
Current Liabilities		
Accounts payable	$947,469	$1,363,730
Retentions payable	48,896	372,531
Accrued payroll	78,574	87,469
Interest payable	43,214	46,270
Compensated absences due within one year	550,000	540,000
Loans payable due within one year	214,797	209,558
Total Current Liabilities	1,882,950	2,619,558
Noncurrent Liabilities		
Compensated absences due in more than one year	360,143	421,928
Loans payable due in more than one year	2,748,449	2,963,246
OPEB obligations	831,989	675,993
Total Noncurrent Liabilities	3,940,581	4,061,167
Total Liabilities	5,823,531	6,680,725
NET POSITION		
Net investment in capital assets	41,842,221	42,455,602
Unrestricted	22,751,265	22,205,015
Total Net Position	$64,593,486	$64,660,617

CITY OF DALY CITY
SANITATION DISTRICT ENTERPRISE FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
FOR THE FISCAL YEARS ENDED JUNE 30, 2013 AND 2012

	2013	2012
OPERATING REVENUES		
Sewer service charges	$15,220,374	$14,821,362
Water sales	245,098	102,970
Connection charges	135,098	93,720
Other revenues	121,189	104,310
Total Operating Revenues	15,721,759	15,122,362
OPERATING EXPENSES		
Salaries and benefits	6,497,820	6,504,987
Services and supplies	5,432,954	5,992,593
Utilities	922,671	894,693
Insurance	309,066	395,597
Depreciation	2,003,719	1,944,387
Other charges	2,309,596	1,683,526
Total Operating Expenses	17,475,826	17,415,783
Operating Income (Loss)	(1,754,067)	(2,293,421)
NONOPERATING REVENUES (EXPENSES)		
Property tax	1,470,340	1,433,604
Gain on disposal of capital assets	1,872	12,588
Interest income	(17,291)	372,604
Interest expense	(76,264)	(81,449)
Net Nonoperating Revenues	1,378,657	1,737,347
Income (Loss) Before Operating Transfers	(375,410)	(556,074)
OPERATING TRANSFERS		
Operating transfers in	1,462,371	1,485,031
Operating transfers out	(1,154,092)	(1,148,167)
Change in Net Position	(67,131)	(219,210)
Beginning Net Position	64,660,617	64,879,827
ENDING NET POSITION	$64,593,486	$64,660,617

CITY OF DALY CITY
SANITATION DISTRICT ENTERPRISE FUND
COMPARATIVE STATEMENTS OF CASH FLOWS
FOR THE FISCAL YEARS ENDED JUNE 30, 2013 AND 2012

	2013	2012
CASH FLOWS FROM OPERATING ACTIVITIES		
Operating income (loss)	($1,754,067)	($2,293,421)
Adjustments to reconcile operating income (loss) to cash flows from operating activities:		
Depreciation	2,003,719	1,944,387
Net effect of changes in:		
Receivables	330,070	(167,761)
Inventories	(151,165)	269,830
Other assets	80	(80)
Accounts payable and other payables	(739,896)	(456,575)
Accrued payroll and compensated absences	(60,680)	(32,860)
OPEB obligations	155,996	162,135
Cash Flows from (Used for) Operating Activities	(215,943)	(574,345)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest income	(17,291)	372,604
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Property tax	1,470,340	1,433,604
Operating transfers in	1,462,371	1,485,031
Operating transfers out	(1,154,092)	(1,148,167)
Cash Flows from Noncapital Financing Activities	1,778,619	1,770,468
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Principal paid on debt	(209,558)	(204,448)
Interest paid on debt	(79,320)	(84,431)
Proceeds from sale of capital assets	1,872	14,001
Acquisition and construction of capital assets	(1,180,780)	(3,822,711)
Cash Flows from (Used for) Capital and and Related Financing Activities	(1,467,786)	(4,097,589)
NET CASH FLOWS	77,599	(2,528,862)
Cash and investments at beginning of year	23,202,427	25,731,289
CASH AND INVESTMENTS AT END OF YEAR	$23,280,026	$23,202,427

Item # 5

Agenda Report

North San Mateo County Sanitation District

a subsidiary of the City of Daly City

Meeting Date: January 13, 2014

Subject: **Acceptance of Contract Completion with DRS Marine, Inc. on Submarine Outfall Diffuser Rehabilitation Project**

Requested Action

Adoption of resolution accepting contract completion with DRS Marine, Inc. of Vallejo, CA on work associated with the Submarine Outfall Diffuser Rehabilitation Project.

Background

DRS Marine Inc., was the lowest responsible bidder when the Board awarded contract for the re-scoped Submarine Outfall Diffuser project at the July 22, 2013 Board Meeting. The work was to replace seven of the thirteen submarine outfall diffusers located ½ mile west of Fort Funston Beach in the Pacific Ocean. All work has been completed with the addition of one negotiated change order in the amount of $17,428

Discussion

DRS Marine was contracted to complete remaining rehabilitation associated with the Outfall Diffuser Project. The previous contractor, Underwater Resources Inc. encountered heavy ocean surface swells and was only able to complete six of 13 diffuser repairs, leaving seven as part of the re-scoped effort. The basis for the re-scoping of the project was also due to URI reports of shifting currents and excess coverage of sand over the pipe. DRS did not encounter those conditions and was able to successfully complete the project after four successful dives. While completing the work, DRS reported that two of the diffusers were missing steel straps and the endplate was missing bolts and was not securely fastened to the end of the outfall pipe. Staff confirmed the condition by review of the video inspection report provided by DRS dated October 19, 2013. DRS proposed and staff accepted a negotiated change order for $17,428 to the original contract of $72,477 for a total contract amount of $89,905. This total combined with the previous contract work by URI in an amount of $39,338, accounts for a project grand total of $129,243.50. All work has been completed and the Outfall is operating accordance with NPDES permit regulations.

Fiscal Impact

There are sufficient funds in Sanitation Fund 87- 920- 850, Submarine Outfall Project, to pay remaining cost invoice to URI, Inc.

Staff is available to answer any questions of the Chair or Members of the Board of Directors.

Respectfully submitted,

Tom Piccolotti
C&D Systems Manager

Patrick Sweetland
Director of Water and Wastewater Resources