



## NORTH SAN MATEO COUNTY SANITATION DISTRICT

a subsidiary of the City of Daly City

333 – 90<sup>TH</sup> STREET, DALY CITY, CALIFORNIA 94015-1895

(650) 991-8127



### REGULAR MEETING – BOARD OF DIRECTORS

Monday, October 14, 2013 - 6:45 PM  
City Hall Council Chambers – 2<sup>nd</sup> Floor  
333 – 90<sup>th</sup> Street, Daly City, CA 94015

### AGENDA

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078. *We will need **FIVE (5) WORKING DAYS BEFORE ANY FUTURE MEETINGS** to make any necessary accommodations.*

CALL TO ORDER:

ROLL CALL:

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the Board of Directors. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the Board. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Minutes:

1. Regular Meeting of September 9, 2013

Action Items:

2. Revenue and Expenditure Summary Reports - June, July and August 2013

END OF CONSENT AGENDA

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

***“AVAILABILITY OF PUBLIC RECORDS.** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk’s Office, City Hall located at 333 90<sup>th</sup> Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.”*

NOTE: Speakers are limited to two minutes, unless modified by the Mayor. The Council cannot take action on any matter raised under this item

NEW BUSINESS:

3. Acceptance of Bids for Roof Replacements for AFT Building, Final Effluent Building and Maintenance Building #1

**Staff:**

Sweetland/DeBono

**Recommended Action:**

Adopt Resolution

4. Authorization for a Professional Services Agreement to Install Upgrades to Present SCADA System by HSQ Technology

**Staff:**

Sweetland

**Recommended Action:**

Adopt Resolution

5. Professional Services Agreement for John Daly Boulevard Streetscape Improvements

**Staff:**

Fuller/Ritchie

**Recommended Action:**

Adopt Resolution

REPORTS:

6. Board of Directors

7. Staff

- A 2013 Coastal Clean-up

**Staff:**

Sweetland

**Recommended Action:**

Information Only (Oral Report)

ADJOURNMENT:

## **REGULAR MEETING - BOARD OF DIRECTORS**

### **MINUTES**

**September 9, 2013**

The Board of Directors of the North San Mateo County Sanitation District convened in a Regular Meeting on September 9, 2013, in the City Council Chamber, City Hall, 333 - 90th Street, Daly City, California.

The meeting was called to order by Chair Buenaventura at 6:45 p.m.

#### **ROLL CALL:**

Present: Canepa, Guingona, Klatt, Torres, Buenaventura

Staff Present: General Manager Patricia Martel, District Counsel Rose Zimmerman, Director of Water and Wastewater Resources Patrick Sweetland, Collection and Distribution Systems Manager Tom Piccolotti, Manager of Technical Services Cynthia Royer, Collection System Field Supervisor Mark Pappas, and Office Assistant II Angelica Zermeno as Recording Secretary.

#### **APPROVAL OF AGENDA:**

Motion was made, seconded (Klatt/Canepa) and unanimously approved.

#### **CONSENT AGENDA:**

##### **Minutes of the Regular Meeting of August 12, 2013**

##### **1. Sewer Service Charge Appeals – FY 2013/2014**

Motion was made, seconded (Canepa/Klatt) and unanimously carried to adopt the Consent Agenda.

#### **NEW BUSINESS:**

##### **10. Retirement of Mark Pappas**

General Manager Patricia Martel presented a resolution commending Mark Pappas on his retirement after serving 38 years for the City of Daly City. Each Board Member thanked Mark for his service and dedication to his job.

##### **11. Participation in Service Line Warranty Program For Sewer Lateral Repairs**

Director of Water and Wastewater Resources Patrick Sweetland requested the Board to authorize the General Manager to enter a Program Participation Agreement with Utility Service Partners, Inc. of Canonsburg, PA to initiate a Service Line Warranty Program for external sanitary sewer repair. Sewer laterals are required to be maintained by the property owner, which extends from the point of connection at the public sewer main all the way to the residence. The service Line Warranty Program will provide for external repairs or replacement of the underground sewer lateral from the public main to the point of entry at the home. For the interested homeowners, the program will have no long term contracts and no life time or annual coverage caps. In addition to providing a cost effective means to avoid the risks with expensive repairs, the program will help educate the community about the owner's responsibility to properly maintain their sanitary sewer lateral.

Motion was made, seconded (Klatt/Canepa) to and unanimously carried on a roll call vote to adopt Resolution #13-SD-17, "Participation in Service Line Warranty Program for Sewer Lateral Repairs".

**12. Acceptance of Sole Source Bid for the Replacement Purchase of Three Sewage Lift Station Portable Emergency Generators**

Director of Water and Wastewater Resources Patrick Sweetland requested the Board to accept sole source bid from authorized vendor and authorization to purchase three in-kind replacement emergency generators in the amount of \$255,027. Both Belcrest and Skyline emergency generators are a Cummins powered Onan generator and the El Portal generator is a Komatsu powered Multi-Quip generator. Staff is recommending replacing all three generators with 150kW Onan units powered by a Tier 4 Cummins diesel engine with an automatic transfer switch. Upon acceptance from the Board, Cummins West will provide a \$12,000 trade-in value for all three existing generators.

Motion was made, seconded (Canepa/Guingona) to and unanimously carried on a roll call vote to adopt Resolution #13-SD-18, "Acceptance of Sole Source Bid For The Replacement Purchase of Three Sewage Lift Station Portable Emergency Generators".

**13. Acceptance of Sole Source Bid for the Replacement Purchase of Two Final Effluent Pumps at the Wastewater Treatment Plant**

Director of Water and Wastewater Resources Patrick Sweetland requested the Board to accept sole source bid from authorized vendor and authorization to purchase two in-kind replacement final effluent pumps in the amount of \$99,846. Dahl-Beck Electric of Richmond, CA, will replace the two Fairbanks Morse pumps and Final Effluent Pumps #5 and #6 with two new Fairbanks Morse pumps to match existing pumps in the wastewater treatment plant. Staff anticipates the delivery and installation of the new pumps within 21 weeks of final order, with a final work scope including freight, delivery and installation of the two pumps at \$133,097.61.

Motion was made, seconded (Canepa/Guingona) to and unanimously carried on a roll call vote to adopt Resolution #13-SD-19, "Acceptance of Sole Source Bid for the Replacement of Two Final Effluent Pumps at the Wastewater Treatment Plant".

**14. Acceptance of Sole Source Bid for the Replacement Purchase of Two Cake Pumps at the Wastewater Treatment Plant**

Director of Water and Wastewater Resources Patrick Sweetland requested the Board to accept sole source bid from authorized vendor and authorization to purchase two in-kind cake pump replacements from Schwing Bio-Set of Somerset, WI, in the amount of \$292,899. Currently, the wastewater treatment plant operates on a single cake pump that was purchased in 2004. When maintenance is required for the unit, it is taken off line which in turn stops the solids from being dewatered and may cause back up of solids in the plant if the service is not performed in a timely manner. The purchase of a new cake pump will help ensure process reliability in the wastewater treatment plant, and the second pump will provide an available standby redundancy option when major repair is needed for the first pump. The two in-kind replacement cake pumps are critical components for the wastewater treatment plant solids handling process.

Motion was made, seconded (Canepa/Guingona) to and unanimously carried on a roll call vote to adopt Resolution #13-SD-20, "Acceptance of Sole Source Bid for the Replacement of Two Cake Pumps at the Wastewater Treatment Plant".

15. **Acceptance of Bid for the Replacement of a New Vac-Con Combination Sewer/Storm Cleaner Unit**

Director of Water and Wastewater Resources Patrick Sweetland introduced Collection and Distribution Systems Manager Tom Piccolotti to the Board who requested acceptance of piggy-back bid from authorized vendor and authorization of the purchase of a new Vac-Con combination cleaner in the amount of \$307,991 from Municipal Maintenance Equipment of Sacramento, CA. Staff is replacing the existing 2001 Vac-Con VE7097R, which has reached its operating lifespan and will be transferred to Public Works as a reserve unit. Vac-Cons are critical to the district as they aid in the effort to minimize sanitary sewer overflows established under state and regional mandates. The new Vac-Con unit is vital to the city, as it will aid in the maintenance of the wastewater collection system and perform cleaning activities of the sanitary sewer system. The unit is also consistent with existing equipment in the fleet.

Motion was made, seconded (Torres/Klatt) to and unanimously carried on a roll call vote to adopt Resolution #13-SD-16, "Acceptance of Bid for the Replacement of a New Vac-Con Combination Sewer/Storm Cleaner Unit".

**REPORTS:**

20. **Board of Directors**

None.

21. **Staff**

None.

**ADJOURNMENT:**

Motion was made, seconded (Torres/Guingona) and unanimously carried to adjourn the Regular Meeting at 7:14 p.m.

SANITATION DISTRICT  
EXPENDITURES REPORT  
FOR THE MONTH OF JUNE 2013

|                                                                                                     | <u>CURRENT<br/>MONTH</u>   | <u>YEAR<br/>TO-DATE</u>  |
|-----------------------------------------------------------------------------------------------------|----------------------------|--------------------------|
| SALARIES AND BENEFITS                                                                               | \$ 588,730                 | \$ 6,497,819             |
| SERVICES & SUPPLIES<br>(Includes reimbursements to<br>Sanitation Collection/<br>Treatment Division) | 898,658                    | 6,664,691                |
| OTHER CHARGES                                                                                       | 183,777                    | 2,310,183                |
| CAPITAL OUTLAYS                                                                                     | 1,026,396                  | 3,260,173                |
| LESS ASSETS TO BALANCE SHEET                                                                        | (1,048,776)                | (1,180,779)              |
| TRANSFERS                                                                                           | <u>194,138</u>             | <u>1,154,092</u>         |
| TOTAL                                                                                               | \$ <u><u>1,842,923</u></u> | <u><u>18,706,179</u></u> |

AUDITED



Deputy Director of Finance

APPROVED

Board Chair

APPROVED

General Manager/Secretary

DATE APPROVED

City of Daly City, California  
Revenue and Expenditure Summary Report  
By Fund  
For the Period Ended 06/30/13

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\* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code            | Description        | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to-<br>date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|------------------------|--------------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| REVENUES:              |                    |                         |                           |                            |                            |                   |                      |                    |
| TAXES                  |                    |                         |                           |                            |                            |                   |                      |                    |
| 3110                   | SECD PRPRY TX      | 1,279,387.82            | 1,223,136.06              | 25,452.34                  | 1,293,322.67               | 0.00              | (70,187)             | 105.7              |
| 3120                   | UNSGRD PRPRY T     | 73,342.72               | 69,051.35                 | 0.00                       | 73,245.77                  | 0.00              | (4,194)              | 106.1              |
| 3123                   | SPLMNTL PRPRY      | 21,286.09               | 13,415.96                 | 3,582.33                   | 27,126.75                  | 0.00              | (13,711)             | 202.2              |
| 3180                   | RPTTF DISTRIBTN    | 50,412.96               | 0.00                      | 28,326.96                  | 67,728.90                  | 0.00              | (67,729)             | 0.0                |
| 3613                   | HMNRS PRPRY T      | 9,173.96                | 9,545.67                  | 1,337.25                   | 8,915.02                   | 0.00              | 631                  | 93.4               |
|                        | Total TAXES        | 1,433,603.55            | 1,315,149.04              | 58,698.88                  | 1,470,339.11               | 0.00              | (155,190)            | 111.8              |
| RENTS AND INTEREST     |                    |                         |                           |                            |                            |                   |                      |                    |
| 3510                   | INVTMNT ERMNGS     | 274,007.37              | 272,485.00                | 41,712.38                  | 199,358.29                 | 0.00              | 73,127               | 73.2               |
| 3515                   | UNRLZD GNCLSSN     | 98,597.36               | 0.00                      | (248,120.78)               | (216,648.66)               | 0.00              | 216,649              | 0.0                |
|                        | Ttl RNTS AND INTRS | 372,604.73              | 272,485.00                | (206,408.40)               | (17,290.37)                | 0.00              | 289,775              | (6.3)              |
| CHARGES AND FEES       |                    |                         |                           |                            |                            |                   |                      |                    |
| 3795                   | SALE OF DOCUMTS    | 715.94                  | 0.00                      | 0.00                       | 0.00                       | 0.00              | 0                    | 0.0                |
| 3901                   | SSC TAX ROLL       | 13,191,855.51           | 13,052,520.00             | 277,617.15                 | 13,558,905.69              | 0.00              | (506,386)            | 103.9              |
| 3902                   | SSC WESTBOROUGH    | 1,485,310.96            | 1,484,832.00              | 741,085.00                 | 1,485,112.27               | 0.00              | (280)                | 100.0              |
| 3903                   | SSC COLMA          | 36,510.64               | 36,000.00                 | 0.00                       | 33,364.14                  | 0.00              | 2,636                | 92.7               |
| 3904                   | SSC SF JAIL        | 107,684.49              | 109,000.00                | 0.00                       | 142,991.61                 | 0.00              | (33,992)             | 131.2              |
| 3911                   | WATER SALES        | 102,970.07              | 173,390.14                | 93,828.76                  | 245,098.37                 | 0.00              | (71,708)             | 141.4              |
| 3921                   | CONNECTIN CHRGs    | 93,720.00               | 110,000.00                | 15,375.00                  | 135,098.40                 | 0.00              | (25,098)             | 122.8              |
|                        | Total CHRGs AND FS | 15,018,767.61           | 14,965,742.14             | 1,127,905.91               | 15,600,570.48              | 0.00              | (634,828)            | 104.2              |
| MISCELLANEOUS REVENUES |                    |                         |                           |                            |                            |                   |                      |                    |
| 3810                   | PROPERTY DSPSLs    | 14,001.00               | 0.00                      | 0.00                       | 1,872.40                   | 0.00              | (1,872)              | 0.0                |
| 3852                   | WRKRS CMP - SLF    | 69,678.48               | 0.00                      | 1,611.58                   | 86,719.83                  | 0.00              | (86,720)             | 0.0                |
| 3860                   | MISCELLANES RVN    | 33,916.44               | 0.00                      | 8,524.20                   | 34,469.22                  | 0.00              | (34,469)             | 0.0                |
|                        | Total MSCLLNS RVNS | 117,595.92              | 0.00                      | 10,135.78                  | 123,061.45                 | 0.00              | (123,061)            | 0.0                |
| OPERATING TRANSFERS IN |                    |                         |                           |                            |                            |                   |                      |                    |
| 3953                   | IF FM 41-381-37    | 1,485,030.96            | 1,462,371.05              | 121,864.25                 | 1,462,371.00               | 0.00              | 0                    | 100.0              |
|                        | Ttl OPRTNG TRNSFRS | 1,485,030.96            | 1,462,371.05              | 121,864.25                 | 1,462,371.00               | 0.00              | 0                    | 100.0              |
| * Total Revenues       |                    | 18,427,602.77           | 18,015,747.23             | 1,112,196.42               | 18,639,051.67              | 0.00              | (623,304)            | 103.5              |

Summary 10/02/13 4:40 PM

## Revenue and Expenditure Summary Report

By Fund  
For the Period Ended 06/30/13

## \* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code | Description | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to<br>-date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|-------------|-------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| =====       | =====       | =====                   | =====                     | =====                      | =====                      | =====             | =====                | =====              |

## EXPENDITURES:

## SALARIES AND BENEFITS

|      |                    |              |              |             |              |      |           |       |
|------|--------------------|--------------|--------------|-------------|--------------|------|-----------|-------|
| 4101 | SALARIES           | 4,011,945.53 | 4,225,024.64 | 292,740.00  | 3,971,859.77 | 0.00 | 253,165   | 94.0  |
| 4102 | HOURLY WAGES       | 63,190.55    | 52,123.76    | 2,625.65    | 42,754.31    | 0.00 | 9,369     | 82.0  |
| 4103 | OVERTIME           | 63,859.93    | 102,039.96   | 4,303.77    | 81,048.72    | 0.00 | 20,991    | 79.4  |
| 4104 | PERS RETIREMENT    | 963,812.76   | 946,249.00   | 66,374.34   | 926,862.85   | 0.00 | 19,386    | 98.0  |
| 4105 | GROUP INSURANCE    | 646,801.07   | 659,576.84   | 49,592.07   | 645,273.26   | 0.00 | 14,304    | 97.8  |
| 4106 | WORKERS COMPNSTN   | 243,913.07   | 278,531.26   | 24,192.53   | 285,206.19   | 0.00 | (6,675)   | 102.4 |
| 4107 | MEDICARE           | 52,850.26    | 50,433.46    | 4,049.15    | 53,765.70    | 0.00 | (3,332)   | 106.6 |
| 4108 | UNEMPLMNT INSRN    | 8,911.40     | 9,475.00     | 4,400.22    | 4,400.22     | 0.00 | 5,075     | 46.4  |
| 4109 | COMPNSTD ABSNCS    | (51,469.72)  | 0.00         | (51,784.56) | (51,784.56)  | 0.00 | 51,785    | 0.0   |
| 4110 | TERMINATION PAY    | 33,908.59    | 0.00         | 10,724.58   | 53,338.87    | 0.00 | (33,339)  | 0.0   |
| 4112 | STANDBY PAY        | 18,200.00    | 18,200.00    | 1,400.00    | 18,200.00    | 0.00 | 0         | 100.0 |
| 4116 | INJURY LEAVE       | 101,482.38   | 0.00         | 5,651.60    | 109,969.07   | 0.00 | (109,969) | 0.0   |
| 4118 | RETIREE HEALTH     | 185,452.32   | 384,477.00   | 18,464.20   | 200,376.28   | 0.00 | 184,101   | 52.1  |
| 4119 | SOCIAL SECURITY    | 0.00         | 2,884.50     | 0.00        | 551.86       | 0.00 | 2,333     | 19.1  |
| 4120 | OTHR PST EMTPLM    | 162,134.00   | 0.00         | 155,996.00  | 155,996.00   | 0.00 | (155,996) | 0.0   |
|      | ttl SLRS AND BNFTS | 6,504,992.14 | 6,729,015.42 | 588,729.55  | 6,497,818.54 | 0.00 | 231,197   | 96.6  |

## SERVICES AND SUPPLIES

|      |                    |              |              |              |              |           |         |       |
|------|--------------------|--------------|--------------|--------------|--------------|-----------|---------|-------|
| 4209 | MLG RMB/CR ALLW    | 1,800.00     | 1,950.00     | 150.00       | 1,800.00     | 0.00      | 150     | 92.3  |
| 4211 | ADVERTISING        | 178.00       | 18,285.00    | 196.00       | 196.00       | 0.00      | 18,089  | 1.1   |
| 4212 | COMMUNICATIONS     | 32,994.19    | 33,126.07    | 3,508.77     | 34,552.10    | 0.00      | (1,426) | 104.3 |
| 4213 | UTILITIES          | 846,613.66   | 889,155.68   | 176,231.75   | 881,651.08   | 0.00      | 7,505   | 99.2  |
| 4217 | EQPMNT MNTNNC C    | 57,663.43    | 73,955.95    | 11,733.73    | 66,672.72    | 0.00      | 5,423   | 92.7  |
| 4219 | PROFESSNL SRVCS    | 58,941.89    | 67,456.38    | 4,079.35     | 17,268.59    | 0.00      | 50,188  | 25.6  |
| 4220 | OTHR CTRCTL SR     | 3,717,611.66 | 3,972,191.82 | 570,677.33   | 3,586,090.37 | 29,744.30 | 356,357 | 91.0  |
| 4228 | PUMP STATIN RPR    | 64,022.94    | 64,429.59    | 3,640.08     | 68,613.19    | 0.00      | (4,184) | 106.5 |
| 4230 | OFFICE EXPENSE     | 13,659.21    | 17,142.15    | 3,516.52     | 18,927.68    | 0.00      | (1,785) | 110.4 |
| 4231 | SAFETY GEAR        | 26,207.04    | 42,666.28    | 4,215.70     | 21,675.20    | 0.00      | 20,991  | 50.8  |
| 4234 | SPECL DPTMNTL      | 1,782.07     | 20,300.00    | 5,594.51     | 6,185.48     | 0.00      | 14,115  | 30.5  |
| 4235 | BUILDING MNTNNC    | 56,303.96    | 56,862.64    | 5,993.18     | 60,791.62    | 0.00      | (3,929) | 106.9 |
| 4237 | CLOTHING           | 21,708.91    | 22,945.50    | 2,099.95     | 25,484.07    | 0.00      | (2,538) | 111.1 |
| 4241 | STRTS OPTING SP    | 8,394.12     | 11,021.00    | 3,023.81     | 5,892.91     | 0.00      | 5,128   | 53.5  |
| 4243 | OPERATING SPLS     | 885,782.52   | 1,052,291.51 | 161,234.25   | 849,860.47   | 0.00      | 202,431 | 80.8  |
| 4244 | REPAIRS & MNTNNC   | 156,881.43   | 161,776.14   | 5,954.13     | 164,530.69   | 0.00      | (2,754) | 101.7 |
| 4246 | FUELS & MTR OLS    | 79,259.72    | 69,374.52    | 4,340.28     | 18,693.28    | 0.00      | 50,681  | 26.9  |
| 4255 | SMALL EQUIPMENT    | 13,122.41    | 18,037.80    | 3,124.23     | 20,861.33    | 0.00      | (2,823) | 115.7 |
| 4313 | INVENTORY ADJUSTM  | 269,830.53   | 0.00         | (151,164.98) | (151,164.98) | 0.00      | 151,165 | 0.0   |
|      | ttl SRVCS AND SPPL | 6,312,757.69 | 6,592,968.03 | 818,148.49   | 5,698,581.80 | 31,604.66 | 862,782 | 86.9  |

Summary 10/02/13 4:40 PM

## Revenue and Expenditure Summary Report

By Fund

For the Period Ended 06/30/13

## \* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code         | Description         | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to-<br>date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|---------------------|---------------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| =====               |                     |                         |                           |                            |                            |                   |                      |                    |
| OTHER CHARGES       |                     |                         |                           |                            |                            |                   |                      |                    |
| 4215                | RENTS AND LEASS     | 0.00                    | 5,500.00                  | 0.00                       | 292.96                     | 0.00              | 5,207                | 5.3                |
| 4302                | MEMBERSHIPS & PBLIC | 33,834.76               | 37,734.63                 | 771.00                     | 33,036.46                  | 0.00              | 4,698                | 87.5               |
| 4303                | TRAVEL & METINGS    | 1,747.27                | 7,125.00                  | 388.12                     | 2,303.77                   | 0.00              | 4,821                | 32.3               |
| 4304                | EDUCATN & TRNGNG    | 33,791.48               | 40,474.00                 | 5,833.38                   | 31,251.99                  | 0.00              | 9,222                | 77.2               |
| 4434                | MSCLNS OTNR CH      | 150,137.85              | 183,138.70                | 0.00                       | 163,314.30                 | 0.00              | 19,824               | 89.2               |
| 4440                | BK VL - ASSTS D     | 1,413.11                | 0.00                      | 0.00                       | 0.00                       | 0.00              | 0                    | 0.0                |
| Total OTHER CHARGES |                     | 220,924.47              | 273,972.33                | 6,992.50                   | 230,199.48                 | 0.00              | 43,773               | 84.0               |
| =====               |                     |                         |                           |                            |                            |                   |                      |                    |
| FIXED CHARGES       |                     |                         |                           |                            |                            |                   |                      |                    |
| 4208                | TLPHN SRVC CHRG     | 15,085.08               | 6,467.23                  | 538.95                     | 6,467.40                   | 0.00              | (0)                  | 100.0              |
| 4216                | VHCL SRVC CHRGS     | 330,259.94              | 296,710.29                | 24,725.86                  | 296,710.32                 | 0.00              | (0)                  | 100.0              |
| 4223                | INFRMTN SRVCS C     | 201,413.64              | 338,666.45                | 28,222.20                  | 338,666.40                 | 0.00              | 0                    | 100.0              |
| 4224                | BLDG MAINTNNG SVC   | 4,724.04                | 0.00                      | 0.00                       | 0.00                       | 0.00              | 0                    | 0.0                |
| 4226                | MAL/MSSNGR SRVC     | 7,524.00                | 3,786.64                  | 315.55                     | 3,786.60                   | 0.00              | 0                    | 100.0              |
| 4227                | COPIER SERVICES     | 7,692.00                | 7,692.00                  | 641.00                     | 7,692.00                   | 0.00              | 0                    | 100.0              |
| 4233                | POSTAGE             | 7,830.48                | 3,720.77                  | 310.06                     | 3,720.72                   | 0.00              | 0                    | 100.0              |
| 4301                | GNRL INSRNC CHR     | 395,597.88              | 309,065.83                | 25,755.49                  | 309,065.88                 | 0.00              | (0)                  | 100.0              |
| Total FIXED CHARGES |                     | 970,127.06              | 966,109.21                | 80,509.11                  | 966,109.32                 | 0.00              | (0)                  | 100.0              |
| =====               |                     |                         |                           |                            |                            |                   |                      |                    |
| CAPITAL OUTLAY      |                     |                         |                           |                            |                            |                   |                      |                    |
| 4504                | ENGINEENG SRVCS     | 1,194,166.37            | 3,760,670.58              | 144,597.06                 | 1,424,024.62               | 2,251,596.83      | 85,049               | 97.7               |
| 4507                | MAINS CONSTRCTN     | 252,852.52              | 1,287,553.19              | 26,537.78                  | 171,051.24                 | 104,541.59        | 1,011,960            | 21.4               |
| 4508                | STRM DRN CONSTRC    | 0.00                    | 122,800.00                | 0.00                       | 0.00                       | 0.00              | 122,800              | 0.0                |
| 4509                | STRETS CONSTRCTN    | 0.00                    | 0.00                      | 0.00                       | 17,600.00                  | 0.00              | (17,600)             | 0.0                |
| 4516                | IN-HS SRVCS / C     | 22,734.89               | 162,075.18                | 4,542.64                   | 78,012.85                  | 0.00              | 84,062               | 48.1               |
| 4518                | CONSTRCTN INSP S    | 25,261.09               | 0.00                      | 0.00                       | 0.00                       | 0.00              | 0                    | 0.0                |
| 4520                | BUILDINGS           | 47,859.23               | 331,316.52                | 20,269.18                  | 91,094.88                  | 53,440.00         | 186,782              | 43.6               |
| 4522                | PUMP STATIONS       | 0.00                    | 66,372.93                 | 44,419.00                  | 65,295.98                  | 0.00              | 1,077                | 98.4               |
| 4528                | CONSTRCTN INSPCT    | 121,954.05              | 1,143.20                  | 0.00                       | 0.00                       | 0.00              | 1,143                | 0.0                |
| 4529                | SNTN TRMT PL        | 2,215,179.54            | 573,758.55                | 739,037.88                 | 244,614.00                 | 84,729.00         | 244,416              | 57.4               |
| 4530                | SANITATN EOPMNT     | 1,229,429.60            | 1,781,649.47              | 739,037.88                 | 1,091,957.85               | 209,166.98        | 480,525              | 73.0               |
| 4532                | OTHR CNTRCL SR      | 60,867.79               | 67,280.16                 | 54.90                      | 927.03                     | 0.00              | 66,353               | 1.4                |
| 4530                | TLS AND SHP EQP     | 12,476.09               | 41,365.87                 | 23,943.33                  | 32,387.50                  | 0.00              | 8,978                | 78.3               |
| 4551                | CMNCTNS EOPMNT      | 0.00                    | 9,922.00                  | 0.00                       | 9,512.67                   | 0.00              | 409                  | 95.9               |
| 4552                | LIGHTS & GNRTS      | 0.00                    | 255,000.00                | 0.00                       | 0.00                       | 0.00              | 255,000              | 0.0                |
| 4554                | ALARM SYSTEMS       | 28,405.69               | 22,838.81                 | 22,994.33                  | 22,994.33                  | 0.00              | (155)                | 100.7              |
| 4558                | VEHICULR EOPMNT     | 0.00                    | 22,277.00                 | 0.00                       | 0.00                       | 0.00              | 22,277               | 0.0                |
| 4567                | COMPUTER EOPMNT     | 75,538.40               | 254,031.60                | 0.00                       | 10,700.00                  | 13,159.65         | 230,172              | 9.4                |
| 4571                | COMPUTER SOFTWR     | 0.00                    | 40,000.00                 | 0.00                       | 0.00                       | 0.00              | 40,000               | 0.0                |
| 4597                | EXPNS CNTR ACN      | (3,822,711.96)          | 0.00                      | (1,048,776.34)             | (1,180,778.78)             | 0.00              | 1,180,779            | 0.0                |
| Total CAPITAL OUTLY |                     | 1,464,013.30            | 8,778,055.06              | (22,380.24)                | 2,079,394.17               | 2,716,634.05      | 3,982,027            | 54.6               |

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City of Daly City, California

Revenue and Expenditure Summary Report  
By Fund  
For the Period Ended 06/30/13

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\* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code | Description             | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to-<br>date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|-------------|-------------------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| =====       |                         |                         |                           |                            |                            |                   |                      |                    |
|             | OPERATING TRANSFERS OUT |                         |                           |                            |                            |                   |                      |                    |
| 4636        | IF T 55-035-470         | 160,500.00              | 0.00                      | 0.00                       | 0.00                       | 0.00              | 0                    | 0.0                |
| 4651        | IF T 01-031-031         | 985,330.92              | 1,047,223.00              | 87,268.59                  | 1,047,223.08               | 0.00              | (0)                  | 100.0              |
| 4667        | IF T 51-315-453         | 0.00                    | 159,343.00                | 106,869.00                 | 106,869.00                 | 0.00              | 52,474               | 67.1               |
| 4672        | IF T 55-035-458         | 2,335.29                | 0.00                      | 0.00                       | 0.00                       | 0.00              | 0                    | 0.0                |
|             | Ttl OPRTNG TRNSFRS      | 1,148,166.21            | 1,206,566.00              | 194,137.59                 | 1,154,092.08               | 0.00              | 52,474               | 95.7               |
| =====       |                         |                         |                           |                            |                            |                   |                      |                    |
|             | DEBT SERVICE            |                         |                           |                            |                            |                   |                      |                    |
| 4378        | NOTE PRINCIPAL          | 204,447.09              | 209,558.00                | 0.00                       | 209,558.26                 | 0.00              | (0)                  | 100.0              |
| 4379        | NOTE INTEREST           | 81,449.29               | 76,264.00                 | (3,056.00)                 | 76,264.12                  | 0.00              | (0)                  | 100.0              |
| 4385        | PRNCPL PYMNT CN         | (204,447.09)            | (209,558.00)              | 0.00                       | (209,558.26)               | 0.00              | 0                    | 100.0              |
|             | Total DEBT SERVICE      | 81,449.29               | 76,264.00                 | (3,056.00)                 | 76,264.12                  | 0.00              | (0)                  | 100.0              |
| =====       |                         |                         |                           |                            |                            |                   |                      |                    |
|             | DEPRECIATION            |                         |                           |                            |                            |                   |                      |                    |
| 4431        | DEPRECIATION            | 1,944,386.57            | 1,912,087.00              | 179,841.83                 | 2,003,719.28               | 0.00              | (91,632)             | 104.8              |
|             | Total DEPRECIATION      | 1,944,386.57            | 1,912,087.00              | 179,841.83                 | 2,003,719.28               | 0.00              | (91,632)             | 104.8              |
| =====       |                         |                         |                           |                            |                            |                   |                      |                    |
|             | * Total Expenditures    | 18,646,816.73           | 26,535,037.05             | 1,842,922.83               | 18,706,178.79              | 2,748,238.71      | 5,080,620            | 80.9               |
| =====       |                         |                         |                           |                            |                            |                   |                      |                    |
|             | Nt fr SNTN DSTRCT F     | (219,213.96)            | (8,519,289.82)            | (730,726.41)               | (67,127.12)                | (2,748,238.71)    | (5,703,924)          |                    |
| =====       |                         |                         |                           |                            |                            |                   |                      |                    |

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City of Daly City, California

Revenue and Expenditure Summary Report

By Fund  
For the Period Ended 06/30/13

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\* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code           | Description | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to<br>-date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|-----------------------|-------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| Total Rev - All Fnds  |             | 18,427,602.77           | 18,015,747.23             | 1,112,196.42               | 18,639,051.67              | 0.00              | (623,304)            | 103.5              |
| Ttl Expend - All Fnds |             | 18,646,816.73           | 26,535,037.05             | 1,842,922.83               | 18,706,178.79              | 2,748,238.71      | 5,080,620            | 80.9               |
| All Funds Net         |             | (219,213.96)            | (8,519,289.82)            | (730,726.41)               | (67,127.12)                | (2,748,238.71)    | (5,703,924)          |                    |

SANITATION DISTRICT  
EXPENDITURES REPORT  
FOR THE MONTH OF     JULY 2013    

|                                                                                                     | <u>CURRENT<br/>MONTH</u> | <u>YEAR<br/>TO-DATE</u> |
|-----------------------------------------------------------------------------------------------------|--------------------------|-------------------------|
| SALARIES AND BENEFITS                                                                               | \$ 515,103               | \$ 515,103              |
| SERVICES & SUPPLIES<br>(Includes reimbursements to<br>Sanitation Collection/<br>Treatment Division) | 161,898                  | 161,898                 |
| OTHER CHARGES                                                                                       | 6,197                    | 6,197                   |
| CAPITAL OUTLAYS<br>LESS ASSETS TO BALANCE SHEET                                                     | 24,127                   | 24,127                  |
| TRANSFERS                                                                                           | <u>88,760</u>            | <u>88,760</u>           |
| TOTAL                                                                                               | \$ <u><u>796,085</u></u> | <u><u>796,085</u></u>   |

AUDITED



Deputy Director of Finance

APPROVED

Board Chair

APPROVED

General Manager/Secretary

DATE APPROVED

City of Daly City, California

Revenue and Expenditure Summary Report  
By Fund  
For the Period Ended 07/31/13

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\* Fund 87 SANITATION DISTRICT \*

| Obj Code               | Description        | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances | Remaining Balance | Percent To-date |
|------------------------|--------------------|-------------------|---------------------|----------------------|---------------------|--------------|-------------------|-----------------|
| REVENUES:              |                    |                   |                     |                      |                     |              |                   |                 |
| TAXES                  |                    |                   |                     |                      |                     |              |                   |                 |
| 3110                   | SECRD PRPTY TX     | 1,293,322.67      | 1,247,598.78        | 0.00                 | 0.00                | 0.00         | 1,247,599         | 0.0             |
| 3120                   | UNSCRD PRPTY T     | 73,245.77         | 70,432.38           | 0.00                 | 0.00                | 0.00         | 70,432            | 0.0             |
| 3123                   | SPLMNTL PRPTY      | 27,126.75         | 13,684.28           | 0.00                 | 0.00                | 0.00         | 13,684            | 0.0             |
| 3180                   | RPTIF DISTRIBTN    | 67,728.90         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| 3613                   | HMNRS PRPTY T      | 8,915.02          | 9,736.58            | 0.00                 | 0.00                | 0.00         | 9,737             | 0.0             |
|                        | Total TAXES        | 1,470,339.11      | 1,341,452.02        | 0.00                 | 0.00                | 0.00         | 1,341,452         | 0.0             |
| RENTS AND INTEREST     |                    |                   |                     |                      |                     |              |                   |                 |
| 3510                   | INSTMT ERMNGS      | 199,358.29        | 268,395.00          | 0.00                 | 0.00                | 0.00         | 268,395           | 0.0             |
| 3515                   | UNRLZD GNCLSSN     | (216,648.66)      | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
|                        | Ttl RNTS AND INTRS | (17,290.37)       | 268,395.00          | 0.00                 | 0.00                | 0.00         | 268,395           | 0.0             |
| CHARGES AND FEES       |                    |                   |                     |                      |                     |              |                   |                 |
| 3901                   | SSC TAX ROL        | 13,558,905.69     | 13,183,050.00       | 0.00                 | 0.00                | 0.00         | 13,183,050        | 0.0             |
| 3902                   | SSC WESTBOROUGH    | 1,485,112.27      | 1,484,832.00        | 0.00                 | 0.00                | 0.00         | 1,484,832         | 0.0             |
| 3903                   | SSC COLMA          | 33,364.14         | 35,600.00           | 0.00                 | 0.00                | 0.00         | 35,600            | 0.0             |
| 3904                   | SSC SF JAIL        | 142,991.61        | 109,000.00          | 0.00                 | 0.00                | 0.00         | 109,000           | 0.0             |
| 3911                   | WATER SALES        | 245,098.37        | 180,825.00          | 0.00                 | 0.00                | 0.00         | 180,825           | 0.0             |
| 3921                   | CONNECTIN CHRGS    | 135,098.40        | 115,000.00          | 0.00                 | 0.00                | 0.00         | 103,563           | 9.9             |
|                        | Total CHRGS AND FS | 15,600,570.48     | 15,108,307.00       | 11,437.00            | 11,437.00           | 0.00         | 15,096,870        | 0.1             |
| MISCELLANEOUS REVENUES |                    |                   |                     |                      |                     |              |                   |                 |
| 3810                   | PROPERTY DSPSL     | 1,872.40          | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| 3852                   | WRKS CMP - SLF     | 86,719.83         | 0.00                | 4,834.74             | 4,834.74            | 0.00         | (4,835)           | 0.0             |
| 3860                   | MISCELLANES RVN    | 34,469.22         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
|                        | Total MSCLLNS RVNS | 123,061.45        | 0.00                | 4,834.74             | 4,834.74            | 0.00         | (4,835)           | 0.0             |
| OPERATING TRANSFERS IN |                    |                   |                     |                      |                     |              |                   |                 |
| 3953                   | IF FM 41-381-37    | 1,462,371.00      | 1,469,738.06        | 122,478.17           | 122,478.17          | 0.00         | 1,347,260         | 8.3             |
|                        | Ttl OPRING TRNSFRS | 1,462,371.00      | 1,469,738.06        | 122,478.17           | 122,478.17          | 0.00         | 1,347,260         | 8.3             |
| * Total Revenues       |                    | 18,639,051.67     | 18,187,892.08       | 138,749.91           | 138,749.91          | 0.00         | 18,049,142        | 0.8             |

Summary 10/02/13 4:56 PM

## Revenue and Expenditure Summary Report

By Fund

For the Period Ended 07/31/13

## \* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code | Description | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to<br>-date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|-------------|-------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| =====       |             |                         |                           |                            |                            |                   |                      |                    |

## EXPENDITURES:

## SALARIES AND BENEFITS

|                       |              |              |            |            |      |           |     |
|-----------------------|--------------|--------------|------------|------------|------|-----------|-----|
| 4101 SALARIES         | 3,971,859.77 | 4,225,024.64 | 332,982.89 | 332,982.89 | 0.00 | 3,892,042 | 7.9 |
| 4102 HOURLY WAGES     | 42,754.31    | 52,123.76    | 2,841.50   | 2,841.50   | 0.00 | 49,282    | 5.5 |
| 4103 OVERTIME         | 81,048.72    | 102,561.71   | 3,346.88   | 3,346.88   | 0.00 | 99,215    | 3.3 |
| 4104 PERS RETIREMENT  | 926,862.85   | 990,722.67   | 70,152.59  | 70,152.59  | 0.00 | 920,570   | 7.1 |
| 4105 GROUP INSURANCE  | 645,273.26   | 659,576.84   | 51,118.91  | 51,118.91  | 0.00 | 608,458   | 7.8 |
| 4106 WORKERS COMPNSTN | 283,206.19   | 278,531.26   | 24,075.22  | 24,075.22  | 0.00 | 254,456   | 8.6 |
| 4107 MEDICARE         | 53,765.70    | 50,433.46    | 3,884.44   | 3,884.44   | 0.00 | 46,549    | 7.7 |
| 4108 UNEMPLYMT INSRN  | 4,400.22     | 9,479.00     | 0.00       | 0.00       | 0.00 | 9,479     | 0.0 |
| 4109 COMPNSTD ABSNCS  | (51,784.56)  | 0.00         | 0.00       | 0.00       | 0.00 | 0         | 0.0 |
| 4110 TERMINATION PAY  | 53,338.87    | 0.00         | 0.00       | 0.00       | 0.00 | 0         | 0.0 |
| 4112 STANDBY PAY      | 18,200.00    | 18,200.00    | 1,400.00   | 1,400.00   | 0.00 | 16,800    | 7.7 |
| 4116 INJURY LEAVE     | 109,969.07   | 0.00         | 7,119.08   | 7,119.08   | 0.00 | (7,119)   | 0.0 |
| 4118 RETIREE HEALTH   | 200,376.28   | 384,477.00   | 18,181.27  | 18,181.27  | 0.00 | 366,296   | 4.7 |
| 4119 SOCIAL SECURITY  | 551.86       | 2,884.50     | 0.00       | 0.00       | 0.00 | 2,885     | 0.0 |
| 4120 OTHER PST EMPLOY | 155,996.00   | 0.00         | 0.00       | 0.00       | 0.00 | 0         | 0.0 |
| Ttl SLRS AND BNFTS    | 6,497,818.54 | 6,774,014.84 | 515,102.78 | 515,102.78 | 0.00 | 6,258,912 | 7.6 |

## SERVICES AND SUPPLIES

|                        |              |              |           |           |            |           |      |
|------------------------|--------------|--------------|-----------|-----------|------------|-----------|------|
| 4209 M/G RMB/CR ALLW   | 1,800.00     | 1,950.00     | 150.00    | 150.00    | 0.00       | 1,800     | 7.7  |
| 4211 ADVERTISING       | 196.00       | 19,200.20    | 0.00      | 0.00      | 0.00       | 19,200    | 0.0  |
| 4212 COMMUNICATIONS    | 34,552.10    | 33,209.12    | 3,056.83  | 3,056.83  | 0.00       | 30,152    | 9.2  |
| 4213 UTILITIES         | 881,651.08   | 899,265.20   | 0.00      | 0.00      | 0.00       | 899,265   | 0.0  |
| 4217 EQPMNT MNTNNC C   | 66,672.72    | 77,608.21    | 5,940.00  | 5,940.00  | 0.00       | 69,808    | 10.1 |
| 4219 PROFESSNL SVCS    | 17,268.59    | 69,640.00    | 0.00      | 0.00      | 0.00       | 69,067    | 0.8  |
| 4220 OTFR CNTRCTL SR   | 3,586,090.37 | 4,059,662.33 | 31,411.67 | 31,411.67 | 251,832.30 | 3,776,418 | 7.0  |
| 4228 PUMP STATIN RPR   | 68,613.19    | 66,362.48    | 2,482.67  | 2,482.67  | 0.00       | 63,880    | 3.7  |
| 4230 OFFICE EXPENSE    | 18,927.68    | 15,622.59    | 338.66    | 338.66    | 0.00       | 15,284    | 2.2  |
| 4231 SAFETY GEAR       | 21,675.20    | 38,427.77    | 339.96    | 339.96    | 0.00       | 38,088    | 0.9  |
| 4234 SPECIL DPTMNTL    | 6,185.48     | 20,300.00    | 0.00      | 0.00      | 0.00       | 20,300    | 0.0  |
| 4235 BUILDING MNTNNC   | 60,791.62    | 57,877.32    | 4,769.12  | 4,769.12  | 0.00       | 53,108    | 8.2  |
| 4237 CLOTHING          | 25,484.07    | 23,633.86    | 974.28    | 974.28    | 0.00       | 22,660    | 4.1  |
| 4241 STRS OPTING SP    | 5,892.91     | 11,351.63    | 405.89    | 405.89    | 0.00       | 10,946    | 3.6  |
| 4243 OPERATING SPRLS   | 849,860.47   | 1,137,809.02 | 31,191.76 | 31,191.76 | 399,995.12 | 706,622   | 37.9 |
| 4244 REPAIRS & MNTNNC  | 164,530.69   | 166,764.62   | 153.97    | 153.97    | 0.00       | 166,611   | 0.1  |
| 4246 FUELS & MTR OLS   | 18,693.28    | 75,613.76    | 174.74    | 174.74    | 0.00       | 75,439    | 0.2  |
| 4255 SMALL EQUIPMENT   | 20,861.33    | 15,036.50    | 0.00      | 0.00      | 0.00       | 15,037    | 0.0  |
| 4313 INVENTORY ADJUSTM | (151,164.98) | 0.00         | 0.00      | 0.00      | 0.00       | 0         | 0.0  |
| Ttl SVCS AND SPPL      | 5,698,581.80 | 6,789,334.61 | 81,389.55 | 81,389.55 | 654,260.78 | 6,053,684 | 10.8 |

Summary 10/02/13 4:56 PM

## Revenue and Expenditure Summary Report

By Fund  
For the Period Ended 07/31/13

## \* Fund 87 SANITATION DISTRICT \*

| Obj Code                | Description        | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances | Remaining Balance | Percent To-date |
|-------------------------|--------------------|-------------------|---------------------|----------------------|---------------------|--------------|-------------------|-----------------|
| OTHER CHARGES           |                    |                   |                     |                      |                     |              |                   |                 |
| 4215                    | RENTS AND LEASS    | 292.96            | 5,500.00            | 0.00                 | 0.00                | 0.00         | 5,500             | 0.0             |
| 4302                    | MEMBERSHPS & PBLCS | 33,036.46         | 44,647.68           | 4,516.00             | 4,516.00            | 0.00         | 40,132            | 10.1            |
| 4303                    | TRAVEL & METINGS   | 2,303.77          | 8,186.95            | 0.00                 | 0.00                | 0.00         | 8,187             | 0.0             |
| 4304                    | EDUCATN & TRNGNG   | 31,251.99         | 48,282.90           | 1,511.36             | 1,511.36            | 0.00         | 46,772            | 3.1             |
| 4434                    | MISCELLNS OTHR CH  | 163,314.30        | 209,596.36          | 170.00               | 170.00              | 0.00         | 209,426           | 0.1             |
| Total OTHER CHARGS      |                    | 230,199.48        | 316,213.89          | 6,197.36             | 6,197.36            | 0.00         | 310,017           | 2.0             |
| FIXED CHARGES           |                    |                   |                     |                      |                     |              |                   |                 |
| 4208                    | TELEPHN SRVC CHRGS | 6,467.40          | 6,467.23            | 538.95               | 538.95              | 0.00         | 5,928             | 8.3             |
| 4216                    | VEHCL SRVC CHRGS   | 296,710.32        | 296,710.29          | 24,725.86            | 24,725.86           | 0.00         | 271,984           | 8.3             |
| 4223                    | INFRMTN SRVCS C    | 338,666.40        | 338,666.45          | 28,222.20            | 28,222.20           | 0.00         | 310,444           | 8.3             |
| 4226                    | MAL/MSSNGR SRVC    | 3,786.60          | 3,786.64            | 315.55               | 315.55              | 0.00         | 3,471             | 8.3             |
| 4227                    | COPIER SERVICES    | 7,692.00          | 7,692.00            | 641.00               | 641.00              | 0.00         | 7,051             | 8.3             |
| 4233                    | POSTAGE            | 3,720.72          | 3,720.77            | 310.06               | 310.06              | 0.00         | 3,411             | 8.3             |
| 4301                    | GNRL INSRNC CHR    | 309,065.88        | 309,065.83          | 25,755.49            | 25,755.49           | 0.00         | 283,310           | 8.3             |
| Total FIXED CHARGS      |                    | 966,109.32        | 966,109.21          | 80,509.11            | 80,509.11           | 0.00         | 885,600           | 8.3             |
| CAPITAL OUTLAY          |                    |                   |                     |                      |                     |              |                   |                 |
| 4504                    | ENGINEENG SRVCS    | 1,424,024.62      | 2,950,001.54        | 1,799.56             | 1,799.56            | 2,251,596.83 | 696,605           | 76.4            |
| 4507                    | MAINS CONSTRCN     | 171,051.24        | 2,525,840.37        | 0.00                 | 0.00                | 104,541.59   | 2,421,299         | 4.1             |
| 4508                    | STRM DRN CNSTRC    | 0.00              | 245,600.00          | 0.00                 | 0.00                | 0.00         | 245,600           | 0.0             |
| 4509                    | STREETS CNSTRCN    | 17,600.00         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| 4516                    | IN-HS SRVCS / C    | 78,012.85         | 218,483.52          | 13,179.22            | 13,179.22           | 0.00         | 205,304           | 6.0             |
| 4520                    | BUILDINGS          | 91,094.88         | 643,732.96          | 0.00                 | 0.00                | 53,440.00    | 590,293           | 8.3             |
| 4522                    | PUMP STATIONS      | 65,295.98         | 572.65              | 0.00                 | 0.00                | 0.00         | 573               | 0.0             |
| 4528                    | CNSTRCN INSPCT     | 0.00              | 1,143.20            | 0.00                 | 0.00                | 0.00         | 1,143             | 0.0             |
| 4529                    | SNTTN TRTMT PL     | 244,614.00        | 477,734.55          | 0.00                 | 0.00                | 84,729.00    | 393,006           | 17.7            |
| 4530                    | SANITATN EQPMNT    | 1,091,957.85      | 2,258,428.03        | 6,226.52             | 6,226.52            | 209,166.98   | 2,043,035         | 9.5             |
| 4532                    | OTHR CNTRCTL SR    | 927.03            | 128,757.16          | 0.00                 | 0.00                | 0.00         | 128,757           | 0.0             |
| 4550                    | TLS AND SHP EQP    | 32,387.50         | 39,345.89           | 2,921.60             | 2,921.60            | 7,929.75     | 28,495            | 27.6            |
| 4551                    | CNMCTNS EQPMNT     | 9,512.67          | 411.00              | 0.00                 | 0.00                | 0.00         | 411               | 0.0             |
| 4552                    | LIGHTS & GNRTRS    | 0.00              | 255,000.00          | 0.00                 | 0.00                | 0.00         | 255,000           | 0.0             |
| 4554                    | ALARM SYSTEMS      | 22,994.33         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| 4558                    | VEHICULR EQPMNT    | 0.00              | 277.00              | 0.00                 | 0.00                | 0.00         | 277               | 0.0             |
| 4567                    | COMPUTER EQPMNT    | 10,700.00         | 257,868.65          | 0.00                 | 0.00                | 13,159.65    | 244,709           | 5.1             |
| 4571                    | COMPUTER SOFTWR    | 0.00              | 40,000.00           | 0.00                 | 0.00                | 0.00         | 40,000            | 0.0             |
| 4597                    | EXPNS CNTR ACQN    | (1,180,778.78)    | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| Total CAPITAL OILY      |                    | 2,079,394.17      | 10,043,196.52       | 24,126.90            | 24,126.90           | 2,724,563.80 | 7,294,506         | 27.4            |
| OPERATING TRANSFERS OUT |                    |                   |                     |                      |                     |              |                   |                 |
| 4651                    | IF T 01-031-031    | 1,047,223.08      | 1,065,116.00        | 88,759.66            | 88,759.66           | 0.00         | 976,356           | 8.3             |

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City of Daly City, California

Revenue and Expenditure Summary Report  
By Fund  
For the Period Ended 07/31/13

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\* Fund 87 SANITATION DISTRICT \*

| Obj Code     | Description        | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances   | Remaining Balance | Percent To-date |
|--------------|--------------------|-------------------|---------------------|----------------------|---------------------|----------------|-------------------|-----------------|
| 4667         | IF T 51-315-453    | 106,869.00        | 491,767.00          | 0.00                 | 0.00                | 0.00           | 491,767           | 0.0             |
| 4672         | IF T 55-035-458    | 0.00              | 8,856.65            | 0.00                 | 0.00                | 0.00           | 8,857             | 0.0             |
|              | Ttl OPTNG TRNSFRS  | 1,154,092.08      | 1,565,739.65        | 88,759.66            | 88,759.66           | 0.00           | 1,476,980         | 5.7             |
| =====        |                    |                   |                     |                      |                     |                |                   |                 |
| DEBT SERVICE |                    |                   |                     |                      |                     |                |                   |                 |
| 4378         | NOTE PRINCIPAL     | 209,558.26        | 214,797.00          | 0.00                 | 0.00                | 0.00           | 214,797           | 0.0             |
| 4379         | NOTE INTEREST      | 76,264.12         | 70,949.00           | 0.00                 | 0.00                | 0.00           | 70,949            | 0.0             |
| 4385         | PRNCPL PYMNT CN    | (209,558.26)      | (214,797.00)        | 0.00                 | 0.00                | 0.00           | (214,797)         | 0.0             |
|              | Total DEBT SERVICE | 76,264.12         | 70,949.00           | 0.00                 | 0.00                | 0.00           | 70,949            | 0.0             |
| =====        |                    |                   |                     |                      |                     |                |                   |                 |
| DEPRECIATION |                    |                   |                     |                      |                     |                |                   |                 |
| 4431         | DEPRECIATION       | 2,003,719.28      | 1,870,366.00        | 0.00                 | 0.00                | 0.00           | 1,870,366         | 0.0             |
|              | Total DEPRECIATION | 2,003,719.28      | 1,870,366.00        | 0.00                 | 0.00                | 0.00           | 1,870,366         | 0.0             |
| =====        |                    |                   |                     |                      |                     |                |                   |                 |
| *            | Total Expenditures | 18,706,178.79     | 28,395,923.72       | 796,085.36           | 796,085.36          | 3,378,824.58   | 24,221,014        | 14.7            |
| =====        |                    |                   |                     |                      |                     |                |                   |                 |
| Nt fr        | SNITN DISTRCT F    | (67,127.12)       | (10,208,031.64)     | (657,335.45)         | (657,335.45)        | (3,378,824.58) | (6,171,872)       |                 |
| =====        |                    |                   |                     |                      |                     |                |                   |                 |

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City of Daly City, California

Revenue and Expenditure Summary Report  
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For the Period Ended 07/31/13

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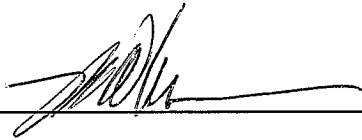
\* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code           | Description | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to<br>-date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|-----------------------|-------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| Total Rev - All Fnds  |             | 18,639,051.67           | 18,187,892.08             | 138,749.91                 | 138,749.91                 | 0.00              | 18,049,142           | 0.8                |
| Ttl Expend - All Fnds |             | 18,706,178.79           | 28,395,923.72             | 796,085.36                 | 796,085.36                 | 3,378,824.58      | 24,221,014           | 14.7               |
| All Funds Net         |             | (67,127.12)             | (10,208,031.64)           | (657,335.45)               | (657,335.45)               | (3,378,824.58)    | (6,171,872)          |                    |

SANITATION DISTRICT  
EXPENDITURES REPORT  
FOR THE MONTH OF AUGUST 2013

|                                                                                                     | <u>CURRENT<br/>MONTH</u> | <u>YEAR<br/>TO-DATE</u> |
|-----------------------------------------------------------------------------------------------------|--------------------------|-------------------------|
| SALARIES AND BENEFITS                                                                               | \$ 559,249               | \$ 1,074,352            |
| SERVICES & SUPPLIES<br>(Includes reimbursements to<br>Sanitation Collection/<br>Treatment Division) | 403,946                  | 565,845                 |
| OTHER CHARGES                                                                                       | 12,972                   | 19,169                  |
| CAPITAL OUTLAYS<br>LESS ASSETS TO BALANCE SHEET                                                     | 96,040                   | 120,167                 |
| TRANSFERS                                                                                           | <u>95,828</u>            | <u>184,587</u>          |
| TOTAL                                                                                               | <u>\$ 1,168,035</u>      | <u>1,964,120</u>        |

AUDITED



Deputy Director of Finance

APPROVED

Board Chair

APPROVED

General Manager/Secretary

DATE APPROVED

City of Daly City, California

Revenue and Expenditure Summary Report  
By Fund  
For the Period Ended 08/31/13

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\* Fund 87 SANITATION DISTRICT \*

| Obj Code               | Description        | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances | Remaining Balance | Percent To-date |
|------------------------|--------------------|-------------------|---------------------|----------------------|---------------------|--------------|-------------------|-----------------|
| REVENUES:              |                    |                   |                     |                      |                     |              |                   |                 |
| TAXES                  |                    |                   |                     |                      |                     |              |                   |                 |
| 3110                   | SECD PRPTY TX      | 1,293,322.67      | 1,247,598.78        | 0.00                 | 0.00                | 0.00         | 1,247,599         | 0.0             |
| 3120                   | UNSCRD PRPTY T     | 73,245.77         | 70,432.38           | 0.00                 | 0.00                | 0.00         | 70,432            | 0.0             |
| 3123                   | SPLMNTL PRPTY      | 27,126.75         | 13,684.28           | 0.00                 | 0.00                | 0.00         | 13,684            | 0.0             |
| 3180                   | RPTIF DISTRIBTN    | 67,728.90         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| 3613                   | HMWRS PRPTY T      | 8,915.02          | 9,736.58            | 0.00                 | 0.00                | 0.00         | 9,737             | 0.0             |
|                        | Total TAXES        | 1,470,339.11      | 1,341,452.02        | 0.00                 | 0.00                | 0.00         | 1,341,452         | 0.0             |
| RENTS AND INTEREST     |                    |                   |                     |                      |                     |              |                   |                 |
| 3510                   | INVTMNT EARNNGS    | 199,358.29        | 268,395.00          | 0.00                 | 0.00                | 0.00         | 268,395           | 0.0             |
| 3515                   | UNRLZD GN(LSS)N    | (216,648.66)      | 0.00                | 88,822.73            | 88,822.73           | 0.00         | (88,823)          | 0.0             |
|                        | Ttl RNTS AND INTRS | (17,290.37)       | 268,395.00          | 88,822.73            | 88,822.73           | 0.00         | 179,572           | 33.1            |
| CHARGES AND FEES       |                    |                   |                     |                      |                     |              |                   |                 |
| 3901                   | SSC TAX ROLL       | 13,558,905.69     | 13,183,050.00       | (5,008.52)           | (5,008.52)          | 0.00         | 13,188,059        | (0.0)           |
| 3902                   | SSC WESTBOROUGH    | 1,485,112.27      | 1,484,832.00        | 0.00                 | 0.00                | 0.00         | 1,484,832         | 0.0             |
| 3903                   | SSC COLMA          | 33,364.14         | 35,600.00           | 31,390.02            | 31,390.02           | 0.00         | 4,210             | 88.2            |
| 3904                   | SSC SF JAIL        | 142,991.61        | 109,000.00          | 0.00                 | 0.00                | 0.00         | 109,000           | 0.0             |
| 3911                   | WATER SALES        | 245,098.37        | 180,825.00          | 47,592.73            | 47,592.73           | 0.00         | 133,232           | 26.3            |
| 3921                   | CONNECTIN CHRGS    | 135,098.40        | 115,000.00          | 11,232.00            | 22,669.00           | 0.00         | 92,331            | 19.7            |
|                        | Total CHRGS AND FS | 15,600,570.48     | 15,108,307.00       | 85,206.23            | 96,643.23           | 0.00         | 15,011,664        | 0.6             |
| MISCELLANEOUS REVENUES |                    |                   |                     |                      |                     |              |                   |                 |
| 3810                   | PROPERTY DSPSL     | 1,872.40          | 0.00                | 301.50               | 301.50              | 0.00         | (301)             | 0.0             |
| 3852                   | WRKRS CMP - SLF    | 86,719.83         | 0.00                | 2,762.71             | 7,597.45            | 0.00         | (7,597)           | 0.0             |
| 3860                   | MISCELLANES RVN    | 34,469.22         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
|                        | Total MSCLNS RVNS  | 123,061.45        | 0.00                | 3,064.21             | 7,898.95            | 0.00         | (7,899)           | 0.0             |
| OPERATING TRANSFERS IN |                    |                   |                     |                      |                     |              |                   |                 |
| 3953                   | IF FM 41-381-37    | 1,462,371.00      | 1,469,738.06        | 122,478.17           | 244,956.34          | 0.00         | 1,224,782         | 16.7            |
|                        | Ttl OPTING TRNSFRS | 1,462,371.00      | 1,469,738.06        | 122,478.17           | 244,956.34          | 0.00         | 1,224,782         | 16.7            |
| * Total Revenues       |                    | 18,639,051.67     | 18,187,892.08       | 299,571.34           | 438,321.25          | 0.00         | 17,749,571        | 2.4             |

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City of Daly City, California

Revenue and Expenditure Summary Report  
By Fund  
For the Period Ended 08/31/13

\* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code | Description | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to-<br>date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|-------------|-------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| =====       | =====       | =====                   | =====                     | =====                      | =====                      | =====             | =====                | =====              |

EXPENDITURES:

SALARIES AND BENEFITS

|      |                    |              |              |            |              |      |           |      |
|------|--------------------|--------------|--------------|------------|--------------|------|-----------|------|
| 4101 | SALARIES           | 3,971,859.77 | 4,225,024.64 | 313,621.44 | 646,604.33   | 0.00 | 3,578,420 | 15.3 |
| 4102 | HOURLY WAGES       | 42,754.31    | 52,123.76    | 3,909.63   | 6,751.13     | 0.00 | 45,373    | 13.0 |
| 4103 | OVERTIME           | 81,048.72    | 102,561.71   | 18,409.40  | 21,756.28    | 0.00 | 80,805    | 21.2 |
| 4104 | PER'S RETIREMENT   | 926,862.85   | 990,722.67   | 102,857.57 | 173,010.16   | 0.00 | 817,713   | 17.5 |
| 4105 | GROUP INSURANCE    | 645,273.26   | 659,576.84   | 47,158.53  | 98,277.44    | 0.00 | 561,299   | 14.9 |
| 4106 | WORKERS COMPNSTN   | 285,206.19   | 278,531.26   | 35,546.17  | 59,621.39    | 0.00 | 218,910   | 21.4 |
| 4107 | MEDICARE           | 53,765.70    | 50,433.46    | 5,812.68   | 9,697.12     | 0.00 | 40,736    | 19.2 |
| 4108 | UNEMPLYMT INSRN    | 4,400.22     | 9,479.00     | 0.00       | 0.00         | 0.00 | 9,479     | 0.0  |
| 4109 | COMPNSTD ABSNCS    | (51,784.56)  | 0.00         | 0.00       | 6,683.79     | 0.00 | (6,684)   | 0.0  |
| 4110 | TERMINATION PAY    | 53,338.87    | 0.00         | 6,683.79   | 3,500.00     | 0.00 | 14,700    | 19.2 |
| 4112 | STANDBY PAY        | 18,200.00    | 0.00         | 2,100.00   | 12,616.50    | 0.00 | (12,616)  | 0.0  |
| 4116 | INJURY LEAVE       | 109,969.07   | 0.00         | 5,497.42   | 35,770.84    | 0.00 | 348,706   | 9.3  |
| 4118 | RETIREE HEALTH     | 200,376.28   | 384,477.00   | 17,589.57  | 63.04        | 0.00 | 2,821     | 2.2  |
| 4119 | SOCIAL SECURITY    | 551.86       | 2,884.50     | 63.04      | 0.00         | 0.00 | 0         | 0.0  |
| 4120 | OTHR PST EMPLOY    | 155,996.00   | 0.00         | 0.00       | 1,074,352.02 | 0.00 | 5,699,663 | 15.9 |
|      | Ttl SLRS AND BNFTS | 6,497,818.54 | 6,774,014.84 | 559,249.24 |              |      |           |      |

SERVICES AND SUPPLIES

|      |                   |              |              |            |            |            |           |      |
|------|-------------------|--------------|--------------|------------|------------|------------|-----------|------|
| 4209 | MLG RMB/CR ALLW   | 1,800.00     | 1,950.00     | 150.00     | 300.00     | 0.00       | 1,650     | 15.4 |
| 4211 | ADVERTISING       | 196.00       | 19,200.20    | 129.00     | 129.00     | 0.00       | 19,071    | 0.7  |
| 4212 | COMMUNICATIONS    | 34,552.10    | 33,209.12    | 1,649.52   | 4,706.35   | 0.00       | 28,503    | 14.2 |
| 4213 | UTILITIES         | 881,651.08   | 899,265.20   | 94,080.52  | 94,080.52  | 0.00       | 805,185   | 10.5 |
| 4217 | EQUIPNT MNTNNC C  | 66,672.72    | 77,608.21    | 2,541.25   | 8,481.25   | 1,758.00   | 67,369    | 13.2 |
| 4219 | PROFESSNL SVCS    | 17,268.59    | 69,640.00    | 0.00       | 0.00       | 573.00     | 69,067    | 0.8  |
| 4220 | OTHR CNTRCTL SR   | 3,586,090.37 | 4,059,662.33 | 126,120.66 | 157,532.33 | 178,660.96 | 3,723,469 | 8.3  |
| 4228 | PUMP STATIN RPR   | 68,613.19    | 66,362.48    | 237.89     | 2,720.56   | 0.00       | 63,642    | 4.1  |
| 4230 | OFFICE EXPENSE    | 18,927.68    | 15,622.59    | 3,146.95   | 3,485.61   | 0.00       | 12,137    | 22.3 |
| 4231 | SAFETY GEAR       | 21,675.20    | 38,427.77    | 1,344.75   | 1,684.71   | 0.00       | 36,743    | 4.4  |
| 4234 | SPECIL DPRTMTL    | 6,185.48     | 20,300.00    | 0.00       | 0.00       | 0.00       | 20,300    | 0.0  |
| 4235 | BUILDING MNTNNC   | 60,791.62    | 57,877.32    | 5,013.98   | 9,783.10   | 0.00       | 48,094    | 16.9 |
| 4237 | CLOTHING          | 25,484.07    | 23,653.86    | 2,510.09   | 3,484.37   | 0.00       | 20,149    | 14.7 |
| 4241 | STRS OPTING SP    | 5,892.91     | 1,351.65     | 0.00       | 405.89     | 0.00       | 10,946    | 3.6  |
| 4243 | OPERATING SPLS    | 849,860.47   | 1,137,809.02 | 77,766.82  | 108,958.58 | 0.00       | 682,958   | 40.0 |
| 4244 | REPAIRS & MNTNNC  | 164,530.69   | 166,764.62   | 5,986.25   | 6,140.22   | 0.00       | 160,624   | 3.7  |
| 4246 | FUELS & MTR OLS   | 18,693.28    | 75,613.76    | 151.86     | 326.60     | 0.00       | 75,287    | 0.4  |
| 4255 | SMALL EQUIPMENT   | 20,861.33    | 15,036.50    | 2,608.06   | 2,608.06   | 0.00       | 12,428    | 17.3 |
| 4313 | INVENTORY ADJUSTM | (151,164.98) | 0.00         | 0.00       | 0.00       | 0.00       | 0         | 0.0  |
|      | Ttl SVCS AND SPL  | 5,698,581.80 | 6,789,334.61 | 323,437.60 | 404,827.15 | 526,884.28 | 5,857,623 | 13.7 |

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City of Daly City, California

Revenue and Expenditure Summary Report  
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\* Fund 87 SANITATION DISTRICT \*

| Obj Code                | Description          | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances | Remaining Balance | Percent To-date |
|-------------------------|----------------------|-------------------|---------------------|----------------------|---------------------|--------------|-------------------|-----------------|
| =====                   |                      |                   |                     |                      |                     |              |                   |                 |
| OTHER CHARGES           |                      |                   |                     |                      |                     |              |                   |                 |
| 4215                    | RENTS AND LEASS      | 292.96            | 5,500.00            | 0.00                 | 0.00                | 0.00         | 5,500             | 0.0             |
| 4302                    | MEMBERSHIPS & PBLC   | 33,036.46         | 44,667.68           | 743.00               | 5,259.00            | 0.00         | 39,389            | 11.8            |
| 4303                    | TRAVEL & MEETINGS    | 2,303.77          | 8,186.95            | 452.91               | 452.91              | 0.00         | 7,734             | 5.5             |
| 4304                    | EDUCATION & TRAINING | 31,251.99         | 48,282.90           | 1,282.56             | 2,793.92            | 0.00         | 45,489            | 5.8             |
| 4434                    | MSCLINS OTHR CH      | 163,314.30        | 209,596.36          | 10,493.13            | 10,663.13           | 0.00         | 198,933           | 5.1             |
|                         | Total OTHER CHARGES  | 230,199.48        | 316,213.89          | 12,971.60            | 19,168.96           | 0.00         | 297,045           | 6.1             |
| =====                   |                      |                   |                     |                      |                     |              |                   |                 |
| FIXED CHARGES           |                      |                   |                     |                      |                     |              |                   |                 |
| 4208                    | TILPHN SRVC CHRG     | 6,467.40          | 6,467.23            | 538.95               | 1,077.90            | 0.00         | 5,389             | 16.7            |
| 4216                    | VHCL SRVC CHRG       | 296,710.32        | 296,710.29          | 24,725.86            | 49,451.72           | 0.00         | 247,259           | 16.7            |
| 4223                    | INFRMTN SRVC C       | 338,666.40        | 338,666.45          | 28,222.20            | 56,444.40           | 0.00         | 282,222           | 16.7            |
| 4226                    | MAL/MSGNGR SRVC      | 3,786.60          | 3,786.64            | 315.55               | 631.10              | 0.00         | 3,156             | 16.7            |
| 4227                    | COPIER SERVICES      | 7,692.00          | 7,692.00            | 641.00               | 1,282.00            | 0.00         | 6,410             | 16.7            |
| 4233                    | POSTAGE              | 3,720.72          | 3,720.77            | 310.06               | 620.12              | 0.00         | 3,101             | 16.7            |
| 4301                    | GNRL INSRNC CHR      | 309,065.88        | 309,065.83          | 25,755.49            | 51,510.98           | 0.00         | 257,555           | 16.7            |
|                         | Total FIXED CHARGES  | 966,109.32        | 966,109.21          | 80,509.11            | 161,018.22          | 0.00         | 805,091           | 16.7            |
| =====                   |                      |                   |                     |                      |                     |              |                   |                 |
| CAPITAL OUTLAY          |                      |                   |                     |                      |                     |              |                   |                 |
| 4504                    | ENGINEERING SRVCS    | 1,424,024.62      | 2,950,001.54        | 23,601.30            | 25,400.86           | 2,285,968.10 | 638,633           | 78.4            |
| 4507                    | MAINS CONSTRUCTN     | 171,051.24        | 2,525,840.37        | 0.00                 | 0.00                | 642,926.59   | 1,882,914         | 25.5            |
| 4508                    | STRM DRN CNSTRC      | 0.00              | 245,600.00          | 0.00                 | 0.00                | 0.00         | 245,600           | 0.0             |
| 4509                    | STRETS CNSTRCTN      | 17,600.00         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| 4516                    | IN-HS SRVCS / C      | 78,012.85         | 218,483.52          | 5,390.43             | 18,569.65           | 0.00         | 199,914           | 8.5             |
| 4520                    | BUILDINGS            | 91,094.88         | 643,732.96          | 923.34               | 923.34              | 83,837.57    | 558,972           | 13.2            |
| 4522                    | PUMP STATIONS        | 65,295.98         | 572.65              | 0.00                 | 0.00                | 0.00         | 573               | 0.0             |
| 4528                    | CNSTRCTN INSPCT      | 0.00              | 1,143.20            | 0.00                 | 0.00                | 0.00         | 1,143             | 0.0             |
| 4529                    | SNTTN TRMTNT PL      | 244,614.00        | 477,734.55          | 2,670.90             | 2,670.90            | 84,729.00    | 390,335           | 18.3            |
| 4530                    | SANITATN EQPMNT      | 1,091,957.85      | 2,258,428.03        | 49,094.60            | 55,321.12           | 209,166.98   | 1,993,940         | 11.7            |
| 4532                    | OTHR CNTRCTL SR      | 927.03            | 128,757.16          | 0.00                 | 0.00                | 0.00         | 128,757           | 0.0             |
| 4550                    | TLS AND SHP EOP      | 32,387.50         | 39,345.89           | 14,359.20            | 17,280.80           | 0.00         | 22,065            | 43.9            |
| 4551                    | CMNMCTNS EQPMNT      | 9,512.67          | 411.00              | 0.00                 | 0.00                | 0.00         | 411               | 0.0             |
| 4552                    | LIGHTS & GNRTS       | 0.00              | 255,000.00          | 0.00                 | 0.00                | 0.00         | 255,000           | 0.0             |
| 4554                    | ALARM SYSTEMS        | 22,994.33         | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
| 4558                    | VEHICULR EQPMNT      | 0.00              | 277.00              | 0.00                 | 0.00                | 0.00         | 277               | 0.0             |
| 4567                    | COMPUTER EQPMNT      | 10,700.00         | 257,868.65          | 0.00                 | 0.00                | 13,159.65    | 244,709           | 5.1             |
| 4571                    | COMPUTER SOFTWR      | 0.00              | 40,000.00           | 0.00                 | 0.00                | 0.00         | 40,000            | 0.0             |
| 4597                    | EXPNS CNTR ACCN      | (1,180,778.78)    | 0.00                | 0.00                 | 0.00                | 0.00         | 0                 | 0.0             |
|                         | Total CAPITAL OTRY   | 2,079,394.17      | 10,043,196.52       | 96,039.77            | 120,166.67          | 3,319,787.89 | 6,603,242         | 34.3            |
| =====                   |                      |                   |                     |                      |                     |              |                   |                 |
| OPERATING TRANSFERS OUT |                      |                   |                     |                      |                     |              |                   |                 |
| 4651                    | IF T 01-031-031      | 1,047,223.08      | 1,065,116.00        | 88,759.66            | 177,519.32          | 0.00         | 887,597           | 16.7            |

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City of Daly City, California

Revenue and Expenditure Summary Report  
By Fund  
For the Period Ended 08/31/13

Page 4

\* Fund 87 SANITATION DISTRICT \*

| Obj Code               | Description | Prior Year Actual | Current Year Budget | Current Month Actual | Year-to-date Actual | Encumbrances   | Remaining Balance | Percent To-date |
|------------------------|-------------|-------------------|---------------------|----------------------|---------------------|----------------|-------------------|-----------------|
| 4667 IF T 51-315-453   |             | 106,869.00        | 491,767.00          | 81.75                | 81.75               | 0.00           | 491,685           | 0.0             |
| 4672 IF T 55-035-458   |             | 0.00              | 8,856.65            | 6,986.19             | 6,986.19            | 0.00           | 1,870             | 78.9            |
| Ttl OPTNG TRNSFRS      |             | 1,154,092.08      | 1,565,739.65        | 95,827.60            | 184,587.26          | 0.00           | 1,381,152         | 11.8            |
| DEBT SERVICE           |             |                   |                     |                      |                     |                |                   |                 |
| 4378 NOTE PRINCIPAL    |             | 209,558.26        | 214,797.00          | 0.00                 | 0.00                | 0.00           | 214,797           | 0.0             |
| 4379 NOTE INTEREST     |             | 76,264.12         | 70,949.00           | 0.00                 | 0.00                | 0.00           | 70,949            | 0.0             |
| 4385 PRNCPL PYMNT CN   |             | (209,558.26)      | (214,797.00)        | 0.00                 | 0.00                | 0.00           | (214,797)         | 0.0             |
| Total DEBT SERVICE     |             | 76,264.12         | 70,949.00           | 0.00                 | 0.00                | 0.00           | 70,949            | 0.0             |
| DEPRECIATION           |             |                   |                     |                      |                     |                |                   |                 |
| 4431 DEPRECIATION      |             | 2,003,719.28      | 1,870,366.00        | 0.00                 | 0.00                | 0.00           | 1,870,366         | 0.0             |
| Total DEPRECIATION     |             | 2,003,719.28      | 1,870,366.00        | 0.00                 | 0.00                | 0.00           | 1,870,366         | 0.0             |
| * Total Expenditures   |             | 18,706,178.79     | 28,395,923.72       | 1,168,034.92         | 1,964,120.28        | 3,846,672.17   | 22,585,131        | 20.5            |
| Nt fr SMITN DISTRICT F |             | (67,127.12)       | (10,208,031.64)     | (868,463.58)         | (1,525,799.03)      | (3,846,672.17) | (4,835,560)       |                 |

## Revenue and Expenditure Summary Report

By Fund  
For the Period Ended 08/31/13

## \* Fund 87 SANITATION DISTRICT \*

| Obj<br>Code           | Description | Prior<br>Year<br>Actual | Current<br>Year<br>Budget | Current<br>Month<br>Actual | Year-to<br>-date<br>Actual | Encumb-<br>rances | Remaining<br>Balance | Percent<br>To-date |
|-----------------------|-------------|-------------------------|---------------------------|----------------------------|----------------------------|-------------------|----------------------|--------------------|
| Total Rev - All Fnds  |             | 18,639,051.67           | 18,187,892.08             | 299,571.34                 | 438,321.25                 | 0.00              | 17,749,571           | 2.4                |
| Ttl Expend - All Fnds |             | 18,706,178.79           | 28,395,923.72             | 1,168,034.92               | 1,964,120.28               | 3,846,672.17      | 22,585,131           | 20.5               |
| All Funds Net         |             | (67,127.12)             | (10,208,031.64)           | (868,463.58)               | (1,525,799.03)             | (3,846,672.17)    | (4,835,560)          |                    |

**North San Mateo County Sanitation District***a subsidiary of the City of Daly City***Meeting Date: October 14, 2013**

**Subject: Acceptance of Bids for Roof Replacements for AFT Building, Final Effluent Building and Maintenance Building #1**

Recommended Action

Accept all bids, waive any minor inconsistencies, and authorize staff to execute a construction contract with the lowest responsible bidder, Pioneer Contractors of San Francisco, for the roof replacements for the AFT Building, the Final Effluent Building and Maintenance Building #1 using District supplied materials.

Background

All three roofs have exceeded their expected years of service and have begun to show leakage. Staff performed spot repairs in 2011 to stop leaks into the upstairs offices of Maintenance Building #1.

Discussion

Maintenance Building #1 houses the Collection & Distribution System Divisions and the Plant Maintenance Division offices. In addition, the PSA Skid Air Compressors, employee locker room and lavatories are also located in this building. The AFT Building houses the two dewatering centrifuges, the air flotation thickener equipment, Headworks #1 and the Primary Effluent pumps. All electrical controls for these pieces of equipment are also inside this building. The Final Effluent Building houses the Emergency Standby Generator for the Treatment Plant, the Final Effluent Pumps, the #3 water pump. The electrical power and controls for these pieces of equipment are also inside this building.

Bids were obtained from three vendors to replace all three roofs with District supplied materials:

|                     |           |
|---------------------|-----------|
| Pioneer Contractors | \$115,000 |
| Western Roofing     | \$178,834 |
| Lawson Roofing      | \$292,034 |

Pioneer Contractors has capably performed work for DWR in the past. Pioneer Contractors replaced the roofs at the Alta Vista, Bellevue and Skyline Pump Stations, Reservoirs 4 & 5, and the Maintenance Building #1 garage and the PSA Skid Building.

The District intends to purchase the roofing materials from the Garland Company who submitted a quote of \$112,737 for all the materials necessary to complete all three roofs.

The Garland Company is a member of the U.S. Communities Government Purchasing Alliance. U.S. Communities is a nationwide purchasing cooperative that allows public agencies to pool their purchasing power through nationally solicited contracts that have been competitively bid in keeping with the national and regional requirements of participating agencies.

**Fiscal Impact**

Total cost for the replacement of all three roofs, including materials, is \$227,737.

Sufficient funds are available in Sanitation Fund Capital Projects 87-920-984, AFT Roof Replacement, 87-920-975, Final Effluent Roof Replacement, and 87-920-981, Maintenance Building #1 Roof Replacement.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,



George DeBono  
P&E Maintenance Supervisor



Patrick Sweetland  
Director of Water and Wastewater Resources



## **North San Mateo County Sanitation District**

*a subsidiary of the City of Daly City*

**Meeting Date: October 14, 2013**

**Subject: Authorization For A Professional Service Agreement To Install Upgrades To Present SCADA System By HSQ Technology**

### Recommended Action

Authorize staff to award HSQ Technology to a professional service agreement to install improvements and upgrades to the present SCADA system in the amount of \$148,910.

### Background

In 1986, HSQ Technology originally installed a Supervisory Control And Data Acquisition system (SCADA) for the operations division of DWR. This system allows staff to monitor and control various points in the wastewater treatment plant, water pump stations and sewage lift stations throughout the district at one central location viewed on computer screens.

Although there have been funds in the annual budget for this system annually the funds have been primarily used for preventative and corrective maintenance of the system. In 1997, the work stations and RTU's were upgraded by HSQ Technology to the current SCADA system.

Additional upgrades were performed in 2008 that consisted of work on the remote pump and lift stations and the purchase of laptop computers for remote access and control to the SCADA system.

### Discussion

With the increased regulatory laws imposed through SWRCB and additional NPDES permit requirements for storm water, sanitary sewer overflows and Department of Public Health regulations, staff has concluded that the present system does not meet the needs to monitor all the points required to ensure regulatory compliance. In addition, the equalization basins and primary sedimentation tanks 7&8 that were installed in 1989 have monitoring points on SCADA but did not include remote automation or control. This project will tie this section of the plant into the SCADA system through fiber optics. This computer system has reached its memory limits with the addition of increased treatment systems to the facilities and replacement parts are out of production so the SCADA system has become antiquated.

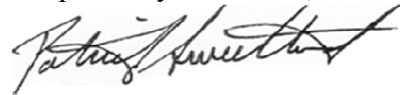
This upgrade will provide staff the capability to monitor all systems with increased data points and improving response time to system changes or problems because of additional monitoring screens. The upgrade will also include new servers; upgrades to existing RTU's that were originally installed in 1986 along with some that were upgraded in 1997. An additional work station will be added to the senior office along with a monitor to the front office.

Fiscal Impact

Sufficient funds are available in Sanitation Fund 87-920-766-4567 and a companion action addressing water system improvements is before the City Council.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Sweetland", written over a light gray rectangular background.

Patrick Sweetland  
Director of Water and Wastewater Resources

**North San Mateo County Sanitation District***a subsidiary of the City of Daly City***Meeting Date: October 14, 2013**

**Subject:** Professional Services Agreement for John Daly Boulevard Streetscape Improvements

**Recommended Action**

Staff recommends the Board authorize the General Manager to execute an agreement with Callander Associates of San Mateo, California, to provide professional design services, prepare contract documents, and provide construction support for the John Daly Boulevard Streetscape Improvements project.

**Background**

The John Daly Boulevard Streetscape Improvements project is a "Complete Streets" project that will reconfigure curb lines, install bicycle lanes, and transform the underutilized median areas by constructing a network of new pedestrian facilities and providing bioswales with new trees and plantings in order to "Green" this segment of John Daly Boulevard. This project will improve the access and connectivity between the Daly City Bay Area Rapid Transit (BART) station and the SamTrans bus hub at the Top of the Hill. The project will also provide for Low Impact Development (LID) improvements as bioswales help to reduce the water volume and velocity while naturally treating the storm water runoff from John Daly Boulevard.

The City applied for and was awarded \$1,000,000 in Transportation for Livable Communities (TLC) grant funds from the OneBayArea Grant Program (OBAG). The TLC grant is targeted for projects providing Complete Streets. Complete Streets are designed and operated to provide access for all users, including pedestrians, bicyclists, motorists and transit riders of varying abilities. The TLC grant funds will be utilized to fund a portion of the construction and construction engineering costs. The grant was previously accepted by the City Council on June 24, 2013.

**Discussion**

Staff solicited proposals from four design firms to provide a conceptual design for the John Daly "green streets" project in 2011. The initial professional services were for a conceptual design related to the submittal of a grant application for Proposition 84 funding. Two design firms submitted proposals. Callander Associates was the most responsive in meeting the City's needs and requirements. Callander Associates was established in 1973 and has provided professional design services for the City of South San Francisco for its Linear Park project and the City of San Carlos for its East Side Connect project.

Callander Associates was already familiar with the John Daly Boulevard Streetscape Improvements project and the goals of the Complete Streets project. In order to maintain continuity, staff requested Callander Associates to submit a proposal for design services, preparation of construction contract documents and, to provide construction support services for the John Daly Boulevard Streetscape project.

The scope of the professional design services includes the following elements:

- Pedestrian connection to the recently completed “Top of the Hill” transit hub;
- Bicycle facilities including new bicycle lanes on John Daly Boulevard;
- Slurry seal and restriping of roadway;
- Traffic signal modifications including new and relocated pedestrian push buttons and bicycle lane detector loops at two intersections;
- Pedestrian pathway to replace the sidewalk in northernmost planting medians, including seating nodes and associated site furnishings;
- Vegetated bioswales to collect roadway stormwater runoff (via curb cuts);
- Landscape improvements within the six large planting medians that run along John Daly Boulevard from Mission Street to DeLong Street including water-efficient ornamental plantings and trees;
- New irrigation to support plantings;
- New lighting to include pedestrian-scale fixtures along new pedestrian pathway and street-scale fixtures to illuminate roadway and bike lane facilities;
- Design requirements to meet MAP 21, federal highway standards; and
- Construction support services.

### **Fiscal Impact**

The professional services agreement provides for a not-to-exceed fee of \$187,375. The agreement provides for the following:

|                                                                                                                   |                  |
|-------------------------------------------------------------------------------------------------------------------|------------------|
| Program refinement, which includes a topographic survey, data gathering, preliminary planning and cost estimation | \$18,939         |
| Environmental documentation support                                                                               | \$5,074          |
| Design development                                                                                                | \$56,493         |
| Construction document                                                                                             | \$74,772         |
| Reimbursable expenses                                                                                             | \$4,145          |
| Bidding and construction assistance and other professional support services                                       | \$27,952         |
| <b>Total</b>                                                                                                      | <b>\$187,375</b> |

Adequate funding for these services is available in FY 2013-14 approved Gas Tax Capital Improvement budget 17-031-031 (\$100,000) and FY 2013-14 Sanitation Fund Capital Improvement budget 87-920-812 (\$100,000). Upon approval, a unique budget account will be established for the project.

**Summary/Conclusion**

Staff recommends that the Board authorize the General Manager to execute an agreement with Callander Associates of San Mateo, California, to provide professional design services, prepare contract documents, and provide construction support for the John Daly Boulevard Streetscape Improvements project.

Staff is available to provide any additional information desired by the Chair or Members of the Board of Directors.

Respectfully submitted,



Hae Won Ritchie  
Civil Engineering Associate



John L. Fuller  
Director of Public Works