

**CITY OF DALY CITY
PLANNING COMMISSION
REGULAR MEETING**

AGENDA

Thursday, July 04, 2013 - 7:00 PM

Council Chambers, City Hall

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99

Webcast: www.dalycity.org/meetings

OPENING OF MEETING:

PLEDGE TO THE FLAG:

ROLL CALL:

MINUTES:

1. Approval of Minutes from some prior meeting

PUBLIC APPEARANCES, STAFF COMMUNICATIONS:

2. Sample Item: Discussion of crosswalks in City Hall Rotunda

APPLICANT:	Arthur Fonzarelli
LOCATION:	333 -- 90th Street
ENVIRONMENTAL	What could go wrong?
ASSESSMENT:	
PLANNER:	No one would take it.

ACQUISITIONS, VACATIONS, ETC. - SECTION 65402(A):

ADJOURNMENT:

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should notify the Office of the City Clerk at 991-8078 as early as possible.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

PROCLAMATION

COMMENDING DALISAY BOCOBO-BALUNSAT

- WHEREAS, *DALISAY BOCOBO-BALUNSAT, Founder/Director of the annual Philippine-American Cultural Celebration has motivated the Filipino Artists, Writers and Performers Group in participating in the annual Philippine-American Cultural Celebration for 28 successive years with a “Labor of Love” with the purpose “to interweave Filipino culture into the American pattern and to enhance the awareness of American Filipinos in their rich, cultural heritage through Filipino dances, songs, art shows, book exhibits and the talents of Filipino performers”;* and
- WHEREAS, *DALISAY BOCOBO-BALUNSAT, the First Filipino-American/Filipiniana Librarian of the San Francisco Public Library, with 25 years of outstanding public service, who coordinated the First Filipiniana Library Exhibit in a major U.S. Library, the Philippine-American Cultural Celebration and Library Exhibit with Filipino Artists, Writers and Performers, won for the S.F. Public Library and the Filipino-American Community, the 1975 National Library Award -- the John Cotton Dana Special Award; and*
- WHEREAS, *DALISAY BOCOBO-BALUNSAT, premier Philippine-American press correspondent, columnist, and feature writer has contributed articles about Filipinos and Filipino-Americans, in Filipino periodicals in America and in the Philippines, for 40 years; and*
- WHEREAS, *DALISAY BOCOBO-BALUNSAT’s dedicated leadership to the annual Philippine-American Cultural Celebration, sponsored and participated by the Filipino Artists, Writers and Performers Group and the Filipino-American Community has been recognized for its numerous awards from the Mayor’s Office; from the Board of Supervisors; from the State of California; from the Philippine Consulate and Tourism; from the S.F. Public Library; from the S.F. Public Schools; from Filipino-American organizations; and*
- WHEREAS, *DALISAY BOCOBO-BALUNSAT has spearheaded the establishment of the Dr. Jorge Bocobo Philippine-American Cultural Center, Archives and Museum Foundation in California in the memory of her late father, Dr. Jorge Bocobo, former President of the University of the Philippines, Secretary of Education, and Supreme Court Justice, who led the Filipino people in the preservation of Filipino culture, arts and traditions; and*
- WHEREAS, *DALISAY BOCOBO-BALUNSAT plans to establish the first ever Philippine-American Cultural Center Archives and Museum into which she is donating her 40 year Filipiniana collection;*
- NOW, THEREFORE, I, CAROL L. KLATT, Mayor of the City of Daly City, on behalf of the City Council, do hereby commend DALISAY BOCOBO-BALUNSAT for her outstanding achievements in conceptualizing and coordinating the annual Philippine-American Cultural Celebration for 28 years, and as we celebrate the Philippine Independence Day on June 12th, Rizal Day on June 19th, the Filipino-American Friendship Day on July 4th and the United States Independence Day on July 4th, we give **DALISAY BOCOBO-BALUNSAT** a special salute, one truly deserving and well-earned.

IN WITNESS WHEREOF, I, CAROL L. KLATT, Mayor of the City of Daly City, have hereunto set my hand and caused the Seal of the City of Daly City to be affixed this 17th day of June, 2001.

Mayor of the City of Daly City



City Council Meeting Agenda Report

Item # _____

Meeting Date: October 11, 2010

Subject: Adoption of Composite Summary Memorandum of Understanding between the City of Daly City and the Daly City Fire Management

Recommended Action

That the City Council adopt the Composite Summary of Memorandum of Understanding between the City of Daly City and the Daly City Fire Management.

Background

The management “meet and confer” representatives designated by the City Council of the City of Daly City have met and conferred in good faith with the representatives of the Daly City Fire Management and, as a result, have arrived at a Memorandum of Understanding concerning wages, hours and conditions of employment.

Discussion

None

Fiscal Impact

None

Summary/Conclusion

Staff requests that the City Council adopt the Composite Summary Memorandum of Understanding between the City of Daly City and the Daly City Fire Management for the period of August 1, 2010 through July 31, 2011.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Shawna Maltbie
Director of Human Resources



City Council Agenda Report

Item # _____

Meeting Date: October 11, 2010

Subject: Public Hearing to Consider Amendment to HUD Action Plan for Fiscal Year 2008-09 Pertaining to Homelessness Prevention and Rapid Rehousing Program Funding

Recommended Action

Adopt proposed amendment to the Homelessness Prevention and Rapid Rehousing Program (HPRP) budget as described in the HUD Action Plan for Fiscal Year 2008-09.

Background

On February 17, 2009, President Obama signed the American Recovery and Reinvestment Act of 2009 (ARRA). This legislation provided funding for a variety of activities intended to address the nation's economic crisis. One of the programs funded under ARRA is the Homeless Prevention and Rapid Rehousing Program (HPRP). This program provided Daly City with a one-time allocation of \$510,070.

On April 27, 2009, the Daly City Council amended the 2008-09 HUD Action Plan to include HPRP activities. The amendment describes how HPRP funds will be allocated to various permitted activities such as providing financial assistance and case management to Homelessness Prevention clients (those at risk of homelessness) and Rapid Rehousing clients (those already homeless). It also presented an estimated budget for how the funds will be divided between direct financial assistance and program delivery costs. The estimated budget was based on staff's best estimates of community needs and the costs of program implementation.

On September 28, 2009, the City Council approved a \$469,819 contract with Shelter Network to carry out HPRP activities in Daly City. The contract specifies the dollar amounts that can be utilized for various activities and purposes. Over the last several months, as Shelter Network has implemented HPRP in Daly City, it has recognized a greater than anticipated proportion of Daly City residents who need Homelessness Prevention services. On August 30, 2010, staff received a request from Shelter Network to formally revise the distribution of HPRP funds described in their contract, moving funds from Rapid Rehousing to Homelessness Prevention, thus enabling them to serve a larger number of homelessness prevention clients. In addition to shifting these funds, Shelter Network also requested decreases in their Data Collection and Administration budgets to provide for more funds for Financial Assistance, funds that go directly to clients for rental assistance. The total Shelter Network contract amount of \$469,819 is unchanged with the proposed amendment. Staff is in agreement with Shelter Network that the proposed redistribution of funds is the best way to meet actual community needs.

Table 1 below presents the budget originally approved by the Council on April 27, 2009, and the proposed revised budget (shaded) to reflect the current needs for HPRP funds in Daly City.

City Council Agenda Report**Subject: Public Hearing for Amendment to HUD Action Plan****Meeting Date: October 11, 2010****Page 2 of 2**

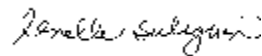
Table 1: HPRP Estimated Budget Summary						
	Homelessness Prevention		Rapid Re-housing		Total Amount Budgeted	
	Original	Revised	Original	Revised	Original	Revised
Financial Assistance (Shelter Network only)	\$150,000	\$351,224	\$ 75,000	\$62,162	\$ 225,000	\$413,386
Housing Relocation and Stabilization Services						
Shelter Network share	\$ 63,000	\$ 26,478	\$ 156,567	\$ 9,350	\$219,567	\$ 35,828
City share	\$ 12,000	\$ 12,000	\$ 8,000	\$ 8,000	\$ 20,000	\$ 20,000
Subtotal (add previous two rows)	\$ 225,000	\$389,702	\$ 239,567	\$79,512	\$ 464,567	\$469,214
Data Collection and Evaluation						
Shelter Network share					\$12,500	\$ 8 ,998
City share					\$ 7,500	\$ 7,500
Administration (up to 5% of allocation)						
Shelter Network share					\$12,752	\$11,607
City share					\$ 12,751	\$ 12,751
Total HPRP Amount Budgeted					\$ 510,070	\$510,070

Discussion

The proposed budget revision is an amendment to the City's 2008-09 HUD Action Plan and is subject to procedures identified in the City's Citizen Participation Plan and HUD Guidance pertaining to HPRP. Specifically, a 12-day public review and a noticed public hearing are required. The proposed Action Plan amendment was made available at City Hall and all City libraries for at least a 12-day review and comment period beginning September 27, 2010 through October 11, 2010. Notice of the availability of this document and a copy of the proposed Substantial Amendment was published in *The Examiner* and made available on the City's web site.

Staff is available to provide additional information desired by the Mayor or Council Members.

Respectfully submitted,



Lenelle D. Suliguin
Housing Coordinator



Richard Berger
Director of Economic & Community
Development

**MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF DALY CITY/PARKS AND RECREATION DEPARTMENT
AND
JEFFERSON UNION HIGH SCHOOL DISTRICT**

This Memorandum of Agreement is made between the Jefferson Union High School District (JUHSD) and City of Daly City/Parks and Recreation Department (DCP&R) to provide services as delineated in the *21st Century Grant – Community Learning Center – After School Safety and Enrichment for Teens (ASSETS)* awarded to the Jefferson Union High School District. This agreement will begin July 1, 2010 and extend through the 2010-11 school year. It will conclude on June 30, 2011.*

This grant is intended to provide after school academic support and enrichment in a variety of areas. As a collaborative grant, the strength of the Jefferson Union High School District, the Adult Education Program, Daly City Park and Recreation Department, Daly City Youth Health Center and CEI are joined to provide services to students and parents, with a goal of greater student success in school.

ROLES AND RESPONSIBILITIES OF THE DALY CITY PARKS AND RECREATION DEPARTMENT (DCP&R)

The roles and responsibilities of DCP&R will include: coordinating and supervising after school activities according to the grant plan, providing instruction and materials for baby sitting Certification courses and other trainings, promoting and engaging students in positive, healthy activities to promote responsible living and lifestyles, providing timely student notification of program offerings under the grant, logging of activities, tracking program participation, maintaining open communication with other grant partners in order to insure a positive partnership working in the interests of students and additional related services as mutually agreed upon. See attachment for additional description

DCP&R will insure that employees/volunteers meet the districts requirements (Ed Code) for working with youth in schools. The requirement extends to 21st Century ASSETs programs or events held on City of Daly City facilities. Some of the activities of the agreement may be carried out on City of Daly City facilities (Marchbank Clubhouse, War Memorial, Hillside Clubhouse, Pacelli Event Center, Teglia Community Center, Doelger Senior Center, Lincoln Park Clubhouse, Gellert Park) with prior arrangement of the school district and project director.

DCP&R will follow all standard protocols and guidelines related to working with students in JUHSD including field trip permission slips, fingerprint clearance and parent communication.

ROLES AND RESPONSIBILITIES OF THE JEFFERSON UNION HIGH SCHOOL DISTRICT (JUHSD)

The roles and responsibilities of the Jefferson Union High School District will include maintaining open communication in order to insure a positive partnership working in the interests of students and making available appropriate venues for the activities described in the grant.

ROLES AND RESPONSIBILITIES OF THE JEFFERSON UNION HIGH SCHOOL DISTRICT (JUHSD) (Continued)

The Jefferson Union High School District will provide personnel screening as called for under the law for all volunteers providing services through the program.

The Jefferson Union High School District will provide payment to the DCP&R in the amount of \$17,849.60 for all services related to the grant responsibilities. Payment will be made in equal installments of \$8,924.80 according to the following schedule: December 1, 2010 and May 1, 2011 upon receipt of DCP&R invoice for services 10 days prior. All invoices must first be approved by the CEI (Project Director) who will forward to JUHSD for final approval and payment.

DCP&R and JUHSD agree to work collaboratively and cooperatively to attain the project goals, maintain regular communications with all project partners and to follow the plan established in the grant document in order to support students.

MUTUAL INDEMNIFICATION AND HOLD HARMLESS

The Jefferson Union High School District shall indemnify and hold harmless the City of Daly City (DCP&R), its officers, agents and employees from all claims, suits, or actions of every name, kind, and description, brought for, or on account of: (A) injuries to or death of any person, or (B) damage to any property of any kind whatsoever and to whomsoever belonging, (C) any costs, money damages, lawsuits, claims or causes of action arising out of or in any way connected to the City of Daly City actions in connection with or arising out of this Agreement.

The duty of the JUHSD to indemnify and hold harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

City of Daly City (DCP&R) shall indemnify and hold harmless the Jefferson Union High School District, their officers, agents and employees from all claims, suits, or actions of every name, kind, and description, brought for, or on account of: (A) injuries to or death of any person, or (B) damage to any property of any kind whatsoever and to whomsoever belonging, (C) any costs, money damages, lawsuits, claims or causes of action arising out of or in any way connected to Jefferson Union High School District's actions in connection with or arising out of this Agreement.

This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by authorized representatives of the parties involved. Either party, by mutual agreement, may terminate this agreement with 30 days notice.

Date: _____

Date: _____

Michael J. Crilly, Superintendent
Jefferson Union High School District

Patricia E. Martel, City Manager
City of Daly City

*2010-11 is subject to the availability of grant funds approved in the State Budget.

