

**CITY OF DALY CITY
REGULAR MEETING
LIBRARY BOARD OF TRUSTEES**

AGENDA

Tuesday, June 15, 2021 - 6:00 PM

City Hall Council Chambers, City Hall
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99
Webcast: www.dalycity.org/meetings

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Regular Meeting of May 18, 2021

DIRECTOR'S REPORT

2. Summer Learning 2021
3. Review of Library Policies

TRUSTEES' REPORT

4. Results of survey for gathering community input on re-opening safety
5. Collaborating with other Boards and Commissions
6. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY VIRTUAL MEETING
MINUTES – APRIL 20, 2021

The meeting was called to order by Acting/Vice President Theresa Faapuaa.

ROLL CALL

Trustees Present:

Trustee Lauren Daus, Trustee Justine Santos, Acting/Vice President Theresa Faapuaa,

Daly City Public Library Associates: Victoria Magbilang

Staff Present: Library Services Manager Chela Anderson, Assistant City Manager Stephen Stolte, Administrative Assistant II Edgardo Bolanos, Library Assistant II Celina Tirona, Librarian II Sarah Spencer

APPROVAL OF AGENDA

Motion made by Acting/Vice President Faapuaa to approve the agenda for May 18, 2021. First by Trustee Santos and Seconded by Trustee Daus. The motion carried unanimously.

APPROVAL OF MINUTES

Motion made by Acting/Vice President Faapuaa to approve the minutes for April 20, 2021. First by Trustee Santos and seconded by Trustee Daus. The motion carried unanimously.

DIRECTOR'S REPORT: Library Service Manager Chela Anderson introduced Library Assistant II Celina Tirona who presented a Power Point presentation of a training called CREI, Cultivating Race Equity and Inclusion. Library Assistant II Celina, Librarian II Sarah Spencer, and Library Assistant II Allison Green attended virtually. California State Library has provided a one-year grant to build a community of public libraries committed to racial equity and inclusion. The grant covers three three-day trainings from March through August. First meetings took place in March and the second meetings will be June 8-10, 2021. Total 25 Libraries participating in a growing network with coordinating teams. Other partners include Califa, Government Race Alliance and Equity (GARE), Santa Monica Public Library (SMPL), and Marine County Free Library (MCFL). Training in March was from the 23rd to the 25th it was an introduction to cohorts and program assignments, discuss problematic policies, learned about GARE approach and intent – Operational, Normalize, Organize, and Visualize. A list of libraries by region of Northern, Central, and Southern California was provided to show participation. Program objectives are to support diversity, teach roles of government and libraries in relation to racial equity, and to build and strengthen staff skills internal and external. Provided an example of the Redwood City Public Library work plan and policy review. Chose this location because it is local and has done the program before and it is a good start with examples, long term goals to build skills and expertise to promote inclusion and racial equity through the Library programming and services, implement community needs, draft action plan with focus on library policies. Currently working on Racial Equity timeline, racial equity case/vision statement given.

Library Service Manager Chela Anderson provided a draft for the survey requested along with a social media graphic to promote it. Board members reviewed and approved the questions. The survey is deliberately kept short to make participation easier.

Motion Requested: Motion made by Acting/Vice President Faapuaa to endorse questions to be posted on social media, first by Trustee Daus, and seconded by Trustee Santos. The motion carried unanimously.

Trustee's Report: Acting/Vice President Theresa Faapuaa mentioned the survey, collaboration with other Boards and Commissions, advocating for open seats on Board to be filled.

DCPLA: Spokesperson Victoria Magbilang stated that the month of May is the Main Membership Drive to renew all current members by USPS mail and email campaign. Requested Board members to share with their networks.

COMMUNICATIONS/ANNOUNCEMENTS: Assistant City Manager Stephen Stolte communicated that Library Division will advertise the vacancies on the Board to help promote the application process and encourage to apply for open seats. Future meetings to be led by Vice President Faapuaa or other designated Trustee to run meeting and to wait to reorganize Board until it is fully appointed. Acting/Vice President Theresa Faapuaa thanked Librarian II Sarah Spencer for showing up in person to read a book at the Peninsula Family Services location.

AGENDA BUILDING: Board to continue conversation and start topics on what would be a good collaboration with other Boards and Commissions, survey update, recruiting for open appointments, revisiting Library policies, and summer program review.

ADJOURNMENT: The meeting was adjourned by Vice President Faapuaa.

Next Meeting:
June 15, 2021
Daly City Virtual Meeting