

**CITY OF DALY CITY
REGULAR MEETING
LIBRARY BOARD OF TRUSTEES**

AGENDA

Tuesday, September 17, 2019 - 6:00 PM

City Hall Council Chambers, City Hall
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99
Webcast: www.dalycity.org/meetings

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Regular Meeting of August 20, 2019

DIRECTOR'S REPORT

2. Summer Learning 2019 Review
3. Fiscal Year 2018-2019 Budget Review

TRUSTEES' REPORT

4. Advocacy
 - a. Creating Awareness
 - b. Communication
 - c. Community Involvement

5. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY LIBRARY BOARD OF TRUSTEES
DALY CITY CIVIC CENTER – COUNCIL CHAMBERS
REGULAR MEETING
MINUTES – AUGUST 20, 2019

The meeting was called to order by President Logarta

ROLL CALL

Trustees Present:

Trustee Lauren Daus, Trustee Justine Santos, Trustee Theresa Faapuaa, and President Angella Logarta.

Trustees Absent:

Vice-President Marcel Balmeo

Staff Present: Joseph Curran and Chela Anderson

APPROVAL OF AGENDA

Motion made by President Logarta to approve the agenda for August 20, 2019. The motion carried unanimously.

APPROVAL OF MINUTES

Motion made by President Logarta to approve the minutes for July 16, 2019. The motion carried unanimously.

Director's Report:

Unattended Child Policy – Chela Anderson went over the Unattended Child policy that has been in place in Libraries since 2002. Throughout the years, the incidence of children being left behind has been minimal and most times when children are being left behind after closing hours, the parents would pick up the children within a few minutes. It was also noted that during the last meeting, the policies should be placed within the library and a variety of languages including Tagalog and Spanish. Currently, they are working on having the policy written in other languages. The Board then went over the policy to see if there are any changes and edits that need to be made to the policy. No changes were made and the Board of Trustees approved a motion to reaffirm the Unattended Child Policy.

Trustee's Report:

The trustees recapped their Coffee with the Trustees event at Bayshore Library and noted that they were able to talk with some of the patrons there. The Board was wondering whether there are ways to promote the Coffee with the Trustees events. The Bayshore event was promoted on the Library's social media in the days leading up to it.

Justine Santos notes that the Seed Library Program is doing well and that the person running the program, Patricia, would like to see the community more involved and to see the program expanded.

DCPLA: Bill Lex gave an update on the previous DCPLA Board meeting and on the upcoming Crazy About Cars event on September 14, 2019 at Serramonte Center. He notes that they are continuing recruit sponsors for the Crazy About Cars event.

He noted that there may possibly be an author talk with author Meredith May.

Mr. Lex lastly noted that DCPLA Board has opted to extend the contract with previous Executive Director, Susan Brissenden-Smith, who is helping with the transition process within the DCPLA.

Upcoming Events:

Crazy About Cars Event

12:00PM – 3:00PM

September 14, 2019

Latinx Heritage Month Celebration

Saturday September 21, 2019

12:00PM – 3:00PM

City Hall, 333 90th Street

Filipino Lit Night

John Daly Library

October 9, 2019

Starts at 6:30PM

Kasayahan Sa Daly City of Daly City

Saturday, October 25, 2019

11:00AM – 4:00PM

ADJOURNMENT: The meeting was unanimously adjourned at 7:00PM.

Next Meeting:

September 17, 2019

Daly City Council Chambers