

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – JANUARY 15, 2019

The meeting was called to order by President deVera at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Trustees Angella Logarta, William Lex, and Lynne Shubunka

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the January 15, 2019 Regular Meeting unanimously approved.
(MSP: Lex/Shubunka)

APPROVAL OF MINUTES

1. Minutes of the November 20, 2018 Regular Meeting unanimously approved.
(MSP: Lex/Shubunka)

TRUSTEES' REPORT:

2. Advocacy
 - a. Creating Awareness: In anticipation of a large number of newly appointed commissioners, the commissioner mixer and Brown Act training needs to be calendared. The City Manager and City Attorney are both enthusiastic. "Coffee with a Commissioner" sessions also need to be scheduled. Staff recommended that the first be at the Serramonte Main Library on a Tuesday or Thursday morning to coincide with the popular storytimes.
 - b. Communication: Library visits are to continue and become an ongoing Trustee assignment. Library Facts bookmarks need to be corrected with the current percentage of library card holders in the community.
 - c. Community Involvement: Equipment is needed for the video project. It will need to be budgeted. The City's hourly Video Technician can be the videographer. April 7-13 will be National Library Week this year and the theme is *Libraries = Strong Communities*. Staff would like to have a Proclamation made at the March 25 City Council meeting. Ideally one or more members of the Library Board would be there to accept. Board members and DCPLA expressed interest in bringing treats to the staff on Library Workers' Day, which falls on Tuesday of that week.

- d. Fundraising – Vice President Logarta suggested to the Executive Director of the Daly City Public Library Associates (DCPLA) that they seek grants from Wells Fargo.
3. Report from Daly City Public Library Associates:

The new Executive Director, Victoria Magbilang, introduced herself and announced that she would be attending Library Board meetings going forward. The DCPLA Board Retreat was successful. The new City Manager was in Attendance. Events coming up in 2019 include the annual Saint Patrick's Day Luncheon in March and the second annual Crazy about Cars in Colma in September. The next meeting of the DCPLA Board will be January 22, 2019.

ANNOUNCEMENTS

The State Library has provided a subscription to the New York Times online with funding guaranteed for at least eighteen months. YANovCon will take place at Millbrae Library on Saturday, January 26; Daly City is one of the libraries hosting this annual program.

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was unanimously adjourned at 6:40 p.m.

**Next Meeting:
Tuesday, February 19, 2019
Daly City Council Chambers**