

**CITY OF DALY CITY  
REGULAR MEETING  
LIBRARY BOARD OF TRUSTEES**

**AGENDA**

**Tuesday, June 19, 2018 - 6:00 PM**

City Hall Council Chambers, City Hall  
333 – 90<sup>th</sup> Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99  
Webcast: [www.dalycity.org/meetings](http://www.dalycity.org/meetings)

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

1. Regular meeting of May 15, 2018

**DIRECTOR'S REPORT**

2. City Budget Overview
3. Item Auto-Renewal

**TRUSTEES' REPORT**

4. Advocacy
  - a. Funding Measures
  - b. Talking Points
5. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

*Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90<sup>th</sup> Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.*

**DALY CITY LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**DALY CITY CIVIC CENTER**  
**MINUTES – MAY 15, 2018**

The meeting was called to order by Trustee William Lex at 5:00 p.m.

**PLEDGE TO THE FLAG**

**ROLL CALL**

**Library Board of Trustees Present:**

Trustees William Lex, Lily Louie, and Angella Logarta

**Staff Present:**

Director Joseph Curran and Library Services Manager Chela Anderson

**APPROVAL OF AGENDA**

Agenda for the May 15, 2018, Regular Meeting unanimously approved.  
(MSP: Louie/Logarta)

**APPROVAL OF MINUTES**

Minutes of the April 17, 2018 Regular Meeting unanimously approved. (MSP: Louie/Logarta)

**REPORTS:**

1. Summer Learning – Director Curran first introduced the newest full-time member of the Department, Youth Services Librarian Sarah Spence. She is most recently from Georgia but a Bay Area native and grew up in San Lorenzo. She graduated with a degree in English from Mills College in Oakland and received her MLIS from San Jose State.

Ms. Anderson said that preparations for the Summer Learning started in January. The program starts officially on June 1<sup>st</sup>. We received 8,500 books from Measure K funding. We also ordered another 1000 books to fill in gaps to make sure we have age appropriate books for all. We also received our reading logs. The program doesn't look a lot whole different from last year. Ms. Anderson said there will be an online option this year. Schedule of activities was distributed to the Board Trustees. Ms. Anderson also said that Ms. Spence will do an outreach to schools before they let the kids out for the summer. Ms. Spence said that has scheduled 23 visits.

2. Budget Update – Director Curran said that the City Council adopted the budget for the coming 2 fiscal years. No further reductions in staffing or hours in our library.
3. Advocacy - Director Curran said that he and Trustee DeVera met up to share ideas and will do so again before the next meeting.
4. Report from Daly City Public Library Associates:
  - At the April 24<sup>th</sup> meeting, Minutes and financial reports were approved.

Library Board of Trustees Meeting Minutes

May 15, 2018

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- September 29<sup>th</sup> is the Crazy about Cars in Colma fund-raiser. Organizers are trying to establish a Pit Crew Challenge where to engage the auto dealers in Colma and get teams from different dealership to perform certain tasks that you might see in Nascar race. Learning Wheels Bookmobile will be there as well.
- May 4<sup>th</sup>, Movie Screening “Right Footed” at Skyline College
- Received 4 new memberships and 32 renewals. There is also a new membership application.
- Communications Committee is trying to create a new website which would link to QuickBooks and email; they will use Wix
- Proposal from Cypress Lawn called Trolley Tour
- Westlake Book Dropbox has arrived! There would be a ribbon cutting ceremony after the Dropbox is installed.

**PUBLIC COMMENT:**

**ADJOURNMENT:** The meeting was unanimously adjourned at 6:50 p.m.

**Next Meeting: Tuesday, June 19, 2018, Daly City Council Chambers**