

**CITY OF DALY CITY
REGULAR MEETING
LIBRARY BOARD OF TRUSTEES**

AGENDA

Tuesday, February 20, 2018 - 6:00 PM

City Hall Council Chambers, City Hall
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99
Webcast: www.dalycity.org/meetings

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Regular meeting of January 16, 2018

ELECTION OF OFFICERS

DIRECTOR'S REPORT

2. Fiscal Year 2018-19 and 2019-20 Budgets Update

TRUSTEES' REPORT

3. Report from the Advocacy Committee
4. Election of Officers - Discussion
5. Mission Statement of the Library Board
6. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – JANUARY 16, 2018

The meeting was called to order by Trustee William Lex at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Trustees William Lex, Lily Louie, Lynne Shubunka and Patricia DeVera

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the January 16, 2018, Regular Meeting unanimously approved.
(MSP: Louie /DeVera)

APPROVAL OF MINUTES

Minutes of the November 21, 2017 Regular Meeting unanimously approved. (MSP: DeVera /Louie)

REPORTS:

1. Fiscal Year 2018-19 and 2019-20 – Director Curran said that the City is still coping with the structural deficit that the City of Daly City has been struggling with since the recession. Recent pay increases granted during negotiations with various labor groups, especially safety groups, have exacerbated the problem. Our Department was directed to reduce expenditures for the coming 2-yr budget cycle by \$269,000. There will be no lay-offs and impact on the Library Division will be minimal. Recreation programs will be affected and fees increased.
2. Winter Reading Challenge – Ms. Anderson said the Winter Challenge will run for 10 weeks. The purpose is to encourage reading over the winter among children, families, and adults. The program uses a bingo format like in years past with different genres of books; completing a bingo line earns an extra entry into the drawing and encourages people to read books outside their typical tastes and interests. There will be prizes.
3. Report from the Daly City Public Library Associates –
 - Had a Board Retreat on December 5, 2017. Discussed strategy and plans for 2018.
 - The Board had a pleasant lunch with Pat Martel, City Manager.
 - Westlake Dropbox project - \$4,500 has been collected. DCPLA will meet with potential donors.
 - Town of Colma provided \$2,000 grant restricted to purchase children's books.
 - Bylaws revision to change number of Directors minimum of 7 and maximum of 15

Library Board of Trustees Meeting Minutes

January 16, 2018

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- January 23rd – unveiling of Bayshore Library children's area
- March 13th – St. Patrick's Day luncheon at Colma Community Center

ANNOUNCEMENTS AND COMMUNICATIONS:

- Board of Trustees members encouraged to submit their photos/background statement for the Library website
- Sunday, January 21st, 2:00 p.m. at Café Doelger, History of San Francisco during Civil War

PUBLIC COMMENT: Ms. Pamela Digiovanni said that maybe in November, there will be an increase in the Transit Oriented Tax with the approved hotel. This will help increase revenue.

ADJOURNMENT:

The meeting was unanimously adjourned at 7:10 p.m.

**Next Meeting:
Tuesday, February 20, 2018
Daly City Council Chambers**