

**CITY OF DALY CITY
REGULAR MEETING
LIBRARY BOARD OF TRUSTEES**

AGENDA

Tuesday, November 21, 2017 - 6:00 PM

City Hall Council Chambers, City Hall
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99
Webcast: www.dalycity.org/meetings

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Regular Meeting of October 17, 2017

DIRECTOR'S REPORT

2. Wells Fargo Grant
3. Library Budgets and Staffing - A Regional Comparison

TRUSTEES' REPORT

4. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – OCTOBER 17, 2017

The meeting was called to order by Trustee William Lex at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Trustees William Lex, Lily Louie, Angella Logarto and Patricia DeVera

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the October 17, 2017, Regular Meeting unanimously approved.
(MSP: Louie/DeVera)

APPROVAL OF MINUTES

Minutes of the September 19, 2017 Regular Meeting unanimously approved. (MSP: Louie/DeVera)

REPORTS:

1. Library Newsletter – As requested by the Board, Ms. Anderson and staff have developed a monthly electronic newsletter highlighting upcoming programs and services. Patrons can subscribe to the email newsletter from the library's homepage. A free online e-mail subscription management service is being used. The newsletter can also be viewed on the library website if patrons don't want to subscribe.
2. ABCmouse Bring Learning Home – Ms. Anderson introduced the newly available online educational service. ABCmouse is an invaluable resource for young learners ages 2-8. Parents can subscribe and pay a monthly fee, but through the generosity of the Chan-Zuckerberg Foundation and the company that offers ABCmouse, libraries can now "check out" home-use to patrons for four-week periods free of charge. Patrons will need an email address, library card number and PIN. Users create a password for their ABCmouse account and create profiles for up to three of their children. At the end of profile set-up, users will be given the choice to do an initial assessment for your child. This will help determine what the child needs to work on in ABCmouse. There will be another opportunity to do another assessment at the end of the 4-weeks to track progress. When assessment is complete, the child is all set to explore the various games, activities, and features of the ABCmouse. When the 4-weeks are up, parents will have an opportunity to sign up for another 4-week check out if there are licenses available. If not, they can be placed on a wait list. The child's profile and progress will be saved. Staff will be promoting this new offering in the coming weeks.

Library Board of Trustees Meeting Minutes

September 19, 2017

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3. California Library Advocates Library Board Effectiveness Training – After reviewing the availability of all five Board members, a date was selected for free training from the California Public Library Advocates (CPLA). The training will be held at the Serramonte Library on December 9, 2017. The trainer will be Deborah Doyle.
4. Report from the Daly City Public Library Associates -
 - Ms. Patricia DeVera will join the Project Read Trivia Challenge
 - Angella Logarto announced that she helped facilitate another grant to the library from her employer, Wells Fargo Bank. They will be donating \$2,500.

PUBLIC COMMENT:

ADJOURNMENT:

The meeting was unanimously adjourned at 6:45 p.m.

Next Meeting:
Tuesday, November 21, 2017
Daly City Council Chambers