

**CITY OF DALY CITY
REGULAR MEETING
LIBRARY BOARD OF TRUSTEES**

AGENDA

Tuesday, October 17, 2017 - 6:00 PM

City Hall Council Chambers, City Hall
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99
Webcast: www.dalycity.org/meetings

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Regular Meeting of September 19, 2017

DIRECTOR'S REPORT

2. Library Newsletter
3. ABCMouse Bring Learning Home
4. California Public Library Advocates Library Board Effectiveness Training

TRUSTEES' REPORT

5. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – SEPTEMBER 19, 2017

The meeting was called to order by Trustee William Lex at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Trustees William Lex, Lily Louie, Lynne Shubunka and Patricia DeVera

Staff Present:

Director Joseph Curran, Library Services Manager Chela Anderson and Branch Manager Jessica Diaz

APPROVAL OF AGENDA

Agenda for the September 19, 2017, Regular Meeting unanimously approved.
(MSP: DeVera/Louie)

APPROVAL OF MINUTES

Minutes of the August 15, 2017 Regular Meeting unanimously approved. (MSP: Shubunka/Louie)

ADMINISTRATION OF OATH:

Vice-Mayor Juslyn Manalo introduced and administered the oath of office to Ms. Angella Logarto, as the newly elected Board Trustee member.

REPORTS:

1. Summer Learning 2017: Branch Manager Jessica Diaz gave an over view of this year's Summer Learning program. Summer Learning is choosing a reasonable, attainable weekly reading goal. It is to encourage parent and child to keep those books open all summer and to keep track of their reading progress. Record that reading progress by writing the number of minutes read or listened to on your log. When a child joins the summer learning program, they get a reading log that is age appropriate and a free book. Once they complete their first log, they get a packet of fun stuff like a certificate of completion, ticket to the end of the summer VIP party, and chance to win a \$1000 scholarship. An equivalent of one month of overall learning may be lost after summer vacation; six weeks in the fall are spent re-learning old material to make up for summer learning loss. 2-3 hours per week of reading during summer vacation is needed to prevent any learning loss. It has shown that school children who read during the summer are more likely to maintain their reading skills when they return to school in the fall. There were 8,326 participants who joined our program, 1,258 finished the program, and 2,798 entered the weekly raffle at the libraries. The County contributed weekly raffle tickets for each library location, \$1,000 scholarship raffle, over 5,000 sign up books and

logs with great new graphics. The Library received excellent reviews and commendations from the community.

2. Food for Fines Participation: This program is a partnership between the Daly City, San Mateo County, San Mateo Public, South San Francisco, Burlingame, and Redwood City Libraries and Second Harvest Food Bank. Daly City has participated for the last four years. The goals of the program are to support the families in the community that need food and to help library users to eliminate unpaid fines on their account that maybe weighing them down and preventing them from using the library. Food for Fines allows you to have all of your library fines waived by bringing in non-perishable and unexpired food items. Food for Fines applies to late fines, but not fees for lost or damaged items. The Trustees endorsed the continuation of participation in the program in 2017
3. Report from the Daly City Public Library Associates (DCPLA)/Announcements:
 - \$6,000 granted to Daly City Public Library, \$5,00 from Seton Medical Center and \$1,000 in donations made in memory of Natividad Lansang.
 - November 16, 2017, a fundraising event at Moonstar
 - Latino Heritage Month Celebration Saturday, September 23, 2017 from 12 p.m. – 3 p.m., Free Event at War Memorial Community Center. Music, entertainment, food, vendors and information booths
 - Filipino-American History Month Celebration – Saturday, October 14, 2017 from 11 a.m. – 3 p.m., Marchbank Park
 - The SF Zoo Mobile will be stopping by at two of our Libraries tomorrow! The SF Zoo Mobile will be at the Westlake Library, at 3:00pm and at the John Daly Library at 5:00.
 - Pumpkin Carving at Serramonte – Pumpkins and child-safe carving kits are provided. Space is limited.
 - Halloween Face Painting at Bayshore Library, October 31st at 3:30 p.m.

PUBLIC COMMENT:

ADJOURNMENT:

The meeting was unanimously adjourned at 7:05 p.m.

**Next Meeting:
Tuesday, October 17, 2017**