

**CITY OF DALY CITY
REGULAR MEETING
LIBRARY BOARD OF TRUSTEES**

AGENDA

Tuesday, August 15, 2017 - 6:00 PM

City Hall Council Chambers, City Hall
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99
Webcast: www.dalycity.org/meetings

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Regular Meeting of June 20, 2017

DIRECTOR'S REPORT

2. Analytics on Demand
3. Testing & Education Reference Center

TRUSTEES' REPORT

4. Report from the Daly City Public Library Associates (DCPLA)

ANNOUNCEMENTS AND COMMUNICATIONS

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – JUNE 20, 2017

The meeting was called to order by Board of Trustees President William Lex at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Trustees William Lex, Vice President Lynne Shubunka and Trustee Lily Louie

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the June 20, 2017, Regular Meeting unanimously approved.

(MSP: Shubunka/Louie)

APPROVAL OF MINUTES

Minutes of the May 16, 2017 Regular Meeting unanimously approved. (MSP: Louie/Louie)

REPORTS

1. **California Virtual Reality Experience:** Virtual Reality is new to Daly City Library. A grant provided a VR-enabled computer with pre-loaded educational programs plus Oculus Rift head gear. VR was identified by the American Library Association as one of the top 10 library trends for the future. This is collaboration between the California State Library and Oculus VR, a division of Facebook Inc. Partial funding also comes from the US Institute of Museum and Library Services under the provisions of Library Services and Technology Act. Public programs are in development.
2. **Branch Overview:** Ms. Anderson presented a brief summary of recent downturn in library use. She said that this year is the most dramatic reduction in library hours and the Library does not have the ability to be opened more hours as it does not have minimum staffing level needed at all locations. The Daly City Library has been loaning more items to other libraries which speaks volumes to our librarians who select materials. Public Computer Use is declining as more people are using their own devices. Westlake Library has the most programs during the week. In 2008, the Library had 24 full-time staff and in 2017 the Library had 16 full-time dedicated staff with extended periods with one of those positions vacant. Ms. Anderson would like to provide quality and consistent service even with limited resources.
3. **Report from DCPLA:**
 - Financial Statement provided and upcoming book sale
 - Newly appointed Board member Pauline Fong Martinez

Library Board of Trustees Meeting Minutes

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- Author Talk, July 30th at 4 p.m. at Seton Medical Center– Cara Black and Susan Shea
- Pinewood derby in October
- 23 new members for DCPLA. Goal is 50 new members.
- A grant may be given in July to cover expenses for the aquarium at Westlake Library

Announcements

- Ms. Anderson invited everyone to join the Summer Learning Program
- Director Curran invited everyone to the Independence Day Celebration at Westlake Park on June 30, 2017.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 6:47 p.m.

**Next Meeting:
Tuesday, July 18, 2017
Daly City Council Chambers**