

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – FEBRUARY 21, 2017

ADMINISTRATION OF OATH: Mayor Glenn Sylvester administered the oath of office to Ms. Lily Louie as the new Library Trustee.

Vice-Mayor Juslyn Manalo administered the oath of office to Ms. Alyssa Reyes as the new Library Trustee.

The meeting was called to order by Trustee William Lex at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

President William Lex, Vice-President Lynne Shubunka, Trustees Lily Louie and Alyssa Reyes

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the February 21, 2017 Regular Meeting unanimously approved.
(MSP: Shubunka/Louie)

APPROVAL OF MINUTES

Minutes of the January 17, 2017 Regular Meeting unanimously approved. (MSP: Shubunka/Lex)

REPORTS:

1. Senior Outreach:

Ms. Anderson said that the Library would be able to offer a Mail-A-Book service for homebound residents. This would be the effective way to deliver books, videos and audiobooks to people who are not able to visit the library. She wants everyone to be able to enjoy the library's materials even if it's impossible for them to make it to the Library. The logistics of offering this service are in the process of being planned by the Peninsula Library System Circulation Managers Committee.

2. California Public Library Advocates' Library Board Effectiveness Training.

Ms. Anderson announced that the upcoming Board Effectiveness training will be rescheduled to sometime later in the spring. The annual CPLA meeting, focusing on fundraising, will take place in April at the Mill Valley Library.

3. Potential Measure A/K Projects for the Library:

Director Curran has requested a meeting from Supervisor David Canepa to explore the possibility of having an exemption from the matching requirement.

TRUSTEES' REPORT/ANNOUNCEMENTS:

4. Report from the Daly City Public Library Associates:

Upcoming Events:

- St. Patrick's Day luncheon event on Tuesday, March 14, 2017 Fund-the-Need requests will be presented:
 - An outdoor bookdrop for Westlake Library
 - New furniture for Bayshore Library's Children's room
 - Continued maintenance of Westlake Library's Aquarium
- Book Sale scheduled sometime in May at 280 Metro
- Jefferson Elementary School District will hold a Poster Contest for children
- A Soapbox Derby event in cooperation with Skyline College

PUBLIC COMMENT:

Mayor Sylvester attended this morning's Daly City Library Public Library Associates meeting. He said that he saw the wide range of folks who are on the Board for the love they have for our Library. He thanked the DCPLA for all they have done for Daly City Public Library.

Trustee Shubunka thanked Ms. Susan Brissenden Smith for her untiring passion.

Vice-Mayor Juslyn Manalo thanked the Trustees for serving and dedicating their time and passion for the library.

Marie Brizuela mentioned the importance of libraries to all young people and adults/seniors. She mentioned how Friends of the Library in the past had helped the Library with their fundraising.

Pam DiGiovanni thanked the Trustees for serving our community. She said that Library takes our minds off the stress we have. Library is free and relaxing for seniors.

ADJOURNMENT

The meeting was unanimously adjourned at 7:05 p.m.

**Next Meeting:
Tuesday, March 21, 2017
Daly City Council Chambers**