

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – JULY 19, 2016

The meeting was called to order by Trustee William Lex at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Trustees William Lex, Arlene Encarnacion and Lynne Shubunka

Staff Present:

Director Joseph Curran, Library Services Manager Chela Anderson and Children's Librarian Barbara Daniels

APPROVAL OF AGENDA

Agenda for the July 19, 2016 Regular Meeting unanimously approved.

(MSP: Lex/Shubunka)

APPROVAL OF MINUTES

Minutes of the May 17, 2016 Regular Meeting unanimously approved. (MSP: Lex/ Shubunka)

ADMINISTRATION OF OATH: Ms. Annette Hipona, City Clerk, administered the oath of office to Ms. Anastazja Ragasa as the new Library Trustee.

ELECTION OF OFFICERS:

Trustee Member Lex nominated Vice-President Encarnacion to President of the Board. President Encarnacion was elected unanimously and presided during the remainder of the Board meeting. Trustee Member Shubunka nominated Trustee Member Lex Vice-President. Trustee Lex was unanimously elected as Vice-President of the Board.

Vice-President Lex said that Ms. Galeon will be remembered for her outstanding service she provided to our community. The Board of Trustees recognized the many contributions of our former President Galeon. Ms. Galeon will be missed.

REPORTS:

1. *Paws for Tales* Reading Program:

Ms. Daniels is pleased to present the Library's partnership with the Peninsula Humane Society and SPCA to do *Paws for Tales*. Children ages 5 and up can improve their reading skills and make a new friend by reading aloud to a therapy dog. Studies show children who are reluctant to read in front of peers are much less anxious with an animal present. Animal presence helps them become more confident readers. One or more teams with therapy animals and their handlers from the PHS/SPCA will be available at Daly City Serramonte Library from 5 p.m. to 6:30 p.m. the first Wednesday of each month starting September 7, 2016.

2. Budget Update:

Director Currans said that the Libraries will be reducing service/part-time hours. The reduction is approximately \$121,000 in savings. Some online subscription resources will be discontinued while others that we currently offer that are consortium-wide purchases (through the Peninsula Library System or the Pacific Library Partnership) will be continued

as we have committed to these as a members. Daly City Public Library Associates has committed to funding the Westlake Library's aquarium dues for this fiscal year.

TRUSTEES' REPORT/ANNOUNCEMENTS:

- Vice-President Lex announced the recently held Art Night at the Library at Westlake Library. Five artists were invited to display their work. It went from 6:30 to 8:30 p.m. Light refreshments were served and there were also raffle prizes as well as a chance to meet the artists.
- The Fall Activity Guide is now available online! Please visit www.dalycity.org/activityguide to view guide. In order to reduce costs and to be environmentally friendly, the Department of Library and Recreation Services will no longer be mailing the Activity Guide to households in Daly City. Copies will be available at your local library, recreation center or in the Administration office.
- Ms. Anderson announced the upcoming Filipino-American History Month Celebration, October 8, 2016, 11-5 p.m., at Pacelli Event Center. This event is in collaboration with The Pilipino Bayanihan Resource Center.
- Daly City Public Library Associates have received 24 donations ranging from \$50 up to \$500. Their goal is to replace the \$10,000 cut from the materials budget. Recently, the Associates have also donated to the Library \$6,500 for furniture for the Westlake Branch, \$2,750 to maintain the aquarium, and \$150 to support the Adult Summer Learning Program.

PUBLIC COMMENT

ADJOURNMENT

The meeting was unanimously adjourned at 6:58 p.m.

**Next Meeting:
Tuesday, August 16, 2016**