

**CITY OF DALY CITY
REGULAR MEETING
LIBRARY BOARD OF TRUSTEES**

AGENDA

Tuesday, May 17, 2016 - 6:00 PM

City Hall Council Chambers, City Hall
333 – 90th Street, Daly City, CA 94015

Live Telecast: Comcast Channel 27, Astound 26, AT&T U-Verse 99
Webcast: www.dalycity.org/meetings

For those wishing to address the Library Board of Trustees on any Item on the Agenda or under Public Appearances/Oral Communications, please complete a Speaker Card located at the entrance to the City Council Chambers and submit to a Staff Member as early in the meeting as possible.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the Department of Library and Recreation Services as soon as possible prior to the meeting.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Regular meeting of April 19, 2016

DIRECTOR'S REPORT

2. Serramonte Bathroom Remodel
3. Budget Update

TRUSTEES' REPORT

ANNOUNCEMENTS AND COMMUNICATIONS

4. Report from the Daly City Public Library Associates (DCPLA)

AGENDA BUILDING FOR NEXT MEETING

PUBLIC COMMENT

Speakers are limited to two minutes, unless modified by the Library Board President. The Board cannot take action on any matter raised under this item.

ADJOURNMENT

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – APRIL 19, 2016

The meeting was called to order by Trustee William Lex at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

Trustees Roderick Daus-Magbual, William Lex, Erlinda Galeon and Lynne Shubunka

Staff Present:

Director Joseph Curran, Library Services Manager Chela Anderson, and Youth Services

Librarian Barbara Daniels

APPROVAL OF AGENDA

Agenda for the April 19, 2016 Regular Meeting unanimously approved.

(MSP: Shubunka / Daus-Magbual)

APPROVAL OF MINUTES

Minutes of the March 15, 2016 Regular Meeting unanimously approved. (MSP: Daus-Magbual/ Shubunka)

REPORTS:

1. Serramonte Children's Room Refurbishment:

Ms. Daniels presented before and after pictures of the children's room. The newly refurbished room is a destination for children to feel excited to come to the library to learn and have fun. Storytime attendance increased from an average of 20 children and family members to an average of 30-35. A third weekly storytime was also added. Interactive play elements were added to the room. Ms. Daniels explained that play is important to healthy brain development. It allows children to use their creativity while developing their imagination, dexterity, and physical, cognitive and emotional strength.

2. Teen Library Card Application Process:

Youth aged 14 and older will be able to obtain a library card without parent/guardian signature. All they need is their high school photo ID and proof of address. This will make libraries more accessible to teens.

3. Fine on Children's and Teens' Accounts:

The Peninsula Library System Administrative Council has voted to eliminate fines on Children's and Teens' accounts to remove perceived barriers in the use of materials and give kids a chance to visit the library. The elimination of fines for children and youth would go into effect July 1, 2016. Borrowers will still be responsible for all lost and damaged library materials. Daly City currently Library charges 15 cents per day for children's materials, a maximum fine of \$3.90 per item.

4. Budget Update:

Director Curran said that the City Council will have a mid-year budget review on May 2, 2016 at 5:30 p.m. The Department is gearing up to make some cuts. We may see some schedule adjustments in all branches. Hopefully, by July 1st, the City will have a ratified budget. Trustee Lex suggested that Director Curran and staff seek Trustees' input on budget cuts. Trustee Lex said that it would have been helpful if a summary of the budget was presented to them at tonight's meeting. Director Curran is open to suggestions but informed

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the Board that he was not at liberty to share any more information as this was a public meeting and these issues involved multiple labor groups.

5. Report from the Daly City Public Library Associates (DCPLA):

- Daly City Public Associates meeting scheduled for April 24, 2016 at Serramonte Library

TRUSTEES' REPORT/ANNOUNCEMENTS:

- Annual Report published and distributed.
- Blue Raccoons at the Bayshore Library last April 15th was attended by Trustee Lex and Trustee Shubunka, sponsored by the Daly City Public Library Associates. Both agreed that it was fun and looking forward to next year's library event.

PUBLIC COMMENT: None

ADJOURNMENT

The meeting was unanimously adjourned at 6:58 p.m.

**Next Meeting:
Tuesday, May 17, 2016
Daly City Council Chambers**