

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
DALY CITY CIVIC CENTER
MINUTES – NOVEMBER 17, 2015

The meeting was called to order by President Erlinda Galeon at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

President Erlinda Galeon, Trustees Arlene Encarnacion, William Lex, and Roderick Daus-Magbual

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the November 17, 2015 Regular Meeting unanimously approved.

(MSP: Lex/Encarnacion)

APPROVAL OF MINUTES

Minutes of the October 20, 2015 Regular Meeting unanimously approved. (MSP: Lex/ Encarnacion)

REPORTS:

1. Serramonte Library Upstairs Bathroom Accessibility Remodel:
Director Curran said that not a lot has changed since last month's Board meeting. The contract was awarded to a company from San Mateo. Library staff had some comments on the initial design. Had some walk thru with the Engineers in regards to the elevator, electrical circuits, handicapped accessibility doors, etc. Cost for the bathroom will be under \$150,000.
2. City Budget Update:
Library staff is preparing the proposed budget submittal for FY 2016-17 and 2017-18. Director Curran and Ms. Anderson will submit preliminary numbers to the Finance Director this Friday.
3. Library Board Annual Report:
Ms. Anderson said that Trustees have expressed their desire to revisit the production of the Annual Report. Ms. Anderson requested suggestions from the Board regarding the new format and specifics we need to emphasize. The Trustees all agreed to produce an Annual Report by March 2016. Trustee Lex volunteered to be the author. (MSP: Galeon/Encarnacion)
4. Report from the Daly City Public Library Associates (DCPLA):
The DCPLA participated in the South San Francisco Project Read Trivia.

TRUSTEES' REPORT/ANNOUNCEMENTS:

- January 5, 2016 tentative meeting to discuss Brown Act with the City Attorney
- Special Thanksgiving Storytime - hands-on craft activity
- Sweet Architecture Gingerbread Housemaking – Thursday, December 17, 2015 at 4:00 p.m. at Serramonte Library
- Navidad en Barrio – Bilingual Holiday Storytime and Songs – Wednesday, December 16th at John Daly Library
- Shadow Puppetry with Daniel Barash – Friday, December 4, 2015 at 5:00 p.m., John Daly Library

PUBLIC COMMENT: None

ADJOURNMENT

The meeting was unanimously adjourned at 6:45 p.m.

Next Meeting:
TBD
Daly City Council Chambers