

DALY CITY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
MINUTES – APRIL 21, 2015

The meeting was called to order by President Erlinda Galeon at 6:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Library Board of Trustees Present:

President Erlinda Galeon, Trustees Arlene Encarnacion, William Lex and Roderick Daus-Magbual

Staff Present:

Director Joseph Curran and Library Services Manager Chela Anderson

APPROVAL OF AGENDA

Agenda for the April 21, 2015 Regular Meeting unanimously approved.

(MSP: Encarnacion, Lex)

APPROVAL OF MINUTES

Minutes of the March 17, 2015 Special Meeting unanimously approved. (MSP: Lex/Encarnacion)

REPORTS:

1. Director's Report:

- A. Library Usage Statistical Reports – Third Quarter Fiscal Year 2014-15: Ms. Anderson gave a presentation that showed the current usage statistics. There were 106,980 total visits at all library locations during the last quarter, up 1.78% from the same quarter last year. There were 1,132 total new library accounts created with Daly City Libraries as the “home library” during the reporting period, up 0.27% from the prior year. 88,025 total check-outs and renewals at all Daly City library locations, down 1.89% from the prior year. The total use of online subscription services decreased 3.85%. Additional promotion of these services has begun and will continue in an effort to reverse this trend. Public computer use is up 16.13% from the prior year, a total of 30,397 total individual sessions. A total of 30,908 individual wireless sessions at all locations, up to 108.95% from the prior year. Wireless usage fluctuates more dramatically than other usage measures. Total program count increased 30.34% over same quarter of prior year, with 189 total. Overall attendance was up 2.71% to 2,351.
- B. Distribution of Commercial Summer Reading-Themed Promotional Materials. These are unsolicited materials the Library received continuously. Ms. Anderson said that the Library needs to have guidelines in place for what is acceptable.

TRUSTEES' REPORT/ANNOUNCEMENTS:

- President Galeon announced that the Daly City Public Library Associates donated \$10,000 for the Makers Space Programs.
- They were also able to raise funds to refurbish the children's area at Serramonte
- DCPLA Book Sale, May 2-3, 2015.
- Ms. Anderson announced that April is National Poetry Month, by the Academy of American Poets
- Brand new storytime at Bayshore Library – Bouncing Babies: Rhymes and Songs
- Space Stories Storytime and Star Wars arts and craft project at the John Daly Library, May 6 at 6:00 p.m.
- Trustee Daus-Magbual announced that UCSF is seeking for Filipino Americans 18 years old and older who will participate in two studies on diabetes and heart disease prevention. The studies promote weight loss through physical activity and healthy eating. It aims to reduce diabetes risks. Participants should have a smart phone to download the mobile health app.

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- Trustee Daus-Magbual announced that UCSF is also seeking Latino participants for their Weight Management Program.
- Trustee Lex thanked the Serramonte Library for letting the United States Census Bureau use the Community Room.

PUBLIC COMMENT: None

ADJOURNMENT

The meeting was unanimously adjourned at 6:44 p.m.

**Next Meeting: Tuesday, May 19, 2015 at 6:00 p.m.
Daly City Council Chambers**