

CITY OF DALY CITY
MINUTES – SPECIAL MEETING - CITY COUNCIL
MARCH 16, 2020

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The meeting was called to order by Mayor Sylvester at 6:14 P.M.

ROLL CALL: Councilmembers Present:
Glenn R. Sylvester, Mayor

By Teleconference Call (Due to Executive Order N-25-20):
Juslyn C. Manalo, Vice Mayor
Raymond A. Buenaventura
Rod Daus-Magbual
Pamela DiGiovanni

Staff Present:
Shawwna Maltbie, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

Resolutions:

Declaration of a Local Emergency by the City Council of the City of Daly City and Authorization of Paid Time Off to All City Employees

City Manager Shawwna Maltbie announced counties in the Bay Area have ordered a Shelter In Place and Daly City will be following that order and guidelines from the San Mateo County Health Department during this local emergency. Ms. Maltbie said the City will be scaling back City operations during this time and is requesting Council's approval on giving all City employees 120 hours of paid time off (PTO), which they can use as necessary.

Charles A. Hill, owner of Top of the Hill Laundromat, expressed concern about the recent events and asked for clarification if his business had to close and if there is any deferment for utility billing and help for impacted small businesses at this time.

Assistant to the City Manager Stephen Stolte read the following from residents and business owners' emailed concerns and questions about preschool/childcare operations, street cleaning, emergency ban on evictions, additional paid time off for City employees, closing of parks and rent freeze:

Nicole Feldman, Latchkey Alternative Center
Lorena Melgarejo, Faith in Action Bay Area
Christine Modena
Sally Costello
Betty

Pilar
Renee Guillory
Sean
Jayde San Gabriel

Mayor Sylvester confirmed the essential businesses that will stay open and announced street cleaning will be suspended citywide. Ms. Maltbie stated the City is still working on a plan to help small businesses and how to help impacted residents with utility bills. Ms. Maltbie asked the public to monitor the City's website for future actions.

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It was moved by Councilmember Buenaventura, seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following resolution with the amendment from Ms. Maltbie that hours be increased upon the recommendation from her, the City Manager, without the need for Council's approval:

Resolution 20-39, Declaring the Existence of a Local Emergency in the City of Daly City and Authorizing 120 Hours of Paid Time Off (PTO) to All City Employees

Mr. Stolte shared information on the press release regarding the San Mateo County Health Officer's new order and the changes to City operations. Mr. Stolte said the three week directive of sheltering in place and social distancing will be practiced in all six Bay Area counties in an effort to prevent the spread of COVID-19. The City will be suspending services to the public during this time, but some services will remain available via phone or email.

Approval of Continuation of Adopted Fiscal Year 2020 Operating and Capital Budget for Fiscal Year 2021

Deputy Director of Finance and Administrative Services Tim Birch requested Council to approve a roll over of the Fiscal Year 2019-2020 Operating and Capital Budget to Fiscal Year 2020-2021.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-40, Adopting and Declaring the Second Year of the Comprehensive Operating and Capital Budget for FY 2019-2020 as the Same for FY 2020-2021

REPORTS:

City Council:

Mayor Sylvester announced that he and Vice Mayor Manalo attended a call with San Mateo County and has received information regarding Burlingame hotel rooms obtained for victims of the virus, establishing a drive-thru testing center at the San Mateo County Event Center, a plan to help seniors and obtaining more ventilators. Mr. Sylvester urged residents to follow the Shelter In Place order beginning March 17, 2020 to April 7, 2020.

ADJOURNMENT:

At 7:09 PM, Mayor Sylvester adjourned the meeting.

Approved as submitted, this _____

day of _____, 2020.

Mayor

City Clerk