

CITY OF DALY CITY

Regular Meeting - CITY COUNCIL

AGENDA

MONDAY, SEPTEMBER 14, 2020

7:00 p.m.

Visit Daly City's virtual meeting website to watch the livestream of the City Council meeting and submit comment on agenda items, all in one place online:

<https://bit.ly/dalycitysept14>

Please note, the virtual meeting website will only be available during the meeting on **Monday, September 14, 2020 at 7:00 p.m.**

COVID-19 ANNOUNCEMENT - PUBLIC MEETINGS

Pursuant to Governor Newsom's Executive Order N-25-20, members of the Daly City Council and staff will participate in this meeting via a teleconference. Members of the public are encouraged to watch the meeting via Livestream (City Council Meeting Livestream) at <https://bit.ly/dalycitysept14> and to submit comments through the livestream website and/or submit public comments via email to cityclerk@dalycity.org prior to the public meeting.

To submit a comment in writing, please email cityclerk@dalycity.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 pm will be emailed to the City Council members and included as an "Add to Packet" on the City's website prior to the meeting. Those comments received after 4:00 pm will be added to the record and shared with the City Council members for the public meeting.

Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting should call the office of the City Clerk at 991-8078 as soon as possible.

CALL TO ORDER:

PLEDGE TO THE FLAG:

ROLL CALL:

PRESENTATIONS:

Bayshore Neighborhood Community Food Assessment (Stephanie Cho & Tiffany Jow, Stanford University School of Medicine)

AVAILABILITY OF PUBLIC RECORDS:

All public record to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Clerk's Office, City Hall located at 333 90th Street, Daly City, CA during normal business hours, at the same time that the public records are distributed or made available to the legislative body.

PRESENTATIONS: Continued

Proclaiming September 2020 as National Preparedness Month (Clyde Preston, Fire Safety Inspector, North County Fire Authority)

Proclaiming September 15 - October 15, 2020 as Latinx Heritage Month in Daly City (Edgardo Bolanos, Recreation Services Supervisor and Abigail Corcio, Daly City Youth Advisory Committee Member)

Daly City SLICED (Denise Brown, Recreation Services Manager)

APPROVAL OF MINUTES:

Special Meeting of July 22, 2020 and Regular Meeting of July 27, 2020

APPROVAL OF AGENDA:

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and may be approved by one roll call vote of the City Council. There shall be no separate discussion of the matters on the Consent Agenda unless requested by a member of the City Council. If discussion is required, that item will be removed from the Consent Agenda and will be considered separately at the end of the Agenda.

Resolutions:

1. Authorizing Use of State Asset Forfeiture Funds to Purchase and Train One Canine Police Service Dog
2. Approving Notice of Completion for the Syntech System, Inc., Fuel Management Software Upgrade Project
3. Approving Notice of Completion for Doelger Senior Center Complex Roof Replacement Project
4. Authorizing the City Manager to Execute Program Supplement for Active Transportation Program Funds for the Central Corridor Bicycle and Pedestrian Improvements Project

CONSENT AGENDA: Continued

5. Authorizing City Manager to Execute an Agreement Between the Human Services Agency of San Mateo County and the City of Daly City to Provide Additional Funding Due to Impacts COVID-19
6. Setting Time and Place for a Public Hearing to Consider Adding Chapter 5.92 to the Daly City Municipal Code Regarding Short-Term Rentals and Adoption of the Short-Term Rental Fees
Set Hearing: 9/28/20
7. Accepting and Appropriating a \$3,000 Grant from the State of California
8. Accepting and Appropriating \$8,250 in Grants from the Daly City Public Library Associates

Check Registers:

9. Check Registers for the Month of July 2020
10. Check Registers for the Month of August 2020

END OF CONSENT AGENDA

COMMUNICATIONS:

11. Designation of Voting Delegate and Alternate(s) for Virtual League of California Cities Annual Business Meeting

Staff: Maltbie

Recommended Action: Adopt Resolution by Roll Call

AWARD OF BIDS/CONTRACTS:

12. Award of Construction Contract for the Tennis & Basketball Court Surface Rehabilitation Project

Staff: Yuen/Chiu

Recommended Action: Adopt Resolution by Roll Call

AWARD OF BIDS/CONTRACTS: Continued

13. Award of Construction Contract for the 2019-2020 Original Daly City/Civic Center Slurry Seal Project

Staff: Rogers/Chiu

Recommended Action: Adopt Resolution by Roll Call

PUBLIC APPEARANCES/ORAL COMMUNICATIONS:

NOTE: Speakers are limited to two minutes, unless modified by the Mayor.
The Council cannot take action on any matter raised under this item.

APPOINTMENTS: Board/Commission Membership Committee Appointments

REPORTS:

14. Council Committee
 - A Council Committee Meetings July 26 - September 13, 2020
15. City Council
16. Staff

ADJOURNMENT:

PROCLAMATION

NATIONAL PREPAREDNESS MONTH

WHEREAS, during September, the U.S. Department of Homeland Security and the National Preparedness Month Coalition urge all Americans to take some simple steps to make their families better prepared for emergencies; and

WHEREAS, with the Covid 19 pandemic of 2020, the Ridgecrest earthquakes of 2019, the Paradise firestorm of 2018, the Loma Prieta Earthquake of 1989 and yearly winter storms in our county, all will continue to have devastating effects on the people, and the economy; and

WHEREAS, the loss of life and property can be greatly reduced if appropriate preparedness measures are taken before, during and after a disaster; and

WHEREAS, these lifesaving procedures will be highlighted during the month of September as the North County Fire Authority, city emergency services, and other service organizations provide disaster preparedness information to Daly City residents; and

WHEREAS, the community should take steps to help them before a disaster strikes including making a kit, having a plan, being informed, and getting involved; and

WHEREAS, it is highly recommended that our citizens become involved by participating in Earthquake Preparedness classes and the Community Emergency Response Team (CERT) Program; and

WHEREAS, this important safety information should be studied and observed throughout the year in order to reduce injuries, loss of life, and property damage in the event of a disaster.

NOW, THEREFORE, I, Glenn R. Sylvester, Mayor of the City of Daly City, and members of the City Council, do hereby proclaim September 2020 as “**NATIONAL PREPAREDNESS MONTH**” and encourage all Daly City residents to increase their knowledge and awareness of proper safety measures to follow before, during, and after a disaster.

Signed and sealed by the Mayor and City Council
of the City of Daly City this 14th day of September
2020.

Mayor

Vice Mayor

Councilmember

Councilmember

Councilmember

Proclamation

Proclaiming September 15th – October 15th 2020 Latinx Heritage Month in Daly City

WHEREAS, each year we take time to recognize how California’s growing Latinx population enriches our state and strengthens our cultural and economic ties to Mexico, Spain, and Central and South America; and

WHEREAS, according to the most recent statistical data, the current Latino/Hispanic population in Daly City is more than 25,000, or roughly 23.6% of the City’s population; and

WHEREAS, Daly City has a foreign-born population of 52.3 percent, ranking sixth among U.S. cities with populations of 100,000 or more, including 12,000 immigrants from Latin America; and

WHEREAS, Hispanic Heritage Week was first observed in the United States in 1968, and was expanded in 1988 to cover a 30-day period starting on September 15 and ending on October 15, and every year since then, and has been commemorated in Daly City with an annual celebration since September 2002; and

WHEREAS, as part of Latinx Heritage Month, Daly City also commemorates the anniversary of independence for the Latin American countries of Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua on September 15, and further commemorates the independence of Mexico and Chile on September 16 and September 18, respectively.

NOW, THEREFORE, I, GLENN R. SYLVESTER, Mayor of the City of Daly City, on behalf of the City Council, do hereby proclaim September 15 through October 15, 2020 as **Latinx Heritage Month in Daly City** and does hereby encourage all citizens to join in learning about and celebrating the contributions Hispanic and Latin Americans have made to our community.

Signed and sealed by the Mayor and City Council of the
City of Daly City this 14th day of September 2020.

Mayor

Vice Mayor

Councilmember

Councilmember

Councilmember

CITY OF DALY CITY
MINUTES – SPECIAL MEETING - CITY COUNCIL
JULY 22, 2020

To view videos of the City Council meetings, visit <http://yt.vu/+dalycitycouncil>

Note on Public Comments: For this meeting, members of the public were encouraged to watch the meeting via livestream at <https://bit.ly/dalycityjuly22> and to submit comments through the livestream website and/or submit public comments via email to cityclerk@dalycity.org prior to the public meeting. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting were instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

The meeting was called to order by Mayor Sylvester at 5:08 P.M. by video conference call pursuant to Governor Gavin Newsom's Executive Order N-25-20.

ROLL CALL: Councilmembers Present:
Glenn R. Sylvester, Mayor
Juslyn C. Manalo, Vice Mayor
Raymond A. Buenaventura
Rod Daus-Magbual

Councilmembers Absent:
Pamela DiGiovanni

Staff Present:
Shawwna Maltbie, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

RESOLUTIONS:

Resolution Supporting the Black Lives Matter Movement and Reaffirming the City of Daly City's Commitment to Racial Equity

City Attorney Rose Zimmerman presented a draft of the proposed resolution for Council's determination. Council discussed the language and the intended message of the resolution and what amendments, if any, should be made at this time.

It was moved by Vice Mayor Manalo to add the names of Ahmaud Arbery, Breonna Taylor "and countless others through their" in the body of the resolution. Discussion ensued between Council regarding the addition of the names of black lives that have been lost. Councilmember Buenaventura made a friendly amendment to the motion to add the following names to the resolution: Michael Brown, Eric Garner, Oscar Grant, Freddie Gray, Trayvon Martin, and Tamir Rice.

The following members of the public spoke or submitted comments that were read by Mr. Stolte during the virtual meeting. Although some members of the public appreciated the proposed resolution as a step in the right direction in supporting the Black Lives Matter Movement (BLM) and recognizing systemic racism and institutionalized discrimination, most members requested to see a stronger resolution. Members of the public requested a resolution that would include concrete actions and show the City's commitment to racial equity while addressing the root causes of inequality. Members of the public requested the following actions and or commitments be included in the resolution:

- commitment to establish an Oversight Committee
- commitment to establish a Human Rights Committee
- reallocation of Daly City Police Department (DCPD) funds towards community-oriented services such as affordable housing, libraries, parks and recreation, health and social services, youth and aging services, community service center
- adding the names of black women and transgender people's names like Tony McDade and Sandra Bland to the resolution

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MINUTES – SPECIAL MEETING - CITY COUNCIL
JULY 22, 2020

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Related concerns included the portion of the City budget the DCPD receives and the defunding of community-oriented services. Individuals also requested a community participatory process to look at the issue together. Furthermore, members of the public asked the City to reimagine public safety to create a safer community.

Shireen Malekafzali	Holly Lim	Joanna Rosales
Christopher Brown	Kailee Kerr	Jeremy Yanson
Janette Armas	Hibah Hammoudeh	Sidney Brooks
Aristel Dela Cruz	Marcela Rivera	Liliana Rivera
Russell Lee	Gustavo Lopez	Jeanette Yue''
Keliana Hui	Isabella Perez	Eduardo Unisa Jr.
Adrian Manuel Bituin	Jose R Villalobos	Brianna Sangco-lee
Henry Francisco	Nadia Conrad Bick	Kim Westrick
Nick Occhipinti		

Christine Fuller, resident, voiced concern and questioned whether the resolution telegraphed a one-sided petition and mentioned opposition letters on record from residents to not defund the police and to not have an Oversight or Human Rights committee.

Council discussed the language of the resolution and the process that will be taken to determine what actions the City could adopt. Vice Mayor Manalo made a friendly amendment to the motion to also include the names of Tony McDade and Sandra Bland.

It was moved by Vice Mayor Manalo, seconded by Mayor Sylvester and carried by the following roll call vote to adopt the following resolution, as amended with added names:

Ayes:	Buenaventura, Daus-Magbual, Manalo, Sylvester
Noes:	None
Absent:	DiGiovanni

Resolution 20-128, Supporting the Black Lives Matter Movement and Reaffirming the City of Daly City's Commitment to Racial Equity

ADJOURNMENT:

At 6:38 PM, Mayor Sylvester adjourned the meeting.

Approved as submitted, this 14th
day of September, 2020.

City Clerk

Mayor

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
JULY 27, 2020

To view videos of the City Council meetings, visit <http://yt.vu/+dalycitycouncil>

Note on Public Comments: For this meeting, members of the public were encouraged to watch the meeting via livestream at <https://bit.ly/dalycityjuly27> and to submit comments through the livestream website and/or submit public comments via email to cityclerk@dalycity.org prior to the public meeting. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting were instructed to call the office of the City Clerk at 991-8078 prior to the meeting.

The meeting was called to order by Mayor Sylvester at 7:00 P.M. by video conference call pursuant to Governor Gavin Newsom’s Executive Order N-25-20.

ROLL CALL: Councilmembers Present:
Glenn R. Sylvester, Mayor
Juslyn C. Manalo, Vice Mayor
Raymond A. Buenaventura
Rod Daus-Magbual
Pamela DiGiovanni

Staff Present:
Shawwna Maltbie, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

APPROVAL OF MINUTES:

Regular Meeting of July 13, 2020

It was moved by Vice Mayor Manalo, seconded by Councilmember DiGiovanni and carried to approve the minutes of the regular meeting of July 13, 2020.

APPROVAL OF AGENDA:

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to approve the agenda.

CONSENT AGENDA:

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to approve the consent agenda with item #1 pulled for further discussion.

Resolutions:

Fixed Asset Policy

Director of Finance and Administrative Services Todd High presented a proposed resolution that would increase the limit of capitalizing assets to \$25,000 from the previous limit of \$5,000.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried by voice vote to adopt the following resolution:

Resolution 20-129, Adopting a Fixed Asset Policy for the City of Daly City

END OF CONSENT AGENDA

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PUBLIC HEARINGS:

City's HUD Consolidated One-Year Action Plan for Fiscal Year 2020-21

Housing Coordinator Lenelle Suliguin presented the revised One-Year Action Plan which describes how the City will allocate its Community Development Block Grant (CDBG) and HOME funds. The proposed revision would allocate \$750,000 of HOME funds for emergency tenant-based rental assistance (TBRA) as a response to the ongoing COVID-19 pandemic.

Pat Bohm, Executive Director for Daly City Partnership, reported on the applications received for COVID-19 rental assistance funds. Ms. Bohm addressed questions regarding the vetting process and the demographics of applicants for rental assistance.

Mayor Sylvester opened the public hearing.

Assistant City Manager Stephen Stolte read public comments received. The following members of the public supported increasing HUD funding for rental assistance due to various reasons related to the pandemic including: high unemployment rates, back rental payments owed, accumulation of debt, and risk of eviction and homelessness. Individuals also requested raising rental assistance funds to \$1 million, providing translation at meetings and online forums, and providing better access to online applications.

Emily Ling
Holly Lim
Nick Occhipinti
Colleen Miller
Nadia Conrad

Shakeel Ali, Jefferson Elementary District Board President
Eduardo Gonzalez, Youth Leadership Institute
Rod Spikes, Youth Leadership Institute
Abigail Taylor, Faith In Action

Mayor Sylvester closed the public hearing.

Staff acknowledged the City can do affirmative marketing to specific communities and confirmed Council could increase or decrease CDBG funding to any activities by amending an amendment to the Action Plan at any time during the fiscal year.

It was moved by Councilmember Buenaventura to amend the resolution with the requirement to include affirmative marketing outreach to the black community in terms of the available rental assistance program and also to streamline the application process to loosen prohibitive restrictions for people who have been historically marginalized from accessing and obtaining these loans. This comes with the understanding that Council has the option to reallocate funding sources at a later time through a future public hearing. The motion was seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-130, Approving Revisions to Daly City's HUD Consolidated One-Year Action Plan for Fiscal Year 2020-2021 Under the Community Development Block Grant and HOME Programs

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MINUTES – REGULAR MEETING - CITY COUNCIL
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COMMUNICATIONS:

Resolution to Authorize Placement of a Local Recovery and Relief Transactions and Use Tax Ordinance on the Ballot for the November 3, 2020 Election

City Manager Shawna Maltbie presented background for the proposed Transactions and Use Tax Ordinance to place a measure on the November ballot imposing an additional ½¢ in the sales tax rate increasing the overall Daly City sales tax to 9.75%. Ms. Maltbie read the question to be presented to the voters on the ballot. The tax increase would generate approximately \$6,000,000 in additional annual revenue and would be used to maintain City services and its long-term financial stability.

Ms. Maltbie and staff addressed questions on the measure which included the following: analysis of projected revenue; which City services could be reinstated with the tax revenue; point of sale transactions; and what portion of the tax the City would receive annually.

Mr. Stolte read public comments received. The following members of the public supported placing the sales tax measure on the November ballot for various reasons: to enable the City to maintain financial security during the pandemic; to revisit services that have been cut; and to help bring safety and service to an appropriate level. Specifically, commenters mentioned supporting the City's public libraries, senior services, fire emergency services and local businesses with the tax revenue.

Victoria Magbilang, DCPLA Executive Director	David Canepa, County Supervisor
Angella Logarta, Library Board of Trustees President	Adrienne J. Tissier,
Susan Brissenden-Smith, DCPLA Founder	Thomas Nuris, DCPLA
Rosie Tejada, DCPLA President	Teresa Proano
Nicholas Doyle, Daly City Firefighters Association President	

It was moved by Vice Mayor Manalo, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-131, Ordering an Election on November 3, 2020 to Submit to the Voters an Ordinance to Establish a Local Recovery and Relief Transactions and Use Tax (Sales Tax) at the Rate of One Half Percent (0.5%) for General Municipal Purposes Until Ended By Voters; Requesting The Board Of Supervisors of the County of San Mateo to Consolidate the Election Regarding the Ordinance with the November 3, 2020 General Election and to Permit the San Mateo County Election Department to Conduct Said Election; Directing the City Clerk to Take All Necessary Actions and Coordinate with the County of San Mateo to Ensure Placement of the Ordinance on the November 3, 2020 Ballot; Authorizing the City Manager to Reimburse the County of San Mateo for Costs to Conduct the Election; Authorizing Argument and Rebuttal Argument for and Against the Ordinance; Releasing City Council Rebuttal Argument; and Directing the City Attorney to Prepare an Impartial Analysis

Execution of an Agreement with San Mateo County Housing Regional Housing Trust Pertaining to 493 Eastmoor and Commitment of Daly City Housing Trust Funds to the HEART's Application for State Local Housing Trust Fund Program

Housing and Community Development Supervisor Betsy ZoBell presented an agreement requesting HEART to apply for an allocation of local housing trust funds (LHTF) for the purpose of financing affordable housing projects. Ms. ZoBell recommended the City support the HEART's application to the state rather than submitting one directly. With this agreement, the City would pledge up to \$1.3 million in housing trust funds to be used as required match for the 493 Eastmoor project which would provide 72 units of affordable housing in Daly City.

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Armando Sanchez, Executive Director of HEART, provided information on how the application is an opportunity for cities to double funding for its projects and the amounts that other cities have already pledged with HEART.

Ms. ZoBell addressed questions regarding the project's outreach and the City's marketing plan which would affirmatively further fair housing. Chris Neale, Core Companies, welcomed input to look for an equitable process and outreach efforts to make these units available and accessible to members of Daly City, including black members of the community and to those in most need of housing.

It was moved by Mayor Sylvester, seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-132, Authorizing Execution of An Agreement with San Mateo County Housing Regional Housing Trust Pertaining to 493 Eastmoor and Commitment of Daly City Housing Trust Funds to the HEART's Application for State Local Housing Trust Fund Program

Acceptance of Parks and Open Space Master Plan

Senior Management Analyst Sibely Calles introduced the master plan developed by Gates + Associates. The plan identified and assessed the City's existing parks and open spaces, engaged the community for input, and created a road map to guide future improvements.

Gail Donaldson, Gates + Associates, presented the City's visions and goals for parks and open spaces, highlighting the following: outreach efforts, top requested improvements from the community, recommendations, prioritization checklists, and opportunities for funding. Ms. Donaldson and staff answered questions on how the plan addresses the COVID-19 pandemic in terms of public spaces.

It was moved by Mayor Sylvester, seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-133, Accepting the Parks and Open Space Master Plan

Acceptance of the Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan

Ms. Calles provided background on Title II of the ADA which requires the City to perform a self-evaluation of policies and procedures. The plan identified City facilities, programs and services for modification to accommodate individuals with disabilities.

Tim Gilbert, MIG, summarized the City's obligations to be ADA-compliant, discussed the public involvement process, and gave recommendations for transition. Mr. Gilbert also reported on the prioritization criteria for City facilities, the City's ADA grievance procedure, and staff training workshops.

It was moved by Councilmember Daus-Magbual, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-134, Accepting the Americans With Disabilities Act Self-Evaluation and Transition Plan

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REPORTS:

Council Committee – July 13 – July 26, 2020

Peninsula Clean Energy (Daus-Magbual)
San Mateo County Mosquito & Vector Control (Sylvester)
Bay Area Water Supply & Conservation Agency (Manalo)

City Council

Vice Mayor Manalo reported on the Special City Council meeting that was held on Wednesday, July 22 regarding the resolution supporting the Black Lives Matter movement (BLM) which involved robust discussion and was passed unanimously by Council.

Councilmember Buenaventura raised the question of whether the City should pass an ordinance requiring people to wear face masks/covering due to the increase in coronavirus cases and requested further research on the matter. Councilmembers concurred with the proposal.

Staff

Ms. Maltbie shared an approach to educate the public on face masks/coverings and was amenable to a potential ordinance but cautioned on its enforcement. Ms. Zimmerman advised on potentially having an urgency ordinance due to noticing requirements and shared what other municipalities have done to address the issue. Consequently, staff will conduct research for Council's review.

Ms. Maltbie shared a video update to show the community that it has the City's support at this critical time by performing services safely and virtually. The video can be viewed here:
<https://youtu.be/ii4DvGuPdxg>.

ADJOURNMENT:

At 11:35 PM, Mayor Sylvester adjourned the meeting in memory of C.T. Vivian, John Lewis, Mr. O'Connell, and K9 partner, Bullock.

Approved as submitted, this 14th
day of September, 2020.

City Clerk

Mayor



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Use of State Asset Forfeiture Funds to Purchase and Train One Police Service Dog

Recommended Action

Staff recommends that Council authorize the Police Department to use State Asset Forfeiture Funds to purchase and train one police service dog.

Background

The Daly City Police Department has employed two to three police service dogs for approximately 20 years. The highly trained dog and handler teams are used to augment police services to the community through location and apprehension of criminal offenders, contraband detection, and public engagement.

Discussion

For the past 20 years, the Daly City Police Department K-9 Unit has been comprised of two to three service dogs. The dogs are dual purpose K-9's, trained in apprehension as well as narcotics detection.

On July 24, 2020, Officer Matthew Ciucci's K-9, Bullock passed away unexpectedly due to a medical condition. The Daly City Police Department is seeking approval to purchase a K-9 to replace Bullock. The cost for a new dual-purpose K-9 is \$10,000.00. This includes a crate and preliminary veterinary check to ensure the dog is healthy.

New K-9 handlers are required to complete a five-week training course with their K-9, which concludes with a P.O.S.T. certification in patrol work and narcotics detection. The cost of the five-week handler's course is \$6,500.00.

Fiscal Impact

The total cost of the proposed one-time purchase is \$16,500.00. This amount includes the purchase of one dog as well as 5-weeks of protection and narcotics detection training. All funds will be taken from State Asset Forfeiture Funds. All other K9 expenses will be paid through the police department's operating budget.

Summary/Conclusions

Staff is available to provide any further information desired.

A handwritten signature in blue ink that reads "M. Brennan".

Michael Brennan
Police Lieutenant

A handwritten signature in black ink that reads "John Gamez".

John Gamez
Acting Chief of Police



City Council Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Notice of Completion for the Syntech System, Inc., Fuel Management Software Upgrade Project

Recommended Action

Staff recommends the City Council accept the Fuel Management Software Upgrade Project as complete and authorize the recordation of the Notice of Completion.

Background

The Public Works Department operated a fuel management system that was obsolete. The software system authorized and recorded fuel transactions for the fueling of city vehicles and equipment at the Public Works Corporation Yard and the Wastewater Treatment Plant. Additionally, the software system provided controlled access to the Public Works Corporation Yard during nonbusiness hours.

As part of the City's adopted FY 2017 and FY 2018 Comprehensive Biennial Capital Budget, \$215,000 was approved and allocated to purchase a new Fuel Management Software System. Staff researched several replacement fuel management systems including upgrading the existing software system. FuelMaster by Syntech system was selected for several reasons. It's compatibility with the City's fleet maintenance software, cost, and its technological capabilities for future upgrades.

On January 14, 2019, the City Council, per Resolution 19-7, authorized the execution of a contract with Syntech Systems, Inc., to replace the obsolete fuel management system at the Public Works Corporation Yard, and the Wastewater Treatment Plant. The project also included gate controllers at the Public Works Corporation Yard and adding equipment to Fire Station 93, 94, and 95 to remotely monitor the fuel distribution and fuel storage levels.

Discussion

The Fuel Management Software Upgrade Project began in March of 2019 and was completed in July of 2020.

Syntech Systems Inc., completed all work in accordance with the service agreement. They were responsive to challenges that arose during the project and their team provided on site technical support to configure the Corporation Yard vehicle entry gate. City vehicles are now able to access the Corporation Yard automatically by driving a City vehicle up to the entry gate. Additionally, Public Works staff can monitor the fuel tanks at the Fire Stations remotely to ensure dependable fuel supply in the event of an emergency.

The final project cost of \$202,094.06 is within the \$215,000 budget for this project.

Upon authorization by City Council, the Notice of Completion will be recorded.

Fiscal Impact

The contract was completed in the total amount of \$202,094.06, with funds available in account number 51-315-451: Fueling System Repair/Upgrade. The allocated budget for this project was \$215,000.00.

Summary/Conclusion

The contractor Syntech Systems Inc., has completed all work described in the service agreement to the City's satisfaction. Staff recommends the City Council accept the Fuel Management Software Upgrade Project as complete and authorize the recordation of the Notice of Completion.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Jeffrey W, Fornesi
Asst. to the Director of Public Works



Richard Chiu, Jr.
Director of Public Works

Attachments: Notice of Completion and Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY ACCEPTING
COMPLETION OF CERTAIN PROJECT IN THE
DEPARTMENT OF PUBLIC WORKS

(Fuel Management Software Upgrade Project)

A. The Project Manager has advised that the project set forth hereinafter has been completed in accordance with the terms of the contract with the City of Daly City and Syntech Systems, Inc., an S Corporation.

B. The City Council of the City of Daly City desires to acknowledge the completion of such project so that notice of completion may be given.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that pursuant to the above, the City of Daly City does hereby accept as complete the following described project:

FUEL MANAGEMENT SOFTWARE UPGRADE PROJECT

BE IT FURTHER RESOLVED by the City Council of the City of Daly City that said project be, and it is hereby accepted as complete, and at the expiration of fifty-five (55) days from this date, final payment in connection with this project be, and it is hereby authorized, provided that all statutory liens, claims and withholds are satisfied pursuant to law.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a special meeting thereof held on the _____ day of _____, 20____, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

OFFICE OF THE CITY CLERK
CITY OF DALY CITY
333 - 90th Street
Daly City, California 94015

Notice of Completion

NOTICE IS HEREBY GIVEN as follows:

1. The date of completion of the work of improvement is: September 14, 2020
2. The owner of the work of improvements is: City of Daly City, a Municipal Corporation.
3. The address of the owner of the work of improvement is: City Hall
333 - 90th Street
Daly City, California 94015
4. The nature of the owner's interest or estate is: In fee.
5. The work of improvement is located in Daly City, California, and is particularly described as follows:

FUEL MANAGEMENT SOFTWARE UPGRADE PROJECT

The name of the original contractor for the work of improvement is:

Syntech Systems, Inc.
100 Four Points Way
Tallahassee, FL 32305

Dated: _____

The undersigned, being duly sworn, says: That he is the owner of the aforesaid interest or estate in the property described in the foregoing notice; that he has read the same, and knows the contents thereof, and that the facts stated therein are true.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CITY OF DALY CITY, OWNER

Richard Chiu, Jr., Public Works Director

STATE OF CALIFORNIA,

COUNTY OF _____ } ss.

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, ____ 20____,

by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

Name (Typed or Printed)
Notary Public in and for said County and State



City Council Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Notice of Completion for the Doelger Senior Center Complex Roof Replacement Project

Recommended Action

Staff recommends the City Council accept the Doelger Senior Center Complex Roof Replacement Project as complete and authorize the recordation of the Notice of Completion.

Background

In July of 2017, Public Works staff completed facility assessment reports for most of the City's facilities including the Doelger Senior Center Complex. The facility assessments analyzed the various building systems, the interior finishes and components, and the exterior building shell and waterproofing. The Doelger Senior Center Complex as well as other facilities have a large backlog of deferred maintenance items due to lack of resources.

At the request of then Mayor Juslyn C. Manalo, Assembly member Phil Ting, Daly City's elected representative servicing California's 19th Assembly District, included a grant request for the City of Daly City in the amount of \$1.5 million for facility improvements at the Doelger Senior Center Complex. On September 10, 2018, the City Council approved the application for the State of California grant funds for improvements to the Doelger Senior Center Complex.

On December 10, 2018, the City Council, per Resolution 18-184, accepted and appropriated the State of California grant funds totaling \$1.5 million and authorized the execution of a contract with Garland/DBS, Inc., of Cleveland, Ohio for the Doelger Senior Center Complex Roof Replacement Project.

Discussion

The Doelger Senior Center Complex Roof Replacement Project was completed in July of 2020.

Garland/DBS, Inc. completed all work in accordance with the service agreement and executed change orders. They were responsive to staff request and completed thorough inspections during the project.

Two change orders were submitted and approved during the project. The following table summarizes the cost and change orders that Garland/DBS, Inc. completed:

Description	Cost	Comments
Roof Replacement Project	\$1,204,661.23	Doelger Sr. Center Complex Roof Replacement

**Notice of Completion - Notice of Completion for the
Doelger Senior Center Complex Roof Replacement Project
Date: September 14, 2020
Page 2 of 2**

Change Order # 1	\$269,155.27	Change Order # 1 – Provide labor and material to power wash, abate material containing lead, and paint the exterior portions of 145 Lake Merced Blvd. (Westlake Community Center) and 101 Lake Merced Blvd. (Doelger Sr. Center)
Change Order # 2	\$15,040.85	Change Order # 2 – Removal and replacement of wood siding and door/window trim, and all incidental work at 101 Lake Merced Blvd. (Doelger Sr. Center)
Total Project Cost	\$1,488,857.35	

Upon authorization by City Council, the Notice of Completion will be recorded, and retention payment will be release after the noticing period has been completed.

Fiscal Impact

The contract was completed in the total amount of \$1,488,857.35, with funds available in account number 31-131-558-4536. The State of California grant funds will be used to reimburse the City for the cost of the project.

Summary/Conclusion

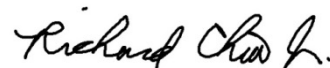
The contractor, Garland/DBS, Inc., of Cleveland, Ohio has completed all the work described in the service agreement to the City's satisfaction. Staff recommends the City Council accept the Doelger Sr. Center Complex Roof Replacement Project as complete and authorize the recordation of the Notice of Completion.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Jeffrey W, Fornesi
Asst. to the Director of Public Works



Richard Chiu, Jr.
Director of Public Works

Attachments: Notice of Completion and Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DALY CITY ACCEPTING
COMPLETION OF CERTAIN PROJECT IN THE
DEPARTMENT OF PUBLIC WORKS

(Doelger Senior Center Complex Roof Replacement Project)

A. The Project Manager has advised that the project set forth hereinafter has been completed in accordance with the terms of the contract with the City of Daly City and Garland/DBS, Inc., an S Corporation.

B. The City Council of the City of Daly City desires to acknowledge the completion of such project so that notice of completion may be given.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daly City that pursuant to the above, the City of Daly City does hereby accept as complete the following described project:

DOELGER SENIOR CENTER COMPLEX ROOF REPLACEMENT PROJECT

BE IT FURTHER RESOLVED by the City Council of the City of Daly City that said project be, and it is hereby accepted as complete, and at the expiration of fifty-five (55) days from this date, final payment in connection with this project be, and it is hereby authorized, provided that all statutory liens, claims and withholds are satisfied pursuant to law.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the City Council of Daly City, California, at a special meeting thereof held on the _____ day of _____, 20____, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: _____

NOES, Councilmembers: _____

ABSENT, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

OFFICE OF THE CITY CLERK
CITY OF DALY CITY
333 - 90th Street
Daly City, California 94015

Notice of Completion

NOTICE IS HEREBY GIVEN as follows:

1. The date of completion of the work of improvement is: September 14, 2020
2. The owner of the work of improvements is: City of Daly City, a Municipal Corporation.
3. The address of the owner of the work of improvement is: City Hall
333 - 90th Street
Daly City, California 94015
4. The nature of the owner's interest or estate is: In fee.
5. The work of improvement is located in Daly City, California, and is particularly described as follows:

DOELGER SENIOR CENTER COMPLEX ROOF REPLACEMENT PROJECT

The name of the original contractor for the work of improvement is:

Garland/DBS, Inc.
3800 East 91st Street
Cleveland, Ohio 44105

Dated: _____

The undersigned, being duly sworn, says: That he is the owner of the aforesaid interest or estate in the property described in the foregoing notice; that he has read the same, and knows the contents thereof, and that the facts stated therein are true.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CITY OF DALY CITY, OWNER

Richard Chiu, Jr., Public Works Director

STATE OF CALIFORNIA,

COUNTY OF _____ } ss.

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, ____ 20 ____.

by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

Name (Typed or Printed)
Notary Public in and for said County and State



City Council Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Authorize the City Manager to Execute Program Supplement for Active Transportation Program Funds for the Central Corridor Bicycle and Pedestrian Improvements Project

Recommended Action

Staff recommends that the City Council authorize the City Manager, or her designee, to execute the Program Supplement and other documents necessary for grant fund reimbursement from the California Department of Transportation (Caltrans) for the Central Corridor Bicycle and Pedestrian Improvements Project for Active Transportation Program (ATP) funds in the amount of \$1,719,000.

Background

In May 2015, the City Council authorized staff to submit an application for ATP Cycle 2 grant funds for the Central Corridor Bicycle and Pedestrian Improvements project. The City's application requested \$2,019,000 in grant funds, with a proposed \$103,000 local match. Public Works staff also leveraged \$154,000 in Transportation Development Act (TDA) Article 3 grant funds previously awarded by the City/County Association of Governments of San Mateo County (C/CAG) for bicycle and pedestrian improvements along the Eastmoor Avenue portion of the Central Corridor Bicycle and Pedestrian Improvements project limits.

The City was selected for grant funding from the statewide competitive program for the full request amount of \$2,019,000.

In April 2016, the City Council accepted and appropriated the ATP Cycle 2 grant fund in the amount of \$2,019,000 and authorized the City Manager to execute the Funding Agreement for the grant from Caltrans for the Central Corridor Bicycle and Pedestrian Improvement project. City Council also authorized the appropriation of \$103,000 in AB1600 transportation funds to cover the City's required local match.

In April 2017, the City received approval for \$300,000 for the Design phase of the project. In June 2020, the City received approval for \$1,719,000 for the Construction phase of project.

Discussion

In order to secure the ATP Cycle 2 grant funds for construction, the City needs to execute a Program Supplement to the Administering Agency-State Agreement. The Program Supplement is distributed by Caltrans who oversees all federally funded projects in the state.

The Central Corridor Bicycle and Pedestrian Improvements project includes both bicycle and pedestrian improvements and gap closures along the City's major east-west corridor along Westmoor-San Pedro-East Market-Guadalupe Canyon, and the City's major north-south corridor

**Authorize the City Manager to Execute Program Supplement for
Active Transportation Program Funds for the Central Corridor
Bicycle and Pedestrian Improvements Project
Meeting Date: September 14, 2020
Page 2**

along Junipero Serra Boulevard, and Mission Street. The scope of work captures the few remaining bicycle and pedestrian improvements identified in the City's previous 2013 Bicycle and Pedestrian Master Plan, including the construction of new pedestrian bulb-outs, new ADA-compliant curb ramps, speed feedback signs, new sidewalk, new pedestrian crossing and pedestrian crossing enhancements along the project corridors.

Fiscal Impact

City Council previously accepted and appropriated \$2,019,000 of ATP funds and \$103,000 in AB1600 transportation funds to CIP account 17-312-638. In January 2018, City Council awarded a professional services agreement for design services for a maximum, not-to-exceed fee of \$300,100.

Now that the design is complete, the total estimated cost of the project has increased by approximately \$400,000. Staff will return to Council after bids have been received to request additional appropriation if needed.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager, or her designee, to execute the Program Supplement and other documents necessary for grant fund reimbursement from Caltrans for the Central Corridor Bicycle and Pedestrian Improvements Project for ATP funds in the amount of \$1,719,000.

Staff is available to provide any additional information desired by the Mayor or City Council Members.

Respectfully submitted,



Shirley Chan
Traffic Engineer



Richard Chiu, Jr.
Director of Public Works

Attachments:

1. Program Supplement 04-5196F15-F028

PROGRAM SUPPLEMENT NO. F028 Rev. 1
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR FEDERAL-AID PROJECTS NO 04-5196F15

Adv Project ID **Date:** July 6, 2020
0417000097 **Location:** 04-SM-0-DLC
 Project Number: ATPL-5196(040)
 E.A. Number:
 Locode: 5196

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 05/11/16 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the Administering Agency on _____
(See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

PROJECT LOCATION: On Junipero Serra Blvd, Eastmoor Ave, San Pablo Rd, E Market St, Guadalupe Canyon Parkway, Mission St, and El Camino Real.

TYPE OF WORK: Install Bicycle and Pedestrian Enhancements

LENGTH: 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds	
	M300	\$300,000.00	LOCAL	OTHER
\$2,669,661.00	Z302	\$1,719,000.00	\$496,661.00	\$154,000.00

CITY OF DALY CITY

By _____
Title _____
Date _____
Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance
Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer



Date 7/7/20

\$2,019,000.00

SPECIAL COVENANTS OR REMARKS

1. A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).

C. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer immediately after project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

D. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

E. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal

SPECIAL COVENANTS OR REMARKS

obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

F. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

G. As a condition for receiving federal-aid highway funds for PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at www.sam.gov.

H. This PROJECT is programmed to receive Federal funding from the Active Transportation Program (ATP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. The start of reimbursable expenditures is restricted to the later of either 1) the effective date of the component specific allocation or the effective date of the federal obligation of funds.

SPECIAL COVENANTS OR REMARKS

I. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY also agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration and that STATE funds available for reimbursement will be limited to the amounts allocated by the California Transportation Commission and/or STATE.

J. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. Funds transferred between allocated project components retain their original timely use of funds deadlines, but an approved time extension will revise the timely use of funds criteria for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof. Documentation will consist of a Federal Highway Administration-approved "Authorization to Proceed" notification, a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

K. This PROJECT will be administered in accordance with the applicable CTC STIP guidelines and the Active Transportation Program guidelines as adopted or amended, the Local Assistance Procedures Manual (LAPM), the Local Assistance Program Guidelines (LAPG), and this PROGRAM SUPPLEMENT.

L. The submittal of invoices for PROJECT costs shall be in accordance with the above-referenced publications and the following. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits, plans specifications & estimate, and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion or contract acceptance, whichever occurs first, to make the final payment to the contractor and prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

M. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these Federal funds.

N. This PROJECT is subject to the timely use of funds provisions enacted by the ATP Guidelines, as adopted or amended, and by approved CTC and State procedures as outlined below.

Funds allocated for the environmental & permits (E&P), plan specifications & estimate (PS&E), and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

SPECIAL COVENANTS OR REMARKS

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and to complete and accept the construction within 36 months of award.

O. By executing this PROGRAM SUPPLEMENT, ADMINISTERING AGENCY agrees to comply with all reporting requirements in accordance with the Active Transportation Program Guidelines, as adopted or amended.

P. This PROJECT has received funds from Active Transportation Program (ATP). The ADMINISTERING AGENCY agrees to administer the project in accordance with the CTC Adopted SB1 Accountability and Transparency Guidelines.

2. A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.

B. Invoices shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.

C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.

D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.

E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or \$40,000 until ADMINISTERING

SPECIAL COVENANTS OR REMARKS

AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.

F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three

SPECIAL COVENANTS OR REMARKS

(3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends \$750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contracts over \$10,000, or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

3.
 1. STATE FUNDS are appropriated from item 2660-101-0001 in Section 2.00 of the Budget Act of 2019 and must be encumbered and liquidated by June 30, 2022. To ensure reimbursement of and avoid reversion of STATE FUNDS, ADMINISTERING AGENCY agrees to request final reimbursement of incurred eligible PROJECT expenditures from STATE no later than April 15, 2022.
 2. ADMINISTERING AGENCY agrees to submit award information in accordance with Section 15.7 of the Local Assistance Procedures Manual to STATE within sixty (60) days after construction contract award and prior to the first construction invoice.
 3. Payments to ADMINISTERING AGENCY will be released by STATE as reimbursements of actual allowable PROJECT costs already incurred and paid for by

SPECIAL COVENANTS OR REMARKS

ADMINISTERING AGENCY.

4. In compliance with Section 21150 of the Public Resources Code, no funding allocation or reimbursement for design, right-of-way, or construction prior to documentation of environmental clearance under the California Environmental Quality Act. PS&E expenditures prior to CEQA approval are ineligible for reimbursement.

5. No allocation of construction and/or construction support funds until project's plans specifications and estimate (PS&E) is completed, environmental and right-of-way clearances are secured, and all necessary permits and agreements (including railroad construction and maintenance) are executed.

6. The ADMINISTERING AGENCY will administer this project in accordance with the current published Local Assistance Procedures Manual.

7. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.

8. ADMINISTERING AGENCY agrees, at a minimum, to submit invoices at least once every six months, commencing after the funds are encumbered for each phase by the execution of this Project Program

Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period. If no costs have been invoiced for a six-month period.

ADMINISTERING AGENCY agrees to submit a written explanation for each phase detailing the absence of PROJECT activity along with a target billing date and target billing amount. Unless indirect cost rate approval by STATE is pending at the time of project completion, ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure by ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion may result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current LAPM Guidelines.

9. ADMINISTERING AGENCY agrees, and will assure that its contractors and

SPECIAL COVENANTS OR REMARKS

subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

10. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

11. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Authorizing City Manager to Execute an Agreement Between the Human Services Agency of San Mateo County and the City of Daly City to Provide Additional Funding Due to Impacts COVID-19

Recommended Action

Authorize the City Manager to execute an agreement between the Human Services Agency of San Mateo County and the City of Daly City to provide additional funding in the amount of \$20,360 for the Community Service Center starting August 5, 2020 through December 31, 2020.

Background/Discussion

The City of Daly City is currently contracted with the Human Services Agency of San Mateo County through June 30, 2021 to provide Core Service Agency services, including providing emergency financial assistance to eligible applicants, to the residents of Daly City, Colma and Broadmoor. The City contracts with the Daly City Partnership (DCP) to manage and operate the Community Service Center.

As a result of the COVID-19 pandemic, the County recognized the tremendous need to continue to make funding available to individuals and families directly impacted by COVID-19, as the Community Service Center experienced a significant increase in applications for emergency financial assistance.

Fiscal Impact

The contract provides additional funding for the Community Services Center from the County in the amount of \$20,360 for the period August 5, 2020 through December 31, 2020 to immediately address the additional capacity needs via staffing capacity or other resources.

Summary/Conclusion

Staff recommends that the City Council authorize the City Manager to execute an agreement between the Human Services Agency of San Mateo County and the City of Daly City starting August 5, 2020 through December 31, 2020 in the amount of \$20,360.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

Leilani Ramos
Assistant to the City Manager

Shawna Maltbie
City Manager

Attachment: Agreement Between the County of San Mateo and the City of Daly City for the Daly City Community Service Center

80511-F21-D093

Agreement No. _____

AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND CITY OF DALY CITY

This Agreement is entered into this 25 day of August, 2020, by and between the County of San Mateo, a political subdivision of the state of California, hereinafter called "County," and City of Daly City, hereinafter called "Contractor" (together, the "Parties").

* * *

WHEREAS, pursuant to Section 31000 of the California Government Code, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof; and

WHEREAS, on March 3, 2020, the County's Health Officer issued a "Declaration of Local Health Emergency Regarding Novel Coronavirus 2019," and the County Manager, as the County's Director of Emergency Services (the "Director"), issued a proclamation of local emergency pursuant to Government Code section 8630 and Chapter 2.46 of the County's Ordinance Code, which proclamation was ratified by the Board of Supervisors (the "Board") on March 10, 2020, pursuant to Government Code section 8630, and extended by the Board on April 7, 2020, until such time as the local emergency is terminated (the "COVID-19 Local Emergency"); and

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency related to COVID-19 throughout the State of California; and

WHEREAS, on March 13, 2020, the President of the United States proclaimed that the COVID-19 outbreak in the United States constituted a national emergency, beginning March 1, 2020; and

WHEREAS, on March 24, 2020, the Board approved Resolution No. 077305 which, pursuant to Government Code Section 25502.7, authorized the Director to execute agreements for goods and services up to and including \$500,000, and any amendments to such agreements within such fiscal provisions; and

WHEREAS, in furtherance of the County's efforts to save lives and protect health and safety in response to the COVID-19 emergency as declared by the federal, state, and local governments, the parties desire to enter into this agreement for the provision of the services described herein; and

WHEREAS, the Contractor is currently contracted with the County to provide Core Service Agency services for their designated region of San Mateo County, including providing emergency financial assistance to eligible applicants. And whereas due to the COVID-19 pandemic, the Contractor experienced a significant increase in applications for emergency financial assistance from individuals that were directly impacted by COVID-19. And in order to continue addressing the financial assistance needs from individuals that were directly impacted by COVID-19, the Contractor is in need of immediate additional capacity via staffing capacity or other resources.

Now, therefore, it is agreed by the parties to this Agreement as follows:

1. Exhibits and Attachments

The following exhibits and attachments are attached to this Agreement and incorporated into this Agreement by this reference:

Exhibit A—Services
Exhibit B—Payments and Rates
Attachment E—Emergency Agreement Requirements
Attachment I—§ 504 Compliance
Attachment P—Personally Identifiable Information

2. Services to be performed by Contractor

In consideration of the payments set forth in this Agreement and in Exhibit B, Contractor shall perform services for County in accordance with the terms, conditions, and specifications set forth in this Agreement and in Exhibit A.

3. Payments

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed TWENTY THOUSAND THREE HUNDRED SIXTY DOLLARS AND ZERO CENTS (\$20,360.00). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this agreement.

4. Term

Subject to compliance with all terms and conditions, the term of this Agreement shall be August 5, 2020 through December 31, 2020.

5. Termination

See Attachment E for provisions setting forth the terms of termination.

6. Contract Materials

At the end of this Agreement, or in the event of termination, all finished or unfinished documents, data, studies, maps, photographs, reports, and other written materials (collectively referred to as "contract materials") prepared by Contractor under this Agreement shall become the property of County and shall be promptly delivered to County. Upon termination, Contractor may make and retain a copy of such contract materials if permitted by law.

7. Relationship of Parties

Contractor agrees and understands that the work/services performed under this Agreement are performed as an independent contractor and not as an employee of County and that neither Contractor nor its employees acquire any of the rights, privileges, powers, or advantages of County employees.

8. Hold Harmless

a. General Hold Harmless

Contractor shall indemnify and save harmless County and its officers, agents, employees, and servants from all claims, suits, or actions of every name, kind, and description resulting from this Agreement, the

performance of any work or services required of Contractor under this Agreement, or payments made pursuant to this Agreement brought for, or on account of, any of the following:

- (A) injuries to or death of any person, including Contractor or its employees/officers/agents;
- (B) damage to any property of any kind whatsoever and to whomsoever belonging;
- (C) any sanctions, penalties, or claims of damages resulting from Contractor's failure to comply, if applicable, with the requirements set forth in the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all Federal regulations promulgated thereunder, as amended; or
- (D) any other loss or cost, including but not limited to that caused by the concurrent active or passive negligence of County and/or its officers, agents, employees, or servants. However, Contractor's duty to indemnify and save harmless under this Section shall not apply to injuries or damage for which County has been found in a court of competent jurisdiction to be solely liable by reason of its own negligence or willful misconduct.

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

9. Assignability and Subcontracting

Contractor shall not assign this Agreement or any portion of it to a third party or subcontract with a third party to provide services required by Contractor under this Agreement without the prior written consent of County. Any such assignment or subcontract without County's prior written consent shall give County the right to automatically and immediately terminate this Agreement without penalty or advance notice.

10. Insurance

a. General Requirements

Contractor shall not commence work or be required to commence work under this Agreement unless and until all insurance required under this Section has been obtained and such insurance has been approved by County's Risk Management, and Contractor shall use diligence to obtain such insurance and to obtain such approval. Contractor shall furnish County with certificates of insurance evidencing the required coverage, and there shall be a specific contractual liability endorsement extending Contractor's coverage to include the contractual liability assumed by Contractor pursuant to this Agreement. These certificates shall specify or be endorsed to provide that thirty (30) days' notice must be given, in writing, to County of any pending change in the limits of liability or of any cancellation or modification of the policy.

b. Workers' Compensation and Employer's Liability Insurance

Contractor shall have in effect during the entire term of this Agreement workers' compensation and employer's liability insurance providing full statutory coverage. In signing this Agreement, Contractor certifies, as required by Section 1861 of the California Labor Code, that (a) it is aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and (b) it will comply with such provisions before commencing the performance of work under this Agreement.

c. Liability Insurance

Contractor shall take out and maintain during the term of this Agreement such bodily injury liability and property damage liability insurance as shall protect Contractor and all of its employees/officers/agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from Contractor's operations under this Agreement, whether such operations be by Contractor, any subcontractor, anyone directly or indirectly employed by either of them, or an agent of either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not be less than the amounts specified below:

(a) Comprehensive General Liability... \$1,000,000

(b) Motor Vehicle Liability Insurance... \$1,000,000

County and its officers, agents, employees, and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that (a) the insurance afforded thereby to County and its officers, agents, employees, and servants shall be primary insurance to the full limits of liability of the policy and (b) if the County or its officers, agents, employees, and servants have other insurance against the loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this Section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, County, at its option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work and payment pursuant to this Agreement.

11. Compliance With Laws

All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable Federal, State, County, and municipal laws, ordinances, and regulations, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Regulations promulgated thereunder, as amended (if applicable), the Business Associate requirements set forth in Attachment H (if attached), the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in programs and activities receiving any Federal or County financial assistance. Such services shall also be performed in accordance with all applicable ordinances and regulations, including but not limited to appropriate licensure, certification regulations, provisions pertaining to confidentiality of records, and applicable quality assurance regulations. In the event of a conflict between the terms of this Agreement and any applicable State, Federal, County, or municipal law or regulation, the requirements of the applicable law or regulation will take precedence over the requirements set forth in this Agreement.

Further, Contractor certifies that it and all of its subcontractors will adhere to all applicable provisions of Chapter 4.106 of the San Mateo County Ordinance Code, which regulates the use of disposable food service ware. Accordingly, Contractor shall not use any non-recyclable plastic disposable food service ware when providing prepared food on property owned or leased by the County and instead shall use biodegradable, compostable, reusable, or recyclable plastic food service ware on property owned or leased by the County.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

12. Non-Discrimination and Other Requirements

a. General Non-discrimination

No person shall be denied any services provided pursuant to this Agreement (except as limited by the scope of services) on the grounds of race, color, national origin, ancestry, age, disability (physical or mental), sex, sexual orientation, gender identity, marital or domestic partner status, religion, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information.

b. Equal Employment Opportunity

Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to County upon request.

c. Section 504 of the Rehabilitation Act of 1973

Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified individual with a disability shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of any services this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.

d. Compliance with County's Equal Benefits Ordinance

Contractor shall comply with all laws relating to the provision of benefits to its employees and their spouses or domestic partners, including, but not limited to, such laws prohibiting discrimination in the provision of such benefits on the basis that the spouse or domestic partner of the Contractor's employee is of the same or opposite sex as the employee.

e. Discrimination Against Individuals with Disabilities

The nondiscrimination requirements of 41 C.F.R. 60-741.5(a) are incorporated into this Agreement as if fully set forth here, and Contractor and any subcontractor shall abide by the requirements of 41 C.F.R. 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

f. History of Discrimination

Contractor certifies that no finding of discrimination has been issued in the past 365 days against Contractor by the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or any other investigative entity. If any finding(s) of discrimination have been issued against Contractor within the past 365 days by the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or other investigative entity, Contractor shall provide County with a written explanation of the outcome(s) or remedy for the discrimination prior to execution of this Agreement. Failure to comply with this Section shall constitute a material breach of this Agreement and subjects the Agreement to immediate termination at the sole option of the County.

g. Reporting; Violation of Non-discrimination Provisions

Contractor shall report to the County Manager the filing in any court or with any administrative agency of any complaint or allegation of discrimination on any of the bases prohibited by this Section of the Agreement or the Section titled "Compliance with Laws". Such duty shall include reporting of the filing of any and all charges with the Equal Employment Opportunity Commission, the California Department of Fair Employment and Housing, or any other entity charged with the investigation or adjudication of allegations covered by this subsection within 30 days of such filing, provided that within such 30 days such entity has not notified Contractor that such charges are dismissed or otherwise unfounded. Such notification shall include a general description of the circumstances involved and a general description of the kind of discrimination alleged (for example, gender-, sexual orientation-, religion-, or race-based discrimination).

Violation of the non-discrimination provisions of this Agreement shall be considered a breach of this Agreement and subject the Contractor to penalties, to be determined by the County Manager, including but not limited to the following:

- i. termination of this Agreement;
- ii. disqualification of the Contractor from being considered for or being awarded a County contract for a period of up to 3 years;
- iii. liquidated damages of \$2,500 per violation; and/or
- iv. imposition of other appropriate contractual and civil remedies and sanctions, as determined by the County Manager.

To effectuate the provisions of this Section, the County Manager shall have the authority to offset all or any portion of the amount described in this Section against amounts due to Contractor under this Agreement or any other agreement between Contractor and County.

h. Compliance with Living Wage Ordinance

As required by Chapter 2.88 of the San Mateo County Ordinance Code, Contractor certifies all contractor(s) and subcontractor(s) obligated under this contract shall fully comply with the provisions of the County of San Mateo Living Wage Ordinance, including, but not limited to, paying all Covered Employees the current Living Wage and providing notice to all Covered Employees and Subcontractors as required under the Ordinance.

13. Compliance with County Employee Jury Service Ordinance

Contractor shall comply with Chapter 2.85 of the County's Ordinance Code, which states that Contractor shall have and adhere to a written policy providing that its employees, to the extent they are full-time employees and live in San Mateo County, shall receive from the Contractor, on an annual basis, no fewer than five days of regular pay for jury service in San Mateo County, with jury pay being provided only for each day of actual jury service. The policy may provide that such employees deposit any fees received for such jury service with Contractor or that the Contractor may deduct from an employee's regular pay the fees received for jury service in San Mateo County. By signing this Agreement, Contractor certifies that it has and adheres to a policy consistent with Chapter 2.85. For purposes of this Section, if Contractor has no employees in San Mateo County, it is sufficient for Contractor to provide the following written statement to County: "For purposes of San Mateo County's jury service ordinance, Contractor certifies that it has no full-time employees who live in San Mateo County. To the extent that it hires any such employees during the term of its Agreement with San Mateo County, Contractor shall adopt a policy that complies with Chapter 2.85 of the County's Ordinance Code." The requirements of Chapter 2.85 do not apply if this Agreement's total value listed in the Section titled "Payments", is less than one-hundred

thousand dollars (\$100,000), but Contractor acknowledges that Chapter 2.85's requirements will apply if this Agreement is amended such that its total value meets or exceeds that threshold amount.

14. Retention of Records; Right to Monitor and Audit

See Attachment E for provisions setting forth the terms of Contractor's retention of records and the County's right to monitor and audit.

15. Merger Clause; Amendments

See Attachment E for provisions setting forth the terms regarding merger and amendment of the Agreement.

16. Dispute Resolution; Controlling Law; Venue

See Attachment E for provisions setting forth the terms of controlling law and venue.

17. Notices

Any notice, request, demand, or other communication required or permitted under this Agreement shall be deemed to be properly given when both: (1) transmitted via facsimile to the telephone number listed below or transmitted via email to the email address listed below; and (2) sent to the physical address listed below by either being deposited in the United States mail, postage prepaid, or deposited for overnight delivery, charges prepaid, with an established overnight courier that provides a tracking number showing confirmation of receipt.

In the case of County, to:

Name/Title: Selina Toy Lee, Director of Collaborative Community Outcomes
Address: 1 Davis Drive, Belmont, CA 94002
Telephone: 650-802-5120
Facsimile:
Email: SToy-Lee@smcgov.org

In the case of Contractor, to:

Name/Title: Shawwna Maltbie, City Manager
Address: 333 90th Street, Daly City, CA 94015
Telephone: (650) 991-8127
Facsimile:
Email: smaltbie@dalycity.org

18. Electronic Signature

Both County and Contractor wish to permit this Agreement and future documents relating to this Agreement to be digitally signed in accordance with California law and County's Electronic Signature Administrative Memo. Any party to this Agreement may revoke such agreement to permit electronic signatures at any time in relation to all future documents by providing notice pursuant to this Agreement.

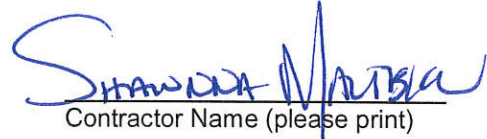
* *

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

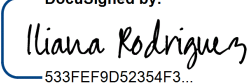
For Contractor: CITY OF DALY CITY


Contractor Signature

8/12/2020
Date


Contractor Name (please print)

COUNTY OF SAN MATEO

DocuSigned by:
By: 
533FEF9D52354F3...
Director of Emergency Services, San Mateo County

Date: 8/25/2020 | 9:31 AM PDT

Exhibit A

In consideration of the payments set forth in Exhibit B, Contractor shall provide the following services:

Contractor provides Core Service Agency services for their designated region of San Mateo County. The Core Service Agencies work in close collaboration with the Human Services Agency of San Mateo County (HSA) to provide low-income residents with basic emergency and support services to stabilize their living situation. The Core Service Agencies provide food services, information on housing resources and function as the access points for coordinated entry for homeless services and provide emergency financial assistance to eligible applicants, based on client eligibility and funding availability.

Due to the COVID-19 pandemic, contractor experienced a significant increase in applications for emergency financial assistance from individuals that were directly impacted by COVID-19.

Capacity Improvements

Contractor shall seek to improve its capacity to process emergency financial assistance applications from clients who have been impacted by COVID-19. Examples of capacity improvement methods include, without limitation, increased or revised staffing (i.e., increasing hours of existing staff, hiring new staff, or moving staff from other agency programs to the Core Service Agency services) and technological or strategic tools for increasing capacity to process applications.

Reporting

Contractor shall provide the following reports to County:

1. Contractor will submit a narrative report one month after contract execution describing how the funds are being utilized toward increasing emergency financial assistance application processing capacity.
2. Contractor will submit a narrative report by December 31, 2020 describing how the funds were utilized toward increasing emergency financial assistance application processing capacity.
3. Contractor will provide data on emergency financial assistance applications and any additional financial information on utilization of these funds upon request from the County.

All reports will be submitted to Ana Morales (amorales1@smcgov.org) or the designated County contact.

Exhibit B

In consideration of the services provided by Contractor described in Exhibit A and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms:

- Contractor will submit an invoice to County within 30 days of the execution of this contract for the full contract amount.

Contractor will utilize all funding by December 31, 2020.

Invoice will be submitted to Ana Morales (amorales1@smcgov.org) or the designated County contact.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

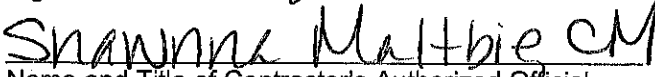
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

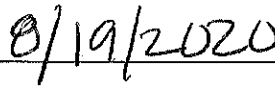
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.


Signature of Contractor's Authorized Official


Name and Title of Contractor's Authorized Official


Date

J. Equal Employment Opportunity

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contract will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant

to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States. The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract. The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance. The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

Attachment E – Emergency Agreement Provisions

A. Termination

This Agreement may be terminated by Contractor or by the Director of Emergency Services or his/her designee at any time without a requirement of good cause upon thirty (30) days' advance written notice to the other party. Subject to availability of funding, Contractor shall be entitled to receive payment for work/services provided prior to termination of the Agreement. Such payment shall be that prorated portion of the full payment determined by comparing the work/services actually completed to the work/services required by the Agreement.

County may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon the unavailability of Federal, State, or County funds by providing written notice to Contractor as soon as is reasonably possible after County learns of said unavailability of outside funding.

County may terminate this Agreement for cause. In order to terminate for cause, County must first give Contractor notice of the alleged breach. Contractor shall have five business days after receipt of such notice to respond and a total of ten calendar days after receipt of such notice to cure the alleged breach. If Contractor fails to cure the breach within this period, County may immediately terminate this Agreement without further action. The option available in this paragraph is separate from the ability to terminate without cause with appropriate notice described above. In the event that County provides notice of an alleged breach pursuant to this section, County may, in extreme circumstances, immediately suspend performance of services and payment under this Agreement pending the resolution of the process described in this paragraph. County has sole discretion to determine what constitutes an extreme circumstance for purposes of this paragraph, and County shall use reasonable judgment in making that determination. Subject to availability of funding, Contractor shall be entitled to receive payment on a prorated basis for work/services actually completed and delivered prior to termination of the Agreement and for which there is no dispute.

B. Retention of Records; Right to Monitor and Audit

(a) Contractor shall maintain all required records relating to services provided under this Agreement for three (3) years after CalOES closes out the County's application for reimbursement. County will notify Contractor of any audit release date after which Contractor shall no longer be required to maintain the records referenced herein. Contractor shall be subject to the examination and/or audit by County, a Federal grantor agency, and the State of California.

(b) Contractor shall comply with all program and fiscal reporting requirements set forth by applicable Federal, State, and local agencies and as required by County.

(c) Contractor agrees upon reasonable notice to provide to County, to any Federal or State department having monitoring or review authority, to County's authorized representative, and/or to any of their respective audit agencies access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules, and regulations, to determine compliance with this Agreement, and to evaluate the quality, appropriateness, and timeliness of services performed.

C. Merger Clause; Amendments

The Agreement, including the Exhibits and Attachments attached to the Agreement and incorporated by reference, constitutes the sole Agreement of the parties to the Agreement and correctly states the rights, duties, and obligations of each party as of the Agreement's date. In the event that any term, condition, provision, requirement, or specification set forth in the body of

the Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in any Exhibit and/or Attachment to the Agreement, the provisions of the body of the Agreement shall prevail; provided, however, that, in the event that any term, condition, provision, requirement, or specification set forth in the body of the Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in Attachment E, the provisions of Attachment E shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications or amendments shall be in writing and signed by the parties.

D. Dispute Resolution; Controlling Law; Venue

The validity of this Agreement and of its terms, the rights and duties of the parties under this Agreement, the interpretation of this Agreement, the performance of this Agreement, and any other dispute of any nature arising out of this Agreement shall be governed by the laws of the State of California without regard to its choice of law or conflict of law rules. Any dispute arising out of this Agreement shall be venued either in the San Mateo County Superior Court or in the United States District Court for the Northern District of California. In the event of breach or other dispute arising out of this Agreement, County reserves the right to pursue all remedies, legal, contractual, administrative or otherwise against Contractor, including the recovery of any sanctions and penalties authorized by law.

E. Suspension and Debarment

(1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of Contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) Contractor agrees to comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, throughout the term of this Agreement and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

F. Procurement of Recovered Materials

In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are United States Environmental Protection Agency ("EPA")-designated items unless the product cannot be acquired. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>. Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

G. Access to Records.

(1) The Contractor agrees to provide the County, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

(2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

(4) In compliance with the Disaster Recovery Act of 2018, the County and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

H. Clean Air Act and Water Pollution Act Compliance

(1) Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. and the Federal Water Pollution Act, as amended 33 U.S.C. 1251. et. seq.

(2) Contractor agrees to report each violation to the County understands and agrees that the County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

I. Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of \$100,000 or more shall file with the County the required certification (see below). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

The required certification shall state the following (see 44 C.F.R. Appendix A to Part 18):

ATTACHMENT I**Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973, as Amended**

The undersigned (hereinafter called "Contractor(s)") hereby agrees that it will comply with Section 504 of the Rehabilitation Act of 1973, as amended, all requirements imposed by the applicable DHHS regulation, and all guidelines and interpretations issued pursuant thereto.

Contractor(s) gives/give this assurance in consideration of for the purpose of obtaining contracts after the date of this assurance. Contractor(s) recognizes/recognize and agrees/agree that contracts will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on Contractor(s), its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of Contractor(s).

Contractor(s): (Check a or b)

- ☐ a. Employs fewer than 15 persons.
- ☒ b. Employs 15 or more persons and, pursuant to section 84.7 (a) of the regulation (45 C.F.R. 84.7 (a), has designated the following person(s) to coordinate its efforts to comply with the DHHS regulation.

Name of 504 Person:

Shawonna Maltbie

Name of Contractor(s):

City of Daly City

Street Address or P.O. Box:

333 90th Street

City, State, Zip Code:

Daly City, CA 94015

I certify that the above information is complete and correct to the best of my knowledge

Signature:

Shawonna Maltbie

Title of Authorized Official:

City Manager

Date:

8/18/2020

*Exception: DHHS regulations state that: "If a recipient with fewer than 15 employees finds that, after consultation with a disabled person seeking its services, there is no method of complying with (the facility accessibility regulations) other than making a significant alteration in its existing facilities, the recipient may, as an alternative, refer the handicapped person to other providers of those services that are accessible."

Attachment P

Personally Identifiable Information

Requirements for County Contractors, Subcontractors, Vendors and Agents

I. Definitions

Personally Identifiable Information (PII), or Sensitive Personal Information (SPI), as used in Federal information security and privacy laws, is information that can be used on its own or with other information to identify, contact, or locate a single person, or to identify an individual in context. PII may only be used to assist in the administration of programs in accordance with 45 C.F.R. § 205.40, *et seq.* and California Welfare & Institutions Code section 10850.

- a. **“Assist in the Administration of the Program”** means performing administrative functions on behalf of County programs, such as determining eligibility for, or enrollment in, and collecting context PII for such purposes, to the extent such activities are authorized by law.
- b. **“Breach”** refers to actual loss, loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for other than authorized purposes have access or potential access to context PII, whether electronic, paper, verbal, or recorded.
- c. **“Contractor”** means those contractors, subcontractors, vendors and agents of the County performing any functions for the County that require access to and/or use of PII and that are authorized by the County to access and use PII.
- d. **“Personally Identifiable Information” or “PII”** is personally identifiable information that can be used alone, or in conjunction with any other reasonably available information, to identify a specific individual. PII includes, but is not limited to, an individual's name, social security number, driver's license number, identification number, biometric records, date of birth, place of birth, or mother's maiden name. PII may be electronic, paper, verbal, or recorded.
- e. **“Security Incident”** means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of PII, or interference with system operations in an information system which processes PII that is under the control of the County or County's Statewide Automated Welfare System (SAWS) Consortium, or under the control of a contractor, subcontractor or vendor of the County, on behalf of the County.
- f. **“Secure Areas”** means any area where:
 - i. Contractors administer or assist in the administration of County programs;
 - ii. PII is used or disclosed; or
 - iii. PII is stored in paper or electronic format.

II. Restrictions on Contractor re Use and Disclosure of PII

- a. Contractor agrees to use or disclose PII only as permitted in this Agreement and only to assist in the administration of programs in accordance with 45 CFR § 205.50, *et seq.* and California Welfare & Institutions Code section 10850 or as otherwise authorized or required by law. Disclosures, when authorized or required by law, such as in response to a court order, or when made upon the explicit written authorization of the individual, who is the subject of the PII, are allowable. Any other use or disclosure of PII requires the express approval in writing by the County. No Contractor shall duplicate, disseminate or disclose PII except as allowed in this Agreement.
- b. Contractor agrees to only use PII to perform administrative functions related to the administration of County programs to the extent applicable.
- c. Contractor agrees that access to PII shall be restricted to Contractor's staff who need to perform specific services in the administration of County programs as described in this Agreement.
- d. Contractor understands and agrees that any of its staff who accesses, discloses or uses PII in a manner or for a purpose not authorized by this Agreement may be subject to civil and criminal sanctions available under applicable Federal and State laws and regulations

III. Use of Safeguards by Contractor to Protect PII

- a. Contractor agrees to ensure that any agent, including a subcontractor, to whom it provides PII received from, or created or received by Contractor on behalf of County, agrees to adhere to the same restrictions and conditions contained in this Attachment PII.
- b. Contractor agrees to advise its staff who have access to PII, of the confidentiality of the information, the safeguards required to protect the information, and the civil and criminal sanctions for non-compliance contained in applicable Federal and State laws and regulations.
- c. Contractor agrees to train and use reasonable measures to ensure compliance by Contractor's staff, including, but not limited to (1) providing initial privacy and security awareness training to each new staff within thirty (30) days of employment; (2) thereafter, providing annual refresher training or reminders of the PII privacy and security safeguards to all Contractor's staff; (3) maintaining records indicating each Contractor's staff name and the date on which the privacy and security awareness training was completed; and (4) retaining training records for a period of three (3) years after completion of the training.
- d. Contractor agrees to provide documented sanction policies and procedures for Contractor's staff who fail to comply with privacy policies and procedures or any provisions of these requirements, including termination of employment when appropriate.

- e. Contractor agrees that all Contractor's staff performing services under this Agreement sign a confidentiality statement prior to accessing PII and annually thereafter. The signed statement shall be retained for a period of three (3) years, and the statement include at a minimum: (1) general use; (2) security and privacy safeguards; (3) unacceptable use; and (4) enforcement policies.
- f. Contractor agrees to conduct a background check of Contractor's staff before they may access PII with more thorough screening done for those employees who are authorized to bypass significant technical and operational security controls. Contractor further agrees that screening documentation shall be retained for a period of three (3) years following conclusion of the employment relationship.
- g. Contractor agrees to conduct periodic privacy and security reviews of work activity, including random sampling of work product by Contractor's staff by management level personnel who are knowledgeable and experienced in the areas of privacy and information security in the administration of County's programs and the use and disclosure of PII. Examples include, but are not limited to, access to data, case files or other activities related to the handling of PII.
- h. Contractor shall ensure that PII is used and stored in an area that is physically safe from access by unauthorized persons at all times and safeguard PII from loss, theft, or inadvertent disclosure by securing all areas of its facilities where Contractor's staff assist in the administration of the County's programs and use, disclose, or store PII.
- i. Contractor shall ensure that each physical location, where PII is used, disclosed, or stored, has procedures and controls that ensure an individual who is terminated from access to the facility is promptly escorted from the facility by an authorized employee of Contractor and access is revoked.
- j. Contractor shall ensure that there are security guards or a monitored alarm system at all times at Contractor's facilities and leased facilities where five hundred (500) or more individually identifiable records of PII is used, disclosed, or stored. Video surveillance systems are recommended.
- k. Contractor shall ensure that data centers with servers, data storage devices, and/or critical network infrastructure involved in the use, storage, and/or processing of PII have perimeter security and physical access controls that limit access to only those authorized by this Agreement. Visitors to any Contractor data centers area storing PII as a result of administration of a County program must be escorted at all times by authorized Contractor's staff.
- l. Contractor shall have policies that include, based on applicable risk factors, a description of the circumstances under which Contractor staff can transport PII, as well as the physical security requirements during transport.
- m. Contractor shall ensure that any PII stored in a vehicle shall be in a non-visible area such as a trunk, that the vehicle is locked, and under no circumstances permit PII be left unattended in a vehicle overnight or for other extended periods of time.

- n. Contractor shall ensure that PII shall not be left unattended at any time in airplanes, buses, trains, etc., including baggage areas. This should be included in training due to the nature of the risk.
- o. Contractor shall ensure that all workstations and laptops, which use, store and/or process PII, must be encrypted using a FIPS 140-2 certified algorithm 128 bit or higher, such as Advanced Encryption Standard (AES). The encryption solution must be full disk. It is encouraged, when available and when feasible, that the encryption be 256 bit.
- p. Contractor shall ensure that servers containing unencrypted PII must have sufficient administrative, physical, and technical controls in place to protect that data, based upon a risk assessment/system security review. It is recommended to follow the guidelines documented in the latest revision of the National Institute of Standards and Technology (NIST) Special Publication (SP) 800-53, Security and Privacy Controls for Federal Information Systems and Organizations.
- q. Contractor agrees that only the minimum necessary amount of PII required to perform required business functions will be accessed, copied, downloaded, or exported.
- r. Contractor shall ensure that all electronic files, which contain PII data is encrypted when stored on any mobile device or removable media (i.e. USB drives, CD/DVD, smartphones, tablets, backup tapes etc.). Encryption must be a FIPS 140-2 certified algorithm 128 bit or higher, such as AES. It is encouraged, when available and when feasible, that the encryption be 256 bit.
- s. Contractor shall ensure that all workstations, laptops and other systems, which process and/or store PII, must install and actively use an antivirus software solution. Antivirus software should have automatic updates for definitions scheduled at least daily. In addition, Contractor shall ensure that:
 - i. All workstations, laptops and other systems, which process and/or store PII, must have critical security patches applied, with system reboot if necessary.
 - ii. There must be a documented patch management process that determines installation timeframe based on risk assessment and vendor recommendations.
 - iii. At a maximum, all applicable patches deemed as critical must be installed within thirty (30) days of vendor release. It is recommended that critical patches which are high risk be installed within seven (7) days.
 - iv. Applications and systems that cannot be patched within this time frame, due to significant operational reasons, must have compensatory controls implemented to minimize risk.
- t. Contractor shall ensure that all of its staff accessing Personally Identifiable Information on applications and systems will be issued a unique individual password that is a least eight (8) characters, a non-dictionary word, composed of characters from at least three (3) of the following four (4) groups from the standard keyboard: upper case letters (A-Z); lower case letters (a-z); Arabic

numerals (0-9) and special characters (!, @, #, etc.). Passwords are not to be shared and changed if revealed or compromised. All passwords must be changed every (90) days or less and must not be stored in readable format on the computer or server.

- u. Contractor shall ensure that usernames for its staff authorized to access PII will be promptly disabled, deleted, or the password changed upon the transfer or termination of an employee within twenty- four (24) hours. Note: Twenty-four (24) hours is defined as one (1) working day.
- v. Contractor shall ensure when no longer needed, all PII must be cleared, purged, or destroyed consistent with NIST SP 800-88, Guidelines for Media Sanitization, such that the Personally Identifiable Information cannot be retrieved.
- w. Contractor shall ensure that all of its systems providing access to PII must provide an automatic timeout, requiring re-authentication of the user session after no more than twenty (20) minutes of inactivity.
- x. Contractor shall ensure that all of its systems providing access to PII must display a warning banner stating, at a minimum that data is confidential; systems are logged, systems use is for business purposes only by authorized users and users shall log off the system immediately if they do not agree with these requirements.
- y. Contractor will ensure that all of its systems providing access to PII must maintain an automated audit trail that can identify the user or system process which initiates a request for PII, or alters PII. The audit trail shall be date and time stamped; log both successful and failed accesses be read-access only; and be restricted to authorized users. If PII is stored in a database, database logging functionality shall be enabled. The audit trail data shall be archived for at least three (3) years from the occurrence.
- z. Contractor shall ensure that all of its systems providing access to PII shall use role-based access controls for all user authentications, enforcing the principle of least privilege.
- aa. Contractor shall ensure that all data transmissions of PII outside of its secure internal networks must be encrypted using a Federal Information Processing Standard (FIPS) 140-2 certified algorithm that is 128 bit or higher, such as Advanced Encryption Standard (AES) or Transport Layer Security (TLS). It is encouraged, when available and when feasible, that 256 bit encryption be used. Encryption can be end to end at the network level, or the data files containing PII can be encrypted. This requirement pertains to any type of PII in motion such as website access, file transfer, and email.
- bb. Contractor shall ensure that all of its systems involved in accessing, storing, transporting, and protecting PII, which are accessible through the Internet, must be protected by an intrusion detection and prevention solution.
- cc. Contractor shall ensure that audit control mechanisms are in place. All Contractor systems processing and/or storing Personally Identifiable Information

must have at least an annual system risk assessment/security review that ensure administrative, physical, and technical controls are functioning effectively and provide an adequate level of protection. Review shall include vulnerability scanning tools.

- dd. Contractor shall ensure that all of its systems processing and/or storing PII must have a process or automated procedure in place to review system logs for unauthorized access.
- ee. Contractor shall ensure that all of its systems processing and/or storing PII must have a documented change control process that ensures separation of duties and protects the confidentiality, integrity and availability of data.
- ff. Contractor shall establish a documented plan to enable continuation of critical business processes and protection of the security of PII kept in an electronic format in the event of an emergency. Emergency means any circumstance or situation that causes normal computer operations to become unavailable for use in performing the work required under this Agreement for more than twenty-four (24) hours.
- gg. Contractor shall ensure its data centers with servers, data storage devices, and critical network infrastructure involved in the use, storage and/or processing of PII, must include environmental protection such as cooling, power, and fire prevention, detection, and suppression.
- hh. Contractor shall establish documented procedures to backup PII to maintain retrievable exact copies of PII. The documented backup procedures shall contain a schedule which includes incremental and full backups, storing backups offsite, inventory of backup media, recovery of PII data, an estimate of the amount of time needed to restore PII data.
- ii. Contractor shall ensure that PII in paper form shall not be left unattended at any time, unless it is locked space such as a file cabinet, file room, desk or office. Unattended means that information may be observed by an individual not authorized to access the information. Locked spaces are defined as locked file cabinets, locked file rooms, locked desks, or locked offices in facilities which are multi-use, meaning that there are Contractor's staff and non-Contractor functions in one building in work areas that are not securely segregated from each other. It is recommended that all PII be locked up when unattended at any time, not just within multi-use facilities.
- jj. Contractor shall ensure that any PII that must be disposed of will be through confidential means, such as cross cut shredding or pulverizing.
- kk. Contractor agrees that PII must not be removed from its facilities except for identified routine business purposes or with express written permission of the County.
- ll. Contractor shall ensure that faxes containing PII shall not be left unattended and fax machines shall be in secure areas. Faxes containing PII shall contain a confidentiality statement notifying persons receiving faxes in error to destroy

them and notify the sender. All fax numbers shall be verified with the intended recipient before send the fax.

mm. Contractor shall ensure that mailings containing PII shall be sealed and secured from damage or inappropriate viewing of PII to the extent possible. Mailings that include five hundred (500) or more individually identifiable records containing PII in a single package shall be sent using a tracked mailing method that includes verification of delivery.

IV. Reporting of Breaches Required by Contractor to County; Mitigation

- a. Contractor shall report to County within one business day of discovery, to the County contact listed in this agreement by email or telephone as listed in the of unsecured PII, if that PII was, or is, reasonably believed to have been accessed or acquired by an unauthorized person, any suspected security incident, intrusion or unauthorized access, use or disclosure of PII in violation of this Agreement, or potential loss of confidential data affecting this Agreement.
- b. Contractor understands that State and Federal Law requires a breaching entity to notify individuals of a breach or unauthorized disclosure of their PII. Contractor shall ensure that said notifications shall comply with the requirements set forth in California Civil Code section 1798.29, and 42 U.S.C. section 17932, and its implementing regulations, including but not limited to, the requirement that the notifications be made without unreasonable delay and in no event later than sixty (60) calendar days.
- c. Contractor agrees to promptly mitigate, to the extent practicable, any harmful effect that is known to Contractor stemming from a use or disclosure of PII in violation of the requirements of this Agreement, including taking any action pertaining to such use or disclosure required by applicable Federal and State laws and regulations.

V. Permitted Uses and Disclosures of PII by Contractor

Except as otherwise limited in this schedule, Contractor may use or disclose PII to perform functions, activities, or services for, or on behalf of, County as specified in the Agreement; provided that such use or disclosure would not violate the Privacy Rule if done by County.

VI. Obligations of County

- a. County shall provide Contractor with the notice of privacy practices that County produces in accordance with California Welfare and Institutions Code section 10850, as well as any changes to such notice.
- b. County shall notify Contractor of any changes in, or revocation of, permission by Individual to use or disclose PII, if such changes affect Contractor's permitted or required uses and disclosures.

- c. County shall notify Contractor of any restriction to the use or disclosure of PII that County has agreed to in accordance with California Welfare and Institutions Code section 10850.

VII. Permissible Requests by County

County shall not request Contractor to use or disclose PII in any manner that would not be permissible under the Privacy Rule if so requested by County, unless Contractor will use or disclose PII for, and if the Agreement provides for, data aggregation or management and administrative activities of Contractor.

VIII. Duties Upon Termination of Agreement

- a. Upon termination of the Agreement, for any reason, Contractor shall return or destroy all PII received from County, or created, maintained, or received by Contractor on behalf of County that Contractor still maintains in any form. This provision shall apply to PII that is in the possession of subcontractors or agents of Contractor. Contractor shall retain no copies of the PII.
- b. In the event that Contractor determines that returning or destroying PII is infeasible, Contractor shall provide to County notification of the conditions that make return or destruction infeasible. Upon mutual Agreement of the Parties that return or destruction of PII is infeasible, Contractor shall extend the protections of the Agreement to such PII and limit further uses and disclosures of such PII to those purposes that make the return or destruction infeasible, for so long as Contractor maintains such PII.

IX. Miscellaneous

- a. **Regulatory References.** A reference in this Attachment to a section in the Personally Identifiable Information Privacy Rule means the section as in effect or as amended, and for which compliance is required.
- b. **Amendment.** The Parties agree to take such action as is necessary to amend this Schedule from time to time as is necessary for County to comply with the requirements of the Privacy Rule and in accordance 45 CFR § 205.40, *et seq.* and California Welfare and Institutions Code section 10850.
- c. **Survival.** The respective rights and obligations of Contractor under this Attachment shall survive the termination of the Agreement unless and until the PII is destroyed or returned to the County.
- d. **Interpretation.** Any ambiguity in any provision in this Attachment shall be resolved in favor of a meaning that permits County to comply with the Privacy Rule.
- e. **Reservation of Right to Monitor Activities.** County reserves the right to monitor the security policies and procedures of Contractor.



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Setting Time and Place for a Public Hearing to Consider Adding Chapter 5.92 to the Daly City Municipal Code Regarding Short-Term Rentals and Adoption of the Short-Term Rental Fees

Recommended Action

Set time and place for a public hearing on September 28, 2020, to consider adding Chapter 5.92 to Title 5 (Business Taxes, Licenses and Regulations) of the Daly City Municipal Code regarding short-term rentals and adoption of the Short-Term Rental fees.

Background

In April 2018, the City Council convened a Task Force to discuss issues and potential regulations related to short-term rentals (i.e. homeowners renting their entire home or individual rooms within their home on a short-term basis (i.e., 30 days or less)). Since the Task Force was convened, several meetings were conducted on short-term rentals and the proposed Short-Term Rental Ordinance (Ordinance): a Short-Term Rental Task Force Meeting on April 25, 2018, a City Council Study Session on March 11, 2019, City Council meetings for the proposed Ordinance on October 14 and 18, 2019, November 25, 2019, and January 13, 2020, and a Short-Term Rental City Council Committee meeting on September 1, 2020.

At the Short-Term Rental City Council Committee Meeting, staff presented the research and findings requested by the City Council at their January 13, 2020 meeting. After review and discussion with staff, the City Council Committee provided input and direction on how the proposed Ordinance should be revised.

Discussion

The Short-Term Rental Ordinance will restrict the operation of Short-Term Rentals to specific property types and limit the number of days in which a home can be used as a Short-Term Rental. The Ordinance also requires homeowners to obtain a business license and Short-Term Rental permit before using their home as a Short-Term Rental.

Summary/Conclusion

Staff recommends that the City Council set September 28, 2020 at 7:00 p.m. as the date and time for a public hearing to consider adding Chapter 5.92 to Title 5 (Business Taxes, Licenses and Regulations) of the Daly City Municipal Code regarding short-term rentals.

Staff is available to provide any additional information desired by the Mayor or Council members.

Respectfully submitted,

Carmelisa Morales
Associate Planner

Tatum Mothershead
Director of Economic and Community Development



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Accepting and Appropriating a \$3,000 Grant from the State of California

Recommended Action

It is recommended the City Council accept a grant of \$3,000 from the California State Library's Lunch at the Library program, administered by the Pacific Library Partnership (PLP), and appropriate this amount for youth services programming.

Background/Discussion

The Lunch at the Library program provides children and teens with meals, summer reading programs, and other activities that support learning, health, and wellness. It also brings new families to the library where staff can connect adult family members with essential resources and services.

The Library will use the funds for supporting and enhancing programs for youth in our community at partner meal site at area schools. In response to COVID-19 and its effects on summer programs, the Pacific Library Partnership (PLP) has approved use of grant funds for fall programs as well.

Fiscal Impact

The \$3,000 grant revenue from the State of California was not anticipated in the current Fiscal Year budget. These grant funds were received and will be expended in Fiscal Year 2020-21.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Chela Anderson
Library Services Manager



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Accepting and Appropriating \$8,250 in grants from the Daly City Public Library Associates

Recommended Action

It is recommended the City Council accept three grants totaling \$8,250 from the Daly City Public Library Associates and appropriate this amount for youth programs and hotspots and Chromebooks for lending.

Background/Discussion

The first grant of \$3,500, awarded to the DCPLA by the Danford Fisher Hannig Foundation, supports the Library's Summer Learning Challenge by funding special virtual events.

The second grant of \$1,750 is also for Summer Learning Challenge programs and is made possible by generous donations from Kaiser Permanente and members of the Daly City Public Library Associates.

A third grant of \$3,000, given to the DCPLA by Philanthropic Ventures Foundation, will provide additional Chromebooks and Wi-Fi Hotspots to be made available for check out by library patrons.

Fiscal Impact

The \$8,250 grant revenue from the Daly City Public Library Associates was not anticipated in the current Fiscal Year budget. These grant funds were received and will be expended in Fiscal Year 2020-21.

Summary/Conclusion

Staff is available to provide any additional information desired by the Mayor or City Council.

Respectfully submitted,

Chela Anderson
Library Services Manager

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF JULY 2020

07/02/2020

CHECKS ISSUED	-	#384579 TO 384579
CANCELLED CHECK	-	#384051, 384123, 384149
VOID CHECK	-	NONE

07/10/2020

CHASE CREDIT CARD	-	N/A – Electronic Payment
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07/15/2020

CHECKS ISSUED	-	#384580 TO 384868
CANCELLED CHECK	-	NONE
VOID CHECK	-	NONE

07/28/2020

CHECKS ISSUED	-	#384869 TO 384872
CANCELLED CHECK	-	NONE
VOID CHECK	-	NONE

07/31/2020

CHECKS ISSUED	-	#384873 TO 385276
CANCELLED CHECK	-	NONE
VOID CHECK	-	NONE

AUDITED



FINANCE DIRECTOR

APPROVED

CITY MANAGER

APPROVED

MAYOR

APPROVED

VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY
FISCAL YEAR 2020-2021

	MONTH	TOTAL
2020	July	\$ 11,852,440.75
	August	
	September	
	October	
	November	
	December	
2021	January	
	February	
	March	
	April	
	May	
	June	
	TOTAL	\$ 11,852,440.75

JULY 2020 BREAK DOWN OF EXPENSES BY FUND

Fund	Total for Month	Total for Year	% of Total
General Fund	\$ 4,425,900.48	\$ 4,425,900.48	37.3%
Gas Tax Fund	2,777,805.27	2,777,805.27	23.4%
Utility/Enterprise Funds	4,648,735.00	4,648,735.00	39.2%
Total:	\$ 11,852,440.75	\$ 11,852,440.75	100.0%

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00384579	18948	STATE CONTROLLER	07/02/20	150.00	MW	OH		
G R A N D T O T A L S:								
Total Void Machine Written				0.00	Number of Checks Processed:		0	
Total Void Hand Written				0.00	Number of Checks Processed:		0	
Total Machine Written				150.00	Number of Checks Processed:		1	
Total Hand Written				0.00	Number of Checks Processed:		0	
Total Reversals				0.00	Number of Checks Processed:		0	
Total Cancelled				0.00	Number of Checks Processed:		0	
Total EFTs				0.00	Number of EFTs Processed:		0	
Total EPAYs				0.00	Number of EPAYs Processed:		0	
G R A N D T O T A L				150.00				

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
CB00071020	49024	JP MORGAN CHASE BANK N	07/10/20	44,218.35	HW	TR		Hand Written

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	44,218.35	Number of Checks Processed:	1
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	44,218.35		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00384580	44634R	21ST CENTURY INSURANCE CO	07/15/20	2,912.22	MW	OH		
AP00384581	55657R	88 HILLSIDE APARTMENTS	07/15/20	101.00	MW	OH		
AP00384582	55654R	AAA MEDICAL	07/15/20	212.00	MW	OH		
AP00384583	47324JPA	ABD INSURANCE AND FINANCIAL S	07/15/20	20,410.00	MW	OH		
AP00384584	52558	ACCOUNTEmps	07/15/20	4,312.80	MW	OH		
AP00384585	15222	ACTION SPORTS	07/15/20	797.53	MW	OH		
AP00384586	55575	ACTIVE WELLNESS LLC	07/15/20	660.00	MW	OH		
AP00384587	1514	ADAM HILL COMPANY, THE	07/15/20	10,921.48	MW	OH		
AP00384588	55486	ADLER TANK RENTALS LLC	07/15/20	1,671.53	MW	OH		
AP00384589	32391R	AGUIRRE III, BALTAZAR	07/15/20	782.20	MW	OH		
AP00384590	1465	ALBERTSONS SAFEWAY	07/15/20	1,177.28	MW	OH		
AP00384591	14004	ALERT PEST CONTROL COMPANY IN	07/15/20	4,705.35	MW	OH		
AP00384592	1025	ALHAMBRA	07/15/20	409.91	MW	OH		
AP00384593	37095	ALL INDUSTRIAL ELECTRIC SUPPL	07/15/20	1,005.47	MW	OH		
AP00384594	7941	ALLIANT INSURANCE SERVICES IN	07/15/20	19,147.06	MW	OH		
AP00384595	45179R	ALLSTATE PAYMENT PROCESSING C	07/15/20	3,462.64	MW	OH		
AP00384596	53316	ALWAYS ON TIME CONCRETE & PUM	07/15/20	1,075.00	MW	OH		
AP00384597	30801	ALWAYS UNDER PRESSURE	07/15/20	153.76	MW	OH		
AP00384598	45439JREN	AMERICAN MEDICAL RESPONSE	07/15/20	500.00	MW	OH		
AP00384599	35696	AMERIPRIDE	07/15/20	1,568.90	MW	OH		
AP00384600	55649R	ANNEX, THE	07/15/20	212.00	MW	OH		
AP00384601	1259	ARAMARK UNIFORM SERVICES INC	07/15/20	331.15	MW	OH		
AP00384602	32446R	ARCILLAS, CARMENCITA	07/15/20	400.00	MW	OH		
AP00384603	53757	ASE BLUE SHIELD RECOGNITION P	07/15/20	65.00	MW	OH		
AP00384604	1101	AT&T	07/15/20	256.18	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00384605	47003	AT&T	07/15/20	85.60	MW	OH		
AP00384606	6413	AT&T	07/15/20	3,278.99	MW	OH		
AP00384607	6413	AT&T	07/15/20	1,006.50	MW	OH		
AP00384608	6413	AT&T	07/15/20	1,407.36	MW	OH		
AP00384609	6413	AT&T	07/15/20	7.47	MW	OH		
AP00384610	6413	AT&T	07/15/20	2,364.42	MW	OH		
AP00384611	6413	AT&T	07/15/20	165.53	MW	OH		
AP00384612	6413	AT&T	07/15/20	177.64	MW	OH		
AP00384613	6413	AT&T	07/15/20	185.56	MW	OH		
AP00384614	6413	AT&T	07/15/20	73.45	MW	OH		
AP00384615	6413	AT&T	07/15/20	1,004.88	MW	OH		
AP00384616	54858	AU ENERGY	07/15/20	243.00	MW	OH		
AP00384617	29643	AUTO COLLISION CENTER	07/15/20	3,706.32	MW	OH		
AP00384618	44592	AUTOMOTIVE SOUND AND PERFORMA	07/15/20	212.00	MW	OH		
AP00384619	1232	BAKER & TAYLOR COMPANY INC	07/15/20	2,300.00	MW	OH		
AP00384620	2495	BARKER BLUE DIGITAL IMAGING	07/15/20	8.20	MW	OH		
AP00384621	20919	BAUER COMPRESSORS INC	07/15/20	747.28	MW	OH		
AP00384622	3952	BAY AREA BARRICADE SERVICE IN	07/15/20	3,058.60	MW	OH		
AP00384623	1562	BAY AREA WATER SUPPLY & CONSE	07/15/20	245.86	MW	OH		
AP00384624	8796	BAY CITY BOILER & ENGINEERING	07/15/20	305.90	MW	OH		
AP00384625	55665	BEER HALL, THE	07/15/20	651.00	MW	OH		
AP00384626	55669R	BEKMUKHAMEDOV, VITALII NA II	07/15/20	40.00	MW	OH		
AP00384627	16936	BERONIO LUMBER	07/15/20	130.31	MW	OH		
AP00384628	38585	BFI OF CALIFORNIA INC	07/15/20	2,634.07	MW	OH		
AP00384629	19200	BIRITE FOODSERVICE DISTRIBUTO	07/15/20	5,652.35	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384630	55674R	BOLD, OYUNTUGS	07/15/20	50.00	MW	OH	
AP00384631	17202	BOUND TREE MEDICAL LLC	07/15/20	1,152.99	MW	OH	
AP00384632	3349	BROADMOOR LANDSCAPE SUPPLY	07/15/20	171.21	MW	OH	
AP00384633	44468	BUDGET CONFERENCING INC	07/15/20	737.74	MW	OH	
AP00384634	53375	BV INDUSTRIES INC	07/15/20	13,696.54	MW	OH	
AP00384635	48259	BWNVT MOTORS INC	07/15/20	527.30	MW	OH	
AP00384636	1196	CALIFORNIA WATER SERVICE COMP	07/15/20	269.15	MW	OH	
AP00384637	10545	CALPELRA	07/15/20	1,780.00	MW	OH	
AP00384638	55660R	CAMPOS PARTNERS	07/15/20	101.00	MW	OH	
AP00384639	20535	CAROLLO ENGINEERS	07/15/20	2,577.09	MW	OH	
AP00384640	48350	CARTOON ART MUSEUM	07/15/20	80.00	MW	OH	
AP00384641	28636	CDW GOVERNMENT INC	07/15/20	40,196.46	MW	OH	
AP00384642	2930	CED CONTRACTORS SF	07/15/20	570.67	MW	OH	
AP00384643	10299JPA	CENTRAL COUNTY FIRE DEPARTMEN	07/15/20	22,231.67	MW	OH	
AP00384644	55676R	CHAN, NELSON	07/15/20	60.00	MW	OH	
AP00384645	48727	CINTAS CORPORATION	07/15/20	908.47	MW	OH	
AP00384646	3678	CINTAS CORPORATION #464	07/15/20	4,359.31	MW	OH	
AP00384647	35395	CITY AUTO SUPPLY	07/15/20	2,349.70	MW	OH	
AP00384648	46465JPA	CITY OF BELMONT	07/15/20	5,357.50	MW	OH	
AP00384649	6649JPA	CITY OF BRISBANE	07/15/20	3,389.33	MW	OH	
AP00384650	25602	CITY OF DALY CITY	07/15/20	112,327.19	MW	OH	
AP00384651	43155JPA	CITY OF DALY CITY	07/15/20	13,677.42	MW	OH	
AP00384652	5342JPA	CITY OF FOSTER CITY	07/15/20	5,892.42	MW	OH	
AP00384653	6034JPA	CITY OF PACIFICA	07/15/20	4,888.00	MW	OH	
AP00384654	55405JPA	CITY OF REDWOOD CITY	07/15/20	10,204.75	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384655	20562JPA	CITY OF SAN BRUNO	07/15/20	3,568.58	MW	OH	
AP00384656	46083JPA	CITY OF SAN CARLOS	07/15/20	6,008.67	MW	OH	
AP00384657	25816JPA	CITY OF SAN MATEO	07/15/20	14,993.58	MW	OH	
AP00384658	20045	CLEANSWART SOLUTIONS INC	07/15/20	1,225.19	MW	OH	
AP00384659	31162	CLINE & DUPLISSEA	07/15/20	3,944.00	MW	OH	
AP00384660	25819JPA	COLMA FIRE PROTECTION DISTRIC	07/15/20	2,968.08	MW	OH	
AP00384661	47244	COMCAST	07/15/20	94.97	MW	OH	
AP00384662	48517	COMCAST	07/15/20	259.84	MW	OH	
AP00384663	51804	COMCAST	07/15/20	334.82	MW	OH	
AP00384664	52453	COMCAST	07/15/20	125.06	MW	OH	
AP00384665	40882RJPA	COMER, SHERYL	07/15/20	129.37	MW	OH	
AP00384666	12578	COMPLETE LINEN SERVICE INC	07/15/20	105.35	MW	OH	
AP00384667	30109	CORELOGIC SOLUTIONS LLC	07/15/20	300.00	MW	OH	
AP00384668	55671R	CORTEZ, MEYBEL	07/15/20	45.00	MW	OH	
AP00384669	52003R	CRESCENZI, NICHOLAS	07/15/20	350.00	MW	OH	
AP00384670	42324	CRIME SCENE CLEANERS INC	07/15/20	350.00	MW	OH	
AP00384671	48323	CRYSTAL CREAMERY	07/15/20	588.43	MW	OH	
AP00384672	33715	CSAC EXCESS INSURANCE AUTHORI	07/15/20	548,196.00	MW	OH	
AP00384673	28906	CSG CONSULTANTS INC	07/15/20	927.50	MW	OH	
AP00384674	21239R	CURRAN, JOSEPH	07/15/20	1,393.84	MW	OH	
AP00384675	25580	CWEA-MEMBERSHIP	07/15/20	7,312.00	MW	OH	
AP00384676	1836	DAILY JOURNAL CORPORATION	07/15/20	102.00	MW	OH	
AP00384677	55663	DALY CITY FIREFIGHTERS ASSOCI	07/15/20	716.40	MW	OH	
AP00384678	55651R	DALY CITY MARKET #2	07/15/20	25.00	MW	OH	
AP00384679	48520	DALY CITY PARTNERSHIP	07/15/20	45,753.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00384680	36807	DALY CITY TEST ONLY	07/15/20	40.00	MW	OH		
AP00384681	1793	DALY CITY TOOL MART	07/15/20	2,074.43	MW	OH		
AP00384682	40138R	DAROZA, ERNIE	07/15/20	200.00	MW	OH		
AP00384683	42706	DASH MEDICAL GLOVES INC	07/15/20	130.89	MW	OH		
AP00384684	55675R	DE GUZMAN, JEZETH	07/15/20	50.00	MW	OH		
AP00384685	55670R	DIAZ, KENDRICK OKEEFE	07/15/20	45.00	MW	OH		
AP00384686	46826	DIRECTV LLC	07/15/20	31.99	MW	OH		
AP00384687	30629LAW	DOWNEY BRAND ATTORNEYS LLP	07/15/20	9,342.00	MW	OH		
AP00384688	33763R	DUONG, LONG T	07/15/20	1,382.00	MW	OH		
AP00384689	48177	EAST BAY TIRE CO	07/15/20	213.04	MW	OH		
AP00384690	44734	EATON PUMPS SALES & SERVICE	07/15/20	53,046.34	MW	OH		
AP00384691	40611	ECMS INC	07/15/20	2,082.72	MW	OH		
AP00384692	55092R	EDGEVIEW TERRACE APARTMENTS	07/15/20	202.00	MW	OH		
AP00384693	55313	ENVENT CORPORATION	07/15/20	52,417.42	MW	OH		
AP00384694	26327	EWING IRRIGATION PRODUCTS INC	07/15/20	535.85	MW	OH		
AP00384695	1383	FEDEX	07/15/20	349.44	MW	OH		
AP00384696	52678	FERGUSON GROUP LLC, THE	07/15/20	6,500.00	MW	OH		
AP00384697	49393	FIRE SAFETY SUPPLY INCORPORAT	07/15/20	76.69	MW	OH		
AP00384698	54756	FORENSIC LOGIC LLC	07/15/20	10,395.00	MW	OH		
AP00384699	G-HOLMES	FRANCHISE TAX BOARD	07/15/20	200.00	MW	OH		
AP00384700	51643R	GALVIS, JAMES	07/15/20	200.00	MW	OH		
AP00384701	55662R	GAMESTOP	07/15/20	212.00	MW	OH		
AP00384702	26781	GARCIA, JOSE	07/15/20	15.81	MW	OH		
AP00384703	54289	GARLAND DBS INC	07/15/20	129,716.25	MW	OH		
AP00384704	43694R	GIUSTI, LAURIE	07/15/20	222.61	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384705	55650R	GLIMIDAKIS TR, VASILIOS	07/15/20	212.00	MW	OH	
AP00384706	30509	GOODYEAR COMMERCIAL TIRE & SE	07/15/20	807.23	MW	OH	
AP00384707	31925	GOVCONNECTION INC	07/15/20	9.19	MW	OH	
AP00384708	52777	GOVERNMENT STAFFING SERVICES	07/15/20	5,880.00	MW	OH	
AP00384709	55678	GPE CONTROLS INC / SHAND&JURS	07/15/20	527.52	MW	OH	
AP00384710	1754	GRAINGER INC	07/15/20	4,274.74	MW	OH	
AP00384711	36985	GRAND INDUSTRIES INC	07/15/20	5,796.00	MW	OH	
AP00384712	53721	GRAPHICS ON THE EDGE	07/15/20	387.58	MW	OH	
AP00384713	54100R	GUERRERO'S TAQUERIA	07/15/20	212.00	MW	OH	
AP00384714	50087	HANNA INSTRUMENTS USA INC	07/15/20	563.57	MW	OH	
AP00384715	3702	HARRINGTON INDUSTRIAL PLASTIC	07/15/20	1,433.37	MW	OH	
AP00384716	54235	HARRIS COMPUTER SYSTEMS	07/15/20	37,352.00	MW	OH	
AP00384717	1980	HARRISON & BONINI INC	07/15/20	9.90	MW	OH	
AP00384718	55404	HAWKEYE SAFETY	07/15/20	550.00	MW	OH	
AP00384719	55667	HAZEN AND SAWYER	07/15/20	14,977.28	MW	OH	
AP00384720	55659R	HEDIA PETROLEUM INC	07/15/20	101.00	MW	OH	
AP00384721	49850	HELLO HOUSING	07/15/20	25,537.50	MW	OH	
AP00384722	55664R	HERNANDEZ, MARJORIE	07/15/20	400.00	MW	OH	
AP00384723	55673R	HERRERA, MELANIE	07/15/20	400.00	MW	OH	
AP00384724	17021	HF&H CONSULTANTS LLC	07/15/20	5,978.95	MW	OH	
AP00384725	9049	HI TECH EVS INC	07/15/20	63.39	MW	OH	
AP00384726	48766R	HIGAKI, MARC	07/15/20	395.00	MW	OH	
AP00384727	15857	HOME DEPOT CREDIT SERVICES	07/15/20	15,802.05	MW	OH	
AP00384728	54590	HOME DEPOT PRO, THE	07/15/20	3,207.07	MW	OH	
AP00384729	2665	HSQ TECHNOLOGY CORP	07/15/20	1,250.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384730	55655R	HSRE-PCMS CAMPUS DRIVE MOB IN	07/15/20	101.00	MW	OH	
AP00384731	41818	HUNTINGTON COURT REPORTERS	07/15/20	1,240.47	MW	OH	
AP00384732	48013	HYLAND SOFTWARE INC	07/15/20	6,650.50	MW	OH	
AP00384733	54402	IMEG CORP	07/15/20	2,310.00	MW	OH	
AP00384734	21991	INTEC SOLUTIONS INC	07/15/20	295.44	MW	OH	
AP00384735	54642	ITPROTV	07/15/20	2,884.00	MW	OH	
AP00384736	47479LAW	JACKSON LEWIS LLP	07/15/20	6,044.00	MW	OH	
AP00384737	55666R	JACOB, MARY	07/15/20	400.00	MW	OH	
AP00384738	55027	JOHN THE SIGN GUY LLC	07/15/20	412.50	MW	OH	
AP00384739	25311	JOHNSON CONTROLS SECURITY SOL	07/15/20	464.34	MW	OH	
AP00384740	29633	KELLY MOORE PAINT COMPANY INC	07/15/20	173.51	MW	OH	
AP00384741	39604	KIMBALL MIDWEST	07/15/20	2,495.15	MW	OH	
AP00384742	49414	KITTELSON & ASSOCIATES INC	07/15/20	1,526.65	MW	OH	
AP00384743	33914	KOFFLER ELECTRICAL MECHANICAL	07/15/20	2,106.00	MW	OH	
AP00384744	1108	L N CURTIS AND SONS	07/15/20	856.63	MW	OH	
AP00384745	33497	LEGACY MECHANICAL & ENERGY SE	07/15/20	1,795.78	MW	OH	
AP00384746	29200	LEGAL SHIELD	07/15/20	311.08	MW	OH	
AP00384747	53869	LEW EDWARDS GROUP, THE	07/15/20	6,500.00	MW	OH	
AP00384748	37641	LEXIPOL LLC	07/15/20	17,304.00	MW	OH	
AP00384749	37094	LEXISNEXIS RISK DATA MANAGEME	07/15/20	510.00	MW	OH	
AP00384750	12906LAW	LIEBERT CASSIDY WHITMORE	07/15/20	7,809.00	MW	OH	
AP00384751	54747R	LIM, DEANNA	07/15/20	1,400.00	MW	OH	
AP00384752	29332	LORAL LANDSCAPING	07/15/20	1,440.00	MW	OH	
AP00384753	49874	LOU'S GLOVES INC	07/15/20	388.00	MW	OH	
AP00384754	32991R	MALTBIE, SHAWNNA	07/15/20	43.82	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
=====	=====	=====	=====	=====	=====	=====	=====	=====
AP00384755	27066	MANAGED HEALTH NETWORK	07/15/20	1,857.60	MW	OH		
AP00384756	28105	MANAGEMENT PARTNERS INC	07/15/20	4,780.00	MW	OH		
AP00384757	54358	MAVERICK NETWORKS INC	07/15/20	56,775.39	MW	OH		
AP00384758	14277	MAZE & ASSOCIATES INC	07/15/20	1,229.00	MW	OH		
AP00384759	25805JPA	MENLO PARK FIRE PROTECTION DI	07/15/20	19,454.83	MW	OH		
AP00384760	23949	METRO MOBILE COMMUNICATIONS	07/15/20	1,545.00	MW	OH		
AP00384761	9138	METROPOLITAN TRANSPORTATION C	07/15/20	17,973.00	MW	OH		
AP00384762	22863	MIDWEST TAPE INC	07/15/20	1,847.47	MW	OH		
AP00384763	49436REN	MKD CEDAR HILL LLC	07/15/20	11,697.76	MW	OH		
AP00384764	55003R	MORGAN TIRES DBA WHEEL WORKS	07/15/20	202.00	MW	OH		
AP00384765	15210	MUNICIPAL MAINTENANCE EQUIPME	07/15/20	1,508.80	MW	OH		
AP00384766	17455	MYERS TIRE SUPPLY	07/15/20	437.76	MW	OH		
AP00384767	46852	NEWEGG BUSINESS INC	07/15/20	150.77	MW	OH		
AP00384768	49974	NGLIC	07/15/20	1,219.32	MW	OH		
AP00384769	34131	NORTH FENCE COMPANY	07/15/20	67,177.00	MW	OH		
AP00384770	25761	NORTHERN SAFETY CO INC	07/15/20	698.22	MW	OH		
AP00384771	55490	NORTHSTAR CHEMICAL	07/15/20	4,190.67	MW	OH		
AP00384772	54672	OCEAN TREASURES SERVICING INC	07/15/20	321.70	MW	OH		
AP00384773	20521	OCLC INC	07/15/20	4,675.59	MW	OH		
AP00384774	1055	OFFICE DEPOT	07/15/20	1,880.89	MW	OH		
AP00384775	15337	OFFICE DEPOT	07/15/20	6.43	MW	OH		
AP00384776	42500	OFFICE DEPOT	07/15/20	2,313.67	MW	OH		
AP00384777	55672R	OLIVA, SINDY	07/15/20	40.00	MW	OH		
AP00384778	18994	OTC BRANDS INC	07/15/20	1,614.60	MW	OH		
AP00384779	4918	OTIS ELEVATOR COMPANY	07/15/20	2,265.74	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384780	55555	OVERDRIVE INC	07/15/20	4,832.05	MW	OH	
AP00384781	42838	PACE SUPPLY CORP	07/15/20	13.00	MW	OH	
AP00384782	1216	PACIFIC GAS & ELECTRIC	07/15/20	1,969.03	MW	OH	
AP00384783	29252	PACIFIC PRODUCE INC	07/15/20	690.15	MW	OH	
AP00384784	55652R	PATELCO CREDIT UNION	07/15/20	212.00	MW	OH	
AP00384785	47135	PENINSULA FAMILY SERVICE	07/15/20	5,500.00	MW	OH	
AP00384786	3297	PENINSULA LIBRARY SYSTEM	07/15/20	14,803.08	MW	OH	
AP00384787	19678	PERS LONG TERM CARE PROGRAM	07/15/20	194.99	MW	OH	
AP00384788	47044	PETERSON TRUCKS INC	07/15/20	5,605.56	MW	OH	
AP00384789	55656R	PHO HUYNH HIEP KEVIN'S NOODLE	07/15/20	101.00	MW	OH	
AP00384790	54331	PIIAN SYSTEMS LLC	07/15/20	2,856.68	MW	OH	
AP00384791	25817JPA	POINT MONTARA HALF MOON BAY F	07/15/20	9,857.25	MW	OH	
AP00384792	16440	PRAXAIR DISTRIBUTION INC	07/15/20	149.58	MW	OH	
AP00384793	14431	PRAXAIR SERVICES INC	07/15/20	13,487.81	MW	OH	
AP00384794	55353	PUBLIC RESTROOM COMPANY, THE	07/15/20	64,113.00	MW	OH	
AP00384795	1115	R & B COMPANY	07/15/20	3,120.05	MW	OH	
AP00384796	12539	R A METAL PRODUCTS INC	07/15/20	1,460.00	MW	OH	
AP00384797	54978	RAIN FOR RENT	07/15/20	1,477.96	MW	OH	
AP00384798	50803	READYREFRESH BY NESTLE	07/15/20	83.81	MW	OH	
AP00384799	32503R	REES, JOSHUA	07/15/20	662.41	MW	OH	
AP00384800	1200	REPUBLIC SERVICES OF NORTH AM	07/15/20	1,466,559.13	MW	OH	
AP00384801	51931	ROADPOST USA INC	07/15/20	647.41	MW	OH	
AP00384802	53532	ROBERT HALF TECHNOLOGY	07/15/20	3,906.00	MW	OH	
AP00384803	50491	RON TURLEY ASSOCIATES INC	07/15/20	937.19	MW	OH	
AP00384804	55480	ROOFING & SOLAR CONSTRUCTION	07/15/20	95,794.31	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
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AP00384805	22685	ROSEN PUBLISHING GROUP INC	07/15/20	90.48	MW	OH		
AP00384806	13761	ROSS RECREATION EQUIPMENT INC	07/15/20	1,420.19	MW	OH		
AP00384807	1087	SAFETY KLEEN SYSTEMS INC	07/15/20	38,498.73	MW	OH		
AP00384808	26957	SAN FRANCISCO BUSINESS TIMES	07/15/20	125.00	MW	OH		
AP00384809	1109	SAN FRANCISCO PUBLIC	07/15/20	659,847.41	MW	OH		
AP00384810	51614	SAN MATEO CART SERVICE	07/15/20	750.00	MW	OH		
AP00384811	54538	SAN MATEO COUNTY ANIMAL LICEN	07/15/20	70.00	MW	OH		
AP00384812	12544	SAN MATEO COUNTY CONTROLLERS	07/15/20	30,796.50	MW	OH		
AP00384813	14776	SAN MATEO COUNTY EMS AGENCY	07/15/20	50.00	MW	OH		
AP00384814	43158JPA	SAN MATEO COUNTY FIRE COUNTY	07/15/20	16,570.00	MW	OH		
AP00384815	35246	SAN MATEO COUNTY SHERIFFS OFF	07/15/20	6,730.00	MW	OH		
AP00384816	G-BLACKMAN3	SAN MATEO COUNTY SHERIFF	07/15/20	312.00	MW	OH		
AP00384817	1790	SAN MATEO COUNTY TRANSIT DIST	07/15/20	18,576.51	MW	OH		
AP00384818	13987MED	SAN MATEO MEDICAL CENTER	07/15/20	700.00	MW	OH		
AP00384819	54841R	SANCHEZ, BERNARDO	07/15/20	400.00	MW	OH		
AP00384820	55668R	SANCHEZ, SALVADOR	07/15/20	730.00	MW	OH		
AP00384821	46427	SAVE OUR SKIN INC	07/15/20	278.49	MW	OH		
AP00384822	49441	SC FUELS	07/15/20	19,537.57	MW	OH		
AP00384823	1111	SF - WATER	07/15/20	749,192.49	MW	OH		
AP00384824	21669	SHEVCHENKO, DANNY	07/15/20	104.00	MW	OH		
AP00384825	54772	SHOPKEY	07/15/20	686.66	MW	OH		
AP00384826	49695	SHRED IT USA	07/15/20	124.53	MW	OH		
AP00384827	55653R	SIDEWALK JUICE	07/15/20	212.00	MW	OH		
AP00384828	55648R	SKYLINE DENTAL	07/15/20	212.00	MW	OH		
AP00384829	32237	SMART & FINAL STORES LLC	07/15/20	524.70	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384830	29998	SNAP ON INDUSTRIAL	07/15/20	1,132.05	MW	OH	
AP00384831	37940	STANDARD PLUMBING SUPPLY CO	07/15/20	24.34	MW	OH	
AP00384832	36510	STANTEC CONSULTING INC	07/15/20	198.00	MW	OH	
AP00384833	18334	SUPERION LLC	07/15/20	140,000.00	MW	OH	
AP00384834	29237	SYNAGRO WEST LLC	07/15/20	14,433.92	MW	OH	
AP00384835	24619	TALX UC EXPRESS	07/15/20	870.22	MW	OH	
AP00384836	18864	TAP PLASTICS INC	07/15/20	664.51	MW	OH	
AP00384837	38174R	TARGET	07/15/20	101.00	MW	OH	
AP00384838	25674	TARGET SPECIALTY PRODUCTS	07/15/20	2,844.87	MW	OH	
AP00384839	13852	TELECOMMUNICATIONS ENGINEERIN	07/15/20	1,932.93	MW	OH	
AP00384840	1201	THOMSON REUTERS WEST	07/15/20	2,548.59	MW	OH	
AP00384841	55646	TRADITIONS PREPARED MEALS LLC	07/15/20	6,161.00	MW	OH	
AP00384842	53970	TRIDENT K9 CONSULTING	07/15/20	900.00	MW	OH	
AP00384843	52033	TRIPEPI SMITH & ASSOCIATES IN	07/15/20	353.75	MW	OH	
AP00384844	55488	TRITECH SOFTWARE SYSTEMS	07/15/20	51,287.50	MW	OH	
AP00384845	26803	TURBO DATA SYSTEMS INC	07/15/20	10,151.53	MW	OH	
AP00384846	55661R	TYRONE CONSTRUCTION	07/15/20	101.00	MW	OH	
AP00384847	46654	UNITED STATES PLASTIC CORP	07/15/20	544.44	MW	OH	
AP00384848	50490	UNITEDHEALTHCARE INSURANCE CO	07/15/20	326.97	MW	OH	
AP00384849	32209	UNIVAR USA INC	07/15/20	7,556.22	MW	OH	
AP00384850	7873	URBAN FARMER STORE, THE	07/15/20	233.38	MW	OH	
AP00384851	46998	UTILITY TELECOM GROUP LLC	07/15/20	1,576.15	MW	OH	
AP00384852	50628R	VANLANDINGHAM, NIKOLAS	07/15/20	200.00	MW	OH	
AP00384853	3376	VERITIV OPERATING COMPANY	07/15/20	2,171.52	MW	OH	
AP00384854	29329	VERIZON WIRELESS SERVICES LLC	07/15/20	2,674.53	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384855	31988R	VILLAGE SERRAMONTE HOMEOWNERS	07/15/20	212.00	MW	OH	
AP00384856	41056R	VIOLA, ANNA MARIE	07/15/20	769.50	MW	OH	
AP00384857	1579	VWR INTERNATIONAL LLC	07/15/20	744.07	MW	OH	
AP00384858	36355	WASTEWATER SOLUTIONS INC	07/15/20	4,125.00	MW	OH	
AP00384859	50485	WAVE BROADBAND	07/15/20	243.50	MW	OH	
AP00384860	3691	WECO INDUSTRIES LLC	07/15/20	702.42	MW	OH	
AP00384861	55658R	WELLS FARGO BANK	07/15/20	101.00	MW	OH	
AP00384862	55677	WESTERN EXTRICATION SPECIALIS	07/15/20	2,094.83	MW	OH	
AP00384863	16301R	WESTLAKE ASSOCIATES	07/15/20	424.00	MW	OH	
AP00384864	1095	WESTLAKE ECO SOFT-TOUCH	07/15/20	337.35	MW	OH	
AP00384865	48425MED	WILLIAM J FEISTER PH D	07/15/20	450.00	MW	OH	
AP00384866	18388JPA	WOODSIDE FIRE PROTECTION DIST	07/15/20	11,273.92	MW	OH	
AP00384867	46894	YAN, PERRY	07/15/20	325.00	MW	OH	
AP00384868	12694R	ZALINSKIS, KLAUS	07/15/20	721.54	MW	OH	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	— 5,178,534.50	Number of Checks Processed:	289
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	5,178,534.50		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
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AP00384869	1289	CALIFORNIA DEPARTMENT OF TAX	07/28/20	10,130.00	MW	OH		
AP00384870	9481	CALIFORNIA DEPARTMENT OF TAX	07/28/20	747.00	MW	OH		
AP00384871	G-HOLMES	FRANCHISE TAX BOARD	07/28/20	200.00	MW	OH		
AP00384872	G-BLACKMAN3	SAN MATEO COUNTY SHERIFF	07/28/20	312.00	MW	OH		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	11,389.00	Number of Checks Processed:	4
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	11,389.00		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384873	25627	A S F ELECTRIC INC	07/31/20	3,495.00	MW	OH	
AP00384874	52558	ACCOUNTEMPS	07/31/20	6,815.89	MW	OH	
AP00384875	34666	AD BRAKES	07/31/20	417.97	MW	OH	
AP00384876	1514	ADAM HILL COMPANY, THE	07/31/20	8,053.00	MW	OH	
AP00384877	5034	ADAMSON POLICE PRODUCTS	07/31/20	2,534.82	MW	OH	
AP00384878	13854	AECO SYSTEMS INC	07/31/20	1,748.95	MW	OH	
AP00384879	15226	AFSCME DISTRICT COUNCIL 57	07/31/20	3,934.92	MW	OH	
AP00384880	18761	AGRIMONTI, RICHARD	07/31/20	720.00	MW	OH	
AP00384881	55695R	AIMS / PVIC CA LLC	07/31/20	1,000.00	MW	OH	
AP00384882	29880	AIRGAS USA LLC	07/31/20	796.82	MW	OH	
AP00384883	42259R	AKM CONSTRUCTION	07/31/20	3,251.13	MW	OH	
AP00384884	48347	ALAMEDA COUNTY SHERIFF'S OFFI	07/31/20	650.00	MW	OH	
AP00384885	17905	ALBERTOS IRON WORKS	07/31/20	600.00	MW	OH	
AP00384886	6301R	ALCALDE, MARIA	07/31/20	720.00	MW	OH	
AP00384887	14004	ALERT PEST CONTROL COMPANY IN	07/31/20	3,548.85	MW	OH	
AP00384888	55682	ALL GREEN ELECTRONICS RECYCLI	07/31/20	170.00	MW	OH	
AP00384889	37095	ALL INDUSTRIAL ELECTRIC SUPPL	07/31/20	5,114.25	MW	OH	
AP00384890	18401	ALLIED ELECTRONICS INC	07/31/20	40.92	MW	OH	
AP00384891	55647R	ALLY BUILDER LLC	07/31/20	5,122.19	MW	OH	
AP00384892	37116	ALPHA ANALYTICAL LABORATORIES	07/31/20	16,276.50	MW	OH	
AP00384893	37981	ALS TRIBOLOGY	07/31/20	1,203.50	MW	OH	
AP00384894	40755	AMAZON	07/31/20	4,702.33	MW	OH	
AP00384895	2083	AMERICA COPY & PRINTING CO	07/31/20	1,214.64	MW	OH	
AP00384896	38846	AMERICAN MESSAGING	07/31/20	3,038.54	MW	OH	
AP00384897	55316	AMERICAN TERRAZZO CO	07/31/20	5,280.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00384898	14988	AMERICAN TOWER CORPORATION	07/31/20	8,055.50	MW	OH		
AP00384899	23649	AMERICAN TRUCK & TRAILER BODY	07/31/20	209.56	MW	OH		
AP00384900	42310	AMERINAT	07/31/20	374.70	MW	OH		
AP00384901	35696	AMERIPRIDE	07/31/20	2,174.24	MW	OH		
AP00384902	46585	ANTHEM BLUE CROSS	07/31/20	100.10	MW	OH		
AP00384903	46585	ANTHEM BLUE CROSS	07/31/20	87.90	MW	OH		
AP00384904	51987	APEX TESTING LABORATORIES INC	07/31/20	4,714.50	MW	OH		
AP00384905	24478	ARAMARK	07/31/20	10.92	MW	OH		
AP00384906	47007	ARTHUR J GALLAGHER & COMPANY	07/31/20	859,401.36	MW	OH		
AP00384907	39146R	ASUNCION, REYNANTE	07/31/20	720.00	MW	OH		
AP00384908	32577	AT&T	07/31/20	1,642.03	MW	OH		
AP00384909	32577	AT&T	07/31/20	10,313.68	MW	OH		
AP00384910	32577	AT&T	07/31/20	385.11	MW	OH		
AP00384911	47003	AT&T	07/31/20	90.87	MW	OH		
AP00384912	47003	AT&T	07/31/20	101.57	MW	OH		
AP00384913	6413	AT&T	07/31/20	166.14	MW	OH		
AP00384914	6413	AT&T	07/31/20	804.80	MW	OH		
AP00384915	6413	AT&T	07/31/20	40.24	MW	OH		
AP00384916	6413	AT&T	07/31/20	824.56	MW	OH		
AP00384917	6413	AT&T	07/31/20	5,238.55	MW	OH		
AP00384918	6413	AT&T	07/31/20	134.70	MW	OH		
AP00384919	6413	AT&T	07/31/20	40.24	MW	OH		
AP00384920	6413	AT&T	07/31/20	58.61	MW	OH		
AP00384921	6413	AT&T	07/31/20	195.50	MW	OH		
AP00384922	6413	AT&T	07/31/20	241.71	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00384923	6413	AT&T	07/31/20	7.55	MW	OH		
AP00384924	6413	AT&T	07/31/20	1,495.48	MW	OH		
AP00384925	44649	ATLAS COPCO COMPRESSORS LLC	07/31/20	812.54	MW	OH		
AP00384926	4662	AURILIO, STEVE	07/31/20	720.00	MW	OH		
AP00384927	29643	AUTO COLLISION CENTER	07/31/20	8,564.50	MW	OH		
AP00384928	43610	BABBITT BEARING CO INC	07/31/20	1,519.52	MW	OH		
AP00384929	1232	BAKER & TAYLOR COMPANY INC	07/31/20	12,352.79	MW	OH		
AP00384930	7854	BARRY, MELINDA	07/31/20	345.36	MW	OH		
AP00384931	35698	BARTEL ASSOCIATES LLC	07/31/20	9,410.00	MW	OH		
AP00384932	30491R	BASCO, REUBEN	07/31/20	17,975.00	MW	OH		
AP00384933	7950	BAY AREA AIR QUALITY MANAGEME	07/31/20	181.00	MW	OH		
AP00384934	1562	BAY AREA WATER SUPPLY & CONSE	07/31/20	1,552.94	MW	OH		
AP00384935	8796	BAY CITY BOILER & ENGINEERING	07/31/20	1,444.85	MW	OH		
AP00384936	3902	BENNETT, DENNIS	07/31/20	720.00	MW	OH		
AP00384937	52813	BIKE WORKS HMB	07/31/20	466.86	MW	OH		
AP00384938	38059R	BIRCH, TIMOTHY K	07/31/20	29.98	MW	OH		
AP00384939	19200	BIRITE FOODSERVICE DISTRIBUTO	07/31/20	983.02	MW	OH		
AP00384940	2343	BOFFI, DAVID	07/31/20	720.00	MW	OH		
AP00384941	17202	BOUND TREE MEDICAL LLC	07/31/20	48.82	MW	OH		
AP00384942	23723R	BOYES, JAVIER	07/31/20	720.00	MW	OH		
AP00384943	20933	BRAY, DENNIS	07/31/20	240.00	MW	OH		
AP00384944	3349	BROADMOOR LANDSCAPE SUPPLY	07/31/20	643.28	MW	OH		
AP00384945	3064	BROWN & CALDWELL INC	07/31/20	14,705.23	MW	OH		
AP00384946	5896	BUSHONG, MATTHEW	07/31/20	720.00	MW	OH		
AP00384947	40454R	C & J ROOFING COMPANY INC	07/31/20	275.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00384948	17997	C.L.E.A.	07/31/20	2,180.50	MW	OH	
AP00384949	16718	CA SURVEYING & DRAFTING SUPPL	07/31/20	220.00	MW	OH	
AP00384950	24936R	CABATIC, VICTOR	07/31/20	720.00	MW	OH	
AP00384951	33981	CAGWIN & DORWARD	07/31/20	335.00	MW	OH	
AP00384952	42973	CAL SIGNAL CORP	07/31/20	2,916.06	MW	OH	
AP00384953	36927	CALCON SYSTEMS INC	07/31/20	6,951.25	MW	OH	
AP00384954	42619	CALIFORNIA BUILDING STANDARDS	07/31/20	448.20	MW	OH	
AP00384955	17888	CARL WARREN & COMPANY INC	07/31/20	995.40	MW	OH	
AP00384956	9356	CASCADE FIRE EQUIPMENT	07/31/20	837.79	MW	OH	
AP00384957	1569	CASTELLO, BARBARA F	07/31/20	720.00	MW	OH	
AP00384958	28636	CDW GOVERNMENT INC	07/31/20	10,444.09	MW	OH	
AP00384959	2930	CED CONTRACTORS SF	07/31/20	2,208.21	MW	OH	
AP00384960	42277	CEL ANALYTICAL INC	07/31/20	570.00	MW	OH	
AP00384961	1403	CENTER FOR INDEPENDENCE	07/31/20	3,775.77	MW	OH	
AP00384962	3893	CERTIFIED LABORATORIES	07/31/20	886.01	MW	OH	
AP00384963	55711R	CERVANTES, LIZELLE	07/31/20	725.00	MW	OH	
AP00384964	54918R	CFY CONSTRUCTION	07/31/20	275.00	MW	OH	
AP00384965	55701R	CHEN, HANSON	07/31/20	899.65	MW	OH	
AP00384966	55697R	CHEN, MING YUE	07/31/20	2,375.00	MW	OH	
AP00384967	16201	CHOY, STANTON	07/31/20	720.00	MW	OH	
AP00384968	20101	CHRISMAN, DALE	07/31/20	720.00	MW	OH	
AP00384969	51784	CI TECHNOLOGIES INC	07/31/20	2,499.00	MW	OH	
AP00384970	48727	CINTAS CORPORATION	07/31/20	765.96	MW	OH	
AP00384971	3678	CINTAS CORPORATION #464	07/31/20	12,741.49	MW	OH	
AP00384972	25602	CITY OF DALY CITY	07/31/20	3,563.34	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
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AP00384973	39528	CITY OF FOSTER CITY	07/31/20	3,570.00	MW	OH	
AP00384974	6579JPA	CITY OF REDWOOD CITY	07/31/20	8,298.00	MW	OH	
AP00384975	19765	CLARIDAD DELLAWAY, JOVITA	07/31/20	720.00	MW	OH	
AP00384976	3369	CLAY, WEBSTER L	07/31/20	720.00	MW	OH	
AP00384977	20045	CLEANSMART SOLUTIONS INC	07/31/20	1,890.67	MW	OH	
AP00384978	54474	COLANTUONO HIGHSMITH & WHATLE	07/31/20	300.00	MW	OH	
AP00384979	48645	COMCAST	07/31/20	112.25	MW	OH	
AP00384980	52652	COMCAST	07/31/20	155.06	MW	OH	
AP00384981	40882RJPA	COMER, SHERYL	07/31/20	2,358.72	MW	OH	
AP00384982	22845R	COMISKY, GARY	07/31/20	720.00	MW	OH	
AP00384983	55693R	COONEY, ANN	07/31/20	222.29	MW	OH	
AP00384984	30109	CORELOGIC SOLUTIONS LLC	07/31/20	226.97	MW	OH	
AP00384985	55689R	CORTEZ, MATILDE	07/31/20	1,000.00	MW	OH	
AP00384986	14930	COUNTY OF SAN MATEO	07/31/20	4,053.62	MW	OH	
AP00384987	43157JPA	COUNTY OF SAN MATEO	07/31/20	1,092.99	MW	OH	
AP00384988	42324	CRIME SCENE CLEANERS INC	07/31/20	270.00	MW	OH	
AP00384989	48323	CRYSTAL CREAMERY	07/31/20	206.60	MW	OH	
AP00384990	28906	CSG CONSULTANTS INC	07/31/20	66,461.74	MW	OH	
AP00384991	53761	CT WEST INC	07/31/20	6,621.88	MW	OH	
AP00384992	19907	CWEA-TCP	07/31/20	500.00	MW	OH	
AP00384993	1836	DAILY JOURNAL CORPORATION	07/31/20	1,500.79	MW	OH	
AP00384994	1937	DALY CITY FIREFIGHTERS UNION	07/31/20	14,573.50	MW	OH	
AP00384995	30935	DALY CITY POLICE OFFICERS BEN	07/31/20	4,124.34	MW	OH	
AP00384996	9290	DALY CITY POLICE OFFICERS ASS	07/31/20	14,009.40	MW	OH	
AP00384997	9290	DALY CITY POLICE OFFICERS ASS	07/31/20	1,800.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00384998	36807	DALY CITY TEST ONLY	07/31/20	40.00	MW	OH		
AP00384999	1793	DALY CITY TOOL MART	07/31/20	213.04	MW	OH		
AP00385000	37164	DARLING INGREDIENTS INC	07/31/20	855.55	MW	OH		
AP00385001	42706	DASH MEDICAL GLOVES INC	07/31/20	500.80	MW	OH		
AP00385002	51806	DAVID J POWERS & ASSOCIATES I	07/31/20	10,622.05	MW	OH		
AP00385003	4513	DEAN, ROBERT	07/31/20	720.00	MW	OH		
AP00385004	55710R	DEFILIPPO, JERRY	07/31/20	575.00	MW	OH		
AP00385005	3364	DEPARTMENT OF CONSERVATION	07/31/20	1,477.47	MW	OH		
AP00385006	1299	DEPARTMENT OF JUSTICE	07/31/20	1,683.00	MW	OH		
AP00385007	22736	DEWEY, DAVID	07/31/20	750.00	MW	OH		
AP00385008	24262R	DIMAGGIO, JOAN	07/31/20	720.00	MW	OH		
AP00385009	2162	DISSING, ANNE L	07/31/20	720.00	MW	OH		
AP00385010	47857	DIVISION OF THE STATE ARCHITE	07/31/20	35.66	MW	OH		
AP00385011	53270R	DLIU CONSTRUCTION	07/31/20	4,975.00	MW	OH		
AP00385012	55717R	DOMINGUEZ, SERGIO	07/31/20	150.00	MW	OH		
AP00385013	9643	DONATI, ROBERT	07/31/20	720.00	MW	OH		
AP00385014	30629LAW	DOWNEY BRAND ATTORNEYS LLP	07/31/20	14,202.50	MW	OH		
AP00385015	4012	DREXLER, MARILYN	07/31/20	720.00	MW	OH		
AP00385016	55691R	DROBNICK, JOY	07/31/20	354.00	MW	OH		
AP00385017	36682	DU ALL SAFETY LLC	07/31/20	3,850.00	MW	OH		
AP00385018	1061	DUNN EDWARDS CORPORATION	07/31/20	542.10	MW	OH		
AP00385019	48177	EAST BAY TIRE CO	07/31/20	697.03	MW	OH		
AP00385020	55679R	ECONOMY PLUMBING	07/31/20	70.25	MW	OH		
AP00385021	54143	EKI ENVIRONMENT & WATER	07/31/20	6,178.38	MW	OH		
AP00385022	51834	EMERGENCY REPORTING	07/31/20	643.58	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00385023	38242R	ENG, LAURA	07/31/20	720.00	MW	OH	
AP00385024	55313	ENVENT CORPORATION	07/31/20	40,533.74	MW	OH	
AP00385025	3786	ENVIRONMENTAL RESOURCE ASSOCI	07/31/20	1,062.40	MW	OH	
AP00385026	1049	EQUIFAX INFORMATION SVCS LLC	07/31/20	50.00	MW	OH	
AP00385027	43394R	ESTES, MARK	07/31/20	750.00	MW	OH	
AP00385028	2167	EVANS, GRACE A	07/31/20	720.00	MW	OH	
AP00385029	26327	EWING IRRIGATION PRODUCTS INC	07/31/20	206.13	MW	OH	
AP00385030	53870	FAIRBANK MASLIN MAULLIN METZ	07/31/20	44,750.00	MW	OH	
AP00385031	1278	FARRAR, RICHARD F	07/31/20	345.36	MW	OH	
AP00385032	55699R	FC COMPANY INC	07/31/20	575.00	MW	OH	
AP00385033	1383	FEDEX	07/31/20	140.19	MW	OH	
AP00385034	52678	FERGUSON GROUP LLC, THE	07/31/20	6,500.00	MW	OH	
AP00385035	55716	FERGUSON WATERWORKS #1423	07/31/20	771.31	MW	OH	
AP00385036	19787	FIRST CHOICE COFFEE SERVICES	07/31/20	268.05	MW	OH	
AP00385037	21600	FLORES, EMUELDA	07/31/20	720.00	MW	OH	
AP00385038	55643	FLORIAN INDUSTRIES INC	07/31/20	8,200.00	MW	OH	
AP00385039	47590	FOSTER FLOW CONTROL	07/31/20	5,469.85	MW	OH	
AP00385040	55702R	FUNG, EDWARD	07/31/20	725.00	MW	OH	
AP00385041	39908	G BORTOLOTTI AND COMPANY INC	07/31/20	2,135,194.26	MW	OH	
AP00385042	55705R	G.B. GROUP, THE	07/31/20	1,300.00	MW	OH	
AP00385043	47673	G3 ENGINEERING INC	07/31/20	3,358.43	MW	OH	
AP00385044	2808	GALLEGOS, ALEX	07/31/20	720.00	MW	OH	
AP00385045	2275	GAMMA, RAYMOND G	07/31/20	720.00	MW	OH	
AP00385046	55704R	GCI INC	07/31/20	29,975.00	MW	OH	
AP00385047	4581	GOLDEN BAY CONSTRUCTION INC	07/31/20	205,697.80	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00385048	55694R	GOMEZ, LUIS	07/31/20	115.00	MW	OH	
AP00385049	30509	GOODYEAR COMMERCIAL TIRE & SE	07/31/20	4,216.50	MW	OH	
AP00385050	27059	GOOMBAH'S EMBROIDERY	07/31/20	1,704.22	MW	OH	
AP00385051	31925	GOVCONNECTION INC	07/31/20	72.98	MW	OH	
AP00385052	52777	GOVERNMENT STAFFING SERVICES	07/31/20	11,025.00	MW	OH	
AP00385053	1754	GRAINGER INC	07/31/20	3,294.95	MW	OH	
AP00385054	36985	GRAND INDUSTRIES INC	07/31/20	40,421.09	MW	OH	
AP00385055	1571	GRANITEROCK	07/31/20	3,268.19	MW	OH	
AP00385056	53721	GRAPHICS ON THE EDGE	07/31/20	282.03	MW	OH	
AP00385057	55703R	GT HOME REMODEL	07/31/20	1,475.00	MW	OH	
AP00385058	6313	GUALCO, FRED	07/31/20	720.00	MW	OH	
AP00385059	13937	GUSTAVSON, STAN	07/31/20	720.00	MW	OH	
AP00385060	55685R	GUTIERREZ, ANTHONY	07/31/20	839.20	MW	OH	
AP00385061	5695	GUTIERREZ, MICHAEL	07/31/20	720.00	MW	OH	
AP00385062	19293	GYM DOCTORS	07/31/20	469.36	MW	OH	
AP00385063	2223	HACH COMPANY	07/31/20	2,162.00	MW	OH	
AP00385064	3702	HARRINGTON INDUSTRIAL PLASTIC	07/31/20	108.87	MW	OH	
AP00385065	54235	HARRIS COMPUTER SYSTEMS	07/31/20	17,250.00	MW	OH	
AP00385066	55312R	HARRISON, RONALD	07/31/20	465.36	MW	OH	
AP00385067	23318	HERC RENTALS INC	07/31/20	3,419.77	MW	OH	
AP00385068	55687R	HERNANDEZHERNANDES, JOSE	07/31/20	460.00	MW	OH	
AP00385069	16569	HERSTAD, ROSANNE	07/31/20	720.00	MW	OH	
AP00385070	9049	HI TECH EVS INC	07/31/20	810.32	MW	OH	
AP00385071	54590	HOME DEPOT PRO, THE	07/31/20	15,148.52	MW	OH	
AP00385072	41478R	HUCULAK, MICHAEL	07/31/20	720.00	MW	OH	

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AP00385073	1844	HUMAN INVESTMENT PROJECT INC	07/31/20	440.81	MW	OH		
AP00385074	41818	HUNTINGTON COURT REPORTERS	07/31/20	420.64	MW	OH		
AP00385075	53460	INDEPENDENT CODE CONSULTANTS	07/31/20	13,789.03	MW	OH		
AP00385076	48933	INFOSEND INC	07/31/20	11,107.08	MW	OH		
AP00385077	31781	INNOVATIVE CLAIM SOLUTIONS	07/31/20	28,644.30	MW	OH		
AP00385078	5560	INTERSTATE GRADING & PAVING I	07/31/20	219,870.09	MW	OH		
AP00385079	47829	ITERIS INC	07/31/20	440.00	MW	OH		
AP00385080	55686R	IWE, SYED	07/31/20	669.60	MW	OH		
AP00385081	24233	JACOBS ASSOCIATES	07/31/20	149,842.17	MW	OH		
AP00385082	51650R	JAMES, EVERETT	07/31/20	129.00	MW	OH		
AP00385083	14450	JEFFERSON ELEMENTARY SCHOOL D	07/31/20	2,676.77	MW	OH		
AP00385084	1205	JEFFERSON UNION HIGH SCHOOL D	07/31/20	76,954.00	MW	OH		
AP00385085	25311	JOHNSON CONTROLS SECURITY SOL	07/31/20	464.34	MW	OH		
AP00385086	31487R	JONCICH, MICHAEL	07/31/20	720.00	MW	OH		
AP00385087	55708R	JONES, TREHARNE	07/31/20	642.32	MW	OH		
AP00385088	55715R	JXYZ INTEGRITY CONSTRUCTION C	07/31/20	3,898.67	MW	OH		
AP00385089	47002MED	KAISER PERMANENTE	07/31/20	2,482.55	MW	OH		
AP00385090	47218R	KAM'S CONSTRUCTION	07/31/20	2,307.80	MW	OH		
AP00385091	10144	KAMAN INDUSTRIAL TECHNOLOGIES	07/31/20	4,473.56	MW	OH		
AP00385092	55478	KARCHER NORTH AMERICA INC	07/31/20	11,346.23	MW	OH		
AP00385093	10340	KESSLER, ERWIN	07/31/20	720.00	MW	OH		
AP00385094	1274	KEYES, MARK	07/31/20	720.00	MW	OH		
AP00385095	51402R	KLATT, JOHN	07/31/20	56.00	MW	OH		
AP00385096	33914	KOFFLER ELECTRICAL MECHANICAL	07/31/20	10,842.90	MW	OH		
AP00385097	20047	KOGA, JEANNE	07/31/20	720.00	MW	OH		

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AP00385098	31618	KOMPAN INC	07/31/20	711.55	MW	OH	
AP00385099	48573	KOSMONT COMPANIES	07/31/20	4,603.30	MW	OH	
AP00385100	1108	L N CURTIS AND SONS	07/31/20	11,682.63	MW	OH	
AP00385101	55470	LANDSCAPE STRUCTURES INC	07/31/20	344,131.93	MW	OH	
AP00385102	13776	LANGUAGE LINE SERVICES	07/31/20	163.05	MW	OH	
AP00385103	55700R	LAU, SUSAN	07/31/20	2,525.00	MW	OH	
AP00385104	7147	LAX JR, HARRY	07/31/20	720.00	MW	OH	
AP00385105	8614	LC ACTION POLICE SUPPLY LTD	07/31/20	6,803.89	MW	OH	
AP00385106	33497	LEGACY MECHANICAL & ENERGY SE	07/31/20	4,873.03	MW	OH	
AP00385107	21353	LEGAL AID SOCIETY OF SAN MATE	07/31/20	1,974.60	MW	OH	
AP00385108	29200	LEGAL SHIELD	07/31/20	311.08	MW	OH	
AP00385109	37094	LEXISNEXIS RISK DATA MANAGEME	07/31/20	504.15	MW	OH	
AP00385110	12906LAW	LIEBERT CASSIDY WHITMORE	07/31/20	9,905.24	MW	OH	
AP00385111	47136	LIFE MOVES	07/31/20	5,120.00	MW	OH	
AP00385112	55243R	LIM, MAYMAR	07/31/20	5,208.19	MW	OH	
AP00385113	55707R	LIU, DAVID YANG	07/31/20	3,039.26	MW	OH	
AP00385114	29332	LORAL LANDSCAPING	07/31/20	515.00	MW	OH	
AP00385115	49874	LOU'S GLOVES INC	07/31/20	404.00	MW	OH	
AP00385116	55692	LOUDER, JASON	07/31/20	175.00	MW	OH	
AP00385117	20868	LYONS, MICHAEL D	07/31/20	750.00	MW	OH	
AP00385118	6620	MACKRISS, DAVID	07/31/20	465.36	MW	OH	
AP00385119	10726R	MAGALONG, LEE	07/31/20	720.00	MW	OH	
AP00385120	28105	MANAGEMENT PARTNERS INC	07/31/20	4,419.94	MW	OH	
AP00385121	19261	MARIO, MANUEL	07/31/20	720.00	MW	OH	
AP00385122	14277	MAZE & ASSOCIATES INC	07/31/20	1,262.00	MW	OH	

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AP00385123	2667	MCCARTHY, DONALD	07/31/20	720.00	MW	OH		
AP00385124	19262	MCGOWAN, TOMMY	07/31/20	720.00	MW	OH		
AP00385125	2509	MCLANE, GARY	07/31/20	720.00	MW	OH		
AP00385126	23949	METRO MOBILE COMMUNICATIONS	07/31/20	577.50	MW	OH		
AP00385127	22863	MIDWEST TAPE INC	07/31/20	61.42	MW	OH		
AP00385128	15161	MIKE COBB CREATIVE	07/31/20	2,932.00	MW	OH		
AP00385129	22168R	MONTENEGRO, JOSE	07/31/20	720.00	MW	OH		
AP00385130	27389	MOORE IACOFANO GOLTSMAN INC	07/31/20	487.50	MW	OH		
AP00385131	30490R	MOTIPARA, RAJ	07/31/20	720.00	MW	OH		
AP00385132	39868R	MR ROOFING INC	07/31/20	550.00	MW	OH		
AP00385133	32422	MUFG UNION BANK N A	07/31/20	2,588.00	MW	OH		
AP00385134	46787	MUNICIPAL EMERGENCY SERVICES	07/31/20	12,099.18	MW	OH		
AP00385135	15210	MUNICIPAL MAINTENANCE EQUIPME	07/31/20	693.34	MW	OH		
AP00385136	3603	MUTTER, RAYMOND	07/31/20	720.00	MW	OH		
AP00385137	29395R	NELSON, JANNINE	07/31/20	240.00	MW	OH		
AP00385138	55698R	NEW DIM SUM KING INC	07/31/20	2,845.86	MW	OH		
AP00385139	46852	NEWEGG BUSINESS INC	07/31/20	273.44	MW	OH		
AP00385140	52839R	NG, CINDY	07/31/20	1,259.00	MW	OH		
AP00385141	15763	NORTH COAST COUNTY WATER DIST	07/31/20	63.37	MW	OH		
AP00385142	25761	NORTHERN SAFETY CO INC	07/31/20	477.73	MW	OH		
AP00385143	55490	NORTHSTAR CHEMICAL	07/31/20	22,085.47	MW	OH		
AP00385144	47093	O'REILLY AUTOMOTIVE INC	07/31/20	2.76	MW	OH		
AP00385145	40765RJPA	ODLE, JOHN	07/31/20	188.44	MW	OH		
AP00385146	1055	OFFICE DEPOT	07/31/20	171.14	MW	OH		
AP00385147	15337	OFFICE DEPOT	07/31/20	403.72	MW	OH		

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AP00385148	42500	OFFICE DEPOT	07/31/20	1,209.75	MW	OH		
AP00385149	1216	PACIFIC GAS & ELECTRIC	07/31/20	306,140.86	MW	OH		
AP00385150	5564	PACIFIC GAS & ELECTRIC	07/31/20	41,140.00	MW	OH		
AP00385151	29252	PACIFIC PRODUCE INC	07/31/20	321.10	MW	OH		
AP00385152	47934	PACIFICA PET HOSPITAL	07/31/20	115.00	MW	OH		
AP00385153	40269R	PAK'S ROOFING INC	07/31/20	275.00	MW	OH		
AP00385154	4312	PARKER, CHRIS	07/31/20	345.36	MW	OH		
AP00385155	6704	PAYNE, ROBERT	07/31/20	720.00	MW	OH		
AP00385156	55684	PCA INSPECTIONS	07/31/20	300.00	MW	OH		
AP00385157	47135	PENINSULA FAMILY SERVICE	07/31/20	5,500.00	MW	OH		
AP00385158	3297	PENINSULA LIBRARY SYSTEM	07/31/20	7,651.63	MW	OH		
AP00385159	1936	PENINSULA PEACE OFFICERS ASSO	07/31/20	252.00	MW	OH		
AP00385160	13399	PERLAS, MICHAEL A	07/31/20	720.00	MW	OH		
AP00385161	10255MED	PERMANENTE MEDICAL GROUP INC	07/31/20	1,152.00	MW	OH		
AP00385162	19678	PERS LONG TERM CARE PROGRAM	07/31/20	194.99	MW	OH		
AP00385163	51799	PET FOOD EXPRESS	07/31/20	194.81	MW	OH		
AP00385164	13794R	PETERSEN, CHRISTOPHER	07/31/20	750.00	MW	OH		
AP00385165	47044	PETERSON TRUCKS INC	07/31/20	78.01	MW	OH		
AP00385166	32428R	PICCOLOTTI, THOMAS	07/31/20	418.53	MW	OH		
AP00385167	26448R	PICETTI, PETE	07/31/20	720.00	MW	OH		
AP00385168	54331	PIIAN SYSTEMS LLC	07/31/20	5,524.35	MW	OH		
AP00385169	36106	POLYDYNE INC	07/31/20	106,743.45	MW	OH		
AP00385170	54462	PORAC RETIREE MEDICAL TRUST	07/31/20	17,800.00	MW	OH		
AP00385171	14431	PRAXAIR SERVICES INC	07/31/20	10,317.93	MW	OH		
AP00385172	53942	PREFERRED ALLIANCE INC	07/31/20	433.81	MW	OH		

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AP00385173	13591	PROJECT READ	07/31/20	13,628.00	MW	OH		
AP00385174	2364	PROJECT SENTINEL	07/31/20	3,717.98	MW	OH		
AP00385175	53664	PROPRINT	07/31/20	6,406.21	MW	OH		
AP00385176	18773	PRUDDEN, THOMAS	07/31/20	720.00	MW	OH		
AP00385177	1143	PUMP REPAIR SERVICE	07/31/20	232,564.87	MW	OH		
AP00385178	40133	PUPPET ART THEATER CO	07/31/20	300.00	MW	OH		
AP00385179	51526	PURETEC INDUSTRIAL WATER	07/31/20	399.93	MW	OH		
AP00385180	22005	QUADIENT INC	07/31/20	994.36	MW	OH		
AP00385181	1115	R & B COMPANY	07/31/20	1,141.95	MW	OH		
AP00385182	14449	R & S ERECTION OF SAN MATEO	07/31/20	274.60	MW	OH		
AP00385183	12539	R A METAL PRODUCTS INC	07/31/20	2,286.30	MW	OH		
AP00385184	55641R	RAMIREZ ROOFING CORP	07/31/20	275.00	MW	OH		
AP00385185	52309	RATERMANN MANUFACTURING INC	07/31/20	67.79	MW	OH		
AP00385186	48668JPA	RAVNTECH CORPORATION	07/31/20	54,928.15	MW	OH		
AP00385187	50803	READYREFRESH BY NESTLE	07/31/20	169.70	MW	OH		
AP00385188	1687	RED WING SHOES	07/31/20	1,002.87	MW	OH		
AP00385189	41528	REDFLEX TRAFFIC SYSTEMS INC	07/31/20	20,000.00	MW	OH		
AP00385190	14608	REEVES COMPANY INC	07/31/20	50.93	MW	OH		
AP00385191	46300R	RESCUE ROOFING COMPANY	07/31/20	550.00	MW	OH		
AP00385192	2569	ROAY, CORY	07/31/20	345.36	MW	OH		
AP00385193	53532	ROBERT HALF TECHNOLOGY	07/31/20	4,340.00	MW	OH		
AP00385194	11008R	RODRIGUEZ, JOSEFINA	07/31/20	720.00	MW	OH		
AP00385195	55480	ROOFING & SOLAR CONSTRUCTION	07/31/20	106,683.13	MW	OH		
AP00385196	13761	ROSS RECREATION EQUIPMENT INC	07/31/20	990.00	MW	OH		
AP00385197	25567R	ROYER, CYNTHIA	07/31/20	720.00	MW	OH		

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AP00385198	52084R	RUIZ, SALVADOR	07/31/20	122.88	MW	OH		
AP00385199	14379	S AND J SALES	07/31/20	5,550.00	MW	OH		
AP00385200	52843R	S F UNDERGROUND	07/31/20	6,000.00	MW	OH		
AP00385201	1087	SAFETY KLEEN SYSTEMS INC	07/31/20	217.00	MW	OH		
AP00385202	53427	SAGE CONSULTING ENGINEERS INC	07/31/20	5,299.92	MW	OH		
AP00385203	53557	SAN FRANCISCO HARLEY DAVIDSON	07/31/20	48.12	MW	OH		
AP00385204	1643	SAN MATEO COUNTY ENVIRONMENTA	07/31/20	89,600.00	MW	OH		
AP00385205	35246	SAN MATEO COUNTY SHERIFFS OFF	07/31/20	95,079.47	MW	OH		
AP00385206	9666	SAN MATEO LAWN MOWER SHOP	07/31/20	5,966.76	MW	OH		
AP00385207	55607	SANTANA, BRUNO	07/31/20	2,000.00	MW	OH		
AP00385208	54717	SANTANA, VALERIA CRISTINA	07/31/20	11,800.00	MW	OH		
AP00385209	55538	SANTANA, ALIJAH RAE	07/31/20	315.00	MW	OH		
AP00385210	55718R	SANTOSO, GUNAWAN	07/31/20	500.00	MW	OH		
AP00385211	2934	SAVETNICK, ADRIENNE	07/31/20	720.00	MW	OH		
AP00385212	49441	SC FUELS	07/31/20	2,216.70	MW	OH		
AP00385213	55315	SCHOOL SPORT INC	07/31/20	13,325.00	MW	OH		
AP00385214	9858	SCOTT, MICHAEL	07/31/20	720.00	MW	OH		
AP00385215	50625R	SF CROWN ROOFING INC	07/31/20	275.00	MW	OH		
AP00385216	31449	SHARP ELECTRONICS CORPORATION	07/31/20	29,011.43	MW	OH		
AP00385217	6515R	SHAUGHNESSY ROOFING INC	07/31/20	275.00	MW	OH		
AP00385218	46550R	SHELDON, STEVE	07/31/20	9,363.51	MW	OH		
AP00385219	23742	SHOE DEPOT INC	07/31/20	3,924.99	MW	OH		
AP00385220	49695	SHRED IT USA	07/31/20	147.37	MW	OH		
AP00385221	55688R	SIO, LANIE	07/31/20	344.00	MW	OH		
AP00385222	10214	SLOANE, CAROL	07/31/20	720.00	MW	OH		

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AP00385223	18862R	SMELLY MELS PLUMBING INC	07/31/20	8,000.00	MW	OH	
AP00385224	37110R	SOLIS, ELIZABETH	07/31/20	445.75	MW	OH	
AP00385225	2055	SOUTH CITY LUMBER & SUPPLY	07/31/20	90.10	MW	OH	
AP00385226	7383	SROCK, STEPHEN E	07/31/20	720.00	MW	OH	
AP00385227	3613	STATIONARY ENGINEERS LOCAL 39	07/31/20	3,085.48	MW	OH	
AP00385228	30507	STERICYCLE INC	07/31/20	675.30	MW	OH	
AP00385229	40145R	SUPER ROOFING COMPANY	07/31/20	825.00	MW	OH	
AP00385230	18334	SUPERION LLC	07/31/20	7,332.17	MW	OH	
AP00385231	36936	SUSTAINABLE SAN MATEO COUNTY	07/31/20	1,000.00	MW	OH	
AP00385232	7371	TALLERICO, JEFFREY M	07/31/20	720.00	MW	OH	
AP00385233	42522R	TAN, ANDY	07/31/20	725.00	MW	OH	
AP00385234	8098	TAN, REYNALDO	07/31/20	720.00	MW	OH	
AP00385235	55683	TAYLOR PSYCHOLOGICAL INNOVATO	07/31/20	3,450.00	MW	OH	
AP00385236	2798	TEAMSTERS LOCAL 856	07/31/20	3,193.00	MW	OH	
AP00385237	13852	TELECOMMUNICATIONS ENGINEERIN	07/31/20	3,544.80	MW	OH	
AP00385238	42970JPA	TELECOMMUNICATIONS ENGINEERIN	07/31/20	16,053.00	MW	OH	
AP00385239	55714R	THIN, MAY	07/31/20	2,375.00	MW	OH	
AP00385240	18039	TIRAPANI, ALAN	07/31/20	720.00	MW	OH	
AP00385241	2138	TOCCALINO, MILLY	07/31/20	720.00	MW	OH	
AP00385242	50659R	TRAN, LE	07/31/20	3,755.48	MW	OH	
AP00385243	43989R	TRANSBAY BUILDERS INC	07/31/20	1,650.00	MW	OH	
AP00385244	55263	TRANSCRIBEME INC	07/31/20	164.38	MW	OH	
AP00385245	55227R	TRANSFORM SR HOME IMPROVEMENT	07/31/20	454.23	MW	OH	
AP00385246	54720	TRANSPORTENGINEERING	07/31/20	6,435.00	MW	OH	
AP00385247	52033	TRIPLEPI SMITH & ASSOCIATES IN	07/31/20	1,550.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00385248	21288R	TRUJILLO, RICHARD	07/31/20	720.00	MW	OH	
AP00385249	26803	TURBO DATA SYSTEMS INC	07/31/20	6,198.70	MW	OH	
AP00385250	37637	ULINE INC	07/31/20	154.98	MW	OH	
AP00385251	32209	UNIVAR USA INC	07/31/20	2,286.39	MW	OH	
AP00385252	3904	UPS	07/31/20	111.77	MW	OH	
AP00385253	7873	URBAN FARMER STORE, THE	07/31/20	176.17	MW	OH	
AP00385254	47099JPA	UTILITY TELECOM GROUP LLC	07/31/20	5,268.45	MW	OH	
AP00385255	50628R	VANLANDINGHAM, NIKOLAS	07/31/20	335.00	MW	OH	
AP00385256	55690R	VELASCO, SALOME	07/31/20	400.00	MW	OH	
AP00385257	29329	VERIZON WIRELESS SERVICES LLC	07/31/20	1,618.78	MW	OH	
AP00385258	41809	VESTRA RESOURCES INC	07/31/20	567.25	MW	OH	
AP00385259	1579	VWR INTERNATIONAL LLC	07/31/20	257.31	MW	OH	
AP00385260	38176	W BRADLEY ELECTRIC INC	07/31/20	307,902.31	MW	OH	
AP00385261	55709R	WANG, SHIH CHIEH	07/31/20	1,141.92	MW	OH	
AP00385262	1891	WARREN, JOHN	07/31/20	720.00	MW	OH	
AP00385263	50485	WAVE BROADBAND	07/31/20	1,696.87	MW	OH	
AP00385264	44314R	WELCH, BRUCE	07/31/20	720.00	MW	OH	
AP00385265	36458	WELLS FARGO BANK	07/31/20	2,500.00	MW	OH	
AP00385266	55696R	WENG, CHENGLI	07/31/20	5,853.20	MW	OH	
AP00385267	49085	WEST COAST ARBORISTS INC	07/31/20	9,649.00	MW	OH	
AP00385268	39237	WEST COAST CODE CONSULTANTS I	07/31/20	1,415.55	MW	OH	
AP00385269	29517	WEST-LITE SUPPLY COMPANY INC	07/31/20	271.70	MW	OH	
AP00385270	1095	WESTLAKE ECO SOFT-TOUCH	07/31/20	961.50	MW	OH	
AP00385271	47381R	WORKS PLUMBING & ROOTER INC	07/31/20	2,000.00	MW	OH	
AP00385272	55680R	WU, ALAN	07/31/20	6,726.35	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385273	55713R	XU, EN YU	07/31/20	2,975.00	MW	OH		
AP00385274	55706R	YBJ CONSTRUCTION SERVICES	07/31/20	29,903.00	MW	OH		
AP00385275	52721R	YU KWAN CONSTRUCTION	07/31/20	1,075.71	MW	OH		
AP00385276	55712R	ZHANG, TIANMING	07/31/20	1,565.65	MW	OH		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	6,618,148.90	Number of Checks Processed:	404
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	6,618,148.90		

CITY OF DALY CITY
CHECK REGISTERS
FOR THE MONTH OF AUGUST 2020

08/12/2020

CHASE CREDIT CARD - N/A – Electronic Payment

08/14/2020

CHECKS ISSUED - #385277 TO 385576

CANCELED CHECK - #385534

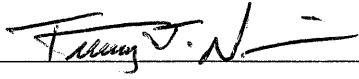
VOID CHECK - NONE

08/31/2020

CHECKS ISSUED - #385577 TO 385885

CANCELED CHECK - NONE

VOID CHECK - NONE

AUDITED  FINANCE DIRECTOR

APPROVED _____ CITY MANAGER

APPROVED _____ MAYOR

APPROVED _____ VICE MAYOR

ACCOUNTS PAYABLE CHECK RUN SUMMARY
FISCAL YEAR 2020-2021

	MONTH	TOTAL
2020	July	\$ 11,852,440.75
	August	6,866,234.63
	September	
	October	
	November	
	December	
2021	January	
	February	
	March	
	April	
	May	
	June	
	TOTAL	\$ 18,718,675.38

AUGUST 2020 BREAK DOWN OF EXPENSES BY FUND

Fund	Total for Month	Total for Year	% of Total
General Fund	\$ 1,895,946.99	\$ 6,321,847.47	33.8%
Gas Tax Fund	1,409,230.50	4,187,035.77	22.4%
Utility/Enterprise Funds	3,561,057.14	8,209,792.14	43.9%
Total:	\$ 6,866,234.63	\$ 18,718,675.38	100.0%

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
CB00081220	49024	JP MORGAN CHASE BANK N	08/12/20	31,027.70	HW	TR		Hand Written

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	31,027.70	Number of Checks Processed:	1
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	31,027.70		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
CB08122020	49024	JP MORGAN CHASE BANK N	08/12/20	4,691.82	HW	TR		Hand Written

G R A N D T O T A L S :

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	4,691.82	Number of Checks Processed:	1
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	4,691.82		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00385277	55728R	A & A GENERAL BUILDING CONSTR	08/14/20	2,501.07	MW	OH	
AP00385278	17838	A M LEONARD INC	08/14/20	1,056.86	MW	OH	
AP00385279	25627	A S F ELECTRIC INC	08/14/20	470.00	MW	OH	
AP00385280	25484R	ABORDO, DANILO	08/14/20	720.00	MW	OH	
AP00385281	45730	ACCESS COMMUNICATIONS INC	08/14/20	986.11	MW	OH	
AP00385282	52558	ACCONTEMPS	08/14/20	4,762.05	MW	OH	
AP00385283	38751	ACCURACY INTERNATIONAL	08/14/20	250.00	MW	OH	
AP00385284	55575	ACTIVE WELLNESS LLC	08/14/20	660.00	MW	OH	
AP00385285	1514	ADAM HILL COMPANY, THE	08/14/20	2,394.85	MW	OH	
AP00385286	55486	ADLER TANK RENTALS LLC	08/14/20	1,727.24	MW	OH	
AP00385287	40735R	ADVANTAGE ROOFING COMPANY	08/14/20	275.00	MW	OH	
AP00385288	41023	AED SUPERSTORE	08/14/20	264.00	MW	OH	
AP00385289	11233	AGRIMONTI, MADOLYN	08/14/20	433.80	MW	OH	
AP00385290	32391R	AGUIRRE III, BALTAZAR	08/14/20	782.20	MW	OH	
AP00385291	8214	AGUSTIN, JULIAN	08/14/20	720.00	MW	OH	
AP00385292	1465	ALBERTSONS SAFEWAY	08/14/20	754.32	MW	OH	
AP00385293	1025	ALHAMBRA	08/14/20	672.95	MW	OH	
AP00385294	47848	ALIM, JUSTIN	08/14/20	60.00	MW	OH	
AP00385295	37095	ALL INDUSTRIAL ELECTRIC SUPPL	08/14/20	2,625.14	MW	OH	
AP00385296	55735R	ALL TRUSTY BUILDERS	08/14/20	1,254.56	MW	OH	
AP00385297	7941	ALLIANT INSURANCE SERVICES IN	08/14/20	1,000.00	MW	OH	
AP00385298	18401	ALLIED ELECTRONICS & AUTOMATI	08/14/20	95.30	MW	OH	
AP00385299	37116	ALPHA ANALYTICAL LABORATORIES	08/14/20	11,796.00	MW	OH	
AP00385300	39355	ALTA LANGUAGE SERVICES INC	08/14/20	684.00	MW	OH	
AP00385301	45439JREN	AMERICAN MEDICAL RESPONSE	08/14/20	500.00	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00385302	38846	AMERICAN MESSAGING	08/14/20	29.12	MW	OH		
AP00385303	14988	AMERICAN TOWER CORPORATION	08/14/20	8,055.50	MW	OH		
AP00385304	35696	AMERIPRIDE	08/14/20	1,473.04	MW	OH		
AP00385305	24868	ANIXTER INC	08/14/20	7,208.60	MW	OH		
AP00385306	35117	ARROWHEAD FORENSICS	08/14/20	530.29	MW	OH		
AP00385307	5495	ASSOCIATION OF PUBLIC TREASUR	08/14/20	299.00	MW	OH		
AP00385308	1101	AT&T	08/14/20	256.18	MW	OH		
AP00385309	6413	AT&T	08/14/20	599.71	MW	OH		
AP00385310	6413	AT&T	08/14/20	3,378.96	MW	OH		
AP00385311	6413	AT&T	08/14/20	972.57	MW	OH		
AP00385312	6413	AT&T	08/14/20	57.51	MW	OH		
AP00385313	44649	ATLAS COPCO COMPRESSORS LLC	08/14/20	1,523.10	MW	OH		
AP00385314	29643	AUTO COLLISION CENTER	08/14/20	10,416.30	MW	OH		
AP00385315	53625	AVENU MUNISERVICES LLC	08/14/20	4,681.38	MW	OH		
AP00385316	2495	BARKER BLUE DIGITAL IMAGING	08/14/20	5.06	MW	OH		
AP00385317	50602	BAY AREA CAR CARE PRODUCTS	08/14/20	786.05	MW	OH		
AP00385318	44818	BAZDARICH, MARLENE	08/14/20	106.00	MW	OH		
AP00385319	51571R	BETTER HOME DEVELOPMENT INC	08/14/20	2,608.84	MW	OH		
AP00385320	19200	BIRITE FOODSERVICE DISTRIBUTO	08/14/20	5,142.54	MW	OH		
AP00385321	55727R	BLYSS CONSTRUCTION	08/14/20	1,025.00	MW	OH		
AP00385322	21300	BRISBANE RECYCLING CO INC	08/14/20	1,300.00	MW	OH		
AP00385323	3349	BROADMOOR LANDSCAPE SUPPLY	08/14/20	1,155.12	MW	OH		
AP00385324	3064	BROWN & CALDWELL INC	08/14/20	4,918.81	MW	OH		
AP00385325	48259	BWNVT MOTORS INC	08/14/20	1,979.24	MW	OH		
AP00385326	33941	C & A BROWN COMPANY	08/14/20	327.99	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385327	16718	CA SURVEYING & DRAFTING SUPPL	08/14/20	220.00	MW	OH		
AP00385328	54295R	CABLECOM LLC	08/14/20	6,180.00	MW	OH		
AP00385329	55737R	CAI, CLAUDIA	08/14/20	72.28	MW	OH		
AP00385330	42973	CAL SIGNAL CORP	08/14/20	1,287.88	MW	OH		
AP00385331	33645R	CAL STATE ROOFING COMPANY INC	08/14/20	275.00	MW	OH		
AP00385332	36927	CALCON SYSTEMS INC	08/14/20	33,982.00	MW	OH		
AP00385333	11592	CALIFORNIA BUILDING OFFICIALS	08/14/20	365.00	MW	OH		
AP00385334	1351	CALIFORNIA MUNICIPAL STATISTI	08/14/20	500.00	MW	OH		
AP00385335	G-BLACKMAN	CALIFORNIA STATE DISBURSEMENT	08/14/20	312.00	MW	OH		
AP00385336	1196	CALIFORNIA WATER SERVICE COMP	08/14/20	143.91	MW	OH		
AP00385337	13757R	CARMAN, ROBERT	08/14/20	720.00	MW	OH		
AP00385338	43354R	CARPIO, CHERWIN	08/14/20	36.14	MW	OH		
AP00385339	9356	CASCADE FIRE EQUIPMENT	08/14/20	17.52	MW	OH		
AP00385340	28636	CDW GOVERNMENT INC	08/14/20	2,991.84	MW	OH		
AP00385341	10299JPA	CENTRAL COUNTY FIRE DEPARTMEN	08/14/20	23,881.67	MW	OH		
AP00385342	54918R	CFY CONSTRUCTION INC	08/14/20	275.00	MW	OH		
AP00385343	3678	CINTAS CORPORATION #464	08/14/20	2,405.72	MW	OH		
AP00385344	35395	CITY AUTO SUPPLY	08/14/20	2,089.70	MW	OH		
AP00385345	46465JPA	CITY OF BELMONT	08/14/20	5,357.50	MW	OH		
AP00385346	6649JPA	CITY OF BRISBANE	08/14/20	3,389.33	MW	OH		
AP00385347	43155JPA	CITY OF DALY CITY	08/14/20	13,677.42	MW	OH		
AP00385348	5342JPA	CITY OF FOSTER CITY	08/14/20	5,892.42	MW	OH		
AP00385349	6034JPA	CITY OF PACIFICA	08/14/20	6,538.00	MW	OH		
AP00385350	55405JPA	CITY OF REDWOOD CITY	08/14/20	10,204.75	MW	OH		
AP00385351	20562JPA	CITY OF SAN BRUNO	08/14/20	3,568.58	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385352	46083JPA	CITY OF SAN CARLOS	08/14/20	6,008.67	MW	OH		
AP00385353	25816JPA	CITY OF SAN MATEO	08/14/20	14,993.58	MW	OH		
AP00385354	40147	CITY TOYOTA	08/14/20	66.98	MW	OH		
AP00385355	54186	CIVICPLUS INC	08/14/20	1,800.00	MW	OH		
AP00385356	20045	CLEANSMART SOLUTIONS INC	08/14/20	983.36	MW	OH		
AP00385357	50559	CLEVELAND MIXER	08/14/20	6,848.16	MW	OH		
AP00385358	31162	CLINE & DUPLISSEA	08/14/20	3,724.00	MW	OH		
AP00385359	25819JPA	COLMA FIRE PROTECTION DISTRIC	08/14/20	2,968.08	MW	OH		
AP00385360	47244	COMCAST	08/14/20	90.22	MW	OH		
AP00385361	49446	COMCAST	08/14/20	232.48	MW	OH		
AP00385362	51634	COMCAST	08/14/20	69.95	MW	OH		
AP00385363	51804	COMCAST	08/14/20	334.82	MW	OH		
AP00385364	40882RJPA	COMER, SHERYL	08/14/20	124.59	MW	OH		
AP00385365	12578	COMPLETE LINEN SERVICE INC	08/14/20	213.87	MW	OH		
AP00385366	34982	CONSOLIDATED ENGINEERING LABO	08/14/20	843.16	MW	OH		
AP00385367	2599	CONTINUING EDUCATION OF THE B	08/14/20	481.49	MW	OH		
AP00385368	50033	COUNTY OF SAN MATEO	08/14/20	95,061.00	MW	OH		
AP00385369	42324	CRIME SCENE CLEANERS INC	08/14/20	370.00	MW	OH		
AP00385370	12031	CRIVELLO, JOSEPH	08/14/20	465.36	MW	OH		
AP00385371	50391R	CRIVELLO, YVONNE	08/14/20	720.00	MW	OH		
AP00385372	55739R	CRYSTAL CLEAR DRAINS & PLUMBI	08/14/20	2,000.00	MW	OH		
AP00385373	48323	CRYSTAL CREAMERY	08/14/20	596.55	MW	OH		
AP00385374	28906	CSG CONSULTANTS INC	08/14/20	5,145.00	MW	OH		
AP00385375	35784	D & D PIPELINES	08/14/20	65,937.20	MW	OH		
AP00385376	1042	D C LOCK & SECURITY SERVICE	08/14/20	6.01	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385377	1836	DAILY JOURNAL CORPORATION	08/14/20	145.50	MW	OH		
AP00385378	1414	DALY CITY CENTRAL CASHIER	08/14/20	1,518.11	MW	OH		
AP00385379	36807	DALY CITY TEST ONLY	08/14/20	200.00	MW	OH		
AP00385380	1793	DALY CITY TOOL MART	08/14/20	2.73	MW	OH		
AP00385381	37164	DARLING INGREDIENTS INC	08/14/20	187.21	MW	OH		
AP00385382	51806	DAVID J POWERS & ASSOCIATES I	08/14/20	16,127.75	MW	OH		
AP00385383	1299	DEPARTMENT OF JUSTICE	08/14/20	1,723.00	MW	OH		
AP00385384	25323	DEPARTMENT OF TOXIC SUBSTANCE	08/14/20	212.50	MW	OH		
AP00385385	42371	DIAL GLASS AND WINDOW COMPANY	08/14/20	11,138.00	MW	OH		
AP00385386	46826	DIRECTV LLC	08/14/20	31.99	MW	OH		
AP00385387	55734	DOODLEBUGS ANIMAL ADVENTURES	08/14/20	125.00	MW	OH		
AP00385388	55691R	DROBNICK, JOY	08/14/20	288.14	MW	OH		
AP00385389	1061	DUNN EDWARDS CORPORATION	08/14/20	605.27	MW	OH		
AP00385390	48177	EAST BAY TIRE CO	08/14/20	1,063.41	MW	OH		
AP00385391	40611	ECMS INC	08/14/20	2,082.72	MW	OH		
AP00385392	4339	EMPLOYMENT DEVELOPMENT DEPART	08/14/20	113,721.00	MW	OH		
AP00385393	45731	EMTRAIN	08/14/20	231.00	MW	OH		
AP00385394	31414	ENV SERVICES INC	08/14/20	280.09	MW	OH		
AP00385395	44735	ENVIRONMENTAL EXPRESS INC	08/14/20	2,968.62	MW	OH		
AP00385396	54397	FBD VANGUARD CONSTRUCTION INC	08/14/20	9,988.10	MW	OH		
AP00385397	1383	FEDEX	08/14/20	367.98	MW	OH		
AP00385398	17884	FEDEX	08/14/20	36.19	MW	OH		
AP00385399	9922	FERGUSON ENTERPRISES INC #332	08/14/20	207.25	MW	OH		
AP00385400	52678	FERGUSON GROUP LLC, THE	08/14/20	6,500.00	MW	OH		
AP00385401	34698	FERROGROUP INC DBA	08/14/20	770.93	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385402	54716	FIRESTATS LLC	08/14/20	3,075.00	MW	OH		
AP00385403	G-HOLMES	FRANCHISE TAX BOARD	08/14/20	200.00	MW	OH		
AP00385404	47673	G3 ENGINEERING INC	08/14/20	3,695.49	MW	OH		
AP00385405	55738R	GALICHA, MARJORIE	08/14/20	354.00	MW	OH		
AP00385406	25055	GILDEN, SUSANNA	08/14/20	720.00	MW	OH		
AP00385407	4581	GOLDEN BAY CONSTRUCTION INC	08/14/20	39,161.85	MW	OH		
AP00385408	30509	GOODYEAR COMMERCIAL TIRE & SE	08/14/20	1,216.11	MW	OH		
AP00385409	27059	GOOMBAH'S EMBROIDERY	08/14/20	2,838.24	MW	OH		
AP00385410	47692	GOVERNMENT FINANCE RESEARCH G	08/14/20	1,995.00	MW	OH		
AP00385411	52777	GOVERNMENT STAFFING SERVICES	08/14/20	5,775.00	MW	OH		
AP00385412	1754	GRAINGER INC	08/14/20	5,328.87	MW	OH		
AP00385413	22404	GREG'S TRUCKING SERVICE INC	08/14/20	4,779.90	MW	OH		
AP00385414	30894	GRM	08/14/20	367.00	MW	OH		
AP00385415	2223	HACH COMPANY	08/14/20	3,364.60	MW	OH		
AP00385416	50087	HANNA INSTRUMENTS USA INC	08/14/20	205.84	MW	OH		
AP00385417	54235	HARRIS COMPUTER SYSTEMS	08/14/20	5,160.00	MW	OH		
AP00385418	30684	HD SUPPLY CONSTRUCTION AND	08/14/20	226.05	MW	OH		
AP00385419	9049	HI TECH EVS INC	08/14/20	2,892.13	MW	OH		
AP00385420	15857	HOME DEPOT CREDIT SERVICES	08/14/20	9,186.41	MW	OH		
AP00385421	54590	HOME DEPOT PRO, THE	08/14/20	8,542.63	MW	OH		
AP00385422	2665	HSQ TECHNOLOGY CORP	08/14/20	27,426.11	MW	OH		
AP00385423	41818	HUNTINGTON COURT REPORTERS	08/14/20	1,217.41	MW	OH		
AP00385424	14932	INTERSTATE BATTERY SYSTEM OF	08/14/20	111.65	MW	OH		
AP00385425	1072	IRVINE & JACHENS INC	08/14/20	1,862.72	MW	OH		
AP00385426	53478R	JK PRO ROOFING INC	08/14/20	1,375.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385427	55730R	JM STITT CONSTRUCTION INC	08/14/20	12,725.00	MW	OH		
AP00385428	55027	JOHN THE SIGN GUY LLC	08/14/20	144.00	MW	OH		
AP00385429	10144	KAMAN INDUSTRIAL TECHNOLOGIES	08/14/20	1,012.66	MW	OH		
AP00385430	21792	KELLY PAPER	08/14/20	846.69	MW	OH		
AP00385431	39604	KIMBALL MIDWEST	08/14/20	275.58	MW	OH		
AP00385432	33914	KOFFLER ELECTRICAL MECHANICAL	08/14/20	25,579.61	MW	OH		
AP00385433	31870R	KRAUSS, GREG	08/14/20	221.85	MW	OH		
AP00385434	1108	L N CURTIS AND SONS	08/14/20	2,202.81	MW	OH		
AP00385435	20600R	LANDAU, STEVEN	08/14/20	539.20	MW	OH		
AP00385436	1148	LAWSON PRODUCTS INC	08/14/20	68.95	MW	OH		
AP00385437	55594R	LEE, WILBERT	08/14/20	37.88	MW	OH		
AP00385438	33497	LEGACY MECHANICAL & ENERGY SE	08/14/20	2,505.96	MW	OH		
AP00385439	45083	LEHR	08/14/20	61.11	MW	OH		
AP00385440	53869	LEW EDWARDS GROUP, THE	08/14/20	6,500.00	MW	OH		
AP00385441	37094	LEXISNEXIS RISK DATA MANAGEME	08/14/20	510.00	MW	OH		
AP00385442	55723R	LING, XINYUE	08/14/20	464.00	MW	OH		
AP00385443	44272	MAD SCIENCE OF THE BAY AREA	08/14/20	2,900.00	MW	OH		
AP00385444	44445R	MADDEN, JAMES	08/14/20	720.00	MW	OH		
AP00385445	13559	MAFFEI, ANTHONY	08/14/20	400.00	MW	OH		
AP00385446	41479R	MAGAN, RODOLFO S	08/14/20	720.00	MW	OH		
AP00385447	27066	MANAGED HEALTH NETWORK	08/14/20	1,857.60	MW	OH		
AP00385448	28105	MANAGEMENT PARTNERS INC	08/14/20	30,788.13	MW	OH		
AP00385449	15393	MCMASTER CARR	08/14/20	318.05	MW	OH		
AP00385450	25805JPA	MENLO PARK FIRE PROTECTION DI	08/14/20	19,454.83	MW	OH		
AP00385451	23949	METRO MOBILE COMMUNICATIONS	08/14/20	1,545.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385452	49436REN	MKD CEDAR HILL LLC	08/14/20	5,848.88	MW	OH		
AP00385453	15396	MOSS RUBBER & EQUIPMENT CORP	08/14/20	1,447.00	MW	OH		
AP00385454	55740	MULLEN COUGHLIN LLC	08/14/20	10,000.00	MW	OH		
AP00385455	15210	MUNICIPAL MAINTENANCE EQUIPME	08/14/20	218.93	MW	OH		
AP00385456	7855	NATIONAL SAFETY COUNCIL	08/14/20	349.00	MW	OH		
AP00385457	55329R	NELSON, PETER	08/14/20	240.00	MW	OH		
AP00385458	53628	NEW ALPHA TWO INC	08/14/20	395.00	MW	OH		
AP00385459	55732R	NG, NICHOLAS	08/14/20	1,284.75	MW	OH		
AP00385460	49974	NGLIC	08/14/20	1,235.60	MW	OH		
AP00385461	20019	NORCAL FPO	08/14/20	55.00	MW	OH		
AP00385462	55546	NORTH AMERICAN FENCE & RAILIN	08/14/20	47,405.00	MW	OH		
AP00385463	9393	O'ROURKE, MICHAEL	08/14/20	465.36	MW	OH		
AP00385464	54672	OCEAN TREASURES SERVICING INC	08/14/20	321.70	MW	OH		
AP00385465	1055	OFFICE DEPOT	08/14/20	1,037.21	MW	OH		
AP00385466	15337	OFFICE DEPOT	08/14/20	45.87	MW	OH		
AP00385467	42500	OFFICE DEPOT	08/14/20	1,747.30	MW	OH		
AP00385468	55503	OLIVER PACKAGING & EQUIPMENT	08/14/20	3,128.12	MW	OH		
AP00385469	1216	PACIFIC GAS & ELECTRIC	08/14/20	114,960.22	MW	OH		
AP00385470	5564	PACIFIC GAS & ELECTRIC	08/14/20	2,250.00	MW	OH		
AP00385471	1080	PACIFIC NURSERIES	08/14/20	273.13	MW	OH		
AP00385472	29252	PACIFIC PRODUCE INC	08/14/20	1,316.30	MW	OH		
AP00385473	40269R	PAK'S ROOFING INC	08/14/20	275.00	MW	OH		
AP00385474	3297	PENINSULA LIBRARY SYSTEM	08/14/20	2,621.89	MW	OH		
AP00385475	29738	PENINSULA UNIFORMS & EQUIPMEN	08/14/20	43.79	MW	OH		
AP00385476	55742	PENNE BROTHERS LLC DBA YOUNG	08/14/20	990.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385477	19678	PERS LONG TERM CARE PROGRAM	08/14/20	194.99	MW	OH		
AP00385478	47044	PETERSON TRUCKS INC	08/14/20	92.98	MW	OH		
AP00385479	5216	PEZZOLA, LOUIE	08/14/20	720.00	MW	OH		
AP00385480	55719	PIRTEK SAN LEANDRO	08/14/20	236.22	MW	OH		
AP00385481	25817JPA	POINT MONTARA HALF MOON BAY F	08/14/20	9,857.25	MW	OH		
AP00385482	36106	POLYDYNE INC	08/14/20	6,179.35	MW	OH		
AP00385483	55722	POWER MAINTENANCE CORP	08/14/20	5,550.00	MW	OH		
AP00385484	14431	PRAXAIR SERVICES INC	08/14/20	11,987.61	MW	OH		
AP00385485	53664	PROPRINT	08/14/20	6,762.84	MW	OH		
AP00385486	52408R	PRYOR, JONATHAN	08/14/20	335.00	MW	OH		
AP00385487	55353	PUBLIC RESTROOM COMPANY, THE	08/14/20	17,058.00	MW	OH		
AP00385488	1115	R & B COMPANY	08/14/20	1,795.97	MW	OH		
AP00385489	12539	R A METAL PRODUCTS INC	08/14/20	5,581.09	MW	OH		
AP00385490	54978	RAIN FOR RENT	08/14/20	1,459.34	MW	OH		
AP00385491	48668JPA	RAVNTECH CORPORATION	08/14/20	6,097.74	MW	OH		
AP00385492	2170	RAYMOND, RONALD	08/14/20	720.00	MW	OH		
AP00385493	50803	READYREFRESH BY NESTLE	08/14/20	95.81	MW	OH		
AP00385494	1687	RED WING SHOES	08/14/20	170.66	MW	OH		
AP00385495	4186	REGENTS UNIVERSITY OF CALIF	08/14/20	1,476.64	MW	OH		
AP00385496	1200	REPUBLIC SERVICES OF NORTH AM	08/14/20	1,013,530.25	MW	OH		
AP00385497	45900R	REYES, IGNACIO	08/14/20	994.02	MW	OH		
AP00385498	39655	RIMS SUN RIDGE SYSTEMS INC	08/14/20	84,202.00	MW	OH		
AP00385499	51931	ROADPOST USA INC	08/14/20	643.91	MW	OH		
AP00385500	53532	ROBERT HALF TECHNOLOGY	08/14/20	4,340.00	MW	OH		
AP00385501	55468R	ROSER, WILLIAM	08/14/20	720.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385502	42703	ROSS LADDER SERVICE	08/14/20	1,893.00	MW	OH		
AP00385503	13761	ROSS RECREATION EQUIPMENT INC	08/14/20	1,197.82	MW	OH		
AP00385504	22771	S & S WORLDWIDE INC	08/14/20	477.71	MW	OH		
AP00385505	52843R	S F UNDERGROUND	08/14/20	6,000.00	MW	OH		
AP00385506	1087	SAFETY KLEEN SYSTEMS INC	08/14/20	333.56	MW	OH		
AP00385507	53557	SAN FRANCISCO HARLEY DAVIDSON	08/14/20	18.50	MW	OH		
AP00385508	51614	SAN MATEO CART SERVICE	08/14/20	750.00	MW	OH		
AP00385509	1643	SAN MATEO COUNTY ENVIRONMENTA	08/14/20	1,981.00	MW	OH		
AP00385510	43158JPA	SAN MATEO COUNTY FIRE COUNTY	08/14/20	18,220.00	MW	OH		
AP00385511	1745	SAN MATEO COUNTY TRAINING OFF	08/14/20	1,000.00	MW	OH		
AP00385512	55607	SANTANA, BRUNO	08/14/20	1,500.00	MW	OH		
AP00385513	54717	SANTANA, VALERIA CRISTINA	08/14/20	5,900.00	MW	OH		
AP00385514	49441	SC FUELS	08/14/20	22,295.55	MW	OH		
AP00385515	22626R	SCHMIDT, RICHARD	08/14/20	720.00	MW	OH		
AP00385516	1111	SF - WATER	08/14/20	925,000.92	MW	OH		
AP00385517	43132	SFPUC	08/14/20	3,013.00	MW	OH		
AP00385518	23742	SHOE DEPOT INC	08/14/20	3,675.68	MW	OH		
AP00385519	52666	SHRED WORKS INC	08/14/20	33.00	MW	OH		
AP00385520	32237	SMART & FINAL STORES LLC	08/14/20	744.00	MW	OH		
AP00385521	18862R	SMELLY MELS PLUMBING INC	08/14/20	2,784.40	MW	OH		
AP00385522	2890	SMITH, GARY	08/14/20	345.36	MW	OH		
AP00385523	50744	SPRINGSHARE LLC	08/14/20	816.00	MW	OH		
AP00385524	55731R	SRC ROOFING	08/14/20	275.00	MW	OH		
AP00385525	54277R	SRIVIENG, THANAPONG	08/14/20	437.97	MW	OH		
AP00385526	20534	ST FRANCIS ELECTRIC INC	08/14/20	8,521.43	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385527	55726R	STADTMILLER, KACY	08/14/20	130.00	MW	OH		
AP00385528	1090	STEWART CHEVROLET CADILLAC	08/14/20	47.45	MW	OH		
AP00385529	52535R	SUAREZ, JOJO	08/14/20	171.00	MW	OH		
AP00385530	51682R	SUNGA, JUSTIN	08/14/20	339.25	MW	OH		
AP00385531	18334	SUPERION LLC	08/14/20	10,765.00	MW	OH		
AP00385532	29237	SYNAGRO WEST LLC	08/14/20	59,800.00	MW	OH		
AP00385533	24619	TALX UC EXPRESS	08/14/20	4,131.75	MW	OH		
AP00385534	18864	TAP PLASTICS INC	08/14/20	4.84	MW	OH		
AP00385535	55683	TAYLOR PSYCHOLOGICAL INNOVATO	08/14/20	1,150.00	MW	OH		
AP00385536	1201	THOMSON REUTERS WEST	08/14/20	2,548.59	MW	OH		
AP00385537	38867R	TIMBOE, BRIAN	08/14/20	720.00	MW	OH		
AP00385538	10160	TOY, STANLEY	08/14/20	720.00	MW	OH		
AP00385539	43989R	TRANSBAY BUILDERS INC	08/14/20	2,013.96	MW	OH		
AP00385540	53970	TRIDENT K9 CONSULTING	08/14/20	900.00	MW	OH		
AP00385541	55488	TRITECH SOFTWARE SYSTEMS	08/14/20	225.00	MW	OH		
AP00385542	54173	TTI POLYGRAPH	08/14/20	400.00	MW	OH		
AP00385543	26803	TURBO DATA SYSTEMS INC	08/14/20	16,104.05	MW	OH		
AP00385544	50979	UC REGENTS	08/14/20	175.00	MW	OH		
AP00385545	37637	ULINE INC	08/14/20	569.63	MW	OH		
AP00385546	34148R	ULLMAN, DOUGLAS	08/14/20	720.00	MW	OH		
AP00385547	1110	UNITED STATES POSTAL SERVICE	08/14/20	183.00	MW	OH		
AP00385548	50490	UNITEDHEALTHCARE INSURANCE CO	08/14/20	326.97	MW	OH		
AP00385549	32209	UNIVAR USA INC	08/14/20	7,575.93	MW	OH		
AP00385550	3904	UPS	08/14/20	58.41	MW	OH		
AP00385551	7873	URBAN FARMER STORE, THE	08/14/20	232.62	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00385552	41669R	URIARTE, SHEILA	08/14/20	720.00	MW	OH	
AP00385553	46998	UTILITY TELECOM GROUP LLC	08/14/20	1,591.73	MW	OH	
AP00385554	37171R	VANLONKHUYSEN, MICHAEL	08/14/20	152.24	MW	OH	
AP00385555	38922	VANTAGEPOINT TRANSFER AGENTS-	08/14/20	4,809.61	MW	OH	
AP00385556	3376	VERITIV OPERATING COMPANY	08/14/20	96.96	MW	OH	
AP00385557	29329	VERIZON WIRELESS SERVICES LLC	08/14/20	3,695.83	MW	OH	
AP00385558	41056R	VIOLA, ANNA MARIE	08/14/20	769.50	MW	OH	
AP00385559	1579	VWR INTERNATIONAL LLC	08/14/20	949.14	MW	OH	
AP00385560	38176	W BRADLEY ELECTRIC INC	08/14/20	258,027.31	MW	OH	
AP00385561	36355	WASTEWATER SOLUTIONS INC	08/14/20	4,125.00	MW	OH	
AP00385562	50909R	WATERMAN, TRENTON	08/14/20	397.00	MW	OH	
AP00385563	50485	WAVE BROADBAND	08/14/20	95.95	MW	OH	
AP00385564	49085	WEST COAST ARBORISTS INC	08/14/20	6,918.00	MW	OH	
AP00385565	39237	WEST COAST CODE CONSULTANTS I	08/14/20	6,191.25	MW	OH	
AP00385566	39571	WEST COAST FRAME & COLLISION	08/14/20	2,800.00	MW	OH	
AP00385567	29517	WEST-LITE SUPPLY COMPANY INC	08/14/20	1,590.25	MW	OH	
AP00385568	54330	WILLIAMS SCOTSMAN INC	08/14/20	531.86	MW	OH	
AP00385569	55733R	WONG, NADIA	08/14/20	965.00	MW	OH	
AP00385570	18388JPA	WOODSIDE FIRE PROTECTION DIST	08/14/20	12,923.92	MW	OH	
AP00385571	55725R	WOODWORTH, MATTHEW	08/14/20	397.00	MW	OH	
AP00385572	55680R	WU, ALAN	08/14/20	103.49	MW	OH	
AP00385573	55729R	YAGI, IDA	08/14/20	1,975.16	MW	OH	
AP00385574	44967R	YELLOW ZONE CONSTRUCTION	08/14/20	605.00	MW	OH	
AP00385575	55736R	YOST, CASEY	08/14/20	118.00	MW	OH	
AP00385576	12694R	ZALINSKIS, KLAUS	08/14/20	721.54	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To
=====	=====	=====	=====	=====	=====	=====	=====
		G R A N D T O T A L					
		STotal Void Machine Written		0.00	Number of	Processed:	0
		Total Void Hand Written		0.00	Number of	Processed:	0
		Total Machine Written		3,652,721.77	Number of	Processed:	300
		Total Hand Written		0.00	Number of	Processed:	0
		Total Reversals		0.00	Number of	Processed:	0
		Total Cancelled		0.00	Number of	Processed:	0
		Total EFTs		0.00	Number of	EFTs Processed:	0
		Total EPAYs		0.00	Number of	EPAYs	0
		G R A N D T O T A L		3,652,721.77	Processed:		

LESS CANCELED CHECKS

AP00385534 18864 TAP PLASTICS 08/14/20 4.84
 3,652,716.93

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385577	33975	ACE FIRE EQUIPMENT & SERVICE	08/31/20	3,414.12	MW	OH		
AP00385578	34666	AD BRAKES	08/31/20	192.89	MW	OH		
AP00385579	1514	ADAM HILL COMPANY, THE	08/31/20	1,682.24	MW	OH		
AP00385580	5034	ADAMSON POLICE PRODUCTS	08/31/20	163.10	MW	OH		
AP00385581	54281	ADVANCED ADBAG PACKAGING INC	08/31/20	2,517.12	MW	OH		
AP00385582	13854	AECO SYSTEMS INC	08/31/20	1,014.48	MW	OH		
AP00385583	15226	AFSCME DISTRICT COUNCIL 57	08/31/20	3,884.58	MW	OH		
AP00385584	39256	AIR EXCHANGE INC	08/31/20	468.84	MW	OH		
AP00385585	29880	AIRGAS USA LLC	08/31/20	35.22	MW	OH		
AP00385586	48347	ALAMEDA COUNTY SHERIFF'S OFFI	08/31/20	12,000.00	MW	OH		
AP00385587	55750R	ALB DESIGN & CONSTRUCTION INC	08/31/20	1,135.10	MW	OH		
AP00385588	1465	ALBERTSONS SAFEWAY	08/31/20	144.66	MW	OH		
AP00385589	52481	ALEXANDER, JEFF	08/31/20	300.00	MW	OH		
AP00385590	1025	ALHAMBRA	08/31/20	1,384.45	MW	OH		
AP00385591	37095	ALL INDUSTRIAL ELECTRIC SUPPL	08/31/20	109.25	MW	OH		
AP00385592	18401	ALLIED ELECTRONICS & AUTOMATI	08/31/20	561.06	MW	OH		
AP00385593	55745R	ALQABBAT, NOURELDDIN	08/31/20	300.00	MW	OH		
AP00385594	40755	AMAZON	08/31/20	3,085.98	MW	OH		
AP00385595	27427	AMERICAN TEXTILE & SUPPLY INC	08/31/20	805.29	MW	OH		
AP00385596	42310	AMERINAT	08/31/20	362.70	MW	OH		
AP00385597	35696	AMERIPRIDE	08/31/20	2,457.46	MW	OH		
AP00385598	46546	ANTHEM BLUE CROSS	08/31/20	771.72	MW	OH		
AP00385599	46546	ANTHEM BLUE CROSS	08/31/20	972.54	MW	OH		
AP00385600	46585	ANTHEM BLUE CROSS	08/31/20	87.90	MW	OH		
AP00385601	20925	AQUARIUS ENTERPRISES INC	08/31/20	2,835.00	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00385602	1259	ARAMARK UNIFORM SERVICES INC	08/31/20	465.35	MW	OH	
AP00385603	2697	ASSOCIATION OF BAY AREA GOVER	08/31/20	24,314.00	MW	OH	
AP00385604	32577	AT&T	08/31/20	10,389.49	MW	OH	
AP00385605	32577	AT&T	08/31/20	1,643.62	MW	OH	
AP00385606	32577	AT&T	08/31/20	385.11	MW	OH	
AP00385607	45195	AT&T	08/31/20	1,700.00	MW	OH	
AP00385608	45195	AT&T	08/31/20	845.00	MW	OH	
AP00385609	47003	AT&T	08/31/20	85.60	MW	OH	
AP00385610	47003	AT&T	08/31/20	90.87	MW	OH	
AP00385611	47003	AT&T	08/31/20	101.57	MW	OH	
AP00385612	6413	AT&T	08/31/20	2,324.26	MW	OH	
AP00385613	6413	AT&T	08/31/20	40.24	MW	OH	
AP00385614	6413	AT&T	08/31/20	40.24	MW	OH	
AP00385615	6413	AT&T	08/31/20	764.56	MW	OH	
AP00385616	6413	AT&T	08/31/20	765.04	MW	OH	
AP00385617	6413	AT&T	08/31/20	804.80	MW	OH	
AP00385618	6413	AT&T	08/31/20	16,320.25	MW	OH	
AP00385619	23719	ATCO INTERNATIONAL	08/31/20	1,732.50	MW	OH	
AP00385620	54858	AU ENERGY	08/31/20	81.00	MW	OH	
AP00385621	13192	AUDIOLOGICAL SERVICES	08/31/20	802.96	MW	OH	
AP00385622	29643	AUTO COLLISION CENTER	08/31/20	2,479.55	MW	OH	
AP00385623	53373	BAIRD DRISKELL COMMUNITY PLAN	08/31/20	5,200.00	MW	OH	
AP00385624	1232	BAKER & TAYLOR COMPANY INC	08/31/20	5,257.87	MW	OH	
AP00385625	8796	BAY CITY BOILER & ENGINEERING	08/31/20	1,080.00	MW	OH	
AP00385626	24544	BAYSIDE EQUIPMENT CO INC	08/31/20	424.92	MW	OH	

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To Note
AP00385627	38585	BFI OF CALIFORNIA INC	08/31/20	2,517.75	MW	OH		
AP00385628	19200	BIRITE FOODSERVICE DISTRIBUTO	08/31/20	3,382.71	MW	OH		
AP00385629	22681	BOUND TREE MEDICAL LLC	08/31/20	71.63	MW	OH		
AP00385630	53500	BRIOTIX LP	08/31/20	1,170.00	MW	OH		
AP00385631	3349	BROADMOOR LANDSCAPE SUPPLY	08/31/20	835.91	MW	OH		
AP00385632	3064	BROWN & CALDWELL INC	08/31/20	12,914.35	MW	OH		
AP00385633	44468	BUDGET CONFERENCING INC	08/31/20	754.74	MW	OH		
AP00385634	44232R	BYC CONSTRUCTION CO	08/31/20	445.21	MW	OH		
AP00385635	17997	C.L.E.A.	08/31/20	2,352.00	MW	OH		
AP00385636	16519	C/CAG	08/31/20	208,773.00	MW	OH		
AP00385637	33981	CAGWIN & DORWARD	08/31/20	345.00	MW	OH		
AP00385638	42973	CAL SIGNAL CORP	08/31/20	5,587.45	MW	OH		
AP00385639	36927	CALCON SYSTEMS INC	08/31/20	46,502.17	MW	OH		
AP00385640	51688	CALIFORNIA MILITARY DEPARTMEN	08/31/20	885.45	MW	OH		
AP00385641	1196	CALIFORNIA WATER SERVICE COMP	08/31/20	132.44	MW	OH		
AP00385642	17888	CARL WARREN & COMPANY INC	08/31/20	948.00	MW	OH		
AP00385643	13564	CARPENTER RIGGING & SUPPLY	08/31/20	238.70	MW	OH		
AP00385644	51347	CART AWAY CONCRETE SYSTEMS IN	08/31/20	72.82	MW	OH		
AP00385645	28636	CDW GOVERNMENT INC	08/31/20	895.63	MW	OH		
AP00385646	2930	CED CONTRACTORS SF	08/31/20	916.05	MW	OH		
AP00385647	54974	CENTRAL ANIMAL HOSPITAL	08/31/20	161.00	MW	OH		
AP00385648	27643	CENTRAL CONCRETE SUPPLY CO IN	08/31/20	216.87	MW	OH		
AP00385649	10299JPA	CENTRAL COUNTY FIRE DEPARTMEN	08/31/20	23,881.67	MW	OH		
AP00385650	3893	CERTIFIED LABORATORIES	08/31/20	298.88	MW	OH		
AP00385651	3678	CINTAS CORPORATION #464	08/31/20	4,369.42	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
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AP00385652	6649JPA	CITY OF BRISBANE	08/31/20	3,389.33	MW	OH		
AP00385653	25602	CITY OF DALY CITY	08/31/20	2,637.36	MW	OH		
AP00385654	2799	CITY OF DALY CITY	08/31/20	125.24	MW	OH		
AP00385655	54186	CIVICPLUS INC	08/31/20	37,411.84	MW	OH		
AP00385656	20045	CLEANSMART SOLUTIONS INC	08/31/20	5,517.02	MW	OH		
AP00385657	34153	COMCAST	08/31/20	62.16	MW	OH		
AP00385658	48517	COMCAST	08/31/20	259.85	MW	OH		
AP00385659	48645	COMCAST	08/31/20	112.25	MW	OH		
AP00385660	51634	COMCAST	08/31/20	79.95	MW	OH		
AP00385661	52453	COMCAST	08/31/20	115.06	MW	OH		
AP00385662	52652	COMCAST	08/31/20	165.06	MW	OH		
AP00385663	12578	COMPLETE LINEN SERVICE INC	08/31/20	105.35	MW	OH		
AP00385664	30109	CORELOGIC SOLUTIONS LLC	08/31/20	526.97	MW	OH		
AP00385665	14930	COUNTY OF SAN MATEO	08/31/20	3,529.12	MW	OH		
AP00385666	43157JPA	COUNTY OF SAN MATEO	08/31/20	1,364.20	MW	OH		
AP00385667	42324	CRIME SCENE CLEANERS INC	08/31/20	140.00	MW	OH		
AP00385668	48323	CRYSTAL CREAMERY	08/31/20	214.29	MW	OH		
AP00385669	28906	CSG CONSULTANTS INC	08/31/20	12,622.50	MW	OH		
AP00385670	53761	CT WEST INC	08/31/20	2,229.38	MW	OH		
AP00385671	19907	CWEA-TCP	08/31/20	106.00	MW	OH		
AP00385672	32149	D & L SUPPLY COMPANY INC	08/31/20	4,665.10	MW	OH		
AP00385673	1836	DAILY JOURNAL CORPORATION	08/31/20	402.80	MW	OH		
AP00385674	1414	DALY CITY CENTRAL CASHIER	08/31/20	1,242.63	MW	OH		
AP00385675	1937	DALY CITY FIREFIGHTERS UNION	08/31/20	14,704.00	MW	OH		
AP00385676	48520	DALY CITY PARTNERSHIP	08/31/20	55,897.30	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385677	30935	DALY CITY POLICE OFFICERS BEN	08/31/20	1,081.50	MW	OH		
AP00385678	9290	DALY CITY POLICE OFFICERS ASS	08/31/20	1,840.00	MW	OH		
AP00385679	9290	DALY CITY POLICE OFFICERS ASS	08/31/20	14,320.72	MW	OH		
AP00385680	36807	DALY CITY TEST ONLY	08/31/20	200.00	MW	OH		
AP00385681	1793	DALY CITY TOOL MART	08/31/20	538.58	MW	OH		
AP00385682	7817	DANS DRILLING & FENCING INC	08/31/20	3,060.00	MW	OH		
AP00385683	42706	DASH MEDICAL GLOVES INC	08/31/20	463.77	MW	OH		
AP00385684	55744	DAVICK, LINDA	08/31/20	250.00	MW	OH		
AP00385685	51806	DAVID J POWERS & ASSOCIATES I	08/31/20	155.00	MW	OH		
AP00385686	1299	DEPARTMENT OF JUSTICE	08/31/20	795.00	MW	OH		
AP00385687	53642	DEVINE AND GONG INC	08/31/20	1,170.00	MW	OH		
AP00385688	20552	DEWEY PEST CONTROL INC	08/31/20	36,000.00	MW	OH		
AP00385689	42371	DIAL GLASS AND WINDOW COMPANY	08/31/20	1,109.53	MW	OH		
AP00385690	14573R	E J BUILDERS	08/31/20	3,128.54	MW	OH		
AP00385691	48177	EAST BAY TIRE CO	08/31/20	311.18	MW	OH		
AP00385692	41587	EBI AGGREGATES BRISBANE	08/31/20	243.19	MW	OH		
AP00385693	54143	EKI ENVIRONMENT & WATER	08/31/20	9,743.64	MW	OH		
AP00385694	51834	EMERGENCY REPORTING	08/31/20	643.58	MW	OH		
AP00385695	53697	ENDRESS AND HAUSER INC	08/31/20	5,799.42	MW	OH		
AP00385696	32902R	EUBANKS III, LAWRENCE	08/31/20	343.00	MW	OH		
AP00385697	39428	EXARO TECHONOLOGIES CORPORATI	08/31/20	4,238.00	MW	OH		
AP00385698	1765	FIDELITY NATIONAL TITLE INSUR	08/31/20	414.00	MW	OH		
AP00385699	19787	FIRST CHOICE COFFEE SERVICES	08/31/20	68.34	MW	OH		
AP00385700	55755R	FLASH ELECTRIC	08/31/20	98.00	MW	OH		
AP00385701	47590	FOSTER FLOW CONTROL	08/31/20	5,528.08	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
AP00385702	G-HOLMES	FRANCHISE TAX BOARD	08/31/20	200.00	MW	OH		
AP00385703	51893R	FULMORE, ZACHARY	08/31/20	150.00	MW	OH		
AP00385704	47673	G3 ENGINEERING INC	08/31/20	160.65	MW	OH		
AP00385705	48009	GALE CENGAGE LEARNING	08/31/20	133.68	MW	OH		
AP00385706	54925R	GARY LIN CONSTRUCTION INC	08/31/20	3,811.52	MW	OH		
AP00385707	48247	GCS ENVIRONMENTAL EQUIPMENT S	08/31/20	339.85	MW	OH		
AP00385708	51812	GEICO GENERAL INSURANCE COMPA	08/31/20	10,696.56	MW	OH		
AP00385709	37387R	GLASS, ESMERALDA	08/31/20	720.00	MW	OH		
AP00385710	34864	GOLDEN STATE FLOW MEASUREMENT	08/31/20	6,715.32	MW	OH		
AP00385711	30509	GOODYEAR COMMERCIAL TIRE & SE	08/31/20	3,169.61	MW	OH		
AP00385712	27059	GOOMBAH'S EMBROIDERY	08/31/20	3,835.26	MW	OH		
AP00385713	1754	GRAINGER INC	08/31/20	3,567.11	MW	OH		
AP00385714	1571	GRANITEROCK	08/31/20	2,037.78	MW	OH		
AP00385715	3327	GRIGGS, DONALD	08/31/20	465.36	MW	OH		
AP00385716	30894	GRM	08/31/20	1,834.89	MW	OH		
AP00385717	18127	GUTIERREZ, MELVA	08/31/20	298.01	MW	OH		
AP00385718	36375	HABITAT FOR HUMANITY GREATER	08/31/20	804.21	MW	OH		
AP00385719	2223	HACH COMPANY	08/31/20	399.81	MW	OH		
AP00385720	54235	HARRIS COMPUTER SYSTEMS	08/31/20	15,049.00	MW	OH		
AP00385721	47707R	HART, SHANE	08/31/20	150.00	MW	OH		
AP00385722	55721	HARVEY'S HONEY HUTS	08/31/20	220.00	MW	OH		
AP00385723	30684	HD SUPPLY CONSTRUCTION AND	08/31/20	2,464.72	MW	OH		
AP00385724	17021	HF&H CONSULTANTS LLC	08/31/20	8,635.00	MW	OH		
AP00385725	9049	HI TECH EVS INC	08/31/20	2,151.45	MW	OH		
AP00385726	4011	HILTI INC	08/31/20	537.64	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel To	Note
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AP00385727	54590	HOME DEPOT PRO, THE	08/31/20	1,353.87	MW	OH		
AP00385728	49111	HOTSY PACIFIC	08/31/20	196.76	MW	OH		
AP00385729	41818	HUNTINGTON COURT REPORTERS	08/31/20	2,614.73	MW	OH		
AP00385730	15675	HUNTZE, JEFFREY	08/31/20	345.00	MW	OH		
AP00385731	48933	INFOSEND INC	08/31/20	7,676.93	MW	OH		
AP00385732	31781	INNOVATIVE CLAIM SOLUTIONS	08/31/20	14,322.15	MW	OH		
AP00385733	14932	INTERSTATE BATTERY SYSTEM OF	08/31/20	282.01	MW	OH		
AP00385734	5560	INTERSTATE GRADING & PAVING I	08/31/20	864,788.06	MW	OH		
AP00385735	2411	INTERSTATE TRAFFIC CONTROL PR	08/31/20	169.99	MW	OH		
AP00385736	24233	JACOBS ASSOCIATES	08/31/20	471,503.56	MW	OH		
AP00385737	26328	JAM SERVICES INC	08/31/20	1,392.94	MW	OH		
AP00385738	54344R	JIANG, MAN LI	08/31/20	5,721.72	MW	OH		
AP00385739	25311	JOHNSON CONTROLS SECURITY SOL	08/31/20	924.00	MW	OH		
AP00385740	54699R	JORGE LOPEZ ROOFING INC	08/31/20	275.00	MW	OH		
AP00385741	47002MED	KAISER PERMANENTE	08/31/20	2,482.55	MW	OH		
AP00385742	51508	KEYSTONE PLASTICS INC	08/31/20	3,466.62	MW	OH		
AP00385743	39604	KIMBALL MIDWEST	08/31/20	569.63	MW	OH		
AP00385744	49414	KITTELSON & ASSOCIATES INC	08/31/20	4,307.50	MW	OH		
AP00385745	51402R	KLATT, JOHN	08/31/20	56.00	MW	OH		
AP00385746	33914	KOFFLER ELECTRICAL MECHANICAL	08/31/20	5,912.88	MW	OH		
AP00385747	36720	KONECRANES INC	08/31/20	1,892.50	MW	OH		
AP00385748	33890	KREFELD'S AWARDS	08/31/20	335.90	MW	OH		
AP00385749	1108	L N CURTIS AND SONS	08/31/20	1,991.37	MW	OH		
AP00385750	13776	LANGUAGE LINE SERVICES	08/31/20	755.32	MW	OH		
AP00385751	8614	LC ACTION POLICE SUPPLY LTD	08/31/20	1,910.79	MW	OH		

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AP00385752	55752R	LE, RUBY	08/31/20	2,136.75	MW	OH		
AP00385753	33497	LEGACY MECHANICAL & ENERGY SE	08/31/20	784.16	MW	OH		
AP00385754	45083	LEHR	08/31/20	475.00	MW	OH		
AP00385755	55741R	LIAO, JANE ZHENGJIAN	08/31/20	77.00	MW	OH		
AP00385756	12906LAW	LIEBERT CASSIDY WHITMORE	08/31/20	1,824.00	MW	OH		
AP00385757	29332	LORAL LANDSCAPING	08/31/20	3,410.00	MW	OH		
AP00385758	52830	M & M BACKFLOW & METER MAINTEN	08/31/20	1,311.75	MW	OH		
AP00385759	55749R	M&M FOUNDATION & DRILLING	08/31/20	4,775.00	MW	OH		
AP00385760	44272	MAD SCIENCE OF THE BAY AREA	08/31/20	1,305.00	MW	OH		
AP00385761	15619	MALTBY ELECTRIC SUPPLY INC	08/31/20	212.16	MW	OH		
AP00385762	18738	MATTOS, KEITH	08/31/20	470.70	MW	OH		
AP00385763	14277	MAZE & ASSOCIATES INC	08/31/20	32,107.00	MW	OH		
AP00385764	55748R	MC CURDY ROOFING	08/31/20	825.00	MW	OH		
AP00385765	15393	MCMASTER-CARR	08/31/20	110.42	MW	OH		
AP00385766	55255	MENDIARA, PAUL	08/31/20	381.35	MW	OH		
AP00385767	33993LAW	MEYERS NAVE RIBACK SILVER & W	08/31/20	120.00	MW	OH		
AP00385768	24524	MICRO FOCUS US INC	08/31/20	13,881.70	MW	OH		
AP00385769	22863	MIDWEST TAPE INC	08/31/20	62.80	MW	OH		
AP00385770	42161R	MORGAN, JEFFREY	08/31/20	720.00	MW	OH		
AP00385771	15396	MOSS RUBBER & EQUIPMENT CORP	08/31/20	190.36	MW	OH		
AP00385772	54757	MSI FUEL MANAGEMENT	08/31/20	1,171.77	MW	OH		
AP00385773	15210	MUNICIPAL MAINTENANCE EQUIPME	08/31/20	239.34	MW	OH		
AP00385774	53628	NEW ALPHA TWO INC	08/31/20	430.00	MW	OH		
AP00385775	52324R	NEWTON, CAMERON	08/31/20	150.00	MW	OH		
AP00385776	49974	NGLIC	08/31/20	1,296.72	MW	OH		

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AP00385777	25761	NORTHERN SAFETY CO INC	08/31/20	336.87	MW	OH		
AP00385778	47093	O'REILLY AUTOMOTIVE INC	08/31/20	414.41	MW	OH		
AP00385779	40765RJPA	ODLE, JOHN	08/31/20	172.31	MW	OH		
AP00385780	1055	OFFICE DEPOT	08/31/20	125.79	MW	OH		
AP00385781	15337	OFFICE DEPOT	08/31/20	326.97	MW	OH		
AP00385782	42500	OFFICE DEPOT	08/31/20	1,577.56	MW	OH		
AP00385783	55756R	ONG, MICHELLE	08/31/20	217.94	MW	OH		
AP00385784	1216	PACIFIC GAS & ELECTRIC	08/31/20	171,309.51	MW	OH		
AP00385785	43008	PACIFIC LIBRARY PARTNERSHIP	08/31/20	10,641.00	MW	OH		
AP00385786	29252	PACIFIC PRODUCE INC	08/31/20	1,022.90	MW	OH		
AP00385787	47934	PACIFICA PET HOSPITAL	08/31/20	503.37	MW	OH		
AP00385788	5870R	PALABY, NORMAN	08/31/20	345.36	MW	OH		
AP00385789	20794	PELCO SALES & SERVICE INC	08/31/20	463.66	MW	OH		
AP00385790	3297	PENINSULA LIBRARY SYSTEM	08/31/20	132,182.54	MW	OH		
AP00385791	1936	PENINSULA PEACE OFFICERS ASSO	08/31/20	252.00	MW	OH		
AP00385792	29738	PENINSULA UNIFORMS & EQUIPMEN	08/31/20	2,232.69	MW	OH		
AP00385793	55742	PENNE BROTHERS LLC DBA YOUNG	08/31/20	900.00	MW	OH		
AP00385794	40804R	PERDOMO, BRUCE	08/31/20	150.00	MW	OH		
AP00385795	42326R	PEREZ, IRA	08/31/20	150.00	MW	OH		
AP00385796	10255MED	PERMANENTE MEDICAL GROUP INC	08/31/20	2,326.00	MW	OH		
AP00385797	19678	PERS LONG TERM CARE PROGRAM	08/31/20	194.99	MW	OH		
AP00385798	51799	PET FOOD EXPRESS	08/31/20	348.27	MW	OH		
AP00385799	47044	PETERSON TRUCKS INC	08/31/20	124.08	MW	OH		
AP00385800	31384	PFEIFER, JAMES	08/31/20	15,250.00	MW	OH		
AP00385801	54331	PIIAN SYSTEMS LLC	08/31/20	2,859.04	MW	OH		

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AP00385802	36106	POLYDYNE INC	08/31/20	24,717.42	MW	OH		
AP00385803	54462	PORAC RETIREE MEDICAL TRUST	08/31/20	18,600.00	MW	OH		
AP00385804	55746R	PORTILLO, EDWIN	08/31/20	2,807.13	MW	OH		
AP00385805	52406	POWER WORKS INC	08/31/20	763.72	MW	OH		
AP00385806	14431	PRAXAIR SERVICES INC	08/31/20	23,039.05	MW	OH		
AP00385807	53942	PREFERRED ALLIANCE INC	08/31/20	433.81	MW	OH		
AP00385808	39099R	PRESTON, CLYDE	08/31/20	399.00	MW	OH		
AP00385809	13591	PROJECT READ	08/31/20	1,784.00	MW	OH		
AP00385810	51526	PURETEC INDUSTRIAL WATER	08/31/20	123.99	MW	OH		
AP00385811	55681	QED ENVIRONMENTAL SYSTEMS INC	08/31/20	13,252.96	MW	OH		
AP00385812	22005	QUADIENT INC	08/31/20	238.06	MW	OH		
AP00385813	1115	R & B COMPANY	08/31/20	14,953.93	MW	OH		
AP00385814	27398	R & S ERECTION NORTH PENINSUL	08/31/20	3,164.00	MW	OH		
AP00385815	55754R	RAYMOND PENG CONSTRUCTION	08/31/20	6,425.00	MW	OH		
AP00385816	50803	READYREFRESH BY NESTLE	08/31/20	169.70	MW	OH		
AP00385817	2439	RECORDED BOOKS INC	08/31/20	292.78	MW	OH		
AP00385818	1687	RED WING SHOES	08/31/20	335.28	MW	OH		
AP00385819	32503R	REES, JOSHUA	08/31/20	267.09	MW	OH		
AP00385820	14608	REEVES COMPANY INC	08/31/20	92.33	MW	OH		
AP00385821	45900R	REYES, IGNACIO	08/31/20	101.83	MW	OH		
AP00385822	54591	ROADWAY STEEL & FABRICATION I	08/31/20	621.30	MW	OH		
AP00385823	53532	ROBERT HALF TECHNOLOGY	08/31/20	4,312.88	MW	OH		
AP00385824	20508	RODRIGUEZ, JEFFREY	08/31/20	720.00	MW	OH		
AP00385825	52843R	S F UNDERGROUND	08/31/20	500.00	MW	OH		
AP00385826	41460	SABRE BACKFLOW LLC	08/31/20	109.74	MW	OH		

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AP00385827	1087	SAFETY KLEEN SYSTEMS INC	08/31/20	1,236.02	MW	OH	
AP00385828	53427	SAGE CONSULTING ENGINEERS INC	08/31/20	2,693.32	MW	OH	
AP00385829	38062	SAN MATEO COUNTY CITY MANAGER	08/31/20	300.00	MW	OH	
AP00385830	1643	SAN MATEO COUNTY ENVIRONMENTA	08/31/20	3,682.00	MW	OH	
AP00385831	35246	SAN MATEO COUNTY SHERIFFS OFF	08/31/20	86,734.92	MW	OH	
AP00385832	G-BLACKMAN3	SAN MATEO COUNTY SHERIFF	08/31/20	312.00	MW	OH	
AP00385833	G-BLACKMAN3	SAN MATEO COUNTY SHERIFF	08/31/20	312.00	MW	OH	
AP00385834	1790	SAN MATEO COUNTY TRANSIT DIST	08/31/20	20,434.16	MW	OH	
AP00385835	55607	SANTANA, BRUNO	08/31/20	1,500.00	MW	OH	
AP00385836	54717	SANTANA, VALERIA CRISTINA	08/31/20	5,900.00	MW	OH	
AP00385837	49441	SC FUELS	08/31/20	33,924.18	MW	OH	
AP00385838	41900R	SCHOLES, BRANDON	08/31/20	150.00	MW	OH	
AP00385839	50026R	SERBIN, NOAH	08/31/20	150.00	MW	OH	
AP00385840	55757	SHARK PLUMBING SUPPLY INC	08/31/20	49.15	MW	OH	
AP00385841	23742	SHOE DEPOT INC	08/31/20	1,489.28	MW	OH	
AP00385842	35528	SHOWCASES	08/31/20	283.76	MW	OH	
AP00385843	49695	SHRED IT USA	08/31/20	81.56	MW	OH	
AP00385844	52666	SHRED WORKS INC	08/31/20	155.00	MW	OH	
AP00385845	51615R	SKYROOF INC	08/31/20	275.00	MW	OH	
AP00385846	18862R	SMELLY MELS PLUMBING INC	08/31/20	4,000.00	MW	OH	
AP00385847	54685	SOLAR ART	08/31/20	856.00	MW	OH	
AP00385848	55731R	SRC ROOFING	08/31/20	550.00	MW	OH	
AP00385849	37940	STANDARD PLUMBING SUPPLY CO	08/31/20	409.05	MW	OH	
AP00385850	36510	STANTEC CONSULTING INC	08/31/20	7,034.50	MW	OH	
AP00385851	3613	STATIONARY ENGINEERS LOCAL 39	08/31/20	3,175.32	MW	OH	

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AP00385852	18334	SUPERION LLC	08/31/20	2,835.00	MW	OH		
AP00385853	54332	SYN TECH SYSTEMS INC	08/31/20	3,025.00	MW	OH		
AP00385854	45319	T MOBILE USA INC	08/31/20	2,897.00	MW	OH		
AP00385855	2798	TEAMSTERS LOCAL 856	08/31/20	3,397.00	MW	OH		
AP00385856	13852	TELECOMMUNICATIONS ENGINEERIN	08/31/20	3,544.80	MW	OH		
AP00385857	51891	TETRA TECH INC	08/31/20	51,336.05	MW	OH		
AP00385858	54013R	TODARO, JUSTIN	08/31/20	54.15	MW	OH		
AP00385859	44814R	TRAUBE CONSTRUCTION COMPANY	08/31/20	2,975.00	MW	OH		
AP00385860	52033	TRIPEPI SMITH & ASSOCIATES IN	08/31/20	1,550.00	MW	OH		
AP00385861	43932	TSI INCORPORATED	08/31/20	13,788.84	MW	OH		
AP00385862	54173	TTI POLYGRAPH	08/31/20	400.00	MW	OH		
AP00385863	49794R	TUALAULELEI, JEREL	08/31/20	150.00	MW	OH		
AP00385864	4675	TURF & INDUSTRIAL EQUIPMENT C	08/31/20	172.66	MW	OH		
AP00385865	32209	UNIVAR USA INC	08/31/20	9,128.47	MW	OH		
AP00385866	7873	URBAN FARMER STORE, THE	08/31/20	286.27	MW	OH		
AP00385867	47099JPA	UTILITY TELECOM GROUP LLC	08/31/20	5,268.99	MW	OH		
AP00385868	52895LAW	VAKHARIA, MAZARIN A	08/31/20	998.00	MW	OH		
AP00385869	38922	VANTAGEPOINT TRANSFER AGENTS-	08/31/20	137,629.53	MW	OH		
AP00385870	41809	VESTRA RESOURCES INC	08/31/20	1,136.50	MW	OH		
AP00385871	50485	WAVE BROADBAND	08/31/20	1,794.20	MW	OH		
AP00385872	55751R	WAYNE PERRY INC	08/31/20	1,450.00	MW	OH		
AP00385873	3691	WECO INDUSTRIES LLC	08/31/20	3,388.33	MW	OH		
AP00385874	49085	WEST COAST ARBORISTS INC	08/31/20	33,306.10	MW	OH		
AP00385875	39237	WEST COAST CODE CONSULTANTS I	08/31/20	15,650.58	MW	OH		
AP00385876	29517	WEST-LITE SUPPLY COMPANY INC	08/31/20	3,693.09	MW	OH		

Check	Payee ID.	Payee Name	Date	Check Amount	Type	Subs	Rel	To	Note
AP00385877	1095	WESTLAKE ECO SOFT-TOUCH	08/31/20	177.30	MW	OH			
AP00385878	54330	WILLIAMS SCOTSMAN INC	08/31/20	531.86	MW	OH			
AP00385879	45551	WOLTERS KLUWER LEGAL & REGULA	08/31/20	576.28	MW	OH			
AP00385880	54048	WOODARD & CURRAN INC	08/31/20	6,554.50	MW	OH			
AP00385881	18388JPA	WOODSIDE FIRE PROTECTION DIST	08/31/20	11,273.92	MW	OH			
AP00385882	55747R	WU, JIAYI	08/31/20	4,956.84	MW	OH			
AP00385883	44967R	YELLOW ZONE CONSTRUCTION	08/31/20	4,184.61	MW	OH			
AP00385884	55753R	ZARC CONSTRUCTION	08/31/20	2,336.96	MW	OH			
AP00385885	55724R	ZHANG, JIASHENG	08/31/20	86.50	MW	OH			

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	3,177,798.18	Number of Checks Processed:	309
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
G R A N D T O T A L	3,177,798.18		



City Council Meeting Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Designation of Voting Delegate and Alternate(s) for Virtual League of California Cities Annual Business Meeting

Recommended Action

It is recommended that the City Council select and designate a voting delegate and alternate(s) to cast ballots on behalf of the City of Daly City at the virtual League of California Cities Annual Business Meeting to be held at the conclusion of the virtual League of California Cities Annual Conference.

Background/Discussion

The virtual League of California Cities Annual Conference is scheduled for October 7-9, 2020. Each year, at the League of California Cities Annual Business Meeting, the League membership considers and takes action on resolutions that establish League policy. In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. The City Council may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve this role.

The voting delegate and alternates must be registered to attend the virtual conference.

The Annual Conference Voting Procedures are outlined in the attached document. The deadline to submit the names of the voting delegate and alternate(s) for the City of Daly City to the League of California Cities is Wednesday, September 30, 2020. As the conference this year will be virtual, the League of California Cities will reach out to the voting delegate with details prior to the beginning of the Annual Conference.

City Council Agenda Report

Subject: Designation of Voting Delegate and Alternate(s) for Virtual League of California Cities Annual Business Meeting

Meeting Date: September 14, 2020

Page 2 of 2

Summary/Conclusion

The virtual League of California Cities Annual Conference is scheduled for October 7-9, 2020. An important part of the Annual Conference is the Annual Business Meeting, scheduled for 11:00 a.m. on Friday, October 9. To participate as an official voting member of the League at the virtual Annual Business Meeting, the City of Daly City must designate a voting delegate, and up to two alternates, to officially cast ballots on resolutions that may be considered at the Business Meeting, which establish League policy. It is recommended that the City Council select and designate a voting delegate and up to two alternates to participate in the virtual League of California Cities Annual Business Meeting on October 9, 2020.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,

A handwritten signature in black ink, reading "Shawnna Maltbie". The signature is fluid and cursive, with the first name "Shawnna" being more prominent than the last name "Maltbie".

Shawnna Maltbie
City Manager

Attachment



CITY OF DALY CITY
CITY CLERK

Council Action Advised by August 31, 2020

2020 JUL -6 A 10:30

RECEIVED

June 30, 2020

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference & Expo – October 7 – 9, 2020**

The League's 2020 Annual Conference & Expo is scheduled for October 7 – 9. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly) on Friday, October 9. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, September 30. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting. These procedures assume that the conference will be held in-person at the Long Beach Convention Center as planned. Should COVID-19 conditions and restrictions prohibit the League from holding an in-person conference, new procedures will be provided.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration will open by the end of July at www.cacities.org. In order to cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the

special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, October 7, 8:00 a.m. – 6:00 p.m.; Thursday, October 8, 7:00 a.m. – 4:00 p.m.; and Friday, October 9, 7:30 a.m.–11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Wednesday, September 30. If you have questions, please call Darla Yacub at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



CITY: _____

**2020 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Wednesday, September 30, 2020. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____

Email: _____

Mayor or City Clerk _____
(circle one) (signature)

Date: _____ Phone: _____

Please complete and return by Wednesday, September 30, 2020

League of California Cities
ATTN: Darla Yacub
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: dyacub@cacities.org
(916) 658-8254



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



City Council Agenda Report

Item # _____

Meeting Date: September 14, 2020

Subject: Award of Construction Contract for the Tennis & Basketball Court Surface Rehabilitation Project

Recommended Action

Staff recommends that the City Council:

1. Approve the design documents for the Tennis & Basketball Court Surface Rehabilitation project;
2. Affirm the CEQA determination of Categorical Exemption;
3. Accept all bids and award a construction contract to Silicon Valley Paving, Inc. of San Jose, California, in the amount of \$270,880; and
4. Authorize the City Manager to execute all necessary contracts to complete the project.

Background

The Tennis & Basketball Court Surface Rehabilitation project includes pavement base failure repair and acrylic resurfacing of approximately 64,430 square feet of sport courts as shown on the attached map. The paving surface of the sport courts selected are at the end of their useful life and showing major signs of deterioration. After removal and replacement of failed pavement sections, a new acrylic surface coating will be applied. The tennis courts will be restriped and the existing nets and posts will be adjusted in accordance to the United States Tennis Association (USTA) standards. The basketball courts will be also be restriped to match existing and/or relocated basketball systems. This project will also replace worn-out basketball systems at Gellert Park, Lincoln Park, and Palisades Park.

Discussion

The construction bid documents were prepared in-house by the Engineering Staff. The project was advertised on August 5, 2020 and three (3) bids were received on August 28, 2020 with total bids ranging from \$270,880 to \$371,964. The bids and the Engineer's Estimate are summarized as follows:

Bidder	Total Bid	Comments
1. Silicon Valley Paving, Inc.	\$270,880.00	Responsive Bid
2. Saviano Company, Inc.	\$275,384.44	Responsive Bid
3. Vintage Contractors, Inc.	\$371,964.00	Responsive Bid
Engineer's Estimate	\$250,641.81	

Determination of the lowest bidder was based on the lowest total bid. Silicon Valley Paving, Inc. of San Jose, California, has been in business since 1999. This bidder holds the required Class A contractor's license, which is current and in good standing. The contractor's references for work performed for other

public agencies are acceptable including the Town of Los Gatos, the City of Redwood City, and the San Jose Unified School District.

Fiscal Impact

The total estimated construction cost for this project is \$338,600, which includes the \$270,880 construction contract and an additional \$67,720 (25%) for construction contingency, inspection and contract administration cost. Sufficient funds were allocated in the FY 2019-20 CIP Budget account 31-317-555 to fully fund the project. No additional appropriation is needed.

Summary/Conclusion

Staff recommends that the City Council:

1. Approve the design documents for the Tennis & Basketball Court Surface Rehabilitation project;
2. Affirm the CEQA determination of Categorical Exemption;
3. Accept all bids and award a construction contract to Silicon Valley Paving, Inc. of San Jose, California, in the amount of \$270,880; and
4. Authorize the City Manager to execute all necessary contracts to complete the project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



Alexander Yuen
Engineer I



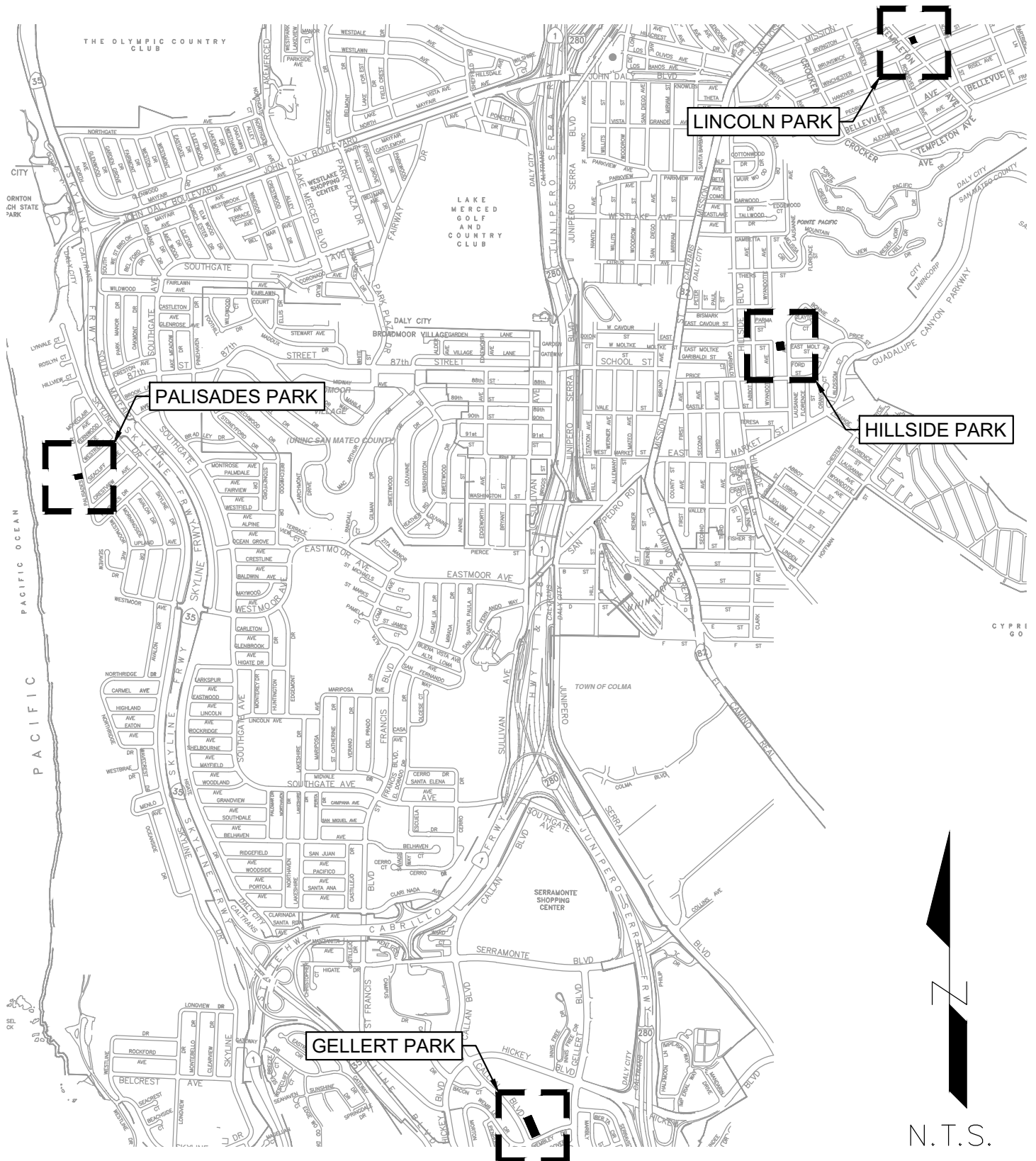
Richard Chiu Jr.
Director of Public Works

Attachments:

1. Project Location Map
2. Tennis & Basketball Court Surface Rehabilitation Project Plans and Specifications are available for viewing at the City Clerk's Office.

CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

PROJECT LOCATION MAP OF
**TENNIS & BASKETBALL COURT SURFACE
REHABILITATION**





City Council Agenda Report

Item # _____

Meeting Date: September 14, 2020

**Subject: Appropriate Funds and Award of Construction Contract for the 2019-2020
Original Daly City/Civic Center Slurry Seal Project**

Recommended Action

Staff recommends the City Council:

1. Approve the design documents for the 2019-2020 Original Daly City/Civic Center Slurry Seal Project;
2. Affirm the CEQA determination of Categorical Exemption;
3. Accept all bids, and award a construction contract for the Base Bid and Bid Alternate A to VSS International, Inc. of West Sacramento, California, in the amount of \$1,525,120;
4. Appropriate \$1,034,144 of Measure W funds to fully fund the project; and
5. Authorize the City Manager to execute all necessary contracts to complete the project.

Background

Since 1998, Daly City Public Works has undertaken a comprehensive street pavement preventative maintenance program. The “cornerstone” of this program is an annual Street Slurry Seal Project as the single most cost effective means to preserve a pavement’s condition and thereby reduce long term pavement operations and maintenance cost. Street slurry sealing replaces fine aggregate stripped from the pavement surface, reduces water penetration in the roadway base and thereby reduces base failures and the resultant damage that is more costly to repair. Streets selected to be surface sealed are based on several factors including the City’s Seven-Year Master Plan, the City’s computer based pavement management system recommendations, visual observation of the streets by Public Works staff and other upcoming or associated work such as utility repairs and bike lane installations.

The construction bid documents include slurry sealing approximately 14.7 miles of City streets in the Original Daly City and Civic Center areas, as shown on the attached map.

Discussion

The construction bid documents were prepared in-house by the Engineering Staff with the help of Engineering interns. The project was advertised on July 30, 2020 and four (4) bids were received on August 27, 2020 with total bids ranging from \$1,525,120.00 to \$1,719,410.90. The bids and the Engineer’s Estimate are summarized as follows:

**Appropriate Funds and Award of Construction Contract
for the 2019-2020 Original Daly City/City Center Slurry Seal Project
Meeting Date: September 14, 2020
Page 2 of 3**

Bidder	Base Bid	Bid Alternate A	Bid Alternate B	Total Sum of Base Bid and Bid Alternate A	Comments
1. VSS International, Inc.	\$451,684.00	\$1,073,436.00	\$1,127,107.80	\$1,525,120.00	Responsive Bid
2. Pavement Coatings Co.	\$508,082.15	\$1,019,764.20	\$992,928.30	\$1,527,846.35	Responsive Bid
3. American Asphalt Repair & Resurfacing Co.	\$534,472.60	\$1,068,068.82	\$1,054,650.87	\$1,602,541.42	Responsive Bid
4. Intermountain Slurry Seal Inc.	\$458,123.60	\$1,261,287.30	\$1,261,287.30	\$1,719,410.90	Responsive Bid
Engineer's Estimate	\$538,483.10	\$1,180,779.60	\$1,127,107.80	\$1,719,262.70	

Determination of lowest responsible bidder was based on the lowest combined total of the Base Bid and Bid Alternate A. The Base Bid included the pavement repairs and striping work. Bid Alternate A consisted of slurry seal using black aggregate and Bid Alternate B consisted of slurry seal using gray aggregate. The City's specification calls for black aggregate to be used in the slurry seal, which provides a dark finish to the roadway.

VSS International, Inc. of West Sacramento, California, has been in business since 1974. This bidder holds the required Class A contractor's license, which is current and in good standing. The contractor's references for work performed for other public agencies are acceptable including the County of Santa Barbara and City of Vacaville. The contractor also successfully completed Daly City's Slurry Seal and Cape Seal (Original Daly City, Civic Center and Hillside Boulevard) project in 2013 and the 2019-20 Crocker/Hillside, Junipero Serra Boulevard and San Pedro Road Slurry Seal project in 2020.

The low bid for this project is 11% less than the Engineer's estimated cost which is based on unit prices received from last year's slurry seal project.

If the Base Bid and Add Alternate A is awarded as recommended, construction is anticipated to commence in October 2020 and be completed in February 2021.

The full set of plans and specifications are available at the City Clerk's office for review. Minor striping changes are included in the design to incorporate Vision Zero strategies on the City's High Injury Network within the project area. These changes include adjusting the location of limit line to behind curb ramps, adjusting lane lines for better alignment and adding green bike boxes at select locations.

Fiscal Impact

The total estimated cost for the 2019-2020 Original Daly City/Civic Center Slurry Seal project is \$1,875,144, including \$45,000 for design, the contract award of \$1,525,120, a ten percent (10%) contingency, and a ten percent (10%) construction inspection and contract administration cost. The Original

**Appropriate Funds and Award of Construction Contract
for the 2019-2020 Original Daly City/City Center Slurry Seal Project
Meeting Date: September 14, 2020
Page 3 of 3**

Daly City/Civic Center Slurry Seal project account 17-312-649 has \$841,000 and an additional appropriation of \$1,034,144, is required to fully fund this project.

This action will appropriate \$1,034,144 of unallocated Measure W funds to CIP Account 17-312-649 Original Daly City/Civic Center Street Slurry Seal to fully fund this project, consisting of \$698,808.45 from revenues received up to May 2020, and \$335,335.55 in revenues budgeted for the remainder of FY 2019-20 and a portion of anticipated revenues for FY 2020-21. In 2018, San Mateo County voters passed Measure W, a half-cent sales tax to improve transit and provide funds for highway and local street repair projects.

Summary/Conclusion

Staff recommends that the City Council:

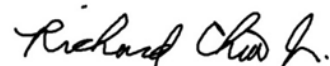
1. Approve the design documents for the 2019-2020 Original Daly City/Civic Center Slurry Seal Project;
2. Affirm the CEQA determination of Categorical Exemption;
3. Accept all bids, and award a construction contract for the Base Bid and Bid Alternate A to VSS International, Inc. of West Sacramento, California, in the amount of \$1,525,120;
4. Appropriate \$1,034,144 of Measure W funds to fully fund the project; and
5. Authorize the City Manager to execute all necessary contracts to complete the project.

Staff is available to provide any additional information desired by the Mayor or Councilmembers.

Respectfully submitted,



David Rogers
Civil Engineering Associate



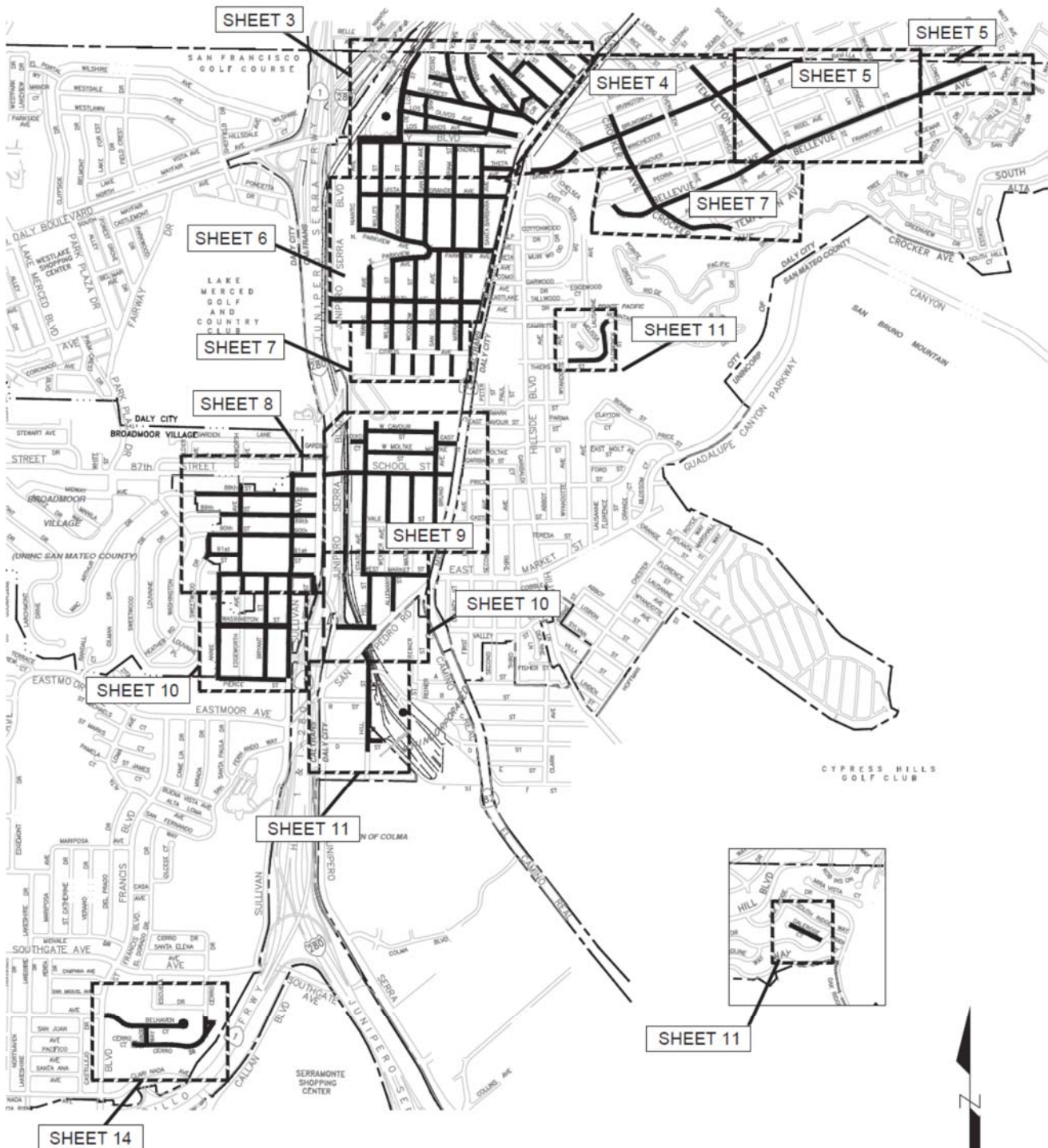
Richard Chiu, Jr.
Director of Public Works

Attachments:

1. Location Map
2. Full set of plans and specifications available at the City Clerk's Office

CITY OF DALY CITY
SAN MATEO COUNTY, CALIFORNIA

**2019-2020 ORIGINAL DALY CITY/CIVIC CENTER
SLURRY SEAL
LOCATION MAP**





City Council Meeting Agenda Report

Item # _____

Meeting Date: September 14, 2020

To: Honorable City Council

From: Angie Padilla, City Manager's Office

AP

Date: September 14, 2020

Subject: Council Committee Meetings July 26 – September 13, 2020

Date of Meeting:

Meeting:

In Attendance:

September 1, 2020

**Short-Term Rentals-
Ordinance**

Sylvester
Buenaventura
Maltbie
Zimmerman
Mothershead
Van Lonkhuysen
Morales



CITY OF DALY CITY INTER-OFFICE MEMORANDUM

DATE: August 17, 2020

TO: See Below
FROM: Angie Padilla, City Manager's Office
SUBJECT: MEETING NOTICE

RE: Short-Term Council Committee

DATE: Tuesday, September 1, 2020

TIME: 1:30 p.m.-2:30 p.m.

PLACE: ZOOM MEETING (Details to Follow)

ATTENDING:

City Participants:

Glenn Sylvester, Mayor

Raymond Buenaventura, Councilmember

Shawna Maltbie, City Manager

Rose Zimmerman, City Attorney

Tatum Mothershead, Dir. of ECD.

Michael Van Lonkhuysen, Planning Manager

Carmelissa Morales, Associate Planner

Other Participants:

CONFIRMED Aug. 19, 2020

cc: City Council

DALY CITY INTER-OFFICE MEMORANDUM

CITY COUNCIL COMMITTEE

DATE: September 1, 2020

TO: City Council Committee
Glenn Sylvester, Mayor
Raymond Buenaventura, Council Member

FROM: Carmelisa Morales, Associate Planner

SUBJECT: Proposed Short-Term Rental Ordinance Review

BACKGROUND

In April 2018, the City Council convened a Task Force to discuss issues and potential regulations related to short-term rentals (i.e. homeowners renting their entire home or individual rooms within their home on a short-term basis (i.e., 30 days or less)). The timeline below outlines the subsequent meetings conducted on short-term rentals and the proposed Short-Term Rental Ordinance (Ordinance). A brief summary of each meeting and the changes made to the Ordinance, if any, after each meeting are also included.

- April 25, 2018 Short-Term Rental Task Force Meeting: City staff provided an overview of the short-term rental market in Daly City, the associated potential revenue loss, and steps other cities have taken to address the impacts of short-term rentals. Task Force members expressed their concerns and made suggestions such as requiring owner-occupancy, not allowing short-term rentals in City-approved accessory dwelling units and limiting the number of days a homeowner can use their home as a short-term rental.
- March 11, 2019 City Council Study Session: The Task Force findings and an overview of the current short-term rental market in Daly City were presented to the City Council. Upon review of the information presented and input from staff and the public, the City Council directed staff to develop an Ordinance.
- March – September 2019 Research & Ordinance Formulation: Staff retained the consulting and data collection services of Host Compliance, a firm that provides short-term rental compliance monitoring and enforcement solutions to local governments, to advise staff through the ordinance formulation process. Staff also met with representatives from Airbnb, a hosting platform that provides a means through which a host may offer a dwelling unit, or portion thereof, for home-sharing, to learn about voluntary collection agreements (VCA), an agreement between a city and a hosting platform where the hosting platform collects transient occupancy tax (TOT) on behalf of the city.
- October 14, 2019 City Council Meeting: The Ordinance and Short-Term Rental Permit fees were introduced to the City Council. City Council directed staff to review the public comments received and revise the Ordinance accordingly. The following changes were made to the Ordinance:

- Only applicable to short-term rentals located outside the Coastal Zone until a Local Coastal Program Amendment is certified by the California Coastal Commission;
 - Both owners and tenants allowed to rent their primary residences as short-term rentals, but primary residency is still required;
 - Duplexes and properties with multiple rental units added as permitted locations for short-term rentals; and
 - Notarized supplemental authorization form required if the host is not the owner of the dwelling unit or property.
- October 28, 2019 City Council Meeting: No public hearing conducted. The City Council continued discussion of the Ordinance to November 25, 2019 to allow for enough time for a time-sensitive item on the agenda that evening.
- November 25, 2019 City Council Meeting: The revised Ordinance was introduced to the City Council. After a public hearing was conducted with four out of the five Council members in attendance, the City Council decided to continue discussion to the January 13, 2020 meeting so all Council members could be in attendance. The Council also directed staff to consider the public input received and revise the Ordinance accordingly. The following changes were made to the Ordinance:
 - Clarified that a booking may consist of the short-term rental of one or more bedrooms in the home or the short-term rental of the entire home;
 - Clarified that a short-term rental may operate in conjunction with a long-term rental (the rental of a primary residence for periods of more than 30 consecutive days) in the home since the Ordinance does not regulate long-term rentals;
 - Removed the evidence of insurance coverage requirement as it was deemed not necessary; and
 - Revised short-Term Rental Permit fees to include estimated costs for software and contractual services for compliance and monitoring of short-term rentals. The fees for a new Short-Term Rental Permit and a renewal of a Short-Term Rental Permit were revised from \$165.00 to \$225.00 and \$82.50 to \$142.50, respectively.
- January 13, 2020 City Council Meeting: The revised Ordinance was introduced to the City Council. The public comments received were similar to those received in the previous public hearings ranging from hosts of short-term rentals seeking less restrictive regulations, homeowners living directly next to or near short-term rentals unable to tolerate the nuisances associated with short-term rentals, and the general public largely

concerned about the loss of residential character and long-term housing in Daly City due to short-term rentals. The City Council directed staff to specifically research the eligibility criteria to become an Airbnb “superhost” and the primary residency requirements and permit fees of other jurisdictions. Discussion of the Ordinance was continued to a date uncertain.

With no adopted ordinance to date, short-term rentals continue to be unregulated in Daly City and no TOT is being collected for short-term rentals. Currently, the only fees collected for short-term rentals is the business license fee of \$110.00.

The Economic and Community Development Department and Finance Department continue to receive numerous complaints related to short-term rentals operating in Daly City and inquiries from the public regarding the status of the Ordinance and enforcement of short-term rentals. With no adopted ordinance in place, staff lacks the enforcement mechanisms to address these complaints and inquiries and the City continues to forego an opportunity for potential revenue.

DISCUSSION

As directed by the City Council at their January 13, 2020 meeting, staff has researched the Airbnb “superhost” criteria and the primary residency requirements and permit fees of other jurisdictions.

Airbnb Superhosts

The term “superhost” is specific to the Airbnb hosting platform. The Airbnb Superhost status is designed to reward the top-rated and most experienced hosts. The status is awarded automatically to hosts every three months if they meet the following criteria: an average rating of 4.8 stars or higher (out of 5 stars), at least 10 stays per year or 100 nights over three years, a less than one percent cancellation rate, and a 90 percent response rate within 24 hours (see Attachment A – Airbnb Superhost Status). The Superhost status offers indirect benefits to host such as increased visibility on the platform and trust from guests with a “Superhost badge” added to the host’s profile and listing(s) and being included in a search filter specific to superhosts. Although not directly stated on the Airbnb website, it is assumed that if you no longer meet the specific criteria in the next review period, a host would lose the Superhost status.

Ordinance Comparison

Staff prepared a table comparing the regulations in the most recent draft of the proposed Ordinance (see Attachment B – Proposed Short-Term Rental Ordinance) to the short-term rental regulations of the following cities: San Francisco, Berkeley, Santa Monica, Los Angeles, and Redwood City (see Attachment C – Ordinance Comparison).

All five cities have a primary residency requirement. San Francisco, Berkeley, and Redwood City require the host to reside in the home for a minimum of nine months each year. Some cities have more specific requirements such as specifying the exact number of days per year (San Francisco requires a minimum of 275 days) and hours the host must be on the premises

(Redwood City requires the host on the premises from 10:00pm – 6:00am). In contrast, Santa Monica requires hosts to reside in the home all year and therefore does not allow any un-hosted stays. On the City of Santa Monica's website, they indicate that detrimental impacts on the character of residential neighborhoods such as homes turning into de facto hostels or hotels and thus leading to excessive noise and safety concerns and monopolizing available parking is the reason for the strict primary residency requirement.

When compared to the other cities researched and the City's proposed Ordinance, Los Angeles' regulations are drastically different. Los Angeles requires the host to reside in the home for a minimum of six months and has a day limit of 120 days (includes both hosted and un-hosted stays). Additionally, if hosts would like to exceed the 120-day limit, they may apply for an "extended home-sharing" registration. To participate in extended home-sharing, hosts must meet specific eligibility criteria related to their registration status and citation history. The fees for the extended home-sharing registration is in addition to the regular short-term rental permit and varies depending if administrative or discretionary review is required.

Regarding short-term rental registration fees, the City's proposed fee of \$225.00 for new permits is comparable to San Francisco (\$450.00 and valid for two years), Berkeley (\$220.00), and Redwood City (\$218.00). San Francisco, Santa Monica, and Los Angeles also require business licenses, but Santa Monica and Los Angeles' registration fees are less than half the amount of San Francisco and Redwood City.

STAFF RECOMMENDATIONS

Based on the information presented in past meetings and this report, the City's proposed primary residency requirement and permit fees for short-term rentals are in line with many cities in California. However, the amount of time a host must reside in their home varies by jurisdiction. Staff is amenable to revising the definition of "primary residence" to a lower minimum number of days a host must reside in their home but recommends selecting a number no less than 120 days per year to prevent homeowners from claiming more than one primary residence. This change to the Ordinance would still accomplish the long-term goals of preserving long-term rental housing in Daly City and protecting the neighborhood character and livability from nuisances often associated with short-term rentals.

Regarding the proposed fees, staff anticipates the costs for software and contractual services for compliance and monitoring of short-term rentals to increase when these services are rendered after adoption of the Ordinance. Therefore, since the proposed fees currently account for staff's time in addition to the current estimated costs for software and contractual services for compliance and monitoring, staff does not recommend any changes at this time and would prefer to review the fees after the first year of implementation of the Ordinance.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Carmelisa Morales', written in a cursive style.

Carmelisa Morales
Associate Planner

Attachments

- Attachment A – Airbnb Superhost Status
- Attachment B – Proposed Short-Term Rental Ordinance
- Attachment C – Ordinance Comparison



Superhost: Recognizing the best in hospitality

The Superhost program celebrates and rewards Airbnb's top-rated and most experienced hosts.

[Check your progress](#)

Superhost benefits

As a Superhost, you'll have more visibility, earning potential, and exclusive rewards. It's our way of saying thank you for your outstanding hospitality.

Earn extra money

Superhosts often benefit from a significant increase in earnings. More visibility and trust from guests can mean more money for you.

Attract more guests

You'll be featured to guests in search results, emails, and more. There's even a search filter to find Superhost listings. We'll also add a Superhost badge on your profile and listing so you can really stand out.

Access exclusive rewards

You'll get an extra 20% on top of the usual bonus when you refer new hosts. And after each year as a Superhost, you'll get a \$100 travel coupon.

How to become a Superhost

Every 3 months, we check if you've met the following criteria for the past year. If you do, you'll earn or keep your Superhost status.

4.8+ overall rating

Superhosts have a 4.8 or higher average overall rating based on reviews from their Airbnb guests in the past year. Guests know they can expect outstanding hospitality from these hosts.

10+ stays

Superhosts have completed at least 10 stays in the past year or 100 nights over at least 3 completed stays. Your guests can feel confident staying with an experienced host.

<1% cancellation rate

Superhosts cancel less than 1% of the time, not including extenuating circumstances. This means 0 cancellations for hosts with fewer than 100 reservations in a year. Rare cancellations mean peace of mind for guests.

90% response rate

Superhosts respond to 90% of new messages within 24 hours. When guests ask you questions, they know that a quick response is only a message away.

Your questions answered

What if I need to cancel because of an emergency?

Do I need to be hosting for at least a year to become a Superhost?

What's the difference between Airbnb Plus and Superhosts?

As a Superhost, how can I become a Plus host?

Connect with Superhosts

Join the community



Superhost Terms and Conditions

The Superhost Program provides benefits to hosts who have distinguished themselves by reaching and maintaining specific performance goals. You don't need to apply for the Superhost program. If you meet the qualifications, you'll automatically receive your Superhost status on the next review date.

Airbnb does not endorse any Superhost, nor guarantee or control the quality, safety, suitability, or conduct of any host, regardless of whether or not a host is a Superhost. If you qualify for the Superhost status, this means you've met our Superhost performance standards, which are measured by an automated system. It does not mean that Airbnb endorses, certifies or approves your listing or you as a host. You remain entirely responsible for complying with applicable laws and for all your other obligations under our Terms of Service.

Airbnb may terminate the Superhost Program at any time for any reason.

Qualifications

To qualify as a Superhost, hosts must: (1) have an Airbnb account in good standing, and (2) satisfy the minimum performance standards detailed at the Superhost Program Page. Superhost qualifications are valid only for the qualification period, and your Superhost badge may be revoked if you fail to meet the qualification standards. Superhost qualifications and performance standards may also be changed from time to time at Airbnb's sole discretion.

Hosts can review their performance history and eligibility status at the host dashboard.

Superhost Evaluations

Qualification is automatically evaluated every 3 months ("qualification period") on the first day of every calendar quarter ("review date"). If a host satisfies the performance standards and other qualifications for the most recent 12 months from the review date, then the host is automatically eligible to become a Superhost for the qualification period. (For example, if the review date is on July 1, 2014, then a host's performance from the most recent previous 12 months from July 1, 2014 is measured.)

Superhost status is automatically revoked at the next review date if the host did not meet the performance standards during the most recent 12 months. Airbnb may, but is not obligated to, notify hosts of their Superhost status revocation. Hosts who have had their Superhost status revoked may regain their Superhost status during a future qualification period if they meet the qualifications for the most recent previous 12 months on that review date.

If you qualify to become a Superhost, a badge indicating your status as a Superhost will automatically be added to your Airbnb profile and your listing pages for as long as you continue to qualify. Occasionally this may take some time for our automated systems to process. The delay in the appearance of the badge doesn't impact your Superhost

status, and you will still be able to receive the benefits once you qualify as a Superhost. If you wish to turn off your Superhost badge, please contact Airbnb. Turning off your badge does not affect your Superhost status; you'll still be able to enjoy the benefits of being a Superhost. If you want to turn your badge back on, please contact Airbnb.

Superhost Badge

Any use of the Superhost badge not specifically allowed by these terms is not permitted. You are not allowed to use or display your Superhost badge outside of your listing on Airbnb.

Qualifying as a Superhost does not give you any ownership or other proprietary rights in the Superhost badge or other Airbnb intellectual property, other than as provided in these terms. Airbnb retains all rights, title and interest in and to the Superhost badge, trademark, and other protected materials.

Being a Superhost

We want hosts to be proud of their Superhost status, but please don't:

- Claim to be endorsed by, an agent or representative of Airbnb, or otherwise misrepresent your association with Airbnb.
- Use your Superhost badge in association with any materials that are false, misleading, offensive, defamatory, obscene, vulgar, pornographic, harassing, illegal, or that violate the rights of any third party.
- Commercialize the Superhost badge (such as by creating, importing, or selling merchandise with the Superhost badge or by displaying your Superhost badge on third party websites or mobile applications).

Benefits

Superhosts enjoy special benefits, which can be found at the Superhost Program Page. These benefits may be subject to additional terms stated on that page, and may be changed or discontinued by Airbnb at any time with or without notice to you.

Indemnity

You agree to release, defend, indemnify, and hold Airbnb harmless from all claims, suits, damages, costs and expenses, including attorneys' fees, associated with your misuse of the Superhost badge or with any false or misleading statement, act or omission by you in relation to your designation as a Superhost.

Termination

Participation in the Superhost program is a privilege, not a right. Your Superhost status, privileges, and license to the Superhost badge may be revoked at our sole discretion if you violate these terms, the Airbnb Terms of Service or other any other Airbnb terms & conditions applicable to you. Your Superhost membership, privileges, and license to the Superhost badge will be automatically suspended or terminated if: (a) you no longer meet the qualifications, (b) stop hosting, or (c) your listing or Airbnb account is suspended or cancelled, as the case may be.

Disclaimer

THE SUPERHOST BADGE AND ANY OTHER MATERIALS, AND THE SUPERHOST BENEFITS, ARE PROVIDED HEREUNDER "AS IS." AIRBNB DISCLAIMS ALL LIABILITIES AND WARRANTIES INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY, SATISFACTORY QUALITY, FITNESS FOR A PARTICULAR PURPOSE, QUIET ENJOYMENT OR NON-INFRINGEMENT. THE SUPERHOST BADGE OR SUPERHOST STATUS IS NOT IN ANY WAY AN ENDORSEMENT BY AIRBNB OF ANY HOST OR LISTING.

Limitation of Liability

AIRBNB WILL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA OR LOSS OF GOODWILL, SERVICE INTERRUPTION, COMPUTER OR MOBILE DEVICE DAMAGE OR SYSTEM FAILURE, OR FOR ANY DAMAGES FOR PERSONAL OR BODILY INJURY OR EMOTIONAL DISTRESS ARISING OUT OF OR IN CONNECTION WITH THESE TERMS OR THE SUPERHOST PROGRAM.

Severability

If any provision in these terms is held to be invalid, void, or unenforceable, such provision (or the part of it that is making it invalid, void or unenforceable) will be struck and not affect the validity of and enforceability of the remaining provisions.

Updates to the Terms

We can update these terms at any time without prior notice. If we modify these terms, we will post the modification on the Airbnb website, applications, or services, which are effective upon posting. By continuing to use Airbnb, after we have posted a modification, you are indicating that you agree to be bound by the updated terms. If the modified terms are not acceptable to you, your only recourse is to stop using Airbnb.

We may also entirely discontinue the Superhost program at any time, with or without notice to you.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DALY CITY ADDING
CHAPTER 5.92 TO THE DALY CITY MUNICIPAL CODE RE: SHORT-TERM RENTALS

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DALY CITY DOES
ORDAIN AS FOLLOWS:

SECTION 1. Chapter 5.92 of Title 5 of the Daly City Municipal Code is hereby added to read
as follows:

**Chapter 5.92
SHORT-TERM RENTALS**

5.92.010	Purpose
5.92.020	Applicability
5.92.030	Definitions
5.92.040	Eligibility
5.92.050	Requirements
5.92.060	Fees
5.92.070	Expiration and Renewal
5.92.080	Enforcement
5.92.090	Amnesty Period for Short-Term Rentals

5.92.10 – Purpose.

The purposes of the Short-Term Rentals related regulations contained in this Chapter are:

- A. To prevent long-term rental units from being replaced with Short-Term Rentals and protect affordable housing units from conversion.
- B. To preserve and protect neighborhood character and livability from nuisances that are often associated with Short-Term Rentals.
- C. To generate City revenue to share City infrastructure cost and other public expenditures by operation of Short-Term Rentals under established standards.
- D. To provide alternative forms of lodging.

5.92.020 – Applicability.

The following standards apply to short-term rentals whereby a dwelling unit is shared, in whole or in part, for transient occupancy as a way of generating rental income.

5.92.030 – Definitions.

For the purposes of this Chapter, the following terms shall have the following meanings:

- A. **“Bedroom”** means a part or division of a building enclosed by walls, floor, and ceiling intended and designed for sleeping.
- B. **“Condominium”** means a single, individually-owned dwelling unit in a multi-unit building in which the owner holds sole title to the unit, but owns land and common property (i.e. elevators, halls, roof, stairs, etc.) jointly with other unit owners, and shares the upkeep expenses on the common-property with them.
- C. **“Guest”** means any person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement for a period of thirty consecutive calendar days or less, counting portions of calendar days as full days. Any such person so occupying space in a home shall be deemed to be a transient until the period of thirty days has expired unless there is an agreement in writing between the host and the guest providing for a longer period of occupancy. In determining whether a person is a transient, uninterrupted periods of time extending both prior and subsequent to the effective date of the ordinance codified in this chapter may be considered.
- D. **“Home-sharing”** means an accessory use of a primary residence for the purposes of providing temporary lodging, for compensation, for periods of 30 consecutive days or less.
- E. **“Host”** means an owner or tenant of a dwelling unit who rents their primary residence for home-sharing under this Chapter.
- F. **“Hosted stay”** means a home-sharing activity whereby the host remains on-site throughout the guest’s stay (except during daytime and/or work hours).
- G. **“Hosting platform”** means a business or person that provides a means through which a Host may offer a dwelling unit, or portion thereof, for home-sharing. A Hosting Platform is usually, though not necessarily, provided through an internet-based platform. It generally allows a property owner or tenant to advertise the dwelling unit through a website provided by the Hosting Platform and provides a means for potential guests to arrange short-term rentals, whether the guests pay rent directly to the Host or to the Hosting Platform.
- H. **“Primary residence”** means a host's permanent residence or usual place of return for housing as documented by evidence of occupancy as determined by the Finance Department and Planning Department. A person may only have one primary residence and must reside there for a minimum of nine (9) months per year.
- I. **“Un-hosted stay”** means a home-sharing activity whereby the host remains off-site during the guest's stay.
- J. **“Vacation rental”** means a dwelling unit that is not a primary residence and which is available for temporary lodging for compensation. The term "vacation rental" shall not include single-room occupancy buildings, bed and breakfast inns, hotels, or corporate housing.

5.92.40 – Eligibility.

- A. Short-term rentals shall be permitted in single-family residences, condominiums, duplexes, townhomes, and properties with multiple rental units. For owner-occupied properties with multiple rental units, the owner of such property may only host a short-term rental in the dwelling unit that is their primary residence.
- B. Short-term rentals shall not be permitted in inclusionary housing or other income-restricted housing units or on properties with accessory dwelling units.
- C. Vacation rentals, as defined in this Chapter, are prohibited and shall not be operated in the City.

5.92.050 – Requirements.

The host is required to obtain a business license from the Finance Department and Short-Term Rental permit from the Planning Division before renting any primary residence to any guest.

- A. **Business License.** To apply for a business license, a host shall file an application with the Finance Department as stipulated in Chapter 5.12 (*Licensing Regulations*) and obtain a Transient Occupancy Registration Certificate from the Finance Department as stipulated in Chapter 3.32 (*Transient Occupancy Tax*).
- B. **Short-Term Rental Permit.** To apply for a Short-Term Rental permit, a host shall file an application with the Planning Division on a form provided by the Planning Division, and shall include all information required by the instructions on the application and the guidelines necessary to implement this Chapter.
 - a. **Eligibility Requirements.** The following requirements must be met for approval of a Short-Term Rental permit:
 - i. The host shall sign a notarized affidavit confirming the following:
 1. The short-term rental unit is their primary residence. If the host is not the property owner, a notarized supplemental authorization form signed by all property owners must be submitted with the application.
 2. The designated local responsible contact person will be available twenty-four (24) hours per day.
 3. The short-term rental is legally permitted and habitable based on building permit history. In the absence of a building permit record demonstrating such, the Building Official shall determine if the accessory structure is suitable for habitability and an inspection of the accessory structure may be required.
 4. The space used for short-term rental meets or exceeds fire and life safety requirements, including installation of smoke and carbon monoxide detectors, and adequate means of egress.
 5. The host has signed an indemnification and hold harmless agreement in a form approved by the City Attorney, agreeing to indemnify, save, protect, hold harmless, and defend the City of

Daly City, the City Council of the City of Daly City, individually and collectively, and the City of Daly City representatives, officers, officials, employees, agents, and volunteers from any and all claims, demands, damages, fines, obligations, suits, judgments, penalties, causes of action, losses, liabilities, or costs at any time received, incurred, or accrued as a result of, or arising out of host's actions or inaction in the operation, occupancy, use, and/or maintenance of the property.

6. The host shall adhere to the short-term rental regulations listed in Sections 5.92.050.C and 5.92.050.D.

- b. For properties with active business licenses for short-term rentals issued prior to January 1, 2020, compliance with this Chapter shall be required upon expiration of said business license.

C. Short-Term Rental Regulations.

- a. Un-hosted stays shall be limited to a maximum of 90 days per year. There shall be no limit for hosted stays.
- b. If a dwelling unit is subject to the rules of a homeowners' or condominium association, this Chapter shall not grant any permission that invalidates or supersedes provisions regarding home-sharing.
- c. Short-term rentals shall not be advertised for or used by more than two guests per bedroom plus two additional guests at one time.
- d. Short-term rentals shall be limited to one booking per property per day. A booking may consist of the short-term rental of one or more bedrooms in the home or the short-term rental of the entire home. A short-term rental may operate in conjunction with a long-term rental, the rental of a primary residence for periods of more than 30 consecutive days, in the home.
- e. No additional parking shall be required for short-term rentals. Existing on-site parking spaces shall be made available to guests.
- f. Short-term rentals shall not adversely affect the residential character of the neighborhood nor shall the use generate noise, vibration, glare, odors, or other effects that unreasonably interfere with any person's reasonable enjoyment of his or her residence. To this effect, the short-term rental activity shall comply with all provisions of the Daly City Municipal Code, including, but not limited to Chapter 8.32 (*Litter*), Chapter 9.22 (*Disturbing the Peace*), and Chapter 10.40 (*Residential Parking Permits*).
- g. No person shall advertise, undertake, maintain, authorize, book, or facilitate any renting to guests in a manner that does not comply with this Chapter.
- h. No person shall advertise any short-term rental without a City issued short-term rental permit number depicted in a visible location on the advertisement, including any listing on a hosting platform.

- i. No signs shall be posted on the exterior of the dwelling unit advertising the presence of the short-term rental use.
- j. Commercial events including, but not limited to weddings, banquets, and corporate events, are prohibited from occurring as part of the short-term rental use. The dwelling shall not be advertised or rented for the sole purpose of accommodating such uses.
- k. No person shall offer or engage in short-term rental in any part of the property not approved for residential use, including but not limited to, a vehicle parked on the property, a storage shed, trailer, garage, or any temporary structure like a tent.

D. Host Requirements.

- a. The host, and the property owner if the host is the tenant, shall be responsible for any nuisance violations arising at a property during short-term rental activities.
- b. The host shall identify a local responsible contact person to be available twenty-four (24) hours per day during the term of any hosted or un-hosted stay who shall respond to any concerns or requests for assistance related to the condition, operation, or conduct of guests of the short-term rental. The local responsible contact person shall take immediate remedial action as needed to resolve such concerns or requests for assistance.
- c. The host shall provide and maintain fire extinguishers, smoke detectors, carbon monoxide detectors, and information related to emergency exit routes and emergency contact information.
- d. The host shall keep and preserve all records as may be necessary to determine the amount of such tax as he/she may have been liable for the collection of and payment to the City, including the number and length of each short-term rental stay, and the price paid for each stay. The Finance Department and Planning Department shall have the right to inspect these records at all reasonable times. Hosts shall provide a copy of the records from the last year to the Finance Department at the time of renewing the short-term rental permit.
- e. The host shall fully comply with all the requirements of Chapter 3.32 (*Transient Occupancy Tax*) and any successor sections.

5.92.060 – Fees.

The City Council shall establish and set by Resolution all fees and charges as may be necessary to effectuate the purpose of this Chapter.

5.92.070 – Expiration and Renewal.

- A. A Short-Term Rental permit is valid for the same duration as the associated business license which expires on September 30th of the year the business license is issued. It may not be transferred, does not run with the land, and is valid only at the original short-term rental site. The Short-Term Rental permit shall automatically expire upon sale or transfer

of the property. No registration may be assigned, transferred, or loaned to any other person.

- B. A short-term rental permit may be renewed if the host meets the following renewal requirements:
 - a. Payment of registration renewal fees and all required transient occupancy tax remittance associated with the short-term rental. The host shall submit such information concerning the short-term rental activity as may be required to enable the Finance Department to verify the amount of tax paid.
 - b. Is deemed to have been in conformance with the provisions of this Chapter for the past year.
 - c. Documents and provides any changes that have occurred to the information on the current short-term rental permit.
 - d. Submits short-term rental records as required in Section 5.70.040.D for the last year.
- C. Failure to renew prior to the expiration date will result in expiration of the short-term rental permit.

5.92.080 – Enforcement.

- A. Failure to comply with any provision of this Chapter may constitute a violation.
- B. If the same property being used for short-term rental has been issued three violations between the date the Short-Term Rental permit was issued and the next renewal period, the property shall become ineligible for renewal of the Short-Term Rental permit at the next renewal period of that calendar year. At the start of the renewal period of the next following calendar year, the eligibility of said property shall be reinstated.
- C. The City has the sole discretion to suspend the Short-Term Rental permit of any property being used for short-term rental with one or more violations pursuant to Chapter 8.16 (*Property Maintenance and Nuisance Abatement*) of the Daly City Municipal Code. If a Short-Term Rental permit is revoked, the host must wait at least one calendar year before an application for short-term rental can be filed for that property.
- D. Any person convicted of violating any provision of this Chapter in a criminal case or found to be in violation of this chapter in a civil case brought by a law enforcement agency shall be ordered to reimburse the City and other participating law enforcement agencies their full investigative costs, pay all back Transient Occupancy Taxes, and remit all illegally obtained rental revenue to the City so that it may be returned to the short-term rental guests or used to compensate victims of illegal short-term rental activities.
- E. Any person who violates any provision of this Chapter shall be subject to administrative fines and administrative penalties pursuant to Chapter 8.16 (*Property Maintenance and Nuisance Abatement*) of the Daly City Municipal Code.
- F. The remedies provided in this Section are not exclusive, and nothing in this Chapter shall preclude the use or application of any other remedies, penalties, or procedures established

by law. The City may pursue any other administrative or judicial legal remedies available, including, but not limited to, civil injunctions, license revocations, and civil penalties for violations of this Chapter.

5.92.090 – Amnesty Period for Short-Term Rentals.

Short-term rentals with a business license operating on or before the enactment of this Chapter shall be considered existing, unpermitted uses. An amnesty period of nine (9) months ending on September 30, 2020 after the effective date of this Chapter is being provided to allow these existing, unpermitted uses to be legalized by conforming to the requirements of this Chapter, including compliance with operating standards, registration, and recordkeeping obligations. Existing short-term rental uses that do not conform to the requirements of this Chapter on or before September 30th, 2020 after the effective date of this Chapter shall cease operation and be prohibited from resuming unless and until the use conforms to the requirements of this Chapter.

SECTION 2. Severability. If any section, subsection, provision or part of this Ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder of this Ordinance, and the application of such provision to other person or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this Ordinance are severable.

SECTION 3. Environmental Determination. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately, as provided in Title 14, Section 15378(a), and that it is also exempt under the definition of "project" in Section 15378(b)(3) in that it concern general policy and procedure making.

SECTION 4. Publication and Effective Date. Pursuant to the provisions of Government Code Section 36933, a summary of this ordinance shall be prepared by the City Attorney. At least five (5) days prior to the Council meeting at which this ordinance is scheduled to be adopted, the City Clerk shall (1) publish the summary, and (2) post it in the City Clerk's Office a certified copy of this ordinance. Within fifteen (15) days after the adoption of this ordinance, the City Clerk shall (1) publish the summary and (2) post in the City Clerk's Office a certified copy of the full text of this ordinance along with the names of those City Council members voting for and against this ordinance or otherwise voting. This ordinance shall become effective on January 1, 2020. For properties within the Coastal Zone, this Ordinance shall not become effective until the California Coastal Commission certifies an amendment to the City's local coastal program pursuant to Section 30514 of the California Public Resources Code.

Introduced this _____ day of _____, 2020.

Passed and adopted as an Ordinance of the City of Daly City at a regular meeting of the City Council of the City of Daly City held on the _____ day of _____, 2020, by the following vote:

AYES, Councilmembers: _____

NOES, Councilmembers: _____

Absent, Councilmembers: _____

CITY CLERK OF THE CITY OF DALY CITY

APPROVED:

MAYOR OF THE CITY OF DALY CITY

Short-Term Rental Ordinance Comparison

	Daily City (Currently Proposed)	San Francisco	Berkeley	Santa Monica	Los Angeles	Redwood City
Transient Occupancy Tax (TOT)	13%	14%	12%	14%	14%	12%
Registration Required & Fee	Yes	Yes	Yes	Yes	Yes	Yes
Registration Fee	\$225.00 New \$147.50 Renewal	\$450 (valid for 2 years)	\$220.00	\$100.00 New \$50.00 Renewal	\$89.00 annually +\$850.00 or \$5,660.00 for Extended Home-Sharing	\$218.00
Business License Requirement	Yes	Yes	No	Yes	Yes	No
Primary Residency Requirement	Yes (Min. 9 months)	Yes (Min. 275 nights a year)	Yes (Min. 9 months)	Yes (All Year)	Yes (Min. 6 months)	Yes (Min. 9 months, on premises from 10:00pm - 6:00am daily)
Days Per Year Limit	No max, but 90 day limit for un- hosted	No max, but 90 day limit for un- hosted	No max, but 90 day limit for un- hosted	No max, but un-hosted not permitted	120 days total (un-hosted v. hosted not identified) > 120 days if eligible for Extended Home-Sharing subject to neighborhood notification, valid registration, suspension/revocation status. Admin. v. Discretionary Approval subject to number of citations within past 3 years	No max, but 120 day limit for un- hosted
Maximum Continuous Days	30 days	30 days	14 days	30 days	30 days	30 days
Guest Limit	2 guests per bedroom plus 2 guests	-	Per Housing Code (Generally two per bedroom)	The limit including the host, anyone else who lives at the home, and the visitors is the lesser of 10 total people, 1 person per 200 square feet of the home, or 2 adults per bedroom.	-	-
Listing Limit	One booking per day	Max. 4 bookings within unit at the same time	-	Two bookings at any time	-	Two bookings per day
Neighborhood Notification	No	For R-1 zone only (owners and tenants within 300 ft.)	All adjacent owners	No	Extended home-sharing only	-
Primary Contact Requirement	Yes Must take immediate remedial action as needed to resolve concerns/requests	-	No STR Compliance Hotline	No Owner is primary contact	-	Yes Must respond within 60 min and take action to remedy