

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
JULY 27, 2020

To view videos of the City Council meetings, visit <http://yt.vu/+dalycitycouncil>

***Note on Public Comments:** For this meeting, members of the public were encouraged to watch the meeting via livestream at <https://bit.ly/dalycityjuly27> and to submit comments through the livestream website and/or submit public comments via email to cityclerk@dalycity.org prior to the public meeting. Persons with disabilities who require auxiliary aids or services in attending or participating in this meeting were instructed to call the office of the City Clerk at 991-8078 prior to the meeting.*

The meeting was called to order by Mayor Sylvester at 7:00 P.M. by video conference call pursuant to Governor Gavin Newsom's Executive Order N-25-20.

ROLL CALL: Councilmembers Present:
Glenn R. Sylvester, Mayor
Juslyn C. Manalo, Vice Mayor
Raymond A. Buenaventura
Rod Daus-Magbual
Pamela DiGiovanni

Staff Present:
Shawna Maltbie, City Manager
Rose L. Zimmerman, City Attorney
K. Annette Hipona, City Clerk

APPROVAL OF MINUTES:

Regular Meeting of July 13, 2020

It was moved by Vice Mayor Manalo, seconded by Councilmember DiGiovanni and carried to approve the minutes of the regular meeting of July 13, 2020.

APPROVAL OF AGENDA:

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to approve the agenda.

CONSENT AGENDA:

It was moved by Vice Mayor Manalo, seconded by Councilmember Daus-Magbual and carried to approve the consent agenda with item #1 pulled for further discussion.

Resolutions:

Fixed Asset Policy

Director of Finance and Administrative Services Todd High presented a proposed resolution that would increase the limit of capitalizing assets to \$25,000 from the previous limit of \$5,000.

It was moved by Councilmember DiGiovanni, seconded by Councilmember Daus-Magbual and carried by voice vote to adopt the following resolution:

Resolution 20-129, Adopting a Fixed Asset Policy for the City of Daly City

END OF CONSENT AGENDA

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
JULY 27, 2020

Page 2

PUBLIC HEARINGS:

City's HUD Consolidated One-Year Action Plan for Fiscal Year 2020-21

Housing Coordinator Lenelle Suliguin presented the revised One-Year Action Plan which describes how the City will allocate its Community Development Block Grant (CDBG) and HOME funds. The proposed revision would allocate \$750,000 of HOME funds for emergency tenant-based rental assistance (TBRA) as a response to the ongoing COVID-19 pandemic.

Pat Bohm, Executive Director for Daly City Partnership, reported on the applications received for COVID-19 rental assistance funds. Ms. Bohm addressed questions regarding the vetting process and the demographics of applicants for rental assistance.

Mayor Sylvester opened the public hearing.

Assistant City Manager Stephen Stolte read public comments received. The following members of the public supported increasing HUD funding for rental assistance due to various reasons related to the pandemic including: high unemployment rates, back rental payments owed, accumulation of debt, and risk of eviction and homelessness. Individuals also requested raising rental assistance funds to \$1 million, providing translation at meetings and online forums, and providing better access to online applications.

Emily Ling
Holly Lim
Nick Occhipinti
Colleen Miller
Nadia Conrad

Shakeel Ali, Jefferson Elementary District Board President
Eduardo Gonzalez, Youth Leadership Institute
Rod Spikes, Youth Leadership Institute
Abigail Taylor, Faith In Action

Mayor Sylvester closed the public hearing.

Staff acknowledged the City can do affirmative marketing to specific communities and confirmed Council could increase or decrease CDBG funding to any activities by amending an amendment to the Action Plan at any time during the fiscal year.

It was moved by Councilmember Buenaventura to amend the resolution with the requirement to include affirmative marketing outreach to the black community in terms of the available rental assistance program and also to streamline the application process to loosen prohibitive restrictions for people who have been historically marginalized from accessing and obtaining these loans. This comes with the understanding that Council has the option to reallocate funding sources at a later time through a future public hearing. The motion was seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-130, Approving Revisions to Daly City's HUD Consolidated One-Year Action Plan for Fiscal Year 2020-2021 Under the Community Development Block Grant and HOME Programs

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
JULY 27, 2020

Page 3

COMMUNICATIONS:

Resolution to Authorize Placement of a Local Recovery and Relief Transactions and Use Tax Ordinance on the Ballot for the November 3, 2020 Election

City Manager Shawna Maltbie presented background for the proposed Transactions and Use Tax Ordinance to place a measure on the November ballot imposing an additional $\frac{1}{2}\%$ in the sales tax rate increasing the overall Daly City sales tax to 9.75%. Ms. Maltbie read the question to be presented to the voters on the ballot. The tax increase would generate approximately \$6,000,000 in additional annual revenue and would be used to maintain City services and its long-term financial stability.

Ms. Maltbie and staff addressed questions on the measure which included the following: analysis of projected revenue; which City services could be reinstated with the tax revenue; point of sale transactions; and what portion of the tax the City would receive annually.

Mr. Stolte read public comments received. The following members of the public supported placing the sales tax measure on the November ballot for various reasons: to enable the City to maintain financial security during the pandemic; to revisit services that have been cut; and to help bring safety and service to an appropriate level. Specifically, commenters mentioned supporting the City's public libraries, senior services, fire emergency services and local businesses with the tax revenue.

Victoria Magbilang, DCPLA Executive Director	David Canepa, County Supervisor
Angella Logarta, Library Board of Trustees President	Adrienne J. Tissier,
Susan Brissenden-Smith, DCPLA Founder	Thomas Nuris, DCPLA
Rosie Tejada, DCPLA President	Teresa Proano
Nicholas Doyle, Daly City Firefighters Association President	

It was moved by Vice Mayor Manalo, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-131, Ordering an Election on November 3, 2020 to Submit to the Voters an Ordinance to Establish a Local Recovery and Relief Transactions and Use Tax (Sales Tax) at the Rate of One Half Percent (0.5%) for General Municipal Purposes Until Ended By Voters; Requesting The Board Of Supervisors of the County of San Mateo to Consolidate the Election Regarding the Ordinance with the November 3, 2020 General Election and to Permit the San Mateo County Election Department to Conduct Said Election; Directing the City Clerk to Take All Necessary Actions and Coordinate with the County of San Mateo to Ensure Placement of the Ordinance on the November 3, 2020 Ballot; Authorizing the City Manager to Reimburse the County of San Mateo for Costs to Conduct the Election; Authorizing Argument and Rebuttal Argument for and Against the Ordinance; Releasing City Council Rebuttal Argument; and Directing the City Attorney to Prepare an Impartial Analysis

Execution of an Agreement with San Mateo County Housing Regional Housing Trust Pertaining to 493 Eastmoor and Commitment of Daly City Housing Trust Funds to the HEART's Application for State Local Housing Trust Fund Program

Housing and Community Development Supervisor Betsy ZoBell presented an agreement requesting HEART to apply for an allocation of local housing trust funds (LHTF) for the purpose of financing affordable housing projects. Ms. ZoBell recommended the City support the HEART's application to the state rather than submitting one directly. With this agreement, the City would pledge up to \$1.3 million in housing trust funds to be used as required match for the 493 Eastmoor project which would provide 72 units of affordable housing in Daly City.

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
JULY 27, 2020

Page 4

Armando Sanchez, Executive Director of HEART, provided information on how the application is an opportunity for cities to double funding for its projects and the amounts that other cities have already pledged with HEART.

Ms. ZoBell addressed questions regarding the project's outreach and the City's marketing plan which would affirmatively further fair housing. Chris Neale, Core Companies, welcomed input to look for an equitable process and outreach efforts to make these units available and accessible to members of Daly City, including black members of the community and to those in most need of housing.

It was moved by Mayor Sylvester, seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-132, Authorizing Execution of An Agreement with San Mateo County Housing Regional Housing Trust Pertaining to 493 Eastmoor and Commitment of Daly City Housing Trust Funds to the HEART's Application for State Local Housing Trust Fund Program

Acceptance of Parks and Open Space Master Plan

Senior Management Analyst Sibely Calles introduced the master plan developed by Gates + Associates. The plan identified and assessed the City's existing parks and open spaces, engaged the community for input, and created a road map to guide future improvements.

Gail Donaldson, Gates + Associates, presented the City's visions and goals for parks and open spaces, highlighting the following: outreach efforts, top requested improvements from the community, recommendations, prioritization checklists, and opportunities for funding. Ms. Donaldson and staff answered questions on how the plan addresses the COVID-19 pandemic in terms of public spaces.

It was moved by Mayor Sylvester, seconded by Vice Mayor Manalo and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-133, Accepting the Parks and Open Space Master Plan

Acceptance of the Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan

Ms. Calles provided background on Title II of the ADA which requires the City to perform a self-evaluation of policies and procedures. The plan identified City facilities, programs and services for modification to accommodate individuals with disabilities.

Tim Gilbert, MIG, summarized the City's obligations to be ADA-compliant, discussed the public involvement process, and gave recommendations for transition. Mr. Gilbert also reported on the prioritization criteria for City facilities, the City's ADA grievance procedure, and staff training workshops.

It was moved by Councilmember Daus-Magbual, seconded by Councilmember DiGiovanni and carried by unanimous roll call vote to adopt the following resolution:

Resolution 20-134, Accepting the Americans With Disabilities Act Self-Evaluation and Transition Plan

CITY OF DALY CITY
MINUTES – REGULAR MEETING - CITY COUNCIL
JULY 27, 2020

Page 5

REPORTS:

Council Committee – July 13 – July 26, 2020

Peninsula Clean Energy (Daus-Magbual)
San Mateo County Mosquito & Vector Control (Sylvester)
Bay Area Water Supply & Conservation Agency (Manalo)

City Council

Vice Mayor Manalo reported on the Special City Council meeting that was held on Wednesday, July 22 regarding the resolution supporting the Black Lives Matter movement (BLM) which involved robust discussion and was passed unanimously by Council.

Councilmember Buenaventura raised the question of whether the City should pass an ordinance requiring people to wear face masks/covering due to the increase in coronavirus cases and requested further research on the matter. Councilmembers concurred with the proposal.

Staff

Ms. Maltbie shared an approach to educate the public on face masks/coverings and was amenable to a potential ordinance but cautioned on its enforcement. Ms. Zimmerman advised on potentially having an urgency ordinance due to noticing requirements and shared what other municipalities have done to address the issue. Consequently, staff will conduct research for Council's review.

Ms. Maltbie shared a video update to show the community that it has the City's support at this critical time by performing services safely and virtually. The video can be viewed here:
<https://youtu.be/ii4DvGuPdxg>.

ADJOURNMENT:

At 11:35 PM, Mayor Sylvester adjourned the meeting in memory of C.T. Vivian, John Lewis, Mr. O'Connell, and K9 partner, Bullock.

Approved as submitted, this _____ 14th _____
day of _____ September _____, 2020.

City Clerk

Mayor